

CHILDREN'S SERVICES COUNCIL OF BROWARD COUNTY

Held @ 6600 W. Commercial Blvd., Lauderdale, FL 33319
and by Zoom Webinar with public access by computer or phone

January 21, 2021

9:30 AM.

Minutes

Members in Physical Attendance:

Governor Appointee Cathy Donnelly (Chair); Broward County Commissioner Beam Furr; Governor Appointee David H. Kenton; DCF Community Development Administrator Dawn Liberta; Governor Appointee Tom Powers; Governor Appointee Maria Schneider; Governor Appointee Jeffrey S. Wood

Members in Virtual Attendance:

Judge Kenneth L. Gillespie; School Board Member Donna P. Korn

Council Members Absent:

School Superintendent Robert W. Runcie; Health Department Director Paula Thaqi

Counsel Present:

Garry Johnson, Esq

Staff in Attendance:

Cindy Arenberg Seltzer, President/CEO; Monti Larsen, COO; Sandra Bernard-Bastien, CCO; Maria Juarez, CPO; Sue Gallagher, CIO; Marlando Christie; Laura Ganci; Dion Smith; Nancy Cohn; Michelle Hamilton; Andrew Leone; Kathleen Campbell; Amy Jacques; Madeline Jones; Marissa Aquino; Gloria Putiak; Jennifer Wennberg; Kyle Jones; Megan Turetsky; Brooke Sherman; Camila Romero; Carl Dasse; Meg Wallace; Piper Weber; Liza Khan; Lynn Kalmes; Erin Byrne; Joshua Caraballo; Pooja Yajnik; Angie Buchter; Keyonia Lawson; Akil Edwards; Parry Silcox; Jill Denis-Lay; Danielle Bachelder; Roxanne Smith; Shawanda Spencer; Trisha Dowell; Cynthia Reynoso; Nelson Giraldo; Jessica Rincon; Katrina Welch; Adamma DuCille; Clarice Horton; Diego Alvarez; Yolanda Meadows; Travis Johnson; Kimberlee Reid; Melissa Soza; Jocelin Eubanks; Latora Steel; Lorenzo "Lolo" Benaine; Jennifer Fletcher; Colleen Carpenter; Andria Dewson; Tabitha Bush; Alicia Williams; Karen Franceschini; Michelle Hagues; Shira Fowlkes; Keisha Grey; Marissa Greif-Hackett; Ileana Blanco; Maxine Goldson

Guests in Attendance:

See Attachment 1

Agenda:

I. Call to Order:

Ms. Donnelly called the meeting to order at 9:31 AM.

II. Roll Call:

The roll call was conducted, and a quorum was established.

III. Chair's Report:

a) Moment to arrive:

Council Members took a moment to allow the body and mind to settle and focus before considering the meeting agenda items.

b) State of the CSC:

Ms. Donnelly highlighted CSC efforts as reflected in the FY 19/20 Annual Report. She thanked her colleagues and Ms. Seltzer for their dedication and commitment to the community, and she wished Commissioner Furr a happy birthday.

Commissioner Furr acknowledged Ms. Donnelly's successful term as Chair and thanked her for her dedication and service.

c) Council Minutes:

ACTION: Mr. Powers made a motion to approve the November 19, 2020, Council meeting minutes as presented. The motion was seconded by Commissioner Furr and passed with no opposing votes.

d) New TRIM Hearing Date:

ACTION: Ms. Schneider made a motion to approve rescheduling the first TRIM Hearing to September 13, 2021. The motion was seconded by Mr. Powers and passed with no opposing votes.

IV. President's Report:

a) Good of the Order:

Ms. Arenberg Seltzer highlighted the 2021 King Holiday Celebration, where she was honored to be a panelist on the Education Panel.

Ms. Arenberg Seltzer noted that the Florida College Access Network (FCAN) recently highlighted the successful efforts of the Broward Bridge 2 Life (B2L) and the Broward County Public School's (BCPS) Guidance Department to virtually reach parents and students during the pandemic. One such activity was a virtual college fair that featured a Free Application for Federal Student Aid (FAFSA) workshop on how to complete the federal form required to receive federal aid for college. More than a 1,000 students and parents attended, with 395 of those students completing their FAFSA form. Ms. Arenberg Seltzer pointed out that while COVID has caused a statewide decline in the completion of the forms, data shows that students in Broward are a little better than the state average in submitting FAFSA forms. She also announced that B2L will host a YouTuber Career Conference on February 4th and 5th, with participating companies offering part-time jobs and internships.

Ms. Arenberg Seltzer shared the good news of a generous donation of Make-A-Book products from Lintor Make-A-Book, Inc., in Fort Myers. CSC had partnered with this company for many years, starting out with Moving With Math and then providing their make-a-book project to participants in the CSC-funded MOST programs. She explained that as the company was going out of business, they connected with CSC to donate their remaining inventory of 18 boxes of book making products. Not only did the owners, Greg and Jancie Miller, donate the project boxes, but the state Campaign for Grade Level Reading covered the cost of shipping them directly to the CSC-funded providers, with an estimated total donation value of \$6,000. She also added that even though Lintor is now closed, they are maintaining the website with many ideas and pictures and are making themselves available to guide the providers through the projects.

Ms. Arenberg Seltzer explained that while CSC staff are not direct service providers, they often connect residents in need to resources in the community. She added that CSC staff are committed to the mission statement of providing leadership, advocacy and the resources necessary to enhance children's lives. She further explained that while funding is part

of that, it is not the only piece. She shared a recent example of connecting a mother with an infant and a toddler to much needed emergency shelter and assistance. She praised the power of partnerships, in this case a local radio host, Healthy Mothers Healthy Babies, Broward Partnership, Broward County, and CSC staff.

Ms. Arenberg Seltzer drew Members' attention to the newly published FY 19/20 Annual Report, explaining how it serves as a summary companion piece to the Annual Performance Report (APR), which breaks down each program's performance. She also announced the publication of the FY 20/21 Funded Program Directory. Members had previously received a copy of each. All are posted on the CSC website.

Ms. Arenberg Seltzer highlighted recent Anti-Human Trafficking initiatives, including a virtual youth summit and the production of three PSAs targeting parents, system partners, and youth. Council Members viewed the PSA geared toward parents. It was noted that the PSAs are located on the CSC YouTube channel.

As part of the 20th year celebration of CSC resources in the community, Ms. Arenberg Seltzer shared efforts to highlight CSC's impact in the community, including the creation of a new 20th Anniversary logo and news interviews. Members listened to an excerpt of a Caribbean Riddims Radio interview and viewed a Comcast Newsmakers segment.

b) COVID-19 Update:

i. Food Distribution:

Ms. Arenberg Seltzer shared initial results of two new hunger relief initiatives that began in December. The Deliver Lean Program was a pilot during the December school break that introduced a new delivery model. Prepared meals that took into account cultural differences and dietary restrictions were delivered directly to 80 families in the Northeast quadrant of the County who were identified by the Crockett Foundation and the Community Reconstruction Housing Corp. Within those families were 175 children. Feedback was positive, with the children enjoying the fruit and yogurt, and families noting that the food held them over during the break.

The Community Enhancement Collaboration (CEC) initiative spans over 10 months and will distribute food and cleaning supplies to

families in the Hollywood/Hallandale area who have been impacted by the pandemic. For the month of December, more than 200 families received 35 pounds of food and supplies through two distribution sites, one at Memorial Health Care System and the other at the Hepburn Center in Hallandale Beach. Those families received much-needed staples, such as fresh fruit and vegetables, rotisserie chicken, and laundry detergent.

Ms. Arenberg Seltzer noted that staff will continue to gather information and feedback on these hunger relief initiatives and bring back a final report.

ii. Broward County Public Schools (BCPS) Support:

Ms. Arenberg Seltzer highlighted challenges facing BCPS during the pandemic, including children not attending school either in person or online and an increase in the number of students receiving an F in more than two classes. She noted that BCPS has requested assistance from CSC in addressing the issue of children falling behind academically. She shared that staff are exploring ways to collaborate and assist through CSC-funded afterschool programming, but that data-sharing barriers have been an on-going problem. She further shared that BCPS is working to find a way to share tools and tutoring programs, as well as train the CSC-funded providers to use them in CSC-funded afterschool programs. She explained that there is nothing for the Council to consider at this time, and that staff are assisting BCPS with outreach to promote increased attendance, especially in niche communities where CSC has access.

Ms. Korn acknowledged the challenges and said that BCPS is gearing up for a robust summer school session. She noted that while data-sharing issues are understandable, it is very important that they be resolved. She asked to be kept updated so that she could help problem-solve if needed. As for the “missing” students, she pointed out that a majority of those are actually children who were scheduled to start Kindergarten this school year, but whose parents decided they would start next school year.

Ms. Liberta offered to collaborate and share information to see if any of those missing/disengaged students’ families are engaged with the Department of Children & Families. Ms. Korn asked Ms. Arenberg

Seltzer to connect Ms. Liberta with the BCPS staff with whom she has been partnering.

c) FY 21/22 Budget Process:

Ms. Arenberg Seltzer explained that the budget process for staff typically starts now with the visioning process that creates the proposed draft programmatic budget that is considered by the Council in May and the administrative budget that is considered in June. However, she noted there is a myriad of questions and uncertainty when it comes to planning a program budget for FY 2021/2022, starting with how much longer until we return to any sort of normalcy, what will that normalcy look like, what will be the community needs starting October 2021, and what role will there be for CSC? She further explained that the data available now and the time constraints moving forward to produce a typical CSC budget book in May dictate something different this budget season. She noted that staff was seeking assurance to present the information differently this year due to the great uncertainty caused by the pandemic.

Members agreed with the uncertainty and gave staff the freedom to present the information as they saw best. Mr. Powers expressed the possible need to start the year with a big bucket of unallocated to allow for responding to unknowns.

Ms. Arenberg Seltzer emphasized that staff would provide the Council with the information it needs to make decisions, even if it's not in a pretty book. She noted that fiscal monitoring is continuing and that the research/programs teams are looking at whether children are being served and what services are being provided. She pointed out that in some cases the services may not be the services for which we initially thought or planned, such as supporting the hunger relief initiatives or providing case management for additional children. She promised Members they will hear more about that during today's Roundtable.

d) FCSC Legislative Platform:

Ms. Arenberg Seltzer noted that an item related to education had been added to the draft platform. She explained that there is also a focus on monitoring any education legislation addressing the educational fallout from COVID.

ACTION: Ms. Schneider made a motion to approve the FCSC Legislative Platform as presented, with the additional item noted by Ms. Arenberg Seltzer above. The motion was seconded by Commissioner Furr and passed with no opposing votes.

V. Chief Program Officer Report:

a) CRH Amendment to Remove Fiscal Sponsor:

Ms. Juarez briefly outlined the amendment, explaining that when CRH first applied for CSC funding through the Positive Youth Development (PYD) Request for Proposals (RFP), they were not in a position to pass the CSC fiscal viability test and thus entered into their contract with a fiscal sponsor. She noted that they have since completed a new financial audit, passed the CSC fiscal viability test, and no longer require a fiscal sponsor. She stated that both parties requested that the contract be amended to remove the fiscal sponsor.

ACTION: Mr. Powers made a motion to amend CSC's contract with Community Reconstruction Housing Corporation and Alexander Rebb as Fiscal Sponsor to remove the Fiscal Sponsor, as presented. The motion was seconded by Ms. Schneider and passed with no opposing votes.

b) Financial Stability for Families:

Ms. Juarez outlined the community collaborative in which CSC would partner to address family financial security and assist in the prevention of homelessness.

ACTION: Ms. Schneider made a motion to approve new objective 2.2.2 and related budget and approve the community collaborative with United Way of Broward County to jointly fund the Center for Working Families programs, all as presented. The motion was seconded by Commissioner Furr and passed with no opposing votes.

VI. Chief Innovation Officer (CIO) Report:

Ms. Arenberg Seltzer delivered the CIO Report, noting that the APR will be discussed later during the Roundtable. She commended CSC staff for the tremendous effort to produce the Report.

VII. Chief Communications Officer (CCO) Report:

Quarterly Community Outreach Report:

Ms. Bernard-Bastien drew attention to the information in the meeting packet, noting that while times have been challenging due to COVID-19, staff have been creative in their outreach to the community. Outreach efforts have included food distribution events, where staff also distributed more than 4,000 Family Resource Guides and other educational material, including COVID-19 and KidCare material in partnership with the Florida Department of Health in Broward County. She noted that CSC's social media reach and interaction continues to grow.

Ms. Liberta thanked staff for their outreach efforts, noting that she has seen them in the community and knows that the community really appreciates it.

VIII. Chief Operating Officer Report:

a) Financial Statements:

ACTION: Mr. Powers made a motion to approve the Budget Amendments and interim Financial Statements for the Quarter ending December 31, 2020, as presented. The motion was seconded by Commissioner Furr and passed with no opposing votes.

b) Monthly Annual Purchases:

ACTION: Commissioner Furr made a motion to approve the CSC monthly/annual Purchases as presented. The motion was seconded by Mr. Powers and passed with no opposing votes.

IX. Broward Reads Coalition Report:

Commissioner Furr highlighted the recent meeting and announced that Broward County received County of the Year for Read for the Record.

X. Special Needs Advisory Coalition Report:

Ms. Arenberg Seltzer described the creation and role of the SNAC in the community. SNAC is a children's strategic plan committee that was established to bring together the many services available to support families with children diagnosed with special needs to build a more seamless system and to identify gaps. A significant area of focus has been those tough transitions to elementary, middle and high school as well as adulthood. She pointed out that CSC serves as the backbone agency for SNAC and has a representative on the Coalition who

usually serves as Co-Chair with a School Board representative. That representative had been Ms. Bartleman, who served in both capacities. Since Ms. Bartleman resigned from the School Board in November and was no longer a Council Member, that position is now available. She asked Council Members to think about it and let the new Chair know during the Committee appointment process if they are interested in serving on SNAC either as a member or Co-Chair.

XI. Funders Forum Report:

Ms. Juarez summarized the December and January meetings of the Funders Forum. She noted that the 2-1-1 presentation highlighted areas of increased calls from the community, which were food, housing, financial assistance, and mental health and suicidal thoughts. She noted that while calls for suicidal thoughts had gone up dramatically, completed suicides had not gone up commensurately, which indicates the 2-1-1 interventions have been largely successful. There are some concerns about 2-1-1 funding which will be discussed at the next Funders Forum meeting.

XII. Nominating Committee Report:

a) Proposed Slate of Officers:

ACTION: Mr. Powers made a motion to approve the proposed slate of officers: Ms. Liberta as Chair, Judge Gillespie as Vice Chair, and Dr. Kenton as Secretary. The motion was seconded by Commissioner Furr and passed with no opposing votes.

Ms. Donnelly passed the gavel to the newly elected Chair, Ms. Liberta.

Ms. Arenberg Seltzer thanked Ms. Donnelly for her expert service as Chair during the past two years. She stated that Ms. Donnelly represented the Council extremely well and was supportive of the President/CEO and staff. Ms. Donnelly was presented with a commemorative plaque.

b) Committee Assignments:

Ms. Schneider expressed interest in serving on SNAC as a CSC representative, but not as Co-Chair. Ms. Arenberg Seltzer noted that the Coalition has one community co-chair at the moment and that they are also interested in a School Board Co-Chair. It was agreed that a School Board Co-Chair would be of great value to the Coalition.

ACTION: Ms. Liberta kept the Committee assignments the same, except for appointing Mr. Wood to the Program Planning Committee (PPC), appointing Ms. Schneider to the Special Needs Advisory Coalition (SNAC), and removing Superintendent Runcie from the Agency Capacity Building Committee.

XIII. Public Comment:

There were no comments.

XIV. Roundtable:

CSC staff led a presentation on the FY 19/20 APR.

Dr. Laura Ganci (Director, Research & Evaluation) explained how COVID-19 created an atypical year for providers and staff and how it impacted the APR. She noted that the FY 19/20 APR highlights the year-end performance for individual programs and where modifications to program delivery and/or design were made.

Mr. Andrew Leone (Director, Communications & Community Engagement) highlighted the connection between the APR and the Annual Report, noting that the Annual Report shifted last year to serve as an executive summary of the APR. He described the Annual Report as more of a global review with more narrative of community initiatives. The Annual Report is also required by statute to be delivered to the County by the end of December.

Dr. Ganci gave an overview of how the APR serves as the mechanism through which programs are holistically reviewed and highlights a program's continued quality of service. She outlined the Results Based Accountability (RBA) model that is used to conduct the evaluation, which asks how much did we do, how well did we do it, and is anybody better off.

Ms. Nancy Cohn (Director, Program Services) highlighted CSC's new electronic procurement system, Contract Administration and Procurement System (CAPS), which moved the procurement process from manual to electronic this past year.

Mr. Dion Smith (Director, Program services) highlighted CSC's response and interaction with providers during COVID-19, which included a lot of pivoting to provide services and meet needs. He noted that CSC remained flexible in how services were delivered, such as adding case management to programs where it was not usually offered and expanding counseling services county-wide.

Ms. Cohn highlighted specific program modifications during the pandemic, such as transitioning school health staff from closed schools to childcare centers during the months of June – October, as well as establishing a community Learning Pods collaborative when the need arose in August when families needed safe and supervised locations to leave their children for E-Learning until school sites opened in October. She noted that 1,000 children benefitted from the CSC-funded learning pods.

Mr. Leone highlighted the food and PPE distribution programs during the past year, noting that important information and books were also distributed with the food bags. He also pointed out that the Back-to-School Extravaganza also pivoted to a new model where the distribution of supplies was managed by the providers through smaller distributions. CSC-funded agencies were also assisted in delivering their messages to the community.

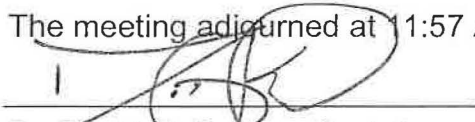
Ms. Adamma DuCille (Assistant Director, Training & Capacity Building) discussed the seamless transition of the community trainings to a virtual platform, noting that they also increased the number of mindfulness and self-care trainings. She shared that the Agency Capacity Building Committee also pivoted by changing the type of information they disseminated to Committee members to include information on the Paycheck Protection Program, Economic Injury Disaster Loans, and local relief efforts for small businesses. The distribution of the Committee's newsletter also shifted from monthly to weekly. And for the CSC's racial equity efforts, she pointed out that CSC's previous work in this area positioned it at the forefront of providing community assistance in this area.

Ms. Kathleen Campbell (Director, Finance) highlighted CSC's revised financial and administrative processes during the pandemic, noting that they were able to monitor all applicable CSC-funded programs. She shared that staff adapted processes to virtual platforms and modified monitoring tools and invoicing processes.

Dr. Ganci highlighted the research team's modifications during the past year, noting that they shifted to collecting data from outcome tools online where possible and that they found new ways to evaluate.

XV. Adjournment:

The meeting adjourned at 11:57 AM.



Dr. David H. Kenton, Secretary

ATTCH 1

MEETING ATTENDEES

*denotes speaker

Name	Organization
Lisa Clements	YMCA of South Florida
Diana Gomez	Sunshine Health
Carol Brogan	The Children's Trust
Mark Reyes	Urban League of Broward County
Andy Fernandez	Firewall Centers
Michael Liberta	City of Delray Beach Police Department
Idelma Quintana	Broward County
Alison Rodriguez	YMCA of South Florida
Therese Sullivan	Pembroke Pines Police Department
Susan Feldman	YMCA of South Florida
Shawn Preston	Arc Broward
Grace Ramos	The M Network