

# CHILDREN'S SERVICES COUNCIL OF BROWARD COUNTY

Held @ 6600 W. Commercial Blvd., Lauderdale, FL 33319  
and by Zoom Webinar with public access by computer or phone

March 18, 2021

9:30 A.M.

## Minutes

### **Members in Physical Attendance:**

Governor Appointee Cathy Donnelly; Governor Appointee David H. Kenton; School Board Member Donna P. Korn; DCF Community Development Administrator Dawn Liberta (Chair); Governor Appointee Maria Schneider; Governor Appointee Jeffrey S. Wood

### **Members in Virtual Attendance:**

Judge Kenneth L. Gillespie; Health Department Director Paula Thaqi

### **Council Members Absent:**

Broward County Commissioner Beam Furr; Governor Appointee Tom Powers; School Superintendent Robert W. Runcie

### **Counsel Present:**

Garry Johnson, Esq

### **Staff in Attendance:**

Cindy Arenberg Seltzer, President/CEO; Monti Larsen, COO; Sandra Bernard-Bastien, CCO; Maria Juarez, CPO; Dr. Sue Gallagher, CIO; Marlando Christie; Laura Ganci; Dion Smith; Michelle Hamilton; Andrew Leone; Kathleen Campbell; Lisa Bayne; Madeline Jones; Marissa Aquino; Gloria Putiak; Jennifer Wennberg; Kyle Jones; Megan Turetsky; Brooke Sherman; Camila Romero; Margaret Wallace; Piper Weber; Liza Khan; Lynn Kalmes; Erin Byrne; Joshua Caraballo; Pooja Yajnik; Angie Buchter; Keyonia Lawson; Akil Edwards; Parry Silcox; Jill Denis-Lay; Danielle Bachelder; Roxanne Smith; Shawanda Spencer; Trisha Dowell; Cynthia Reynoso; Nelson Giraldo; Katrina Welch; Adamma DuCille; Clarice Horton; Diego Alvarez; Travis Johnson; Kimberlee Reid; Melissa Soza; Latora Steel; S. Benaine; Jennifer Fletcher; Colleen Carpenter; Andria Dewson; Tabitha Bush; Alicia Williams; Karen Franceschini; Michelle Hagues; Dr. Keisha Grey; Ileana Blanco; Maxine Goldson; Shaquoia Wilson; Betty Dominguez; Fern Phillip; Johannie Stanley; Alexia Bridges

### Guests in Attendance:

See Attachment 1

### Agenda:

#### I. Call to Order:

Ms. Liberta called the meeting to order at 9:37 A.M.

#### II. Roll Call:

Ms. Arenberg Seltzer called the roll and announced that a quorum had been established.

#### III. Chair's Report:

##### a) Moment to arrive:

Council Members took a moment to allow the body and mind to settle and focus before considering the meeting agenda items.

##### b) Council Minutes:

**ACTION: Ms. Korn made a motion to approve the February 18, 2021, Council meeting minutes as presented. The motion was seconded by Dr. Thaqi and passed with no opposing votes.**

#### IV. President's Report:

##### a) Good of the Order:

Ms. Arenberg Seltzer highlighted past, present, and future events of the Broward AWARE! Protecting OUR Children Campaign, a community collaborative with awareness and prevention events culminating in April, which is Child Abuse Prevention Month.

- Women in Distress led an event on February 25<sup>th</sup> in observance of Teen Dating Violence Awareness Month. Partners in this event included CSC, Nancy J. Cotterman Center, Broward County Parks, Feeding South Florida, Guardian ad Litem, YMCA of South Florida, and OIC of South Florida.
- Community Based Connections is leading a "Fatherhood Matters to Me" video campaign through the end of March. The video campaign features ten fathers sharing their experiences on the importance of fatherhood.

- The Family Fun and Resource Fair, in partnership with the Mobile School Pantry, will take place on April 3<sup>rd</sup> in Franklin Park and will include the distribution of food to more than 200 families.
- Pinwheels have been ordered from Prevent Child Abuse Florida, a Campaign partner, and will be distributed at Campaign events.
- Denim Day will be held on April 20<sup>th</sup> to raise awareness of and prevent sexual assault. CSC will support the event with the sharing of photo collages.
- Broward municipalities are being asked to “paint their town blue” throughout April by glowing blue lights on their city halls to show support for the Campaign.

Ms. Arenberg Seltzer highlighted the two recent episodes of Future First: Focus on Broward’s Children. One episode featured Ms. Korn and Ms. Nadia Clarke discussing the importance of school attendance and how to respond and support students throughout COVID. The other focused on drowning prevention and related barrier supports.

Ms. Arenberg Seltzer announced that she appointed Dr. Sue Gallagher, Chief Innovation Officer, as CSC’s representative on the newly-created Broward County Racial Equity Task Force. She directed Members to the appointment letter in the Correspondence section of the meeting packet.

Ms. Liberta shared information on the upcoming Water Safety Symposium in April.

b) Florida Children’s Council (FCC) Update:

Ms. Arenberg Seltzer and Chair Liberta highlighted FCC’s recent annual legislative meeting, which was virtual this year. Both participated in the two-day event that included virtual meetings with state legislators.

c) Legislative Report:

Ms. Arenberg Seltzer noted that the Capitol Connection will continue to be sent weekly to Members. She shared that while Committee work continues to be slow, the Committees will continue to meet almost until the end of the session this year. She briefly highlighted the advancement of child-related legislation.

V. Finance Committee Report:

a) Auditor's Report and Comprehensive Annual Financial Report:

Dr. Thaqi, Finance Committee Chair, highlighted the March 1<sup>st</sup> Finance Committee meeting, which included the auditor's required communications and review of the FY 20 draft Comprehensive Annual Financial Report. She shared that the auditor reported an unmodified/clean opinion and commended staff on a job well done, adding that there were no difficulties, no adjustments, and no disagreements with management. On behalf of the Finance Committee, Dr. Thaqi thanked Ms. Monti Larsen, Chief Operating Officer; Ms. Kathleen Campbell, Director of Finance; and CSC staff for another clean audit and for exemplifying the CSC values of transparency and financial accountability. She noted that the Committee unanimously recommended to the full Council acceptance of the Auditor's Report for the Fiscal Year ending September 30, 2020, and approval of the draft Comprehensive Annual Financial Report for the Fiscal Year ending September 30, 2020.

Mr. Enrique Llerena, Partner with Caballo, Fierman, Llerena & Garcia, LLP, delivered the auditor's report for the Fiscal Year ending September 30, 2020. He gave an unmodified opinion, with no findings and no recommendations. He thanked Ms. Larsen, Ms. Campbell, and the Finance Team, stating that the audit wouldn't have been as seamless without their support and cooperation. He noted that the audit was very clean and went very smoothly, which he contributed to the professionalism and responsiveness of the Finance Team, Council management, and staff.

**ACTION: Ms. Schneider made a motion to accept the Auditor's Report for Fiscal Year ending September 30, 2020, and approve the draft Comprehensive Annual Financial Report for Fiscal Year ending September 30, 2020, both as presented. The motion was seconded by Mr. Wood and passed with no opposing votes.**

b) Programmatic Initiatives for FY 20/21:

Dr. Thaqi summarized the Committee's discussion of the increased Fund Balance due to COVID, highlighting two areas of focus. She explained that the first area of need was trauma/resiliency support, specifically initiatives identified by community members and leaders that would include mini-grants for grassroots organizations, traditional and niche media to inform communities about mental health services and resources, an Emancipatory/Community Participatory Action Research (CPAR) project,

and a procurement for a cutting-edge model centered around placed-based trauma informed services.

The second area of need was supporting Broward County Public School (BCPS) students during the summer to bridge the COVID-created academic and social-emotional gaps. Dr. Thaqi highlighted Committee discussion around utilizing \$2-3 million in Unallocated Funds to expand CSC's afterschool programs, specifically a supplemental procurement application released for existing Positive Youth Development (PYD) providers in middle and high schools to expand their services to additional schools serving an 80% Free and Reduced Lunch students population. She explained that the providers would fill their capacity in their current schools before expanding to additional schools and that this expansion would need to be maintained through the duration of the RFP, which would be August 31, 2024. She added that these would be non-recurring funds and that the Finance Committee recommended that the discussion be continued with the full Council.

Ms. Arenberg Seltzer updated the Council on happenings since the Finance Committee meeting, explaining that CSC legal counsel raised concerns, due to the significant amount of money involved and the large expansion being considered, about a supplemental procurement application solely for existing PYD providers. As such, Legal Counsel recommended a full and open procurement available to all who wished to apply. Ms. Arenberg Seltzer further explained that even with staff moving quickly, such a procurement would not be possible for services during the summer, as the procurement process would require time for the release of the RFP, response to the RFP, rating of the proposals, and Council approval.

Ms. Arenberg Seltzer then raised an added challenge of access to school sites for the afterschool programs. While some organizations with their own space have gone back to in-person services, principals have been reluctant to allow programs onsite. She explained that while BCPS staff have been encouraging principals to allow access to schools, it's still in negotiation. She pointed out that currently, CSC-funded afterschool programs are at all of the assigned elementary schools, but it is unclear if all of the CSC-funded programs will be able to take place in the elementary schools this summer. At this time, only 9 of the assigned 40 middle and high schools are allowing campus access. She noted that for those current CSC-funded programs that are able to gain access to school sites, CSC will provide full-day services for those students who choose not

to attend the school summer academic camp, and afterschool services for those who choose to stay after the school camp. She added that under the circumstances, it did not seem likely to expand to multiple new schools at this point. But she did note that public charter schools with 80% or more of their students receiving Free and Reduced Lunches would be included in this expansion of afterschool services. She indicated that staff have reached out to those principals.

Ms. Korn suggested a meeting be set up for her and Ms. Arenberg Seltzer with Superintendent Runcie to work to overcome this obstacle. She asked that CSC staff prepare a list of the schools where access is an issue so that they can specifically address each situation and look for ways to overcome that barrier at that specific school. Ms. Arenberg Seltzer agreed that a meeting could be helpful and suggested adding to that meeting agenda the additional barrier of data-sharing. Ms. Korn indicated she would reach out to Superintendent Runcie's office for his availability.

VI. Chief Program Officer Report:

Ms. Juarez introduced CSC's newest Program Services Director, Ms. Lisa Bayne. Ms. Juarez then highlighted the items under her Report.

a) LEAP and Youth FORCE Services:

Ms. Juarez noted that the Rating Committees for this RFP are scheduled to meet May 5th. She added that if any Members were interested in serving on the Rating Committee, to please let her know.

**ACTION: Dr. Thaqi made a motion to approve additional budget for the expansion of LEAP High and Youth FORCE beginning August 1, 2021, through August 2024 to coincide with the term of the PYD 2020 RFP, as presented. The motion was seconded by Ms. Schneider and passed with no opposing votes.**

b) Summer Youth Employment Program (SYEP):

**ACTION: Ms. Donnelly made a motion to approve additional funding for CareerSource Broward's SYEP for FY 2021, as presented. The motion was seconded by Ms. Korn and passed with no opposing votes and one abstention from Ms. Liberta, who submitted the attached voting conflict form.**

- c) MOST Summer-Only Renewals:

**ACTION: Ms. Korn made a motion to approve MOST Summer Only General Population and Special Needs Summer Contract renewals, as presented. The motion was seconded by Ms. Schneider and passed with no opposing votes.**

- d) In-Kind Match for Broward Behavioral Health Coalition's (BBHC) Criminal Justice Reinvestment Grant:

Ms. Donnelly suggested that this issue might be a good topic for a future Council Members' Roundtable.

**ACTION: Ms. Donnelly made a motion to approve a CSC in-kind match for BBHC's Criminal Justice Reinvestment Grant, as presented. The motion was seconded by Ms. Schneider and passed with no opposing votes.**

- e) CRHC Contract Update:

Ms. Juarez noted this agenda item was just an FYI for the Council, with information in the meeting packet.

## VII. Chief Innovation Officer (CIO) Report:

Dr. Gallagher highlighted the items under her Report.

- a) Broward College Promise Neighborhood Grant Partnership:

**ACTION: Ms. Korn made a motion to approve Broward College's Promise Neighborhood Memorandum of Understanding, as presented. The motion was seconded by Ms. Donnelly and passed with no opposing votes.**

- b) Children of Immigrant Families Coalition (CIFC) Partnership:

**ACTION: Ms. Schneider made a motion to approve a partnership with the Children of Immigrant Families Coalition, as presented. The motion was seconded by Mr. Wood and passed with no opposing votes.**

- c) Forum for Youth Investment's Kellogg Grant Partnership:

**ACTION: Ms. Donnelly made a motion to approve CSC being included in the Forum for Youth Investment's Kellogg Grant partnership, as presented. The motion was seconded by Ms. Korn and passed with no opposing votes.**

VIII. Chief Communications Officer (CCO) Report:

Ms. Bernard-Bastien highlighted the items under her Report.

a) Back-to-School Extravaganza (BTSE) 2021 Vendors:

**ACTION: Ms. Korn made a motion to approve Unison School Apparel, Moda West, Soles 4 Soles, and In Jacob's Shoes as vendors for the 2021 BTSE, as presented. The motion was seconded by Ms. Schneider and passed with no opposing votes.**

b) PBS Water Safety Public Service Announcements (PSA):

**ACTION: Ms. Donnelly made a motion to approve funding PBS for water safety PSAs, as presented. The motion was seconded by Ms. Korn and passed with no opposing votes.**

c) Mental and Behavioral Wellbeing Educational Campaign:

**ACTION: Ms. Schneider made a motion to approve the Mental and Behavioral Wellbeing Educational Campaign as presented. The motion was seconded by Dr. Kenton and passed with no opposing votes.**

d) Florida Atlantic University's (FAU) Kellogg Grant Partnership:

**ACTION: Ms. Donnelly made a motion to approve a letter of support for FAU's Kellogg Grant application, as presented. The motion was seconded by Ms. Korn and passed with no opposing votes.**

IX. Chief Operating Officer (COO) Report:

Ms. Larsen highlighted the items under her Report.

a) Rating Committee for Financial Management System RFP:

Ms. Larsen stated that Members were welcome to join the Rating Committee, and they should let her know if they are interested.

**ACTION: Ms. Donnelly made a motion to approve the Rating Committee for the Financial Management System RFP, as presented. The motion was seconded by Ms. Korn and passed with no opposing votes.**



b) Financial Statements:

**ACTION: Ms. Korn made a motion to approve the Budget Amendments and interim Financial Statements for the period ending February 28, 2021, as presented. The motion was seconded by Dr. Kenton and passed with no opposing votes.**

c) Monthly/Annual Purchases:

**ACTION: Ms. Korn made a motion to approve the CSC Monthly/Annual Purchases, minus the NSU Storyfest item, as presented. The motion was seconded by Ms. Schneider and passed with no opposing votes.**

**ACTION: Ms. Korn made a motion to approve the NSU Storyfest item contained within the Purchases, as presented. The motion was seconded by Dr. Kenton and passed with no opposing votes and one abstention from Ms. Schneider, who submitted the attached voting conflict form.**

X. Agency Capacity Building Committee Report:

Mr. Wood highlighted the recent Committee meeting of February 24<sup>th</sup>, which featured presentations on cyber security and grant writing.

Dr. Kenton highlighted upcoming training opportunities, including trainings on grant writing, fundraising, and intentional communication. He also spotlighted the ongoing Chat 'n Chew series. Ms. Donnelly requested that staff forward information on the series.

XI. Special Needs Advisory Coalition Report:

Ms. Schneider highlighted the recent Coalition meeting of March 4<sup>th</sup>, which featured a presentation by 2-1-1 Broward on their revamped special needs website, as well as a presentation by the Broward County Community Action Agency on their self-sufficiency case management program that provides emergency assistance. The Coalition also discussed the Employment Task Force that will meet next month to identify businesses that are opened and interested in providing internships to youth with special needs. In response to Ms. Liberta's request, Ms. Arenberg Seltzer promised to send Members information on the Supported Training Employment Program (STEP) in case they knew of any organizations/businesses that would be interested in participating in the Program.

XII. Funders Forum Report:

Ms. Juarez referred Members to the recent meeting minutes and highlighted the information discussed at the recent meeting.

XIII. Public Comment:

There were no comments.

XIV. Council Members' Roundtable:

Ms. Monica Figueroa King, CEO of Broward Healthy Start Coalition, presented on maternal/child health and the Broward Healthy Start Coalition, which is a state program created in 1991 to reduce infant mortality and low birthweight, and to support healthy child development.

XV. Adjournment:

**ACTION: Mr. Wood made a motion to adjourn the meeting. The motion was seconded by Ms. Donnelly and passed with no opposing votes.**



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Dr. David H. Kenton, Secretary

## ATTCH 1

### MEETING ATTENDEES (\*denotes speaker)

Name	Organization
Karen Swartzbaugh	Healthy Start Board of Directors
Amy Urdaneta	N/A
Juliana Gerena	Gerena & Associates
Denia Perloff	CHCI
Kerry-Ann Brown	Guardian ad Litem Program Broward County
Mark Reyes	Urban League of Broward County
Alison Rodriguez	YMCA of South Florida
Shawn Preston	Arc Broward
Grace Ramos	The M Network
Regine Kanzki	Crockett Foundation Inc
Allen Zeman	EAB
Latema King	CareerSource Broward
Andy Fernandez	Firewall Centers
Lisa Clements	YMCA of South Florida
Ana Valladares	Mujeres Latinas Empowering Women
Enrique Llerena*	Caballero, Fierman, Llerena & Garcia, LLP
Andrew Fierman	Caballero, Fierman, Llerena & Garcia, LLP
Monica Figueroa King*	Broward Healthy Start Coalition



**APPOINTED OFFICERS (continued)**

- A copy of the form must be provided immediately to the other members of the agency.
- The form must be read publicly at the next meeting after the form is filed.

IF YOU MAKE NO ATTEMPT TO INFLUENCE THE DECISION EXCEPT BY DISCUSSION AT THE MEETING:

- You must disclose orally the nature of your conflict in the measure before participating.
- You must complete the form and file it within 15 days after the vote occurs with the person responsible for recording the minutes of the meeting, who must incorporate the form in the minutes. A copy of the form must be provided immediately to the other members of the agency, and the form must be read publicly at the next meeting after the form is filed.

**DISCLOSURE OF LOCAL OFFICER'S INTEREST**

I, Dawn Liberta, hereby disclose that on March 18, 20 21 :

(a) A measure came or will come before my agency which (check one or more)

- inured to my special private gain or loss;
- inured to the special gain or loss of my business associate, CareerSource Broward ;
- inured to the special gain or loss of my relative, \_\_\_\_\_ ;
- inured to the special gain or loss of \_\_\_\_\_, by whom I am retained; or
- inured to the special gain or loss of \_\_\_\_\_, which is the parent subsidiary, or sibling organization or subsidiary of a principal which has retained me.

(b) The measure before my agency and the nature of my conflicting interest in the measure is as follows:

I abstained from voting on Agenda Item VI.b., "Approve Additional Budget for Summer Youth Employment Program (SYEP)." CareerSource Broward provides that program in partnership with CSC. I serve on the Broward Workforce Development Board (BWDB), which governs CareerSource Broward.

If disclosure of specific information would violate confidentiality or privilege pursuant to law or rules governing attorneys, a public officer, who is also an attorney, may comply with the disclosure requirements of this section by disclosing the nature of the interest in such a way as to provide the public with notice of the conflict.

3/18/2021  
Date Filed

Dawn Liberta  
Signature

NOTICE: UNDER PROVISIONS OF FLORIDA STATUTES §112.317, A FAILURE TO MAKE ANY REQUIRED DISCLOSURE CONSTITUTES GROUNDS FOR AND MAY BE PUNISHED BY ONE OR MORE OF THE FOLLOWING: IMPEACHMENT, REMOVAL OR SUSPENSION FROM OFFICE OR EMPLOYMENT, DEMOTION, REDUCTION IN SALARY, REPRIMAND, OR A CIVIL PENALTY NOT TO EXCEED \$10,000.



### APPOINTED OFFICERS (continued)

- A copy of the form must be provided immediately to the other members of the agency.
- The form must be read publicly at the next meeting after the form is filed.

IF YOU MAKE NO ATTEMPT TO INFLUENCE THE DECISION EXCEPT BY DISCUSSION AT THE MEETING:

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- You must complete the form and file it within 15 days after the vote occurs with the person responsible for recording the minutes of the meeting, who must incorporate the form in the minutes. A copy of the form must be provided immediately to the other members of the agency, and the form must be read publicly at the next meeting after the form is filed.

### DISCLOSURE OF LOCAL OFFICER'S INTEREST

I, Maria M. Schneider, hereby disclose that on March 18, 2021 :

(a) A measure came or will come before my agency which (check one or more)

inured to my special private gain or loss;

inured to the special gain or loss of my business associate, Nova Southeastern University (NSU) ;

inured to the special gain or loss of my relative, \_\_\_\_\_ ;

inured to the special gain or loss of \_\_\_\_\_, by whom I am retained; or

inured to the special gain or loss of \_\_\_\_\_, which is the parent subsidiary, or sibling organization or subsidiary of a principal which has retained me.

(b) The measure before my agency and the nature of my conflicting interest in the measure is as follows:

I abstained from voting on the Nova Southeastern University (NSU) Storyfest item contained within Agenda Item IX.c., "Approve Monthly/Annual Purchases." The NSU Storyfest item was pulled out of Purchases for a separate vote so that I could vote on the Purchases, minus the NSU Storyfest item. I then abstained from the separate vote on the NSU Storyfest item, as I am an adjunct professor at the law school and CSC is providing funds for an event that is run by the University.

If disclosure of specific information would violate confidentiality or privilege pursuant to law or rules governing attorneys, a public officer, who is also an attorney, may comply with the disclosure requirements of this section by disclosing the nature of the interest in such a way as to provide the public with notice of the conflict.

3/18/2021

Date Filed

Maria M. Schneider

Signature

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