



**CHILDREN'S  
SERVICES COUNCIL MEMBERS:**

*Cathy Donnelly, Chair  
Governor Appointee*

*Tom Powers, Vice Chair  
Governor Appointee*

*Hon. Kenneth L. Gillespie, Secretary  
Judicial Member*

*Beam Furr, Immediate Past Chair  
Broward County Commission*

*Robin Bartleman  
Board Member  
Broward County Public Schools*

*Dr. David H. Kenton  
Governor Appointee*

*Dawn Liberta  
Community Development Administrator,  
Circuit 17  
Department of Children & Families*

*Robert W. Runcie  
Superintendent  
Broward County Public Schools*

*Maria M. Schneider  
Governor Appointee*

*Dr. Paula Thaqi  
Director  
Broward County Health Department*

*Jeffrey S. Wood  
Governor Appointee*

**STAFF**

*Cindy J. Arenberg Seltzer  
President/CEO*

**LEGAL COUNSEL**

*John Milledge*

*Garry Johnson*

**DATE:** June 12, 2020  
**TO:** Council Members  
**FROM:** Cindy Arenberg Seltzer, President/CEO  
**SUBJECT:** Information for June 18<sup>th</sup> Council Meeting

Enclosed is the information packet for the June 18<sup>th</sup> Council meeting, at 9:30am, via Zoom Webinar. You will receive an email on Monday with a meeting link.

As you will see, we have a very full agenda for this meeting, including the Draft Tentative FY 20/1 Budget. The Council Members' Roundtable will feature a visioning session for the upcoming Maximizing Out-of-School Time (MOST) Request for Proposals (RFP). This will be your opportunity to not only ask questions, but engage in important dialogue that will help shape those programs.

Please let Amy know of your planned attendance/absence by sending an email to [ajacques@cscbroward.org](mailto:ajacques@cscbroward.org). And if you have any questions or need further explanation on any items in this packet, or our handling of the COVID-19 situation, please feel free to email ([cseltzer@cscbroward.org](mailto:cseltzer@cscbroward.org)) or call me (954-649-8420).

**Broward County Children’s Services Council Monthly Meeting**  
Zoom Webinar  
June 18, 2020  
9:30 a.m.

**MEETING AGENDA**

**ONLY THE AGENDA WILL BE AVAILABLE FOR GUESTS AT THE MEETING; YOU MAY VISIT [WWW.CSCBROWARD.ORG](http://WWW.CSCBROWARD.ORG)  
FOR THE COMPLETE MEETING INFORMATION PACKET**

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|--|-----------------|---|
| <b>I. Call to Order</b>  |                 | Cathy Donnelly, Chair   |
| <b>II. Roll Call</b>   |                 | Amy Jacques, Special Assistant  |
| <b>III. Chair’s Report</b>   |                 | Cathy Donnelly, Chair   |
| a. Approve May 21, 2020, Council Minutes   | <b>(Tab 1)</b>  |   |
| b. Approve Cancellation of July Meeting  |                 |   |
| <b>IV. President’s Report</b>  |                 | Cindy Arenberg Seltzer, President/CEO                                 |
| a. Good of the Order   |                 |   |
| b. CSC Update RE COVID-19  |                 |   |
| Ratify COVID-19 Response Funding for South Florida Hunger Coalition Food Distribution, Approve Purchase of Additional PPE for Nonprofits, and Ratify Additional Funding to Hispanic Unity of Florida for VITA/EITC | <b>(Tab 2)</b>  |   |
| c. Intergovernmental Report  |                 |   |
| d. Anti-Racism Efforts   | <b>(Tab 3)</b>  |   |
| <b>V. Joint Finance/PPC Committee Report</b>   | <b>(Tab 4)</b>  | Dr. Paula Thaqi, Finance Committee Chair<br>Cathy Donnelly, PPC Chair |
| a. Revenue Update  | <b>(Tab 5)</b>  | Cindy Arenberg Seltzer, President/CEO                                 |
| b. Uncertain Community Needs & Impact on FY 20/21 Budget   |                 |   |
| c. Approve Draft FY 20/21 Budget & Tentative Millage Rate & Authorize Staff to Adjust Budget   | <b>(Tab 6)</b>  |   |
| <b>VI. Chief Programs Officer (CPO) Report</b>   |                 | Maria Juarez, CPO   |
| a. Approve MOST & Inclusion Supports Renewals  | <b>(Tab 7)</b>  |   |
| b. Approve Healthy Families Broward Renewals   | <b>(Tab 8)</b>  |   |
| c. Approve August and September 2020 Funding for LEAP High and STEP Tier 2   | <b>(Tab 9)</b>  |   |
| d. Accept Grant Award from the Frederick A. DeLuca Foundation, Inc., and Related Expenditures for Youth FORCE Tier II  | <b>(Tab 10)</b> |   |
| e. Approve TIL Housing MOU Renewal   | <b>(Tab 11)</b> |   |
| f. Approve Fiscal Sponsor Fees to Various Agencies   | <b>(Tab 12)</b> |   |
| g. FYI – Eagles’ Haven Utilization Update  | <b>(Tab 13)</b> |   |

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|---|--|
| <p><b>VII. Chief Innovation Officer (CIO) Report</b></p> <p>a. Approve TIL Data Sharing Agreement Renewal <b>(Tab 14)</b></p> <p>b. Approve the Amendment to the BCPS &amp; CSC Combined Data Sharing &amp; Transportation Agreement <b>(Tab 15)</b></p> <p>c. Approve Raters for Youth System Organizing (YSO) Support Services 2020 RFQ <b>(Tab 16)</b></p> | <p>Dr. Sue Gallagher, CIO</p>  |
| <p><b>VIII. Chief Communications Officer (CCO) Report</b></p> <p>a. Accept Anticipated Revenue &amp; Approve Related Expenditures for 2020 Broward: Read for the Record <b>(Tab 17)</b></p> <p>b. Approve Revised FY 19/20 Back-to-School Extravaganza (BTSE) Budget <b>(Tab 18)</b></p>  | <p>Sandra Bernard-Bastien, CCO</p>   |
| <p><b>IX. Chief Operating Officer (COO) Report</b></p> <p>a. Approve Revisions to Emergency Purchasing Policy <b>(Tab 19)</b></p> <p>b. Approve Interim Financial Statements and Budget Amendemnts for May 2019 <b>(Tab 20)</b></p> <p>c. Approve Invoices, P.O.s &amp; Contracts <b>(Tab 21)</b></p>   | <p>Monti Larsen, COO</p>   |
| <p><b>X. Agency Capacity Building Committee Report</b> <b>(Tab 22)</b></p>  | <p>Dr. David H. Kenton, Committee Co-Chair<br/>Jeffrey S. Wood, Esq., Committee Co-Chair</p> |
| <p><b>XI. Broward Reads Coalition Report</b> <b>(Tab 23)</b></p>  | <p>Beam Furr, Coalition Chair</p>  |
| <p><b>XII. Funders Forum Report</b> <b>(Tab 24)</b></p>   | <p>Maria Juarez, CPO</p>   |
| <p><b>XIII. Public Comment</b></p>  | <p>Cathy Donnelly, Chair</p>   |
| <p><b>XIV. Council Members' Roundtable</b><br/>MOST RFP Visioning</p>   | <p>Cathy Donnelly, Chair<br/>CSC Staff</p>   |
| <p><b>XV. For Your Information</b> <b>(Tab 25)</b></p> <p>a. CSC In The News</p> <p>b. Correspondence</p> <p>c. Attendance Report</p>   |  |

*If you require any auxiliary aids for communication or other special accommodations, please contact Marissa Aquino at (954) 377-1667 or [maquino@cscbroward.org](mailto:maquino@cscbroward.org) at least one week in advance so that proper arrangements can be made.*



## CHILDREN'S SERVICES COUNCIL OF BROWARD COUNTY

6600 W. Commercial Blvd., Lauderhill, FL 33319

*This meeting was held by Zoom Webinar with public access by computer or phone*

May 21, 2020

9:00 A.M.

### Minutes

#### **Members in Attendance:**

School Board Member Robin Bartleman; Governor Appointee Cathy Donnelly; Broward County Commissioner Beam Furr; Judge Kenneth L. Gillespie; Governor Appointee David H. Kenton; DCF Community Development Administrator Dawn Liberta; School Superintendent Robert W. Runcie; Governor Appointee Tom Powers; Governor Appointee Maria Schneider; Health Department Director Paula Thaqi; Governor Appointee Jeffrey S. Wood

#### **Counsel Present:**

Garry Johnson, Esq.

#### **Council Members Absent:**

None

#### **Staff in Attendance:**

Cindy Arenberg Seltzer, President/CEO; Monti Larsen, COO; Sandra Bernard-Bastien; Maria Juarez; Sue Gallagher; Marlando Christie; Andrew Leone; Laura Ganci; Dion Smith; Nancy Cohn; Michelle Hamilton; Kathleen Campbell; Amy Jacques; Alexandra Lemoine; Silke Angelo; Diego Alvarez; Travis Johnson; Madeline Jones; Cynthia Reynoso; Marissa Aquino; Jeffery Glover; Gloria Putiak; Jennifer Wennberg; Odeth O'Meally; Kyle Jones; Clarice Horton; Shawanda Spencer; Megan Turetsky; Brooke Sherman; Marissa Greif-Hackett; Andria Dewson; Camila Romero; Adamma DuCille; Latora Steel; Trisha Dowell; Carl Dasse; Meg Wallace; Piper Weber; Liza Khan; Yolanda Meadows; S. Lorenzo Benaine; Michelle Hagues; Alicia Williams; Tabitha Bush; Lynn Kalmes; Erin Byrne; Josh Caraballo; Pooja Yajnik; Karen Franceschini; Jennifer Fletcher; Fern Phillip; Ileana Blanco; Kimberlee Reid; Katrina Welch; Angie Buchter; Keisha Grey; Keyonia Lawson; Akil Edwards; Melissa Soza; Seantee Campbell; Nelson Giraldo; Colleen Carpenter; John Jeyasingh; Parry Silcox; Jocelin Eubanks; Jill Denis-Lay; Jessica Rincon; Betty Dominguez; Deborah Forshaw; Aisha Castleberry; Roxanne Smith; Maxine Goldson

#### **Guests in Attendance:**

See Attachment 1

#### **Agenda:**

##### **I. Call to Order:**

Ms. Donnelly called the meeting to order at 9:02 A.M.

**II. Roll Call:**

The roll was called and a quorum was established with ten Members present. Dr. Thaqi joined at 9:30am and Mr. Powers departed at 1:47pm due to a power outage.

**III. Chair's Report:**

## a) Moment to Arrive:

Council Members took a moment to allow the body and mind to settle and focus before they considered the meeting agenda items.

## b) Chair's Comments:

Ms. Donnelly announced that any member of the public wishing to comment on an agenda item or budget tab should indicate so in the chat box and they will be called upon at the appropriate time. She noted that public comment is limited to two minutes per person.

**IV. President's Report:**

## a) Good of the Order:

Ms. Arenberg Seltzer stated that while most of CSC staff are still working from home, productivity has not been hampered at all, as evidenced by the budget book and meeting packet. She noted that there is currently a skeleton crew at the office each day with staff coming in as necessary. The situation will be continuously monitored to determine when it is safe to return to full capacity in the building. In the meantime, the work is primarily being completed from home.

Ms. Arenberg Seltzer highlighted the work of one of the Children's Strategic Plan Committees, the Broward Bridge to Life (B2L) Committee. The B2L Committee recently created a virtual Free Application for Federal Student Aid (FAFSA) and Scholarship Challenge to encourage participation. As part of the Challenge, 59 graduating seniors signed up for Broward College's virtual FAFSA Lab on May 9<sup>th</sup>. To date, 292 students at the 10 participating high schools working with the B2L Committee have completed their FAFSA.

Ms. Arenberg Seltzer also shared that B2L's "Street Team," in partnership with the Principal at Boyd Anderson High School, organized a "Honk & Wave" motor caravan parade to congratulate the school's graduating seniors.

Members viewed a video of Ms. Arenberg Seltzer congratulating those high school graduates in the B2L program and wishing them the best in their future endeavors.

Ms. Arenberg Seltzer stated that CSC-funded agencies are doing great work and shared an example of the positive impact CSC's Family Strengthening Programs are having in the community.

Ms. Arenberg Seltzer highlighted a recent Forever Family special episode on adoption and foster care in which she participated, noting that links are available on the CSC website and Facebook page.

Ms. Arenberg Seltzer announced that the contract amendments for the CSC-funded STEP program will not move forward as expected due to the inability of the work experience to occur this summer because of the Pandemic.

b) CSC Update RE COVID-19:

i. COVID-19 Response Funding to Feeding South Florida and the Purchase of Personal Protective Equipment (PPE) for the Community:

Ms. Arenberg Seltzer highlighted the partnership of CSC, the Coordinating Council of Broward (CCB), the Health Foundation of South Florida, and the United Way of Broward County to provide 40 agencies with PPE. She noted that Mr. Andrew Leone, CSC's Director of Communications and Community Engagement, along with CSC staff and HandsOn Broward volunteers, sorted and distributed the PPE via a drive-thru model at the CSC building. Agencies received masks, gloves, and large bottles of hand sanitizer. A short video of the process ran on the screen.

**ACTION: Commissioner Furr made a motion to approve funding for Feeding South Florida and ratify the purchase of community PPE for distribution to nonprofits, as presented. The motion was seconded by Mr. Powers and passed with no opposing votes.**

ii. Provider Meetings:

Ms. Arenberg Seltzer highlighted her recent virtual meetings with the CEOs of CSC-funded agencies to assess the current status of the agencies and their programs, as well as to receive feedback on families' needs during the Pandemic. She noted that she will meet with those providers in CSC program areas currently being procured upon completion of the procurement process.

c) Antiterrorism and Emergency Assistance Program (AEAP) Funding:

Ms. Arenberg Seltzer announced that CSC has received notification that approval of the final AEAP funding is almost complete and that receipt of a contract is imminent. She noted that a sample agreement had been received and was forwarded to CSC's legal counsel. As such, she requested authorization to sign the final contract once received and reviewed by legal counsel. She explained that this is the Federal reimbursement for monies CSC expended after the MSD tragedy for Eagles' Haven and Broward Behavioral Health Coalition (BBHC) mental health services, as well as a pass-through for related expenses incurred by the City of Parkland.

**ACTION: Commissioner Furr made a motion to approve acceptance of AEAP funding and related expenditures and authorize the President/CEO to sign the contract following legal review, as presented. The motion was seconded by Mr. Powers and passed with no opposing votes.**

**V. Consent Agenda:**

- a) Council Minutes, April 16, 2020:
- b) Contract Extension and Additional Funding for Sierra Lifecare:
- c) Increased Flex Funding for Legal Aid Services/Kinship Legal Program:
- d) Match Funding to Broward Education Fund for Senior Send-Off Packages for
- e) Interim Financial Statements and Budget Amendments for April 2020:
- f) Invoices, P.O.s & Contracts:

**ACTION:** Commissioner Furr made a motion to approve the Consent Agenda as presented, minus the match funding for the Broward Education Fund. The motion contained approval of the April 16, 2020, Council meeting minutes; approval of a contract extension and additional funding for Sierra Lifecare; approval of increased flex funding for Legal Aid Services of Broward County/Kinship Legal Program; approval of budget amendments and interim financial statements for the period ending April 20, 2020; and approval of the CSC monthly/annual purchases, all as presented. The motion was seconded by Ms. Schneider and passed with no opposing votes.

**ACTION:** Ms. Liberta made a motion to approve the CSC match funding to Broward Education Foundation to the Broward County Public Schools (BCPS) Homeless Education Assistance Resource Team's Senior Send Off. The motion was seconded by Commissioner Furr and passed with no opposing votes and one abstention from Superintendent Runcie who submitted the attached voting conflict form.

**VI. Chief Programs Officer (CPO) Report:**

- a) Positive Youth Development (PYD) Request for Proposals (RFP) Awards Overview:

Ms. Maria Juarez, CSC's Chief Programs Officer, gave an overview of the PYD procurement process and Rating Committee recommendations, as laid out below. She also invited those not recommended for funding to meet with her to review the rating sheets and to be connected to the Agency Capacity Building initiatives and the Children Strategic Plan Committees. Council votes on all four components of this RFP will come after the budget discussion.

Dr. Thaqi joined the meeting.

- i. Friends, Opportunities, Resources, Counseling and Education (Youth FORCE):

Youth FORCE services are out-of-school time programs serving students attending middle schools where 80% or higher of the students are receiving free and reduced lunch. Two Rating Committees reviewed 14 proposals. Tier



1 recommendations could be achieved within the current allocation, while Tier 2 recommendations would require an expansion. Staff are currently

working with a private foundation to possibly fund Tier 2 recommendations. If school doesn't open in the Fall, the programs will be delivered virtually.

ii. Positive Enrichment & Community Empowerment (PEACE):

The focus of PEACE is innovative programming designed to address the social, emotional and developmental needs of at-risk middle and high school aged youth who exhibit a variety of risk factors in the community, family, school and individual/peer domains. Two rating committees reviewed 12 proposals. Ms. Donnelly rated on one of the Committees. Staff is only recommending the funding of Tier 1.

Mr. Henri Crockett, President and Co-Founder of the Crockett Foundation, expressed his sincerest gratitude for the Council's support and thanked Ms. Arenberg Seltzer and CSC staff for their guidance and support. He noted the Foundation is a growing organization serving students in Title 1 schools.

Mr. Mikelange Olbel, Community Based Connections, thanked the Council for helping them to grow. He stated they are grateful for the support.

iii. Literacy, Enrichment & Academic Pursuits (LEAP):

LEAP High services address the needs of high school aged youth through strength-based strategies. This RFP had the most changes since the last time it was out for bid. The youth to be served will now focus on those students entering 9<sup>th</sup> and 10<sup>th</sup> grades, which research has shown to be the most impactful on graduation rates. It was also shown in the Performance Partnership Pilot that the Success Coaches were critical, so this new RFP adds Success Coaches across the board at a 1-35 ratio. One rating committee reviewed four proposals. Recommendations will result in a reduced number of youth served compared to current contracts due to increased costs of Success Coaches assigned to all youth. Tier 1 recommendations would maintain programs at all current sites, while Tier 2 recommendations would allow expansion to two additional high-need high schools identified by the School District. Tier 2 recommendations are on the staff wish list, while Tier 3 is not recommended for funding.

iv. Supported Training & Employment Program (STEP):

STEP services are designed to help youth with varied disabilities develop and practice self-determination, career awareness, employability training, and work experience. One committee rated seven proposals. Tier 1 recommendations represent level funding with a small increase for a COLA and an anticipated increase in the minimum wage paid to the youth. Tier 2 recommendations would allow expansion to two additional sites in underserved areas, Coconut Creek High School and American Prep Academy in Davie. Tier 2 recommendations are on the staff wish list.

Ms. Sheryl Woods, YMCA of South Florida, thanked CSC, Ms. Arenberg Seltzer, and CSC staff for their commitment to children and the community. On behalf of the YMCA, she stated how proud she is to be in partnership with the CSC.

b) Healthy Youth Transitions (HYT) RFP Awards Overview:

This RFP added a new population of high-school age youth who are at risk of not graduating or are not in school or working. The Jim Moran Foundation has agreed to continue its partnership in this program area. Two rating committees considered 11 proposals. The recommendations include a current provider not being recommended, and a provider who has not previously provided CSC-funded HYT services. Council votes on this RFP will come after the budget discussion.

c) Kinship RFP Awards Overview:

Council votes on both components of this RFP will come after the budget discussion.

i. Kinship Programs:

This program area provides a comprehensive array of services to informal Kinship families. The Jim Moran Foundation has agreed to continue its partnership in this area. The Rating Committee considered four proposals. Ms. Liberta and Dr. Kenton served on the Rating Committee. Tier 1 was recommended, which would continue funding for currently-funded programs.

ii. Kinship Legal:

This RFP received one application from Legal Aid Services of Broward County, which met or exceeded the requirements in their response. A COLA is included in the RFP, and increased flex funds were approved earlier today in the Consent Agenda. The increased flex funds will allow Legal Aid to move families forward in the process to successfully obtain custody or adopt kinship youth.

Dr. Kenton stated that he had a positive experience as a rater and that he felt very confident with the level of details that were provided and found the process to be very user-friendly. He commended and thanked staff.

**VII. Chief Communications Officer (CCO) Report:**

a) FYI – Volunteer Income Tax Assistance (VITA) Services Update:

Members were referred to the information in their meeting packet.

b) FYI – Community Engagement Report:

Members were referred to the information in their meeting packet.

**VIII. Chief Operations Officer (COO) Report:**

FYI – Popular Annual Financial Report (PAFR):

Ms. Larsen applauded Ms. Kathleen Campbell's, CSC's Director of Finance, efforts to take financial reporting to a brand new level with the PAFR, which is recommended by the Government Finance Officers Association (GFOA). She explained that the PAFR contains extracted information from the Comprehensive Annual Financial Report (CAFR) and provides a quick glimpse of what CSC does in a readily accessible and easily understandable format for the general public and those without a background in public finance.

**IX. Special Needs Advisory Coalition Report:**

Ms. Bartleman noted that the Coalition is working with the School District on a survey to gather feedback from students with special needs on their experience with virtual learning.

**X. Public Comment:**

Ms. Kimberly Burke, HRI Consulting and Training Services, LLC, thanked CSC. She inquired as to whether CSC has considered funding grassroots organizations to be able to do some of the great work that others are doing, allowing them opportunities to provide at a higher level with support of consultants, fiscal sponsors, and CSC. She suggested possibly rating categories to allow smaller nonprofits to compete.

Ms. Juarez, CSC's Chief Programs Officer, pointed out that there are smaller non-profits recommended for funding within the CSC procurement process. She also highlighted the opportunity for smaller agencies to start with leverage funding, where an organization comes with new funding and then CSC approves them as a leveraged funder. She also shared that CSC has a robust capacity initiative that works with smaller agencies to get them ready for a higher level of funding. Ms. Juarez offered to meet with Ms. Burke, along with Ms. Adamma DuCille, CSC's Assistant Director for Training & Capacity Building, to further explore opportunities for smaller non-profits including mini-grants. Ms. DuCille briefly spoke and said she was available to meet with Ms. Burke. Ms. Donnelly also suggested taking advantage of CSC trainings.

Mr. Walter Honaman, Legal Aid Service of Broward County, echoed comments made earlier. He thanked Ms. Arenberg Seltzer and Ms. Juarez and noted that he found the new electronic CAPS to be very user-friendly and helpful.

Ms. Kim Praitano, Gilda's Club of South Florida, thanked CSC for its Capacity Building Mini-Grants, noting that the Grant helped them build a performance measurement impact that was very significant for them, as well as provided for a feasibility study. She stated that in addition to financial support, CSC provided technical support that was just as valuable in bringing organizations to scale.

**XI. Council Members' Non-Budget Comments:**

There were none.

**XII. For Your Information:**

- a) CSC In The News
- b) Correspondence
- c) Attendance Report

Before transitioning into the Budget discussion, Ms. Donnelly asked Superintendent Runcie to give an update on the status of the schools.

Superintendent Runcie discussed the status of their distant learning program and explained that they conducted a survey to provide feedback and identify areas of focus moving forward. He noted there were more than 65,000 survey responses representing 26% of parents, 50% of instructional staff, and 30% of students in grade 6-12. The results will be announced this afternoon and will be shared with CSC.

He also addressed summer programming, stating that programs will not be physically hosted in the schools, but that summer school will be delivered virtually. Instead, the summer will be spent conducting maintenance and cleaning in anticipation of the first day of school on August 19<sup>th</sup>. He also announced that students will be allowed to retain school computers until the first day of school and that mental health resources will continue to be available to provide support and advice to parents and students. To access those resources, he asked students and parents to dial 754-321-HELP or visit the school website at [www.browardschools.com/mentalhealthservices](http://www.browardschools.com/mentalhealthservices).

Superintendent Runcie raised concern about the rise in child abuse nationally, citing a 20% increase in calls and a four-fold increase in texts requesting help to the National Child Abuse Hotline. He added that the information is posted prominently on school websites and he encouraged individuals to report abuse when they suspect it happening. He also pointed out that information is posted on the Launch Pad, which is the page where students/teachers access digital resources.

He noted that discussions are continuing concerning the re-opening of schools and that a related document from those discussions is available on the school website. He also announced that there will be a workshop on June 16<sup>th</sup> to lay out different scenarios and options for re-opening. He added that they will work to include as many stakeholders as possible, as well as reconvening the safety stakeholder group before the June 16<sup>th</sup> workshop.

He stated that the School District continues to provide 90,000 lap tops, low-cost internet service, and free mobile hot spots to its students. They are also preparing to distribute 240,000 books to 48,000 students in Pre-K - 2<sup>nd</sup> grade through their home library initiative. Each packet will include 5 books, a family guide and a student journal.

He thanked CSC and its funded nonprofits for assisting children and families during non-school time.

### XIII. FY 20/21 Program Budget Discussion

#### a) Setting the Stage:

Ms. Arenberg Seltzer explained that staff spent the past few months reviewing all program areas and proposed spending in preparation for today's discussion and presentation of the draft budget, adding that recommendations were then viewed again through the lens of the COVID-19 Pandemic. She reminded Members that the staff-proposed budget was based upon alignment with the Council's core mission, previous Council discussions, program performance, community input given the new COVID-19 requirements, funding utilization, integration with other funders, results-based accountability, the Program Planning Committee, and emerging community issues.

Ms. Arenberg Seltzer pointed out there is always an attempt to balance the tax revenues versus the community needs, which is a challenge as the estimated property values are not released until June, and the final numbers not until July. As such, staff is estimating a possible 4% increase in property values until the final numbers are issued. She also presented options for both a flat millage rate of 0.4882 or a projected roll-back millage rate of 0.4623. She noted that Members do not have to make the millage rate decision today, but that they need to keep it mind as they think about growing programs. As currently presented, the FY 20/21 draft budget maintains mostly level funding, except for the current RFPs.

Members reviewed the Fund Balance, which could be utilized as a way for CSC to serve additional needs that may arise throughout the year. As it acts like a savings account, Ms. Arenberg Seltzer explained that it's best to use those funds for only one-time purposes.

#### b) Overview/Public Comment/Council Discussion:

##### **Tab 1 Maternal & Child Health:**

Ms. Arenberg Seltzer briefly highlighted the Maternal & Child Health program area, noting that this area is a small, but significant, portion of the overall budget, and that the Mothers Overcoming Maternal Stress (MOMS) and Safe Sleep Programs are performing well. She added that the number of verified maltreatment victims under the age of one has decreased yet again.

Dr. Thaqi inquired as to whether we would be meeting demand with the proposed amount. Ms. Arenberg Seltzer pointed out that his program grew substantially last year and there has not been any waiting lists. She directed staff to monitor for any wait lists in the year to come and noted that Unallocated Funds could be utilized in the future if a need arises.

##### **Tab 2 Family Supports:**

Ms. Arenberg Seltzer briefly highlighted the Family Supports program area, noting that abuse rates have gone down dramatically and that our programs do make a difference. She stated that this program area will remain at level funding

and pointed out that there is capacity within the programs if additional families are in need of services due to COVID-19.

Ms. Arenberg Seltzer noted two contract deferrals. Broward Regional Health Planning Council's (BRHPC) Healthy Families contract will be deferred until June to clarify information that was just received concerning new State program redesign. The Children's Bereavement Center contract will be deferred until August due to a delayed contract execution and a mid-year start of these services.

Ms. Michelle Rogers, Family Central, addressed Mr. Power's concerns about a government entity interfering in family issues and possibly making the situation worse by assuming what the family needs. She assured him that as a provider of family strengthening programs for 18 years, all of the goals are written and discussed by the families and that the professional counselors listen first and foremost to what the families indicate they need, all while respecting and maintaining the values set and expressed by the families. She added that no attempts are made to make families dependent on the government, and that the cost-per family for family strengthening services is a lot less than the cost of a Shelter Hearing.

#### **Tab 3 Dependency & Delinquency Supports:**

Ms. Arenberg Seltzer briefly highlighted the Dependency & Delinquency Supports program area, noting that adoptions are steadily rising and that this goal supports Forever Family, the Heart Gallery and the Early Childhood Court Community Coordinator. This Tab also includes Legal Representation of Children related to child welfare. She noted that this is now eligible for Title IV.E. reimbursement from the State. Once received, that funding would be used to increase legal support of youth in the child welfare system.

#### **Tab 4 Prosperity:**

Ms. Arenberg Seltzer briefly highlighted the Prosperity program area, noting that CSC has been involved in this area from the beginning with awareness and promotion efforts of the Earned Income Tax Credit and support of the Volunteer Income Tax Assistance (VITA) Program. As a result of those efforts, CSC has increased tax returns for Broward's working families, allowing them to keep more of their hard-earned money. She also noted that this goal supports anti-hunger efforts.

Commissioner Furr encouraged his colleagues to promote the use of SNAP to meet the current increased needs of families due to the Pandemic, stating that many families may not realize that they are eligible. Ms. Arenberg Seltzer suggested enclosing SNAP information in the food bags currently being distributed. Dr. Thaqi also offered to enclose SNAP information in bags at the Health Department's pop-up testing sites. Commissioner Furr requested to add money for food to the budget wish list.

The Council took a 15-minute break and resumed the meeting at 1:00pm.

**Tab 5 Water Safety:**

Ms. Arenberg Seltzer briefly highlighted the Water Safety program area, noting that this continues to be a priority for the Council and that the evidence-based interventions have had an impact. Level funding is recommended.

**Tab 6 Literacy & Early Education:**

Ms. Arenberg Seltzer briefly highlighted the Literacy & Early Education program area, which includes the collaborative efforts of the Campaign for Grade Level Reading. She highlighted gains in Third Grade reading in Broward. She announced that this year's Broward: Read for the Record will be held on October 29, 2020, and that the book this year will be "Evelyn Del Rey is Moving Away."

**Tab 7 School Health:**

Ms. Arenberg Seltzer briefly highlighted the School Health program area, noting that CSC has been supporting this community collaborative for many years and that it has been doing well, allowing many children to return to class and learning rather than being sent home due to minor ailments. She pointed out that CSC "piggybacks" on the BCPS School Healthcare Services RFP. While the list of recommendations has been made available BCPS has not yet voted. Therefore, the renewal is contingent upon approval of Sierra Lifecare by the School Board.

**Tab 8 Elementary General Population Initiatives:**

Ms. Arenberg Seltzer briefly highlighted the Elementary General Population Initiatives, pointing out that this funding area is one of the largest and that academic gains are being made. She explained that these programs provide children with safe, enriching environments during out-of-school time. In highlighting adjustments, she noted that New Mirawood Academy will increase the number of children to be served for Summer 2020/2021 because they have had a waiting list for several years and is in a high-need area in the City of West Park. She also pointed out that, as usual, the Summer-Only program renewals for the Summer of 2021 will be deferred until after the programs have completed and outcomes have been collected.

**Tab 9 Elementary Special Needs Initiatives:**

Ms. Arenberg Seltzer briefly highlighted the Elementary Special Needs Initiatives, noting that these important programs provide a safe place for children with special needs and are delivered with a high level of intensity. She cited statistics showing that 58% of the children in the second year are returning from year one, and 81% are year-round students.

**Tab 10 Middle School General Population Initiatives:**

Ms. Arenberg Seltzer explained that these initiatives are currently being procured, with recommendations discussed earlier this morning and votes forthcoming after the budget discussion.

**Tab 11 High School General Population Initiatives:**

Ms. Arenberg Seltzer explained that these initiatives are currently being procured, with recommendations discussed earlier this morning and votes forthcoming after the budget discussion.

**Tab 12 Middle/High School Special Needs Initiatives:**

Ms. Arenberg Seltzer explained that these initiatives are currently being procured, with recommendations discussed earlier this morning and votes forthcoming after the budget discussion.

**Tab 13 Healthy Youth Transitions:**

Ms. Arenberg Seltzer explained that these initiatives are currently being procured, with recommendations discussed earlier this morning and votes forthcoming after the budget discussion.

**Tab 14 Delinquency Diversion:**

Ms. Arenberg Seltzer briefly highlighted the Delinquency Diversion program area, noting that this was the second procurement that was conducted upon the creation of the CSC.

Mr. Powers unexpectedly departed the meeting due to a power outage at his home.

**Tab 15 Children's Health Insurance:**

Ms. Arenberg Seltzer briefly highlighted the Children's Health Insurance program area, which focuses on local outreach for the Florida State Child Health Insurance Program known as KidCare.

**Tab 16 Simplified Point of Entry:**

Ms. Arenberg Seltzer briefly highlighted the Simplified Point of Entry program area, which is the funding for the 2-1-1 general and special needs / behavioral health helplines. Level funding is recommended for the general helpline, while an increase is recommended for the special needs/ behavioral health hotline to address the increased call volume and the increased demand for the case management subcontracts. The additional funding would provide for two FTE's to answer hotline calls, 2 additional social workers, as well as flex funds for JAFCO case management and annualizing the increasing for Henderson Behavioral Health case management.

**Tab 17 Public Awareness:**

Ms. Arenberg Seltzer briefly highlighted the Public Awareness program area, pointing out that the community needs to be aware of CSC's available services and resources.



**Tab 18 Capacity Building:**

Ms. Arenberg Seltzer briefly highlighted the Capacity Building program area, noting that the number of volunteers supporting community organizations is steadily increasing, and nearly 5,000 community members are participating in skills-building training, which has moved to online trainings during the COVID-19 Pandemic. This area also provides smaller agencies who aren't ready for CSC grants with networking opportunities, mini-grants, and coaching. She explained that staff is recommending taking money that was one-time carry forward out of fiscal support to increase funding for HandsOn Broward to address the ever-growing need for volunteer support with the addition of a Program Manager.

**Tab 19 Collective Impact:**

Ms. Arenberg Seltzer briefly highlighted the Collective Impact program area, which includes research and data processes, action research, and the 50 Committees of the Children's Strategic Plan (CSP). She noted that staff continue to incorporate more youth voice into CSC's work, including more Community Participatory Action Research (CPAR). She also highlighted the relatively new Girls Coordinating Council which issued the Girl's and Young Women Report and has had a great impact so far. She commended Dr. Keisha Grey, CSC's Strategy Manager, for the exemplary support she provides to the CSP Committees.

## c) Overview of Staff Budget Wish List Not in Book:

Ms. Arenberg Seltzer highlighted additional staff-proposed items to the Budget Wish List that were not included in the budget book. These items include \$30,000 to allow for growth in CSC's contribution to procuring and distributing healthy, nutritious food to Broward's children during school breaks; \$67,350 to support the Children's Literacy Initiative (CLI) work in Broward; \$25,000 to fund a CPAR project that would support youth leadership development and child-serving system improvements; and \$30,000 to sustain the Broward Bridge 2 Life (B2L) consultant supporting youth voice and leadership.

## d) Council Consensus of Program Budget &amp; Wish List:

There was consensus for the proposed Draft FY 20/21 Budget and the staff-proposed Budget Wish List items that were not included in the Budget Book. There was also a desire expressed to add additional money to the hunger goal at some point in the future.

## e) Youth FORCE Funding Recommendations:

## f) PEACE Funding Recommendations:

## g) LEAP Funding Recommendations:

## h) STEP Funding Recommendations:

## i) HYT Funding Recommendations:

## j) Kinship Programs Funding Recommendations:

## k) Kinship Legal Funding Recommendations:

**ACTION: Ms. Schneider made a motion to approve Youth FORCE Rating Committee recommendations, PEACE Rating Committee recommendations, LEAP Rating Committee recommendations, STEP**

Rating Committee recommendations, HYT Rating Committee recommendations, Kinship Rating Committee recommendations, and Kinship Legal Rating Committee recommendations, all as presented. The motion was seconded by Dr. Thaqi and passed with no opposing votes.

- l) Tentative FY 20/21 Program Budget, Including Staff Wish List Not in the Budget Book.

**ACTION:** Ms. Schneider made a motion to approve the Tentative FY 20/20 Program Budget, as presented on the FY 20/21 Budget Summary Worksheet and including the staff wish list not included in the Budget Book but presented in the meeting information packet. The motion was seconded by Dr. Thaqi and passed with no opposing votes.

- m) FY 20/21 Program Renewals:

**ACTION:** Ms. Liberta made a motion to approve the FY 20/21 program renewals for Maternal & Child Health (Tab 1), Family Supports (Tab 2), and Dependency & Delinquency Supports (Tab 3), all as presented but not including the deferred contracts for Healthy Families and the Children's Bereavement Center. The motion was seconded by Ms. Schneider and passed with no opposing votes.

**ACTION:** Commissioner Furr made a motion to approve the FY 20/21 program renewals for Prosperity (Tab 4) as presented, minus the Coordinating Council of Broward (CCB) renewal and the deferred SOREF Summer Food Boxes. The motion was seconded by Ms. Schneider and passed with no opposing votes.

**ACTION:** Commissioner Furr made a motion to approve the FY 20/21 CCB program renewal included in Tab 4 as presented. The motion was seconded by Ms. Schneider and passed with no opposing votes and abstentions from Dr. Thaqi and Ms. Liberta, who submitted the attached Conflict of Interest Forms.

**ACTION:** Ms. Liberta made a motion to approve the FY 20/21 Broward County SWIM Central program renewal included in Tab 5 as presented. The motion was seconded by Ms. Schneider and passed with no opposing votes and an abstention from Commissioner Furr, who submitted the attached Conflict of Interest Form.

**ACTION:** Ms. Schneider made a motion to approve the FY 20/21 Florida Department of Health in Broward County Drowning Prevention program renewal included in Tab 5 as presented. The motion was seconded by Dr. Kenton and passed with no opposing votes and an abstention from Dr. Thaqi, who submitted the attached Conflict of Interest Form.

**ACTION:** Ms. Schneider made a motion to approve the FY 20/21 program renewals for Literacy & Early Education (Tab 6) as presented, minus the Early Learning Coalition of Broward County (ELC) renewals. The motion was seconded by Commissioner Furr and passed with no opposing votes.

**ACTION:** Ms. Schneider made a motion to approve the FY 20/21 ELC program renewals included in Tab 6 as presented. The motion was seconded by Commissioner Furr and passed with no opposing votes and an abstention from Ms. Liberta, who submitted the attached Conflict of Interest Form.

**ACTION:** Commissioner Furr made a motion to approve the FY 20/21 program renewals for School Health (Tab 7) as presented. The motion was seconded by Ms. Schneider and passed with no opposing votes.

**ACTION:** Commissioner Furr made a motion to approve the FY 20/21 program renewals for Florida Afterschool Network, Lights On Afterschool, Back-to-School Extravaganza, and the CRA Programs with Hallandale Beach and Hollywood Beach, included in Tab 8. The motion was seconded by Ms. Schneider and passed with no opposing votes.

**ACTION:** Commissioner Furr withdrew Lights On Afterschool program renewal from his motion which was approved with no opposing votes. Mr. Wood made a motion to approve the FY 20/21 program renewal for Lights On Afterschool as presented. The motion was seconded by Ms. Schneider and passed with no opposing votes and one abstention from Commissioner Furr, who submitted the attached Conflict of Interest Form.

**ACTION:** Commissioner Furr made a motion to approve the FY 20/21 Respite Services program renewals for Elementary Special Needs Initiatives (Tab 9) as presented. The motion was seconded by Ms. Schneider and passed with no opposing votes.

**ACTION:** Ms. Schneider made a motion to approve the FY 20/21 program renewals for Hanley Center Foundation, Wyman Teen Outreach Program (TOP) training, and United Way-Choose Peace Initiative, included in Tab 10. The motion was seconded by Commissioner Furr and passed with no opposing votes.

**ACTION:** Ms. Schneider made a motion to approve the FY 20/21 program renewals for Motivational Edge and Florida Youth SHINE, Tab 11. The motion was seconded by Commissioner Furr and passed with no opposing votes.

**ACTION:** Commissioner Furr made a motion to approve the FY 20/21 CareerSource Broward SYEP program renewal included in Tab 11. The motion was seconded by Ms. Schneider and passed with no opposing

votes and one abstention from Ms. Liberta, who submitted the attached Conflict of Interest Form.

**ACTION:** Ms. Schneider made a motion to approve the FY 20/21 program renewals for TIP Training, FLITE Center, HOMES Inc., and Museum of Discovery & Science included in Tab 13. The motion was seconded by Commissioner Furr and passed with no opposing votes.

**ACTION:** Ms. Schneider made a motion to approve the FY 20/21 program renewals for Delinquency Diversion (Tab 14) as presented, minus the deferred Urban League renewal. The motion was seconded by Commissioner Furr and passed with no opposing votes.

**ACTION:** Commissioner Furr made a motion to approve the FY 20/21 Kid Care Insurance program renewal as presented for Children's Health Insurance (Tab 15). The motion was seconded by Ms. Schneider and passed with no opposing votes and an abstention from Dr. Thaqi, who submitted the attached Conflict of Interest Form.

**ACTION:** Ms. Schneider made a motion to approve the FY 20/21 program renewals for Simplified Point of Entry (Tab 16) as presented. The motion was seconded by Commissioner Furr and passed with no opposing votes.

**ACTION:** Commissioner Furr made a motion to approve the FY 20/21 program renewals for Public Awareness (Tab 17) as presented. The motion was seconded by Ms. Liberta and passed with no opposing votes.

**ACTION:** Ms. Schneider made a motion to approve the FY 20/21 BECON program included in Tab 17 as presented. The motion was seconded by Commissioner Furr and passed with no opposing votes and one abstention from Ms. Bartleman, who submitted the attached Conflict of Interest Form.

**ACTION:** Commissioner Furr made a motion to approve the FY 20/21 HandsOn Broward program renewal for Capacity Building (Tab 18) as presented. The motion was seconded by Ms. Liberta and passed with no opposing votes.

**ACTION:** Commissioner Furr made a motion to approve the FY 20/21 Webauthor program renewal for Research & Evaluate Systems of Care (Tab 19) as presented. The motion was seconded by Ms. Schneider and passed with no opposing votes.

**XIV. Comments/Adjournment:**

Mr. Walter Honaman, Legal Aid Service of Broward County, thanked the Council for supporting the Kinship Legal Project and legal supports. He shared a success story from a young lady who had previously received services and had just received an Associate Degree and was pursuing a Bachelor Degree.

The meeting adjourned at 2:48 P.M.

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Kenneth L. Gillespie, Secretary

**MEETING ATTENDEES**

\*denotes speaker

Name	Organization
Andy Fernandez	Firewall Centers
Marjorie Evans	Broward Children's Center
Donna Lavalle	Smith Community Mental Health
Denise Rusnak	Broward Children's Center
Amanda Hernandez	Ann Storck Center
Grace Ramos	The M Network
Theresa Kennedy	Department of Children and Families
Phyllis Harris	Broward Health/Kinship Cares Initiative
Michelle Rogers*	Family Central
Sandra Einhorn	Coordinating Council of Broward (CCB)
Irenaida Diaz	The Advocacy Network on Disabilities
Lisa Bayne	Kids In Distress
Elizabeth Dorante	Hispanic Unity of Florida
Cesar Garcia	City of West Park
Felipe Pinzon	Hispanic Unity of Florida
Alison Rodriguez	YMCA of South Florida
Bill Arterburn	YMCA South Florida
Arlene Connelly	OIC of South Florida
Alice-Lydia Bird	YMCA of South Florida
Milena Brunet	Pace Center for Girls
Regine Kanzki	Crockett Foundation
Olivia Angeli	Center for Hearing & Communication
Michael Nozile	Gang Alternative, Inc.
Rachel Taylor	Firewall Centers
Glinda Townsley	OKAY Institute, Inc.

## ATTACHMENT 1

Denise Mathurin	spirit love and kindness for children families in need inc.
Clara Acero	Pace Center for Girls
Michele DiSorbo	Camelot Community Care
Elisha Hendricks	Pembroke Pines Police Department
Christine Hef	Memorial Healthcare System
Henri Crockett*	Crockett Foundation Inc.
Clara Perea	Family Central
Nardege Laforest	HANDY
Casi Daly	Camelot Community Care
Shea Ciriago	Broward Education Foundation
Roderick Harvey	Alexander REBB Inc
A Therese Sullivan	Pembroke Pines Police Department
Shanna Johnson	Women at the Well-Broward Inc
Janet Pinkerton	Children's Literacy Initiative
Frandy Jean-Baptiste	OIC of South Florida
Cynthia Moreno	Harmony Development Center
Gabriela Raurell	Harmony Development Center
Michelle Collins	Epilepsy Florida
Kim Praitano*	Gilda's Club South Florida
Susan Feldman	YMCA of South Florida
Mark Reyes	Urban League of Broward County
Dale Mandell	HandsOn Broward
Walter Honaman*	Legal Aid Service of Broward County
Kimberly Rhoden	PASS
Charlene Grecsek	Self
Kimberly Burke*	HRI Consulting and Training Services, LLC
Kristen Nelson	HANDY
Kirk Brown	HANDY, INC

# ATTACHMENT 1

Claudia Rodriguez	Young Minds Learning Center
Altagracias Chavez	Bright Future Learning Center
Ana Valladares	Mujeres Latinas Empowering Women
Patricia Sanchez	Broward Health
Karen Ghezzi	Consultant
Michelle Rosegreen	CPO
Jody Ellis	Arc Broward
Colleen Lockwood	Broward Bridge 2 Life
Michele LaCoursiere	Children's Literacy Initiative
Cathea Comiskey	United Community Options
Mikelange Olbel*	Community Based Connections, Inc
Lisa Clements	YMCA of South Florida
Mark Russell	YMCA of South Florida
Liliana Ballesteros	Arc Broward
Kathy Wint	HandsOn Broward
Juliana Gerena	Gerena & Associates
Cora Daise	City of Hallandale Beach
Danielle Bachelder	Broward County
Nicole Carter	City of Hallandale
Thomas Lapping	JDL Horizons
Tori Bertran	SunServe
Michael Alexander-Luz	SunServe
Marilyn Camerota	Memorial Healthcare System
Nancy Tillman	Soref JCC
Christine Frederick	FLITE Center
Sobourney Barnes	SunServe
Robin Ullman	JAFCO
Sheryl Woods*	YMCA of South Florida
Pat Murphy	United Community Options



# ATTACHMENT 1

Idelma Quintana	Broward County
Gloria Gonzalez	Harmony Development Center
Tim Curtin	Memorial Healthcare System
Marian Vollmann	Soref JCC
Tracy Kennedy	Community Reconstruction Housing Corp.
Catherine Lievano	Pembroke Pines Police Department
Nunderia Adderley	YMCA of South Florida
Lynne Kunins	FLIPANY
Linda Taylor	Housing Opportunities Mortgage Assistance & Effective Neighborhood Solutions, Inc.

**TAB 2**

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<b>Service Goal:</b>	2.2 Children live in financially stable environments, free from hunger.
<b>Objective:</b>	2.2.1 Promote efforts to increase economic self-sufficiency and food security for families.
<b>Issue:</b>	Coronavirus Emergency Response Fund Expenditures
<b>Action:</b>	<ol style="list-style-type: none"><li>1. Ratify funding for SF Hunger Coalition for the Mobile School Pantry food distribution in NE quadrant.</li><li>2. Approve purchase of additional PPE for distribution to nonprofits</li><li>3. Ratify additional funding to Hispanic Unity of Florida for VITA/EITC</li></ol>
<b>Budget Impact:</b>	<ol style="list-style-type: none"><li>1. \$ 10,000 of \$333,281 Available in COVID Unallocated for FY 19/20.</li><li>2. \$ 20,000 of \$313,281 Available in COVID Unallocated for FY 19/20</li><li>3. \$ 10,000 of \$293,281 Available in COVID Unallocated for FY 19/20</li></ol>

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**Background:** At the March 19<sup>th</sup> Council Meeting, the Council established a Coronavirus Emergency Response Fund which enabled the President/CEO to expend funds toward addressing critical community needs, including hunger relief or related issues impacting children and families. As expenditures from this fund are made, they are brought back to the Council for ratification.

**Current Status:** COVID-19 in Broward has created extreme financial hardship for thousands of families and additional expenses for the nonprofits serving them. Accordingly, staff recommends the following:

1. To help address food shortage: Add \$10,000 to the South Florida Hunger Coalition to provide Mobile School Pantry services in the NE quadrant through the end of the FY.
2. To assist the nonprofits providing summer programs: Add \$20,000 to help purchase PPE and cleaning supplies to distribute to agencies operating summer programs. CSC recently obtained 50,000 free cloth masks from The Florida Department of Health in Broward, so masks will not be included in this purchase.
3. To support the extended timeframe for filing taxes: Add \$10,000 to the Hispanic Unity VITA contract for operating costs related to software and personnel required to provide virtual tax preparation services through the [getyourrefund.org](http://getyourrefund.org) platform. Services began being offered on May 20 and will continue through the extended tax season

- Action:**
- 1 Ratify funding for SF Hunger Coalition for food for Mobile School Pantry
  - 2 Approve funds to purchase PPE for distribution to nonprofits
  - 3 Ratify additional funds for Hispanic Unity virtual VITA/EITC preparation efforts

**TAB 3**

<b>Service Goal:</b>	All Goals
<b>Objective:</b>	N/A
<b>Issue:</b>	CSC's Anti-Racism Initiatives
<b>Action:</b>	For Your Information Only
<b>Budget Impact:</b>	None

**Background:** As a result of a Council member's request at the May 2015 Budget Retreat to deepen our understanding of what was working and not working in the 33311 zip code, the historically Black community of Sistrunk created under Jim Crow laws, CSC staff responded with (1) deepening the use of disaggregated data by race (2) research on the effects of history of racism in Broward and ongoing structural racism in all community systems and institutions and (3) training about racism and racial equity. CSC has committed to addressing racism externally and internally in partnership with other child and family service institutions in Broward and in partnership with other organizations has provided racial equity training for several thousand partners to provide a common language and shared analysis from which to dismantle racism.

**Current Status:** Below are a list of current CSC racial equity external and internal partnerships and initiatives. And attached is the statement issued expressing CSC's support of undoing racism.

External

- *Broward Partners for Racial Equity* – CSC, Broward County Human Services Department, Florida Department of Health in Broward, Broward County Public Schools, Florida Healthy Start in Broward, with other emerging members are meeting monthly to align and accelerate external and internal equity efforts.
- *Broward Research Practice Partnership* – CSC, Broward County Public Schools, Florida Atlantic University, Georgia State University, Xavier University, University of Delaware and the Center for Traumatic Stress Research are examining the impact of alienation as it relates to the effectiveness of Title 1 funding in mitigating disparities in education.
- *Southern Education Foundation's (SEF), Southern Practice and Policy Network(SPPN):* Membership in the SEF's multi-state collaborative to examine and address barriers to post-secondary education faced by children of color. CSC staff has served as the appointed lead of the Florida SPPN sub-group for the past two years.
- *Joint, People of Color, Latino, and White Caucus affinity groups* for REI Graduates to continue learning, building community and taking actions are held monthly, now virtually
- *Child Welfare Race Equity Workgroup* a community collaborative led by the Urban League focused on eliminating systemic barriers that have produced historical and contemporary inequities based on race and creating new systems, policies and practices that institutionalize equity, accountability and community / family engagement.

## Internal

- *Inclusion of language which supports equity practices in procurements and contracts*
- *Requiring CSC contracted staff to attend REI trainings*
- *Listening sessions with staff*
- *CSC Racial Equity Committee* – documenting racial equity accomplishments, reviewing organizational data including staff knowledge and skill surveys
- *Community Participatory Action Research* – youth and parents presented to CFLA in May and June with both youth and parents being invited to serve on boards and participate in training with system professionals as well as the production of an educational video for parents to connect to resources they need.
- *Racial Equity Institute (REI) workshops*: 58 workshop sessions including 10 youth specific workshops, engaging 2278 attendees, representing over 160 unique organizations.
- *Local History/Implicit Bias workshop* was conducted virtually in June and will be offered monthly for the summer.

**Recommended Action:** For Your Information Only.

## CSC Statement on Systemic Racism

The Children's Services Council (CSC) of Broward County condemns racism and stands with the families and children hurt by violent and systemic racist acts. Every day we see evidence of the ways Broward's children and families are deeply impacted and traumatized by systemic and institutional racism as well as violence against Black people. The American Academy of Pediatrics and other national experts and associations have declared racism a pervasive public health crisis preventing our children and families from leading healthy, safe and thriving lives.

As an organization with a mission to provide the Leadership, Advocacy and Resources necessary to enhance children's lives and empower them to become responsible productive adults, this commitment to fighting racism is not only about words but also actions. CSC has always used a wide variety of quantitative and qualitative data to determine where attention and resources can best be spent to "turn the curve" toward better outcomes for our children. That continual analysis led to an inescapable conclusion that while CSC funded programs were clearly making a difference, racially segregated communities were still suffering disproportionately. As we dug deeper, the undeniable conclusion was the power of institutional racism – sometimes hidden, sometimes clearly in plain sight – as well as unrecognized and unaddressed trauma were forces we had to take on if true, meaningful, lasting change could occur for our children and families. Recent events have validated that conclusion in very powerful ways.

This commitment has meant engaging with partners including Community Leaders, Broward County Human Services Department, Broward County Public Schools, the Florida Department of Health in Broward County, ChildNet, the Urban League, a wide array of social service providers and most important – our children and families in a journey to learn, listen, analyze and co-create solutions.

We strive to educate our staff and our community partners about implicit bias, race and the local and national history of racism in America. We've learned that race is a false construct designed to keep power in the hands of a few at a heavy cost to many. It is an idea born from slavery and codified into laws. In Broward, the Black communities and neighborhoods created under Jim Crow segregation laws in the 20<sup>th</sup> century still have the highest concentration of poverty and the least access to high quality housing, employment, health care, education and equal justice under the law. We have also learned how damaging this system of oppression is to all of us regardless of race.

We are having honest and difficult conversations about race relations, white supremacy and systemic bias internally as well as externally. CSC has a multiracial workforce and we have taken the time and created safe spaces for honest dialogue about how current and historic incidents of violence are impacting our employees, their children and families. These conversations can be raw and challenging but you can't fix what you can't name and acknowledging and validating our staff and partners' experiences and emotions reminds us of our humanity and the need to continually evaluate our approaches and solutions.

Our local data clearly shows where and how racism shows up in education, healthcare, economic mobility, the justice systems and other areas impacting one's quality of life. But numbers are only part of the story. We are also looking at the lived experience that surrounds those numbers and breaking down the data by race to see outcomes based on race and by training and engaging community members as co-researchers. It has also made clear the importance of continual feedback loops to ensure they are having the intended result. Oversight of policy implementation is equally important as we have seen all too often, even the most well-meaning policies can result in disasters for the communities they were designed to benefit.

No one has all the answers, but we do know all the good will in the world will not be enough to dismantle racism if all we do is wait for someone else to do the heavy lifting. The collective voices calling for real change are stronger and clearer, standing on the shoulders of the civil rights warriors of earlier generations. The CSC stands with our Youth who are once again leading in powerful ways. And we join the amazing rainbow of colors, ethnicities, ages, beliefs, gender identities, politics and cultures assembled by the millions across the Nation who are demonstrating our Country's strength, resilience and belief in justice. All of this reinforces the notion that ending systemic racism once and for all is ultimately in everyone's interest and perhaps within reach.



**TAB 4**

**CHILDREN'S SERVICES COUNCIL OF BROWARD COUNTY**

**Joint Finance & Program Planning Committee Meeting**

Virtual Zoom Webinar  
June 8, 2020 @ 3:00 p.m.

**Minutes**

**CSC Members in Attendance:**

Governor Appointee Cathy Donnelly (PPC Committee Chair); Governor Appointee David H. Kenton; DCF Community Development Administrator Dawn Liberta; Governor Appointee Tom Powers; Health Department Director Paula Thaqi, M.D. (Finance Committee Chair)

**Staff in Attendance:**

Cindy Arenberg Seltzer, President/CEO; Monti Larsen; Sandra Bernard-Bastien; Maria Juarez; Kathleen Campbell; Amy Jacques, Angie Buchter; Sue Gallagher; Laura Ganci; Marlando Christie; Andrew Leone; Michelle Hamilton

**Guests in Attendance:**

None

**Agenda:**

**I. Call to Order:**

Dr. Thaqi called the meeting to order at 3:04 p.m.

**II. Finance Committee Minutes:**

**ACTION: Mr. Powers made a motion to approve the February 10, 2020, Finance Committee meeting minutes as presented. The motion was seconded by Ms. Donnelly and passed with no opposing votes.**

**III. Program Planning Committee (PPC) Minutes:**

**ACTION: Ms. Liberta made a motion to approve the February 10, 2020, PPC meeting minutes as presented. The motion was seconded by Ms. Donnelly and passed with no opposing votes.**

**IV. Revenue Update:**

Ms. Arenberg Seltzer provided the Committee with an overview of the updated revenue projections based upon the receipt of the preliminary property values which reflected an increase of 4.7%. She presented scenarios of either keeping the millage rate flat at 0.4882 or rolling the millage rate back to 0.4623 which would produce the same amount of revenue as last Fiscal Year. As staff estimated a 4% increase in preparation for the May Budget Retreat, she noted that the draft budget is in a good place. If Members decide to leave the millage rate flat, the draft budget approved in May balances; but if they decide to go to the roll-back rate, there would be a \$5.2 million shortfall. In response to a question from Dr. Thaqi about the impact on the average homeowner, she explained she had not yet recalculated that impact with the new numbers but in

# DRAFT

May the estimated impact was approximately \$5.70 for a home at the taxable value of \$375,000 and a \$50,000 exemption.

The scenario chart also takes into consideration a possible decrease in property values in the out years of 2021-2024 due to the economic havoc caused by COVID-19 and Members discussed how that should factor into future planning and sustainability of programming, as well as determining whether to keep the millage rate flat or at the roll-back rate. Ms. Arenberg Seltzer emphasized the importance of maintaining a robust Fund Balance to assist with the possible economic downturn in the out years. She also made a point of not knowing if the collection rate will continue with recent trends of 95% collection, or if the fallout from the Pandemic will result in a higher rate of uncollectable taxes, which would impact the budget. In addition, she added that underutilization may not be as bad as originally projected in May, as most of the CSC-funded providers are finding ways of providing services in some capacity, whether in-person or virtually.

Mr. Powers stated his preference for the roll-back millage rate.

## **V. Discussion of Uncertain Community Needs & Impact on FY 20/20 Budget:**

Ms. Arenberg Seltzer led a discussion on the uncertainty of community needs in the months to come, such as expanded trauma services and families struggling with basic needs, all of which would likely require additional CSC investment beyond that which is currently included in the budget. While CSC is clearly not the only source of funding for these services there will be an expectation of our participation in community partnerships especially in order to ensure families stay healthy and strengthened. Therefore, she increased the “Unallocated” line in the budget to \$1.1 million to allow for the flexibility to respond as the needs arise.

Mr. Powers requested that staff compile a report documenting CSC’s trauma work at Eagle’s Haven and through the Broward Behavioral Health Coalition to help inform the expansion of trauma services to the wider community. He stated he wanted to see what worked well and what didn’t. Ms. Arenberg Seltzer said she would do her best to get the information for the June meeting but given the short turnaround time it might have to wait for the August Council meeting. She did caution that the expanded trauma services would vary amongst the communities based on the needs and experiences of each community as conveyed to CSC through the ongoing community resiliency conversations and internal analyses; and therefore, would not necessarily be a cookie-cutter approach or an exact replica of Eagles’ Haven.

## **VI. Draft Tentative FY 20/21 Budget:**

Ms. Arenberg Seltzer presented the Draft Tentative Budget for FY 20/21, noting that the Frederick A. DeLuca Foundation has agreed to fund the Tier 2 recommendations from the Youth FORCE RFP. This revenue and related expenditures are not reflected in this draft budget, nor was the Title IVE revenue for Legal Representation, as this amount has yet to be received. It is anticipated that any revenue generated through the Title IVE will be appropriated for expansion of that program. She noted that the performance pay for staff was folded into their salaries as directed by the Council last November and included a 1.5% COLA for the upcoming fiscal year. Otherwise, most administrative budget line items remained level with the exception of CRA and Property Appraiser fees, which are out of the control of the Council.

**ACTION: Ms. Donnelly made a motion to recommend approval to the full Council the draft tentative FY20/21 Budget, as presented. The motion was seconded by Ms. Liberta and passed with one opposing vote from Mr. Powers.**

# **DRAFT**

**ACTION:** Ms. Liberta made a motion to recommend approval to the full Council the tentative millage rate and authorize staff to adjust the budget based upon the Property Appraiser's final report and submit the necessary forms to the appropriate officials, as presented. The motion was seconded by Dr. Kenton and passed with one opposing vote from Mr. Powers.

## **VII. General & Member Comments**

Ms. Arenberg Seltzer raised the suggestion of issuing a statement regarding CSC's commitment to undoing racism. Mr. Powers cautioned against speaking about police actions as that is outside of CSC's scope. Mr. Kenton asked why there would even be a question as to CSC issuing a statement given the clear and consistent role CSC has taken on this issue over the last several years. There was a consensus that the CEO should draft and release a statement which affirms CSC's commitment to undoing racism and highlights the actions CSC has taken to date.

There were no further Member comments.

The meeting adjourned at 4:13pm.

**TAB 5**

**Children's Services Council of Broward  
Revenue Projection FY 20/21 through FY 23/24**

	FY 19/20 Current Year	FY 20/21 MR Roll-Back	FY 20/21 MR Flat	FY 21/22 MR Flat	FY 22/23 MR Flat	FY 23/24 MR Flat
	Presented at May Budget Retreat Property Values Tax Yr. 19	Property Values Tax Yr. 20 4.7% Increase	Property Values Tax Yr. 20 4.7% Increase	Property Values Tax Yr. 21 Assume 3% Decrease	Property Values Tax Yr. 22 Assume 1% Increase	Property Values Tax Yr. 23 Assume 3% Increase
Gross Taxable Value	\$ 201,502,150,732	\$ 212,040,348,934	\$ 212,040,348,934	\$ 205,679,138,466	\$ 207,735,929,851	\$ 213,968,007,746
Less: Proposed Tax Impact						
Net Taxable Value	\$ 201,502,150,732	\$ 212,040,348,934	\$ 212,040,348,934	\$ 205,679,138,466	\$ 207,735,929,851	\$ 213,968,007,746
Millage Rate (MR)	0.4882	0.4623	0.4882	0.4882	0.4882	0.4882
Tax Revenue Generated by Taxes @ 95%						
Uncollectible Value	93,454,682	93,124,941	98,342,193	95,391,928	96,345,847	99,236,222
Fund Balance:						
TRIM	3,200,000	3,500,000	3,500,000	3,200,000	3,200,000	3,200,000
Trauma Carry Forward	3,380,890	1,539,259	1,539,259			
Nov Budget Carry Forward	1,202,772					
Other Revenue	1,502,306	1,056,000	1,056,000	1,056,000	1,056,000	1,056,000
<b>Total Estimated Revenue</b>	<b>\$ 102,740,650</b>	<b>\$ 99,220,200</b>	<b>\$ 104,437,452</b>	<b>\$ 99,647,928</b>	<b>\$ 100,601,847</b>	<b>\$ 103,492,222</b>

**Projected FY 20/21 Budgeted Expenditures:**

Program Services and Support	\$ 96,147,220	\$ 96,147,220
General Administration	4,016,579	4,016,580
Capital Expenditures	165,000	165,000
Non-Operating Expenditures	4,108,652	4,108,652
<b>Total FY 20/21 Budgeted Expenditures</b>	<b>\$ 104,437,451</b>	<b>\$ 104,437,452</b>
Revenue Over/(Under) Expenditures	\$ (5,217,251)	\$ 0

**TAB 6**



**For Council Meeting  
As Recommended by the  
Finance Committee  
June 8, 2020**

**June 18, 2020**

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<b>Issue:</b>	Draft Tentative Budget for FY 20/21.
<b>Action:</b>	<ol style="list-style-type: none"><li>1. Approve Draft Tentative FY 20/21 Budget.</li><li>2. Approve Tentative Millage Rate and Authorize staff to Adjust the Budget based on the Property Appraiser's Final Report and submit the necessary forms to the appropriate officials.</li></ol>
<b>Budget Impact:</b>	Establishes FY 2020/21 Tentative Budget.

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**Background:** At the May 21<sup>st</sup> Budget Retreat, staff presented the Council with the FY 20/21 Budget Book which includes an analysis of current programs, program performance applying Results Based Accountability, contract renewals, RFP awards and a Staff Wish List which was primarily to reach Tier 2 in the LEAP High and STEP procurements as recommended by those rating committees.

**Current Status:** The Property Appraiser's Office released the preliminary property value information on June 1<sup>st</sup> highlighting a County-wide net increase of 4.7% which was slightly more than the 4% Staff estimated in May. On June 8<sup>th</sup>, the Program Planning Committee and the Finance Committee held a joint meeting to review and discuss the updated budgetary information. The details of this meeting are reflected in the minutes.

The administrative budget is always driven by the programmatic goals and the level of support that it will take to achieve these goals; all the while considering the effect on taxpayers. As the Council approved during budget discussions in November 2019, this year's budget includes folding staff performance pay into their base salary and eliminating future performance pay as it was not viewed as a necessary motivator of this highly performing staff. This adjustment results in level total compensation consistent with the salary survey and resultant grid proposed by our consultants, Compensation Resources Inc. and approved by the Council. This proposal also includes a 1.5% COLA for staff and a small increase for health insurance. Based on our claim's history at this time, our broker is not expecting a large increase this year. There are no new positions proposed. Within the Non-Operating Expenditures section, CRA fees increased 4.9%, and the Property Appraiser's Office fees increased 9%. Unfortunately, the Council does not have any input on these Non-Operating costs. Thus, excluding the Non-Operating costs, overall, this proposed budget apportions 95.84% directly for program and program support services and 4.16% for general administration and capital outlay.

**Millage Rate:**

Using the estimated property values provided in June, staff has prepared a Millage Rate worksheet highlighting the additional revenue. Remember, anything over the Rollback Rate of .4623 will still need to be reflected as a "tax increase" during the TRIM hearings since it is generating additional tax revenue. The proposed budget includes \$3.5 million of Fund Balance, a small increase over the prior year plus an additional \$1.5 million of budget carry forward for trauma related programs. Given the number of unknowns we are facing in terms of the impact of the COVID-19 crisis and the racial equity social justice crisis, staff has increased the Unallocated budget line item to allow for swift action as the services needs are clarified.



Please note that these are **preliminary** numbers, as the final property values will not be available until July 1<sup>st</sup>. Since the Millage Rate must be filed with the Property Appraiser's Office before the Council meets again in August, any variances from the June estimate will result in money being added to or subtracted from Unallocated as designated by the Council.

The millage rate filed in July is the amount printed on the TRIM notices. The final millage rate will be set at your two TRIM meetings in September. Remember that you may always lower the millage rate at these TRIM meetings, but it is very difficult and quite expensive to raise the rate.

- Recommended Action:**
1. Approve Draft Tentative FY 20/21 Budget.
  2. Approve Tentative Millage Rate and Authorize staff to Adjust the Budget based on the Property Appraiser's Final Report and submit the necessary forms to the appropriate officials.



**Children's Services Council of Broward County  
Proposed Budget Detail-General Fund  
As Recommended by the Finance Committee  
Fiscal Year 2020-2021**

Description	TRIM	Annual FY 19/20 Budget as of 5.19.20		FY 19/20 Projected Actual Expenditures	FY 20/21 Proposed Budget	% Of Operating Budget	% Incr (Decr) from Prior Yr	Comments
		Includes Carry Forward (CF)	% Of Operating Budget					
<b>REVENUES:</b>								
Tax Revenue	\$ 93,454,682	\$ 93,454,682		\$ 93,454,682	\$ 98,342,192		5.23%	** Est. based on preliminary property values and .4882 millage rate - For Discussion Purposes
Interest Earnings	200,000	200,000		600,000	200,000			Interest Earnings reduction due to projected lower rates
Federal through State	156,000	156,000		156,000	156,000			Estimates for current Title IVE Reimbursements; does not include est reimbursement for the new Legal Representation Agreement.
Local Foundations	854,605	1,136,306		1,136,306	790,000			FY20/21 commitment from Jim Moran Foundation (TIL & Relative Care). FY19/20 Actual is higher than Budget due to additional revenue from Racial Equity partners not anticipated in FY20/21.
Miscellaneous Sources	10,000	10,000		14,000	10,000			FY21 Budget is a conservative estimate for Training revenue.
Fund Balance**	3,200,000	3,200,000		3,200,000	3,500,000			Fund Balance to be used for Program Services
Est. Carry Forward	3,380,890	4,592,662		4,592,662	1,539,259			Carry Forward for Truama initiatives
<b>Total Revenues</b>	<b>\$ 101,256,177</b>	<b>\$ 102,749,650</b>		<b>\$ 103,153,650</b>	<b>\$ 104,537,451</b>			
<b>EXPENDITURES:</b>								
<b>Program Services &amp; Support:</b>								
Contracted Program Services	86,556,149	87,106,766		\$ 79,606,766	\$ 89,210,355		2.41%	As approved at the May Budget Retreat, including all the Wish List items. Includes \$1.1M in Unallocated for FY20/21.
Monitoring	68,000	68,000		55,000	68,000			Outsourced MOST Program Monitors.
Outcome Tools	20,000	20,000		20,000	32,000			Increase for Ages & Stages Kits for Providers
Salaries/Fringe. Also includes compensated absences and overtime.	6,305,492	6,753,965		6,551,346	6,685,777			The FY21 budget folds performance pay into salaries for a level total compensation as approved in Nov. 2019, a 1.5% COLA and a small incr for health insur. The SAMIS position no longer flows through CSC. Budget also incl contingency for Compensated Absences and OT if necessary.
Staff Travel	50,000	45,500		15,000	50,000			Low travel due to COVID 19
Cell Phones Communications	25,000	25,000		20,000	25,000			
Software/Eq Maint	78,160	78,160		73,000	79,655			For hosting and fees for various Software as a Service (SaaS) applications related directly to Program Services. Includes licensing renewals for various software agreements, as well as taking advantage of multi-year savings when applicable. However, this causes uneven "annual" renewals with periodic spikes in budget.
Postage/Courier	3,000	3,000		2,970	3,000			
Advertising/Printing	7,000	7,000		6,800	7,000			

Description	TRIM	Annual FY 19/20 Budget as of 5.19.20		FY 19/20 Projected Actual Expenditures	FY 20/21 Proposed Budget	% Of Operating Budget	% Incr (Decr) from Prior Yr	Comments
		Includes Carry Forward (CF)	% Of Operating Budget					
Other Purchased Services	21,139	21,139		20,000	21,658			
Materials, Supplies & Subscriptions	7,770	7,770		7,500	7,770			
Memberships & Training	40,880	40,880		15,000	42,005			Low due to COVID 19. Includes registration fees for conferences. See Travel.
Consultants	10,000	14,500		14,500	15,000			
<b>Total Program Services &amp; Support</b>	<b>93,192,590</b>	<b>94,191,680</b>	<b>95.28%</b>	<b>86,407,882</b>	<b>96,247,220</b>	<b>95.84%</b>	2.18%	
<b>General Administration:</b>								
Salaries/Fringe. Also includes compensated absences and overtime.	2,980,640	3,058,617		2,844,514	2,964,392			The FY21 budget folds performance pay into salaries for a level total compensation as approved in Nov 2019, a 1.5% incr and a small incr for health insur. Budget also incl contingency for Compensated Absences and OT if necessary.
Legal	40,000	40,000		40,000	40,000			
Auditor	35,000	35,000		34,400	35,500			Annual increase per Engagement Letter
Other Consultants	52,500	66,900		51,000	77,500			Increase for BI360 Analysis
Risk Management Insurance	57,298	57,298		55,447	59,017			Estimated annual increase
Staff Travel	35,000	35,000		5,000	35,000			Low travel due to COVID 19
Equipment Rental/Maintenance	43,474	43,474		41,475	44,474			
Software/Equip Maintenance	238,669	238,669		198,700	211,375			Slight decrease for hosting and fees for various Software as a Service (SaaS) applications related to general administration. Includes licensing renewals for various software agreements, as well as taking advantage of multi-year savings when applicable. However, this causes uneven "annual" renewals with periodic spikes in budget.
Facility Operations/Reserves	252,429	449,224.0		294,000	264,372			Annual facility costs include: facility mgt, landscape, utilities, storms, etc. (\$7.99 psf) Unused budget carries forward for future reserves. Includes slight incr for additional cleaning and an incr based on CPI for Ciminelli.
Telecommunications	63,000	63,000		61,500	63,000			
Postage/Courier	8,000	8,000		7,500	8,000			
Advertising Notices	10,670	10,670		8,000	10,670			
Printing/Promotions	12,000	12,000		10,000	12,000			
Other Purchased Services	83,160	83,160		81,000	85,261			Incl pyrl svc, banking fees, MIS co-location site & other operating needs.
Materials, Supplies & Subscriptions	51,945	51,945		50,000	64,378			
Memberships & Training	42,735	42,735		18,000	41,640			Low due to COVID 19. Includes registration fees for conferences. See Travel.
<b>Total Administrative Operating Exp</b>	<b>4,006,520</b>	<b>4,295,692</b>	<b>4.35%</b>	<b>3,800,536</b>	<b>4,016,579</b>	<b>4.00%</b>		

Description	TRIM	Annual FY 19/20 Budget as of 5.19.20 Includes Carry Forward (CF)	% Of Operating Budget	FY 19/20 Projected Actual Expenditures	FY 20/21 Proposed Budget	% Of Operating Budget	% Incr (Decr) from Prior Yr	Comments
<b>Capital Expenditures:</b>								
Furniture & Equipment	10,000	50,000		47,000	10,000			This was higher in current year due to furnishing new offices from last year's build-out. Restores budget for nominal purchases if necessary.
Computer Hardware & Software	155,000	318,697		235,000	155,000			Current year expenditures are higher due to purchasing additional equipment to support work-from-home during COVID. Unused Capital Budget is always carried from one year to the next to allow for various upgrades, replacement of computers, etc.
Remodeling & Renovations	-	1,514		1,514	-			Would be budgeted from CF or Facility Reserves and used as needed.
<b>Total Capital Expenditures</b>	<b>165,000</b>	<b>370,211</b>	<b>0.37%</b>	<b>283,514</b>	<b>165,000</b>	<b>0.16%</b>	<b>-55.43%</b>	
<b>Total GA and Capital Expenditures</b>	<b>4,171,520</b>	<b>4,665,903</b>	<b>4.72%</b>	<b>4,084,050</b>	<b>4,181,579</b>	<b>4.16%</b>	<b>-10.38%</b>	
<b>Total Operating Budget</b>	<b>97,364,110</b>	<b>98,857,583</b>	<b>100%</b>	<b>90,491,932</b>	<b>100,428,799</b>	<b>100%</b>		
<b>Non-Operating Expenditures:</b>								
Community Redevelopment Agency								
Refund of Taxes due to TIF	3,273,777	3,273,777		2,904,369	3,433,652		<b>4.88%</b>	Based on preliminary property values
Property Appraiser Fee	618,290	618,290		618,290	675,000		<b>9.17%</b>	Based on Property Appraiser's fees
<b>Total Non-Operating Expenditures</b>	<b>3,892,067</b>	<b>3,892,067</b>		<b>3,522,659</b>	<b>4,108,652</b>		<b>5.56%</b>	
<b>Total Expenditures</b>	<b>\$ 101,256,177</b>	<b>\$ 102,749,650</b>		<b>\$ 94,014,591</b>	<b>\$ 104,537,451</b>			
<b>Millage Rate</b>		<b>0.4882</b>			<b>0.4882</b>			

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\*\* Based on Estimate of Taxable Value  
For Budget Planning Purposes Only

**TAB 7**

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<b>Service Goal:</b>	7.1 Improve the availability and quality of out-of-school time programs to promote school success of children living in economically disadvantaged neighborhoods.
<b>Objective:</b>	7.1.2 Provide quality out of school programs to support school success for children living in economically disadvantaged neighborhoods.
<b>Issue:</b>	Renewal of Deferred MOST and Inclusion Supports Contracts
<b>Action:</b>	Approve MOST and Inclusion Supports Contract Renewals for FY 20/21
<b>Budget Impact:</b>	\$11,474,091 of \$14,423,545 Available in Goal 7.1.2 for FY 20/21 \$ 8,413,641 of \$10,107,766 Available in Goal 10.1.1 for FY 20/21

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**Background:** Since inception, the Council has been a major supporter of afterschool and summer programs for children living in economically disadvantaged neighborhoods and children with special needs that keep them safe, supervised and academically challenged. Maximizing Out-of-School Time (MOST) programs operate afterschool, on non-school days, days of early release and/or during the summer. Certified teachers provide daily homework and academic assistance. Evidence-based curricula to strengthen social skills, fitness and nutrition activities enhance child protective factors and reduce risk factors.

At the May 2020 budget retreat, the renewal recommendations for the MOST and Inclusion Supports contracts were deferred to allow additional time to determine how the pandemic will impact the opening of the 20/21 school year and out-of-school time (OST) services.

**Current Status:** Broward County Public Schools (BCPS) scheduled a virtual workshop on June 16<sup>th</sup> to discuss and develop 20/21 school reopening plans. It is anticipated that school reopening plans will be determined in July. Staff will participate in the virtual workshop and ensure afterschool schedules are crafted which best support children and families while also following Centers for Disease Control and Prevention (CDC) guidelines and aligning with school schedules. CDC guidelines and school schedules may reduce the daily number of children served, may double cost per youth, may impact the components delivered, and the afterschool schedule. CSC will continue to be flexible with the unit of service definitions and unit of service costs when negotiating contracts. Staff will continue to work with BCPS staff and depending on the school schedule additional funds may be needed. While Staff had hoped to have more information before submitting these programs for renewal, Staff is requesting renewal approval of these programs now to allow contracts to be executed before the beginning of the school year and to allow the providers to plan for school opening. Contracts will be negotiated within the "Not to Exceed" amounts listed on the following page. If programs are unable to open for some reason or additional dollars are needed to maximize availability of services, that information will be brought back to the Council for approval.

The current MOST and Inclusion Supports programs, as listed in the following chart, are recommended for contract renewal.

<b>MOST GP Providers</b>	<b>Recommended Award Not to Exceed</b>
After School Programs, Inc.	\$3,427,228
Boys & Girls Club of Broward County	\$1,023,734
CCDH, Inc. The Advocacy Network on Disabilities	\$87,395
Community After School, Inc.	\$700,452
City of Hallandale Beach Human Services	\$150,025
City of Hollywood	\$554,571
City of Miramar	\$110,333
KID, Inc.	\$175,939
New Mirawood Academy	\$263,485
Samuel M. and Helene Soref, Jewish Community Center, Inc. (Soref)	\$298,872
Sunshine After School Child Care, Inc.	\$1,357,416
YMCA of South Florida, Inc.	\$3,248,441
MOST Capacity Building Training and Coaching	\$66,200
Florida Afterschool Network (FAN)	\$10,000

<b>MOST SN Providers</b>	<b>Recommended Award</b>
Arc Broward	\$1,418,447
After School Programs, Inc.	\$414,645
Ann Storck Center, Inc.	\$233,625
Broward Children's Center, Inc.	\$578,569
Center for Hearing and Communication, Inc.	\$258,357
Smith Mental Health	\$799,586
United Community Options of Broward, Palm Beach and Mid Coast Counties (UCO)	\$624,509
YMCA of South Florida, Inc.	\$4,085,903

**Recommended Action:** Approve MOST and Inclusion Supports Contract Renewals

**TAB 8**





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<b>Service Goal:</b>	9.1 Ensure a continuum of maternal and child health services for at-risk families.
<b>Objective:</b>	9.1.1 Provide education and support for pregnant and parenting women with children ages 3 and younger to promote their health and wellness using the Healthy Families America model.
<b>Issue:</b>	Renewal of Deferred Broward Regional Health Planning Council, Inc. Healthy Families Broward Program Contract
<b>Action:</b>	Approve Broward Regional Health Planning Council, Inc., Healthy Families Broward Contract Renewal
<b>Budget Impact:</b>	\$ 2,097,003 of \$2,097,003 Available in Goal 9.1.1 for FY 20/21.

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**Background:** The CSC has funded the Broward Regional Health Planning Council, Inc. (BRHPC) Healthy Families Broward (HFB) since 2002. HFB is an evidence-based approach to support pregnant and new mothers, promote maternal-child bonding, and reduce child abuse and neglect. As a collaborative funded by CSC and the Ounce of Prevention, HFB provides pre and post-natal screening and assessment, in-home parent education, case management, and support services to families in thirteen Broward County high-need zip codes.

Just prior to the May 2020 budget retreat, CSC staff was informed of Healthy Families Florida's proposed recommendations to change the program's population to include children in the child welfare system. Consequently, at the May 2020 budget retreat, the renewal recommendation for BRHPC's HFB program was deferred to allow more time to understand the changes being proposed and how they may impact services in Broward County.

**Current Status:** A meeting with BRHPC on May 29th, provided confirmation that neither the in-home model nor the populations to be served are changing for the Broward. Program. Monitoring reflects that quality performance and high levels of client satisfaction remain consistent with performance during FY 18/19. Program utilization was below ideal utilization prior to the COVID-19 crisis. The agency is doing their best to serve the families remotely. Staff will continue to closely monitor program utilization. Staff is recommending that the contract be renewed with level funding for FY 20/21.

**Recommended Action:** Approve Broward Regional Health Planning Council, Inc., Healthy Families Broward Contract Renewal

**TAB 9**



<b>Service Goal:</b>	3.1 Reduce risk factors associated with delinquency, teen pregnancy, substance abuse, school dropout, and other risky behaviors.  10.1 Strengthen the continuum of support services for children with special physical, developmental and behavioral health needs.
<b>Objective:</b>	3.1.3 Provide innovative youth development programs that engage high school students attending high-need schools or students disengaged from school, and/or living in high poverty conditions to promote educational / career success and community attachment.  10.1.2 Provide transitional services to prepare youth with special needs for post-secondary education, training and gainful employment.
<b>Issue:</b>	August and September 2020 Funding for LEAP High and STEP Tier 2 from Positive Youth Development (PYD) RFP
<b>Action:</b>	Approve August and September 2020 Funding for LEAP High and STEP Tier 2.
<b>Budget Impact:</b>	\$61,573 of \$171,998 Available in Unallocated for LEAP Tier 2 for FY 19/20. \$37,486 of \$110,425 Available in Unallocated for STEP Tier 2 for FY 19/20.

**Background:** During the May Council meeting, funding recommendations were approved for the Positive Youth Development (PYD) 2020 RFP to address the needs of middle and high school aged youth. The PYD programs cross two fiscal years (FY 19/20 and FY 20/21). Funding recommendations included approval for four Tier 1 LEAP High programs for FY 19/20 and FY 20/21 (August 1, 2020, through September 30, 2021). Additionally, Tier 2 services allowing for the expansion to two additional high need high schools identified by the School District were included on the Wish List for FY 20/21 funding only.

Recommendations were also approved for five Tier 1 STEP programs for FY 19/20 and FY 20/21 (August 1, 2020, through September 30, 2021). Additionally, Tier 2 services allowing for the expansion to two additional high schools serving youth with special needs were included on the Wish List for FY 20/21 funding only. The August and September 2020 funding recommendations for these Tier 2 recommendations were inadvertently not included in the May Budget Retreat Summary.

**Current Status:** In accordance with the May Budget Retreat Council approvals for PYD LEAP High and STEP awards, the following recommended start-up and operating amounts are requested for FY 19/20 (August and September) for LEAP High and STEP Tier 2 agencies.

Provider	PYD RFP Area	Recommended FY 19/20 Start-Up Amount	FY 19/20 Operating Amount	Minimum # of Youth to Be Served	Program Site
Hispanic Unity of Florida	LEAP High	\$5,481	\$39,769	70	Hollywood Hills High School (grades 9-10)
Firewall Centers, Inc.	LEAP High	\$0	\$16,323	35	Lauderhill 6-12 (grades 9-10)
United Community Options	STEP	\$1,518	\$16,340	12	Coconut Creek High School
YMCA of South Florida	STEP	\$0	\$19,628	16	American Preparatory Academy (Davie)
<u>Totals</u>		<u>\$6,999</u>	<u>\$92,060</u>	<u>133</u>	

**Recommended Action:** Approve August and September 2020 Funding for LEAP High and STEP Tier 2.

**TAB 10**

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<b>Service Goal:</b>	3.1 Reduce risk factors associated with delinquency, teen pregnancy, substance abuse, school dropout, and other risky behaviors.
<b>Objective:</b>	3.1.1 Provide innovative youth development programs that engage middle school students attending high-need schools and/or living in high poverty conditions to promote school success and community attachment.
<b>Issue:</b>	Grant Award from The Frederick A. DeLuca Foundation, Inc., to expand Positive Youth Development (PYD) Funding Award for Tier 2 Youth FORCE Programs
<b>Action:</b>	Accept Grant Award from The Frederick A. DeLuca Foundation, Inc. and Related Expenditures.
<b>Budget Impact:</b>	\$ 96,787 Revenue from DeLuca Foundation and Related Expenditures for FY 19/20.  \$751,380 Revenue from DeLuca Foundation and Related Expenditures for FY 20/21.

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**Background:** Since 2008, the Council has been committed to serving “at promise” middle school students during out-of-school time. The desired population for Youth FORCE programs is students attending high need middle schools where 80% or more students qualify for Free and Reduced Lunch. Year-round services include counseling and case management, academic support, fitness and nutrition activities, employability skills training, cultural arts and enrichment opportunities, community service learning, and TOP prevention education clubs. The current Youth FORCE programs sunset on at the end of the summer. At the May Budget Retreat, the Council approved the Positive Youth Development (PYD) Youth FORCE Tier 1 awards. Services will begin in August with the 2020-21 school year with 14 providers serving 1,235 youth at 20 school and community sites countywide. Youth FORCE Tier 2 services were not included in the staff wish list as staff was working with the Frederick A. DeLuca Foundation to partner with CSC to consider funding these programs.

**Current Status:** The Fredrick A. DeLuca Foundation, Inc., was created in 1997 by the late Frederick DeLuca, co-founder of the global SUBWAY restaurant chain, to provide youth and adults the tools to achieve independence and self-sufficiency. Since its inception, the Foundation has provided educational scholarship opportunities and grants to community-based organizations in the state of Connecticut. Today, the Foundation’s impact has broadened to support artistic experiences, health awareness, and workforce development programs that enhance the lives of children and families throughout South Florida. Soon after the DeLuca Foundation became established in Ft. Lauderdale, staff invited Dr. Angelika Schlanger, Director, to join Funders Forum. Dr. Schlanger has been an active member of Funders Forum since August, 2019. Dr. Schlanger and Staff explored partnership opportunities that supported the Foundation’s priority focus areas, one of which is youth development. Staff meet with the Board President, Elisabeth DeLuca, Board Treasurer/Secretary, Jonathan DeLuca, and Director, Dr. Schlanger, and presented information about CSC. At the invitation of the Foundation, Staff submitted a grant application for the Foundation to consider supporting Tier 2 Youth Force

programs. After being reassured by CSC's extensive programmatic monitoring process and financial and administrative monitoring processes, The DeLuca Foundation agreed to fund the Youth Force expansion which was captured in Tier 2 of the rating committee's recommendations as follows:

Provider	Site	Minimum # to Be Served	FY 19/20 (Aug/Sept) with Start-up	FY 20/21
Memorial Healthcare Systems	Perry Middle School (Miramar)	60	\$30,658	\$224,940
Crockett Foundation	North Lauderdale Middle School	60	\$36,789	\$291,720
Firewall Centers, Inc.	Bair Middle School (Sunrise)	60	\$29,340	\$234,720

The total grant award to CSC from The Frederick A. DeLuca Foundation, Inc., is \$2,977,077 for a 48-month period beginning August 1, 2020, and ending July 31, 2024, which will cover the 4-year funding cycle of the Youth FORCE programs. These sites will be tracked and billed by the providers separately. Any underutilized funds will revert to The DeLuca Foundation. Included for your reference is a copy of the Grant Agreement which has been approved by CSC Legal Counsel and will be signed by both parties once approved by the Council.

**Recommended Action:** Accept Grant Award from The Frederick A. DeLuca Foundation, Inc. and Related Expenditures



500 East Broward Blvd., Ste. 2300  
Fort Lauderdale, FL 33394

**DATE**

Cindy Arenberg Seltzer  
President/CEO  
Children's Services Council of Broward County  
6600 W Commercial Boulevard  
Fort Lauderdale, FL 33319

Dear Ms. Arenberg Seltzer:

Congratulations! We are pleased to inform you that the Board of Directors of The Frederick A. DeLuca Foundation, Inc. (the "Foundation") has approved a grant to Children's Services Council of Broward County ("CSC") in the amount of \$ 2,977,077 (the "Grant") payable over a period of 48 months according to the following payment schedule, assuming your organization makes satisfactory progress towards the goals of the Grant. The following payments are also contingent upon the CSC's approval of the providers implementing the Youth FORCE Program on an annual basis, described below. We look forward to supporting your efforts in the community.

**Grant Amount:** \$ 2,977,077  
**Grant Start Date:** 08/01/2020  
**Grant End Date:** 07/31/2024  
**Grant Period:** 48 months

<b>Payment Amount:</b>	<b>Payment Date (made on or before date below):</b>
\$ 848,167	August 10, 2020
\$ 751,380	October 01, 2021
\$ 751,380	October 01, 2022
\$ 626,150	October 01, 2023

**Notwithstanding the above payment schedule, no payments will be made until 30 days after the Foundation's receipt of a fully executed copy of this agreement.**

Please note that the Grant is subject to the following conditions:



Children's Services Council of Broward County

1. Your organization is a governmental unit described in section 170(c)(1) of the Internal Revenue Code of 1986, as amended (the "Code") or a department, agency or instrumentality thereof, or a college or university described in section 511(a)(2)(B) of the Code (a "Qualified Recipient"). The Foundation's obligation to make a Grant payment and your organization's right to retain it are contingent on your organization's being a Qualified Recipient at the time the payment becomes due and payable or, if paid prior to such due date, at the time such payment is made. Your organization will notify the Foundation immediately of any change in its status as a Qualified Recipient.

2. It is agreed that the Grant will be used for the program entitled Youth FORCE Program Expansion described in this letter agreement, the Project Budget, and Appendix A, each of which is attached hereto and hereby incorporated by reference. Youth FORCE is a year-round program that takes place afterschool and during the summer. The main goal of the Youth FORCE (Friends, Opportunities, Resources, Counseling & Education) programs is to reduce risk factors associated with delinquency, teen pregnancy, substance abuse, school dropout, and other risky behaviors by providing innovative, positive youth development programs that promote resilience, social-emotional learning, and academic supports. These programs are designed to engage middle school students attending high-need schools and/or living in high poverty communities to promote school success and community attachment. This grant will allow CSC to expand its program to 3 additional Tier 2 sites, each serving 60 youth.

The Council sets the funding allocation per Request for Proposal (RFP) area, before the RFP is advertised. The amount of funding allocated by the Council is the amount that would fund Tier 1 recommendations. Tier 2 recommendations are those that the committee also recommended to be funded, but the funds allocated by the Council are not sufficient to fund these programs. In the case of the Youth FORCE applicants, the additional funding would expand their services to additional needy sites that CSC does not currently serve. The Tier 2 applicants would only be able to be funded if the Council approved additional funding for the goal area. The Council has over 17 goal areas to consider when allocating funding, so it is often not possible to reach the applicants in Tier 2.

Your organization will use the Grant exclusively for purposes described in Code sections 501(c)(3) and 170(c)(2)(B) and will notify the Foundation promptly of any substantial change in the specified project, timeline, or its funding. Any grant funds not expended or committed for the approved project within the Grant Period specified above will be returned to the Foundation if so requested and the Foundation shall have no obligation to make any Grant payment then due or that would otherwise become due.

3. Your organization will not use any part of the Grant funds to support lobbying activities.

4. Your organization will furnish the Foundation with the following reports by the Report Due Date (see chart below for exact dates) or sooner if results are known prior to Report Due Date:

Report Name	Report Due Date
Programmatic Monitoring Report & Fiscal/Administrative Monitoring Report	August 01, 2021
Programmatic Monitoring Report & Fiscal/Administrative Monitoring Report	August 01, 2022
Programmatic Monitoring Report & Fiscal/Administrative Monitoring Report	August 01, 2023
Programmatic Monitoring Report & Fiscal/Administrative Monitoring Report	August 01, 2024

Failure to (i) submit satisfactory reports in a timely manner, (ii) expend Grant funds previously distributed to your organization under this agreement, or (iii) make satisfactory progress towards the goals of the Grant may prevent the next following installment under this agreement from being paid on or before the next Payment Date, or prevent this multi-year Grant from being paid in full and the Foundation will have no further obligations to make additional payments under this agreement.

5. Emergency Actions and Emergency Contract Changes - In the event of an immediate danger to public health, safety or welfare or in the event of substantial loss to CSC, the President/CEO is authorized to take such actions as the President/CEO deems reasonable or necessary in the circumstances, including without limitation, amendments, changes, waivers, suspensions, delays, terminations, etc. in then-existing awards, contracts, CSC policies and procedures, etc.; provided the circumstances of such emergency and such emergency actions are documented to the Council at the next meeting and provided the President/CEO promptly notifies the Frederick A. DeLuca Foundation of any such changes. In connection therewith, the President/CEO shall establish an equitable process for the review and consideration of requests by vendors or persons impacted by such emergency actions. In the event of any such changes made by the President/CEO, The Frederick A. DeLuca Foundation shall have no obligation to make any Grant payment then due or any Grant payment that would otherwise thereafter have become due or payable under this agreement, in accordance with Section 2 of this agreement.

6. Upon the Foundation’s request and with reasonable notice, your organization will permit the Foundation to perform site visits and meet to discuss the status, progress, and results of the project.

7. All public recognition of the Foundation must be pre-approved. Please email [jlew@freddelucafoundation.com](mailto:jlew@freddelucafoundation.com).

Please have your authorized officer or agent sign and date the enclosed copy of this letter agreement and return it to me. The Foundation’s initial Grant payment will be sent upon receipt of a copy of the signed letter agreement and according to the payment schedule, above. By signing this letter agreement, your organization acknowledges and accepts the terms and conditions of the Grant.

This letter agreement may be executed in one or more counterparts. Any such counterpart, to the extent delivered by electronic means, including through the use of DocuSign or through an attachment to electronic mail (any such delivery, an “Electronic Delivery”) shall be treated in all manner and

Children's Services Council of Broward County

respects as an original executed counterpart and shall be considered to have the same binding legal effect as if it were the original signed version thereof delivered in person on a single signature page.

The Directors of The Frederick A. DeLuca Foundation, Inc. offer their best wishes for the furtherance of your organization's mission.

Sincerely,

Angelika Schlanger, PhD  
Director

Children's Services Council of Broward County

I, \_\_\_\_\_, an authorized officer or agent of Children's Services Council of Broward County, hereby acknowledge and accept the terms and conditions of this Grant on behalf of Children's Services Council of Broward County.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Name (printed): \_\_\_\_\_

Title: \_\_\_\_\_

## **APPENDIX A**

### **Executive Summary:**

This grant represents a partnership with CSC to expand their Youth Force year-round program to an additional 180 youth/year for 4 years. The goal of the Youth FORCE (Friends, Opportunities, Resources, Counseling & Education) programs is to reduce risk factors associated with delinquency, teen pregnancy, substance abuse, school dropout, and other risky behaviors by providing innovative, positive youth development programs that promote resilience, social-emotional learning, and academic supports.

### **Program Summary:**

The main goal of the Youth FORCE (Friends, Opportunities, Resources, Counseling & Education) programs is to reduce risk factors associated with delinquency, teen pregnancy, substance abuse, school dropout, and other risky behaviors by providing innovative, positive youth development programs that promote resilience, social-emotional learning, and academic supports. These programs are designed to engage middle school students attending high-need schools and/or living in high poverty communities to promote school success and community attachment. Youth force is a year-round program that takes place afterschool and during the summer.

The Council sets the funding allocation per RFP area, before the RFP is advertised. The amount of funding allocated by the Council is the amount that would fund Tier 1 recommendations. Tier 2 recommendations are those that the committee also recommended to be funded, but the funds allocated by the Council are not sufficient to fund these programs. In the case of the Youth FORCE Tier 2 applicants, the additional funding would expanding their services to additional needy sites that CSC does not currently serve. The Tier 2 applicants would only be able to be funded if the Council approved additional funding for the goal area. The Council has over 17 goal areas to consider when allocating funding, so it is often not possible to reach the applicants in Tier 2.

This grant will allow CSC to expand its program to 3 additional Tier 2 sites, each serving 60 youth.

### **Goals/Outcomes Summary:**

The Positive Youth Development Inventory (PYDI) will be used as the assessment to measure gains in youth development competencies across all Youth FORCE programs. Additionally, Youth FORCE programs will also be evaluated using school attendance and grade promotion data captured directly from the School Board, as well as law violation data from the Department of Juvenile Justice and qualitative survey data regarding youths' experiences with bullying, substance use/abuse, and other "at-risk" behavior.

**PROGRAM GOALS**

**YEAR 1:**

<b>Goal</b>	<b>How to Measure</b>	<b>Number Served</b>	<b>Number Achieved</b>
70% of Youth will demonstrate gains in youth development competencies.	The positive Youth Development Inventory Short Version	180	126
95% of youth will attend school regularly and be promoted to the next grade.	CSC data sharing agreement with School Board of Broward County, analyzed on a semester schedule and annual basis	180	171
95% of youth will not obtain any new law violations during the program.	Face sheets retrieved from the Juvenile Justice Information System (JJIS)	180	171
95% of youth will report no alcohol, vaping, or drug use.	Youth Survey Performance Measurement Tool	180	171
100% of female participants will not become pregnant and male participants will not cause a pregnancy.	Youth Survey Performance Measurement Tool	180	180
100% of youth will report feeling supported by having no experiences of bullying during the program or bullying experiences appropriately resolved.	Youth FORCE Program Experiences Survey	180	180

**YEAR 2:**

<b>Goal</b>	<b>How to Measure</b>	<b>Number Served</b>	<b>Number Achieved</b>
70% of Youth will demonstrate gains in youth development competencies.	The positive Youth Development Inventory Short Version	180	126
95% of youth will attend school regularly and be promoted to the next grade.	CSC data sharing agreement with School Board of Broward County, analyzed on a semester schedule and annual basis	180	171

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95% of youth will not obtain any new law violations during the program.	Face sheets retrieved from the Juvenile Justice Information System (JJIS)	180	171
95% of youth will report no alcohol, vaping, or drug use.	Youth Survey Performance Measurement Tool	180	171
100% of female participants will not become pregnant and male participants will not cause a pregnancy.	Youth Survey Performance Measurement Tool	180	180
100% of youth will report feeling supported by having no experiences of bullying during the program or bullying experiences appropriately resolved.	Youth FORCE Program Experiences Survey	180	180

**YEAR 3:**

<b>Goal</b>	<b>How to Measure</b>	<b>Number Served</b>	<b>Number Achieved</b>
70% of Youth will demonstrate gains in youth development competencies.	The positive Youth Development Inventory Short Version	180	126
95% of youth will attend school regularly and be promoted to the next grade.	CSC data sharing agreement with School Board of Broward County, analyzed on a semester schedule and annual basis	180	171
95% of youth will not obtain any new law violations during the program.	Face sheets retrieved from the Juvenile Justice Information System (JJIS)	180	171
95% of youth will report no alcohol, vaping, or drug use.	Youth Survey Performance Measurement Tool	180	171
100% of female participants will not become pregnant and male participants will not cause a pregnancy.	Youth Survey Performance Measurement Tool	180	180
100% of youth will report feeling supported by having no	Youth FORCE Program Experiences Survey	180	180

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experiences of bullying during the program or bullying experiences appropriately resolved.			
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**YEAR 4:**

<b>Goal</b>	<b>How to Measure</b>	<b>Number Served</b>	<b>Number Achieved</b>
70% of Youth will demonstrate gains in youth development competencies.	The positive Youth Development Inventory Short Version	180	126
95% of youth will attend school regularly and be promoted to the next grade.	CSC data sharing agreement with School Board of Broward County, analyzed on a semester schedule and annual basis	180	171
95% of youth will not obtain any new law violations during the program.	Face sheets retrieved from the Juvenile Justice Information System (JJIS)	180	171
95% of youth will report no alcohol, vaping, or drug use.	Youth Survey Performance Measurement Tool	180	171
100% of female participants will not become pregnant and male participants will not cause a pregnancy.	Youth Survey Performance Measurement Tool	180	180
100% of youth will report feeling supported by having no experiences of bullying during the program or bullying experiences appropriately resolved.	Youth FORCE Program Experiences Survey	180	180



**FOUNDATION COMMON GOALS**

**PROGRAM AREA – YOUTH DEVELOPMENT**

**GOAL 2: Youth will see improvements in academic performance.**

<b>Year</b>	<b>How to Measure</b>	<b>Number Served</b>	<b>Number Achieved</b>
Year 1	% of Youth promoted to the next grade level	180	171
Year 2	% of Youth promoted to the next grade level	180	171
Year 3	% of Youth promoted to the next grade level	180	171
Year 4	% of Youth promoted to the next grade level	180	171
Year 5	% of Youth promoted to the next grade level		

**GOAL 3: Youth will see improvements in socio-emotional and/or cognitive competencies.**

<b>Year</b>	<b>How to Measure</b>	<b>Number Served</b>	<b>Number Achieved</b>
Year 1	70% of Youth will demonstrate gains in Youth Development Competencies	180	126
Year 2	70% of Youth will demonstrate gains in Youth Development Competencies	180	126
Year 3	70% of Youth will demonstrate gains in Youth Development Competencies	180	126
Year 4	70% of Youth will demonstrate gains in Youth Development Competencies	180	126
Year 5	70% of Youth will demonstrate gains in Youth Development Competencies		



<b>Service Goal:</b>	4.1 Improve life outcomes for dependent, delinquent, crossover and LGBTQ youth transitioning to adulthood, with a special focus on youth in foster care and/or other non-traditional living arrangements.
<b>Objective:</b>	4.1.1 Provide life skills training and independent living supports for dependent, delinquent, crossover and LGBTQ youth in collaboration with local partners to improve life outcomes and to successfully transition to adulthood.
<b>Issue:</b>	Renew the Memorandum of Understanding for TIL Housing Services for FY 20/21.
<b>Action:</b>	Approve the renewal of the Memorandum of Understanding for TIL Housing Services for FY 20/21.
<b>Budget Impact:</b>	None

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**Background:** A Memorandum of Understanding for Housing Services (MOU) was put into effect on February 1, 2016, between Housing Opportunities, Mortgage Assistance, & Effective Neighborhood Solutions, Inc. d/b/a H.O.M.E.S., Inc., ChildNet, Inc., The Fort Lauderdale Independence Training and Education Center (The FLITE Center), Helping Abused, Neglected and Disadvantaged Youth (HANDY), and the Children's Services of Broward County. Since inception of the MOU, the partners have been attending and participating in a biannual MOU partner's meeting.

**Current Status:** The partners have agreed to renew the Memorandum of Understanding for TIL Housing Services for FY 20/21 with one minor change. The partners expressed they do not want any substantive changes to the MOU, but rather to clarify what constitutes an emergency in the event that HOMES, Inc. needs to enter the TIL youth's residence for emergency purposes. Since attending and actively participating in meetings twice per year, the partners have been able to openly communicate about any challenges they are experiencing and work together to find a resolution. As a result, all partners have agreed to continue the MOU partner's meeting on a biannual basis.

**Recommended Action:** Approve the renewal of the Memorandum of Understanding for TIL Housing Services for FY 20/21.

## Memorandum of Understanding

### For TIL Housing Services

This Memorandum of Understanding for Housing Services (the “MOU”) is entered into as of this 1st day of August, 2020, between Housing Opportunities, Mortgage Assistance, & Effective Neighborhood Solutions, Inc. d/b/a H.O.M.E.S., Inc., ChildNet, Inc., The Fort Lauderdale Independence Training and Education Center (The FLITE Center), Helping Abused, Neglected and Disadvantaged Youth (HANDY), and the Children’s Services Council of Broward County.

#### RECITALS:

A. H.O.M.E.S., Inc. provides quality community & economic development programs benefiting disadvantaged, at-risk, lower-income Broward County, FL residents and neighborhoods, including a Supportive Housing & Self-Sufficiency Program for youth aged out of the foster care and relative care system.

B. ChildNet, Inc. has been contracted by the Florida Department of Children & Families to serve as the Community Based Care (CBC) lead agency in both Broward and Palm Beach Counties. As such, it is the single private non-profit entity responsible for managing the local system of services and supports for the communities' most vulnerable children.

C. The Fort Lauderdale Independence Training & Education Center (The FLITE Center) is Broward’s only One Stop Resource Center for the Transitional Independent Living (TIL) youth. The FLITE Center, supported by a coalition of service providers, offers a single, convenient point of access to the broad range of services and support that youth from the dependency system need to become successful adults. The FLITE Center offers a safe, nurturing environment that promotes personal growth at the same time that it develops the youth’s practical skills. Moreover, by bringing multiple services together into a single facility, the assistance process is simplified and streamlined. The FLITE Center will serve as the “Referral Agency” for the purposes of this agreement.

D. The Children's Services Council (CSC) of Broward County is an independent taxing authority established by the voters in 2000. The CSC's mission is to provide leadership, advocacy and resources necessary to enhance the lives of the children of Broward County and empower them to become responsible, productive adults. The organization funds close to a hundred programs that serve children and families, advocates for policies that protect the interests of future generations and provides leadership that brings the child-serving community together.

E. HANDY provides comprehensive programs that focus on education, youth development, and economic self-sufficiency for youth aging out of foster care and/or other non-traditional living arrangements.

Definitions. The following are definitions relating to Transitional Independent Living (TIL) Youth “TIL Youth” for the purposes of this agreement:

1. Youth who have had involvement with the Child Welfare system.
2. The Child Welfare System may include licensed foster care, relative care, or adoption, non-relative permanent guardianship.
3. Youth in non-adjudicated relative or non-relative caregiver living arrangements.

Accordingly the parties agree as follows:

1. Contract Form. This MOU is intended to constitute the entire agreement between the parties and this MOU is binding upon the parties in the absence of any other agreement. Amendments to this agreement shall be in writing and shall only be considered in effect if executed by all parties. Reasonable approval will not be withheld.

2. TIL Youth Candidate. The parties agree that TIL Youth targeted for this program should be (i) receiving, or accepting of, Life Coach services (defined as dedicated counselors/case managers working on behalf of each TIL youth participant to help them achieve positive life outcomes) at the time of the referral by the Referral Agency; (ii) prepared to live in an independent living environment; and (iii) able and/or willing to pay the determined rent and other costs for the available unit, with the exception of youth participating in the HANDY Program, who may be allowed a three month period to find sustainable employment. During that three month period, the HANDY program may utilize CSC flex funds, previously awarded to HANDY, as payer of last resort, to cover the rent. The parties acknowledge that some of the TIL Youth may require regular and long-term community based supportive services during their tenancy, while others may need only temporary or short-term support to address a situational crisis or to receive assistance to regain independence and stability.

It is understood that all prospective TIL Youth candidates are otherwise bound by the program's residential application process, rules, regulations and lease provisions.

It is understood that The FLITE Center (Referral Agency) shall refer prospective TIL Youth to HOMES, Inc. Each lease is a separate agreement between HOMES, Inc and the TIL Youth/Tenant.

Referral Agency's Target Population. Referral Agency has experience in working with youth or young adults participating in independent living transition services and youth involved in the child welfare system who need safe and affordable housing, and, therefore, will be expected to process, screen and accept referrals only in that designated population, in accordance with the definitions as defined above.

Confidentiality: Parties to this MOU shall not use or disclose or share any information concerning a recipient of services under this agreement for any purpose prohibited by state or federal law or regulations (except with the written consent of a person legally authorized to give that consent or when authorized by law).

## **PUBLIC RECORDS LAW COMPLIANCE**

CSC is a public agency in Florida and as such, all records pertaining to this Agreement are subject to the Public Records Laws of Florida (Florida Statutes, Chapter 119). Parties hereto are required to, and do hereby agree to, comply with all applicable public records laws, including, without limitation: (a) Each party will keep and maintain public records required by CSC to perform the service hereunder; (b) Upon request from CSC's custodian of public records, each party will provide CSC with a copy of the requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided in Florida Statutes Chapter 119 or as otherwise provided by law; (c) each party will ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of the Agreement term and following completion of the Agreement if a party does not transfer the records to CSC; (d) upon completion of the Agreement, each party will transfer, at no cost, to CSC all public records in possession of such party or keep and maintain public records required by CSC to perform the service. If a party

transfers all public records to CSC upon completion of the Agreement, such party shall destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. If a party keeps and maintains public records upon completion of the Agreement, such party shall meet all applicable requirements for retaining public records. All records stored electronically must be provided to CSC, upon request from CSC's custodian of public records, in a format that is compatible with the information technology systems of CSC.

**IF ANY PARTY HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO SUCH PARTY'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS AGREEMENT, CONTACT THE CSC CUSTODIAN OF PUBLIC RECORDS AT (954) 377-1000; [records@cscbroward.org](mailto:records@cscbroward.org); 6600 WEST COMMERCIAL BLVD., LAUDERHILL, FL 33319**

The FLITE Center (Referral Agency) Responsibilities. The Referral Agency shall be responsible for the following services:

- a) The FLITE center, as the Referral Agency, shall include HOMES, Inc. in the full range of housing options provided to TIL Youth accessing services of the FLITE Center TIL Housing Coordinator.
- b) Receive and process referrals regarding TIL Youth that are interested in and meet the requirements to apply to lease available units at HOMES, Inc.;
- c) Designate a staff member, known as the TIL Housing Coordinator, to be the point person to which all communication from HOMES, Inc., ChildNet and HANDY is directed. The FLITE Center shall designate a second person to receive all communications if the first person is not available. The TIL Housing Coordinator at the FLITE Center shall be the point of contact to receive notices from HOMES, Inc. when there is a unit available.
- d) Work collaboratively with ChildNet, Self-Sufficiency Manager, and Life Coach Program Supervisor in resolving any complaints from eligible TIL youth/tenants;
- e) The TIL Housing Coordinator shall provide or ensure that the referral application and supportive documentation is sent pursuant to HOMES application process guidelines within two business days. In situations where the TIL youth is determined to have an urgent housing need, the referral application and supportive documentation shall be completed and sent pursuant to HOMES application process guidelines within one business day.
- f) The TIL Housing Coordinator shall coordinate and attend the first contact, if possible, between the selected TIL youth and the HOMES Inc. Self-Sufficiency Manager within a timely manner;
- g) Work with HOMES, Inc. Self-Sufficiency Manager during the leasing and occupancy period for all TIL youth residents;
- h) Notify HOMES, Inc. Self-Sufficiency Manager of issues or concerns that may adversely affect the tenancy of the TIL youth;
- i) Respond to all communications from HOMES, Inc., HANDY and ChildNet within two business days for non-emergency items, and within one business day for emergency items. Must be responsive if immediate response is requested.
- j) Contact the HOMES, Inc. Self-Sufficiency Manager on a weekly basis for tenant updates/occupancy changes;
- k) Contact the HOMES, Inc. Self-Sufficiency Manager on a monthly basis to request a census of the program;
- l) Assist in addressing appropriate application or tenancy issues or concerns by HOMES Inc. staff, the Life Coaching service provider and/or TIL youth, after attempts to resolve the concerns have been addressed by the TIL youth's Life Coach;

- m) Prior to posting a description, picture, or other representation of TIL youth through social or traditional media, The FLITE Center shall obtain written consent from the TIL youth, in consultation with the Life Coach Program Supervisor or ChildNet staff.
- n) Notify CSC Programs Manager in a timely manner when there are concerns related to the MOU that have not been addressed despite previous attempts to come to a resolution.

HOMES, Inc. Responsibilities. HOMES shall be responsible for the following:

- a) Designate a staff member, to be known as the Self-Sufficiency Manager, to be the point person to which all communication from The FLITE Center, ChildNet and HANDY is directed. HOMES, Inc. shall designate a second person, known as the Chief Executive Officer, to receive all communications if the first person is not available.
- b) Provide quality furnished One & Two Bedroom Apartments, accommodating up to 21 TIL youth (in 21 bedrooms) at any one time, which are owned and managed by on-site H.O.M.E.S. staff;
- c) Lease units to TIL youth with children, and/or allow weekend custodial arrangements, as needed. Notify the Life Coach if there is a need for subsidized day-care referrals.
- d) Collaborate with the Life Coach and the TIL Housing Coordinator to address the TIL youth's needs for assistance at application and during tenancy;
- e) Notify the TIL Housing Coordinator of the decision regarding the application within seven (7) days of receipt of all needed documentation;
- f) Notify the Life Coach Program Supervisor and the TIL Housing Coordinator of issues or concerns that may adversely affect the tenancy of the TIL youth, including behavioral concerns, breaking tenant rules, not paying rent on time, or not paying rent, or TIL youth need for emergency assistance. Schedule and coordinate individual staffing meetings with TIL youth, Life Coach Program Supervisor, TIL Housing Coordinator and/or ChildNet when there are concerns that require a collaborative response.
- g) Work collaboratively with TIL Housing Coordinator and the Life Coach Program Supervisor in resolving any complaints from eligible TIL youth/tenants;
- h) Designate the Self-Sufficiency Manager to send notice of unit availability to the TIL Housing Coordinator and Life Coach Supervisor and to work with both parties during the leasing and occupancy period for all TIL Youth residents;
- i) Inform the TIL Housing Coordinator about the property and unit characteristics and features, rents and related costs, household income limits or restrictions, resident rights and responsibilities, the resident application process, as well as the information and documents the household will need when applying for the unit;
- j) Provide the TIL Housing Coordinator with a copy of each TIL youth's signed lease agreement preferably prior to, but no later than five (5) business days after the move in date;
- k) Provide ChildNet, Inc. with the required documentation needed for ChildNet to pay rent on behalf of TIL youth eligible for this benefit;
- l) Respond to all communications from HANDY, The FLITE Center and ChildNet within two business days for non-emergency items, and within one business day for emergency items. Must be responsive if immediate response is requested.
- m) Ensure rental properties are clean and ready for occupancy prior to lease signing;-unless an exception is requested in writing by the TIL housing Coordinator or Life Coach Supervisor.
- n) Ensure mortgages, property taxes and maintenance bills are paid in a timely manner in order to assure lease;
- o) Manage interior and exterior property maintenance services, including security (i.e., door locks, window latches, etc., are functional), grounds keeping, for the tenants;
- p) Complete tenant work orders in a timely manner.

- q) Visit the TIL youth residence with the assigned Life Coach on a quarterly basis and provide a minimum of (24) hour notification for apartment inspections, unless there is an emergency situation (i.e., death, bodily harm, physical altercation, fire, destruction to unit or similar circumstances) In the event that HOMES, Inc. enters a TIL youth's residence for emergency purposes they will provide documentation on or before the next business day to TIL youth, Life Coach and Housing Coordinator as to date time and reason for emergency entry.
- r) Provide the opportunity to TIL Youth residing at HOMES, Inc., to participate in the CSC funded Paid Internship Programs, including Job Coaching. Communicate and collaborate with the Life Coach regarding the TIL Youth's participation in the Paid Internship Program.
- s) Require all Program Participants to enroll in and attend school, to be employed, or actively seeking employment if the TIL youth is receiving the rental support from HANDY for three months.
- t) Schedule a monthly meeting with residential program participants to address general housing rules and ensure consistent positive interactions among tenants and/or between HOMES, Inc. staff and tenants, and/or tenants and the surrounding community. Notify the Life Coach Program Supervisor, ChildNet and Housing Coordinator of the schedule to encourage Life Coaches and ChildNet IL Supervisors/Aftercare Specialists to attend the meetings.
- u) TIL Youth residing at HOMES, Inc. shall be encouraged to attend collaboration events on an annual basis, such as Family Fish Fry, Thanksgiving dinner, and Christmas party and dinner.
- v) Prior to posting a description, picture, or other representation of TIL youth through social or traditional media, HOMES, Inc. shall obtain written consent from the TIL youth, in consultation with the Life Coach Program Supervisor or ChildNet staff.
- w) Comply, in total with Florida's Statute, Chapter 83, Part II relating to Residential Tenancies, hereby incorporated by reference.
- x) Notify the assigned CSC Community System Administrator, or Programs Manager, in a timely manner when there are concerns related to the MOU that have not been addressed despite previous attempts to come to a resolution.
- y) As part of this agreement, HOMES, Inc. shall be receptive and responsive to community survey data, which shall be completed by TIL youth residing at HOMES, Inc. and community stakeholders.
- z) HOMES, Inc. Responsibilities delineated in this section shall be applicable to Life Coaches from other CSC Funded Healthy Youth Transitions (HYT) Programs and Life Coaching services in Broward County, regardless of funding source.

ChildNet Responsibilities: ChildNet shall be responsible for the following:

- a) Work with the TIL Housing Coordinator to comply with the needed documentation for the application process;
- b) Collaborate with The FLITE Center, HOMES Inc, and Life Coaches to address the TIL youth's needs for assistance at application and during tenancy;
- c) Notify the Life Coach Program Supervisor of issues or concerns that may adversely affect the tenancy of the TIL youth;
- d) Work collaboratively TIL Housing Coordinator, Self-Sufficiency Manager, and Life Coach Program Supervisor in resolving any complaints from eligible youth/tenants;
- e) Respond to all communications from HOMES, Inc., The FLITE Center and HANDY within two business days for non-emergency items, and within one business day for emergency items. Must be responsive if immediate response is requested.



- f) ChildNet Independent Living Advocate/Aftercare Specialists of TIL youth residing at HOMES, Inc., shall participate in monthly HOMES, Inc. Youth Meetings and in individual case staffing meetings scheduled by HOMES, Inc. to resolve any concerns that may arise.
- g) Mail individual rent checks on behalf of eligible TIL youth to HOMES, Inc. timely and in accordance with rent due dates as per lease agreement;
- h) Prior to posting a description, picture, or other representation of TIL youth through social or traditional media, ChildNet shall obtain written consent from the TIL youth., in consultation with the Life Coach Program Supervisor.
- i) Notify the assigned CSC Community System Administrator, or Programs Manger, in a timely manner when there are concerns related to the MOU that have not been addressed despite previous attempts to come to a resolution.

HANDY Responsibilities: HANDY shall be responsible for the following:

- a) Designate a staff member, to be known as the Director of Programs, to be the point person to which all communication from The FLITE Center, ChildNet and HOMES, Inc. is directed. HANDY shall designate a second person, to be known as the Chief Programs Officer, to receive all communications if the first person is not available.
- b) Collaborate with the TIL Housing Coordinator, Self-Sufficiency Manager and ChildNet (if applicable) to address the TIL youth's needs for assistance at application and during tenancy;
- c) Work collaboratively with the Self-Sufficiency Manager and the TIL Housing Coordinator in resolving any complaints from eligible TIL youth/tenants;
- d) Respond to all communications from HOMES, Inc., The FLITE Center and ChildNet within two business days for non-emergency items, and within one business day for emergency items. Shall be responsive if immediate response is requested.
- e) Life Coaches with youth residing at HOMES, Inc., shall participate in monthly HOMES, Inc. Youth Meetings and in individual case staffing meetings scheduled by HOMES, Inc. to resolve any concerns;
- f) Life Coaches shall address TIL Youth emergency needs, financial stability, need for subsidized childcare and other referrals, employability skills training, life skills training and community service opportunities. The Life Coach shall update HOMES Inc. with any information that affects their lease agreement.
- g) Life Coaches shall address TIL Youth behavioral concerns within two business days of the Director of Programs being notified of concern by HOMES, Inc. Emergency concerns, such as safety, legal and medical concerns that require immediate attention, shall be addressed within one business day of the Director of Programs being notified by HOMES, Inc. The Director of Programs shall update HOMES Inc. with any information that affects their lease agreement.
- h) The Life Coach shall conduct monthly home visits for TIL Youth residing at HOMES, Inc., shall complete a Home Visitation Log, and shall report on the status of the apartment by the last day of the month, unless there is a maintenance emergency that must be addressed immediately. The Life Coach shall attend quarterly home inspections with the Youth Self-Sufficiency Coordinator.
- i) The Director of Programs shall notify the Youth Self-Sufficiency Coordinator, the TIL Housing Coordinator and ChildNet (if applicable) of issues or concerns that may adversely affect the tenancy of the TIL youth;
- j) Work with TIL Youth to encourage them to participate in HOMES, Inc., monthly meetings and encourage attendance at annual events. The Director of Programs shall notify HOMES, Inc., if there are scheduled activities that may interfere with TIL Youth participating in HOMES, Inc., activities.

- k) The Director of Programs and Life Coaches shall encourage TIL youth to follow HOMES, Inc., rules and visitation policies, such as no drugs, no loitering, and no parties to maintain fidelity to the healthy and peaceful living environment of the development, while also helping promote a sense of normalcy for the TIL youth.
- l) Prior to posting a description, picture, or other representation of formal TIL youth through social or traditional media, HANDY shall obtain written consent from the TIL youth in consultation with ChildNet staff.
- m) Notify CSC in a timely manner when there are concerns related to the MOU that have not been addressed despite previous attempts to come to a resolution.

Children's Services Council of Broward Responsibilities: CSC shall be responsible for the following:

- a) Schedule bi-annual MOU Partners meetings to review progress and address partnership concerns;
- b) Work collaboratively with HOMES, Inc., The FLITE Center, ChildNet, HANDY, and other TIL Life Coach Providers to ensure communication lines amongst partnering agencies remain open and fluid. CSC shall convene meetings with individual partnering agencies, or partnering agencies as a whole, to facilitate the overall success of the MOU;
- c) When necessary, CSC shall work collaboratively in resolving any complaints from TIL youth/tenants;
- d) The assigned CSC Programs Managers shall provide compliance assistance to Healthy Youth Transitions Providers, HOMES, Inc., and the FLITE Center to ensure contract compliance and TIL Youth success;
- e) Coordinate Provider trainings, as needed;
- f) Make available all CSC resources (this does not include funding) that can help individual agencies to achieve success to the extent, as and when determined by CSC in its sole discretion.
- g) CSC Client Satisfaction Surveys shall be completed on a quarterly basis by TIL Youth residing at HOMES, Inc. and administered online or in a neutral location that preserves confidentiality. CSC shall provide aggregate results of TIL youth surveys to all MOU Partners on a quarterly basis. The Life Coach Supervisor, Housing Coordinator, Child Advocate, and agency administration assigned to the youth will be notified of individual results if additional service provision is identified.

Term of Services:

- a) This MOU shall be reviewed on an annual basis from the date of execution and not auto-renew. Notwithstanding the foregoing, any party may terminate this MOU upon thirty (30) days of prior written notice to the other parties.
- b) If any party fails to adequately provide the services outlined in this MOU, the parties may terminate this MOU by providing written notice as set forth above.
- c) The termination of this Agreement shall not affect the existing leases of any tenant living in any housing subject to this Agreement.

Representations and Warranties. Each party represents and warrants that they are capable and qualified of performing under the terms and conditions of this MOU, and shall maintain the appropriate designations and certifications to perform their functions under this MOU in the jurisdiction where the program is located.

- a) Indemnification/Hold Harmless: Each party (and in the case of CSC, subject to the conditions and limitations of sovereign immunity and Florida Statutes Section 768.28) shall be responsible for its own employees and for its own negligent acts and/or omissions and



If to HANDY:

Name: HANDY

Address: 1717 N. Andrews Avenue

City State Zip: Fort Lauderdale, FL 33311

Attention: Kirk Brown, CEO

Phone: (954) 522-2911

If to CSC:

Name: Children's Services Council of Broward County

Address: 6600 West Commercial Blvd

City State Zip: Lauderhill, FL 33319

Attention: Cindy Arenberg Seltzer, President & CEO

Phone: (954) 377-1000

Governing Law: All agreements set forth herein between all parties shall be construed in accord with and governed by the laws of the State of Florida and the United States of America and the County and/or City in which the program is located.

THIS MEMORANDUM OF UNDERSTANDING FOR TIL HOUSING SERVICES is agreed to upon the date first written above between:

(Signature page to follow)

**Memorandum of Understanding for TIL Housing Services**

**HOMES, Inc:**

By: \_\_\_\_\_

Agency: Housing Opportunities, Mortgage Assistance, & Effective Neighborhood Solutions, Inc.  
d/b/a H.O.M.E.S., Inc.

Name: Linda Taylor

Title: CEO

**Memorandum of Understanding for TIL Housing Services**

**The FLITE Center, Inc:**

By: \_\_\_\_\_

Agency: The FLITE Center

Name: Christine Bernard Frederick

Title: Executive Director

**Memorandum of Understanding for TIL Housing Services**

**ChildNet, Inc:**

By: \_\_\_\_\_

Agency: ChildNet, Inc.

Name: Larry Rein

Title: President/CEO

**Memorandum of Understanding for TIL Housing Services**

**HANDY:**

By: \_\_\_\_\_

Agency: Helping Abused, Neglected and Disadvantaged Youth

Name: Kirk Brown

Title: CEO



**Memorandum of Understanding for TIL Housing Services**

**Children's Services Council of Broward:**

By: \_\_\_\_\_

Agency: Children's Services Council of Broward

Name: Cindy Arenberg Seltzer

Title: President/CEO

**TAB 12**

**Service Goal:** 1.1 Support provider agency efforts to enhance their infrastructure and service delivery effectiveness.

**Objective:** 1.1.3 Promote collaboration between funders & stakeholders to improve the delivery of children's services across local systems.

**Issue:** Allocate Fiscal Sponsor Fees

**Action:** Approve Fiscal Sponsor Fees to Various Agencies

**Budget Impact:** \$ 6,246 of \$ 61,031 Available in Goal 1.1.3 for FY 19/20.  
\$ 129,101 of \$167,980 Available in Goal 1.1.3 for FY 20/21.

**Background:** In Fiscal Year 14/15 the Council approved a policy revision to allow CSC to offset administrative fees for those agencies that must use a Fiscal Sponsor. When an agency must have a Fiscal Sponsor, it required most of their administrative allowance to pay for the service. Supporting a separate Fiscal Sponsor Administrative Fee allows those agencies that need this service to fully utilize their own 12% administrative allowance to build capacity and the necessary financial stability to one day operate on their own. Additionally, the agreements require the Fiscal Sponsor Agency to truly mentor the requesting agency to be eligible for the fees. The fees are up to 7% of the base contract allocation with a maximum of \$25,000 annually per service provider as payment for these services. The required Fiscal Sponsor services will be included in a tri-party contract.

**Current Status:** The chart below provides the necessary details for those Service Providers and their Fiscal Sponsor Agencies that are eligible for these fees in August and September of FY 19/20 and FY20/21. There are two Providers; Community Based Connections and Center for Hearing and Communication who have already received the maximum \$25,000 allocation in fiscal sponsor fees in current year FY19/20. As a result, they will not have a fiscal sponsor fee allocation in their new Positive Youth Development RFP contracts which begin on August 1, 2020 through September 30, 2020.

Service Provider	Fiscal Sponsor Agency	Program	Fiscal Sponsor Fee FY19/20	Fiscal Sponsor Fee FY 20/21
Community Based Connections Inc.	Alexander Rebb, Inc.	Family Strengthening	\$ -	\$ 9,228.00
Community Based Connections Inc.	Alexander Rebb, Inc.	PEACE	\$ -	\$ 15,772.00
Community Reconstruction Housing	Alexander Rebb, Inc.	Youth Force	\$ 3,981.00	\$ 25,000.00
Our Children, Our Future, Inc.	Alexander Rebb, Inc.	Youth Force	\$ 1,565.00	\$ 12,125.00

Center for Hearing and Communication	KIDS In Distress Inc.	Youth Force	\$ -	\$ 5,122.00
Center for Hearing and Communication	KIDS In Distress Inc.	Family Strengthening	\$ -	\$ 4,786.00
Center for Hearing and Communication	KIDS In Distress Inc.	MOST SN	\$ -	\$ 7,373.00
Center for Hearing and Communication	KIDS In Distress Inc.	STEP	\$ -	\$ 7,719.00
H.O.M.E.S. Inc.	KIDS In Distress Inc.	Healthy Youth Transitions	\$ -	\$ 7,127.00
New Mirawood Academy, Inc.	KIDS In Distress Inc.	MOST	\$ -	\$ 18,444.00
South Florida Hunger Coalition	Meals on Wheels	Hunger- Breakspot	\$ -	\$ 9,316.00
South Florida Hunger Coalition	Meals on Wheels	Hunger - Pantry	\$ 700.00	\$ 7,089.00
<b>Total Fiscal Sponsor Fees</b>			<b>\$ 6,246.00</b>	<b>\$129,101.00</b>

**Recommended Action:** Approve Fiscal Sponsor Fees to Various Agencies

**TAB 13**



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<b>Service Goal:</b>	2.1 Reduce the incidence of child abuse, neglect and trauma.
<b>Objective:</b>	2.1.3 Address the negative impacts of trauma and provide resources to allow those impacted to increase protective factors and build resiliency.
<b>Issue:</b>	Status update for Eagles' Haven (JAFCO)
<b>Action:</b>	Review status update from JAFCO Eagle's Haven
<b>Budget Impact:</b>	No budget impact

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**Background:** In response to the Marjory Stoneman Douglas (MSD) tragedy on February 14, 2018, CSC provided community leadership by bringing disparate groups together (i.e., Broward County School Board (BCPS), Broward Behavioral Health Coalition, Broward County Human Services Department, private foundations, community members, other funders, and service providers) to determine what services exist and to maximize and utilize existing resources. Because of CSC's leadership role in the aftermath of the tragedy, staff were approached by the Federal Office for Victims of Crime under the U.S. Department of Justice (DOJ) regarding the Antiterrorism and Emergency Assistance Program for Crime Victim Compensation and Assistance Non-competitive Grant (AEAP), and invited to be one of three sub grantees, along with the BCPS and the United Way.

On June 11, 2020 the U.S Department of Justice, Office for Victims of Crime (OVC), announced an award to the State of Florida for \$9,801,224 in the AEAP grant to assist victims of the mass shooting at Marjory Stoneman Douglas (MSD) High School in Parkland, Florida. This announcement brings CSC one step closer to the state awarding the grant to the sub grantees.

CSC's responsibility as a sub-grantee is to ensure the ongoing availability of community-based trauma specific therapeutic services, therapeutic wellness services, as well as clinical navigator services to youth and families referred to EH. The Council approved Jewish Adoption and Foster Care Options, Inc. (JAFCO) to be its service provider to operate Eagles' Haven (EH). Eagles Haven is a community wellness center created solely and mindfully for the MSD community to provide a nurturing place to call or drop in for any supportive services or wellness needs 7 days a week.

**Current Status:** At the June 8, 2020 Program Planning Committee meeting a request was made to receive an update of the services provided at Eagles' Haven, please see attached report.

**Recommended Action:** Review status update from JAFCO Eagle's Haven.

Eagles' Haven continues to offer engaging and innovative virtual services to the community. Feedback has confirmed that the Eagles' Haven wellness programs have proven to be more important now than ever as students wind down the school year and caretakers begin to transition back to work. May has shown the highest number of virtual participants to date across programs offered.

Eagles' Haven continues to accept new referrals and ~~can~~ accommodates intakes without a waiting period. An on-call clinician is available to provide 24/7 support to the Eagles' Haven community during this challenging time. Eagles' Haven has also partnered with Baptist Health to promote and increase awareness about the services offered at Eagles' Haven. The team at Eagles' Haven is actively preparing to return to in-person classes in mid-June while continuing to hold virtual offerings to accommodate the needs across the community.

A client success story from this past month is from a client who initially began the Center For Mind Body Medicine skills group to learn more about meditation and mindfulness. She is a parent of a senior at MSD and was a head coach there during the shooting. During the group, client shared feelings of depression and isolation during this time. An Eagles' Haven Navigator quickly reached out to the client to provide (in-person) crisis support. The Navigator provided an immediate referral for therapy, connected getting her to emergency support services, including financial support, and most of all offering hope and support during these challenging times. The client continues to receive ongoing support through Eagles' Haven, and feels more connected than ever to her community. The client expressed that her mood has increased and she has experienced strong feelings of hopefulness for the first time since losing her job due to the pandemic.

**Please see some highlights from the month of May:**

- The Eagles' Haven team maintained regular contact with clients to ensure everyone was ok and well supported during this extended time at home. This included individual conversations as well as expanded support groups for moms and dads and a daily afternoon support through a snack & chat hour.
- Eagles' Haven was excited to add brand new and innovative virtual classes during the month of May which included:
  - Karaoke Sing Along
  - Dance, Cardio, and Groove
  - Animation Art Class
  - Art Collage: Items from Home
  - Trivia Night

In May, the Eagles' Haven team added a kit pick-up option to further support our wellness classes. Participants were able to schedule a drive-up and pick up the supplies needed to take one of our virtual classes to the next level. This also allowed us to open up additional class options. Using these kits, Eagles' Haven was able to offer interactive and expanded versions of these classes:

- Expressive Water Color
- Knitting
- Painting: Blossoming Flowers Workshop
- Sew Your Own Protective Mask

**May 2020 Wellness Classes and Participants:**

Class	Number of Participants	Class	Number of Participants
Reiki/Yoga Fusion	13	Sunday Zumba!	12
Beginners Yoga	3	Tai Chi & Qi Gong	26
Breathe, Meditate, Manifest	8	The Two Secret Keys To Happiness	44
Super Hero Plaster Painting	45	Virtual Family Dance Party	44
Drawing with Joie! All Ages	120	Yoga for Teens	64
Evening HIIT Cardio	4	All Levels Yoga	29
Get Fit With Mel	10	Yoga Nidra	4
Lets Get Kicking: Kickboxing	14	Time to Dance: Zumba	25
Make Art Out of Anything	32	Restorative Yin Yoga	20
Mat Pilates	10	Dance Cardio and Groove	2
Afternoon HIIT Cardio	7	Sound, Color, Meditation	20
Mid-Day Meditation	34	Karoke/Sing along	5
Mindful Drawing	63	Stress Management	2
Morning Guided Meditation	5	Sunday Morning Meditation	13
Reiki Healing	26	Painting Blossoming Flowers	26
Animantion Art Class	12	Collage Art 101: Using items from home	5
Slow Flow & Stretch Yoga	6	Sew You Own Protective Mask	9
Expressive Watercolor	24	Energized Morning Meditation	5
Mindful Knitting	23	Trivia Night and Prizes	5
			<b>Total # Participants: 819</b>

**Summary of Clients Served**

	Totals for May	Totals from March 2018-May 2020
Total # of Navigation Clients	2	190
Total # of Support Groups	26	172
Total # of Support Group Participants (duplicated)	94	720
Total # of Wellness Classes	124	1,050
Total # of Wellness Class Participants (duplicated)	819	7,957
119 total unduplicated crisis clients from October 2019-May 2020		

**FY 19/20 Client Satisfaction Information:**

100% of families are satisfied with group services
100% of families are satisfied with JAFCO case management / navigator services
100% of families indicated that case management and wellness services improved their wellbeing at program completion.



**TAB 14**



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<b>Service Goal:</b>	4.1 Improve life outcomes for dependent, delinquent, crossover and LGBTQ youth transitioning to adulthood, with a special focus on youth in foster care and/or other non-traditional living arrangements.
<b>Objective:</b>	4.1.1 Provide life skills training and independent living supports for dependent, delinquent, crossover and LGBTQ youth in collaboration with local partners to improve life outcomes and to successfully transition to adulthood.
<b>Issue:</b>	Transitional Independent Living System of Care Data Sharing Agreement Renewal
<b>Action:</b>	Approve Transitional Independent Living System of Care Data Sharing Agreement Renewal
<b>Budget Impact:</b>	None

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**Background:** The Transitional Independent Living (TIL) Steering Committee of the Children's Strategic Plan has been working for the last 8 years to collect service system data to evaluate the effectiveness of the TIL System of Care. In June 2015, the Council approved the initial Transitional Independent Living (TIL) Data Sharing Agreement (DSA) and funding to maintain the system. The TIL System of Care data partners include the FLITE Center, ChildNet, CSC, SOS Village of South Florida, 4KIDS of South Florida, Inc., JAFCO, United Way of Broward County, Broward Behavioral Health Coalition and all of the CSC-funded Healthy Youth Transition Providers. The agreement was approved for renewal in June 2019.

**Current Status:** The FLITE Center is training providers to use the TIL data system and the implementation process is ongoing. CSC staff will continue to provide detailed technical assistance with the business rules and data integrity of the IDS. The data system implementation and use will be reviewed at the TIL Life Coach meetings. No additional CSC funding is required at this time as the annual hosting fee was included in the FLITE Center allocation.

**Recommended Action:** Approve TIL System of Care Data Sharing Agreement Renewal.

## AGREEMENT

**THIS AGREEMENT** is made and entered into as of the 30th day of June, 2020, by and between

**FLITE Center**

(hereinafter referred to as “FLITE”),  
a service and referral agency for youth aging out of foster care  
whose principal place of business is  
5201 NW 33<sup>rd</sup> Avenue, Fort Lauderdale, FL 33309  
and

**THE CHILDREN’S SERVICES COUNCIL OF BROWARD COUNTY**

(hereinafter referred to as “CSC”),  
a special district created by Chap. 2000-461, Laws of Florida, whose principal place of business is  
6600 West Commercial Boulevard, Lauderhill, Florida 33319  
and

**CHILDNET**

(hereinafter referred to as “CN”),  
An agency serving children in the foster care system, whose principal place of business is  
1100 West McNab Road Fort Lauderdale, FL 33309  
and

**United Way of Broward County**

(hereinafter referred to as “UW”),  
a funder of social services in Broward County  
1300 S Andrews Ave, Fort Lauderdale, FL 33316  
and

**SOS Children’s Village**

(hereinafter referred to as “SOS”),  
An agency serving children in the foster care system  
whose principal place of business is  
3681 NW 59th Pl, Coconut Creek, FL 330373  
and

**4 KIDS of South Florida Inc.**

(hereinafter referred to as “4KIDS”),  
An agency serving children in the foster care system,  
whose principal place of business is  
2717 West Cypress Creek Road, Fort Lauderdale, Florida 33309  
and

**JAFCO**

(hereinafter referred to as “JAFCO”),  
An agency serving children in the foster care system,  
whose principal place of business is  
4200 N University Drive, Sunrise, FL 33351  
And

**Broward Behavioral Health Coalition**

(hereinafter referred to as “BBHC”),

An agency serving youth with behavioral health and substance abuse needs,

whose principal place of business is

3521 West Broward Blvd., Suite 206, Lauderhill, FL 33312

**WHEREAS**, the CSC, CN, UW, FLITE, SOS, 4KIDS, JAFCO, and BBHC wish to improve academic, post-secondary, employment and life outcomes for youth aging out of foster care.

**WHEREAS**, this data is not ascertained from any other source and is not available on a statewide basis.

**WHEREAS**, this data collection shall provide statistics for the Turn The Curve Report of the Transitional Independent Living (TIL) Committee of the Broward Children’s Strategic Plan, as well as for other systems and community reports.

**WHEREAS**, the FLITE Center, as a hub for the TIL system of care, shall collect data across all TIL programs to put together a picture of the status of the system and TIL youth in Broward.

**WHEREAS**, the FLITE/CSC/CN is willing to provide third party evaluation of individual data to assist the TIL Steering Committee in its achievement of such goals.

**WHEREAS**, Florida Statue Section 163.63 provides that each party shall sign this agreement, before sharing confidential information, which specifies: what information each agency will share with the collaborative client information system, how the information will be shared, how clients will be notified that an agency participates in the collaborative, who in each agency will have access to the information, the purpose to be served by sharing the information, assurances from each agency that it will maintain the confidentiality and exempt status of the information as required by law, including Florida Statues, Section 125.901(11), and other information decided upon by members of the information cooperative.

**WHEREAS**, the achievement of those goals will greatly benefit the community of Broward County, Florida.

**NOW, THEREFORE**, in consideration of the premises and of the mutual covenants contained herein and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the parties hereby agree as follows:

2.01 **Term of Agreement**. Unless terminated earlier pursuant to Section 3.05 of this Agreement, the term of this Agreement shall commence upon execution by all parties and conclude on June 30, 2021. For those parties other than CSC, this agreement will be renewed for successive one year terms unless 30 days written notice not to renew is received from any party for any reason including the lack of appropriate funding. This agreement may be renewed by CSC for successive one year terms upon 30 days written notice to the other parties.

2.02 **Purpose and Scope of Data Sharing.** The CSC, CN, UW, FLITE, SOS, 4KIDS, JAFCO, and BBHC agree that the TIL Integrated Data System, will include individual level data to:

- a) Ensure that TIL programs are supporting educational, employment and independent living gains;
- b) Customize TIL programs to target TIL youth priorities such as increasing graduation rates and post-secondary enrollment and completion, increasing employment, ensuring stable housing, promoting financial literacy, preventing arrests and promoting positive health outcomes;
- c) Support and validate success of initiatives spearheaded by the TIL Steering Committee;
- d) Enhance the quality and effectiveness of TIL programs; and
- e) Provide data assessing the impact of TIL program interventions.

2.03 **Delivery of TIL Youth Data.** The parties enter into this Agreement for the purpose of community system and program evaluation and to identify any necessary mid-course program corrections that will enhance and increase gains for youth in the TIL system of care. As such, TIL providers will utilize a web based portal to provide FLITE/CSC/CN with individual level data on TIL program clients. This shared information will include first and last names, dates of birth and the following:

- a) The youth's demographic characteristics including race, ethnicity, gender, disability, home language, cultural influence, country of origin, eligibility for free and reduced lunch;
- b) Youth's city, zip code, school;
- c) Number of children and number of children in licensed child care, pregnancy status, children adjudicated dependent;
- d) Last four digits of the SSN, student ID, current grade;
- e) Promoted, graduation, GED completion;
- f) Enrolled in post-secondary, degree/area of completed post-secondary;
- g) Continuous employment for last six (6) months;
- h) Law violations, probation, jail;
- i) Referrals to and from;
- j) Life coach agency; and
- k) Housing stability.

2.04 **Produced Studies.** The FLITE/CSC/CN will utilize the TIL youth data to produce studies and a report to be delivered to the TIL Steering Committee and other community entities for measuring improvements in TIL youth outcomes as a result of TIL programs.

2.05 **Frequency of Data Exchange.** The input of TIL youth data will occur a maximum of four (4) times annually using the procedures described in this Agreement.

2.06 **Confidentiality of Shared Records.** Florida Statue, Section 163.64 allows agencies participation in the creation or administration of a collaborative client information system to share client information, notwithstanding any law to the contrary, including confidential client information, with other parties of the collaborative system so long as the restrictions governing the confidential information are observed by any other agency granted access to the confidential information. For purposes of this agreement, the terms 'record or records' shall be understood to include the HIPAA definition of the "designated record set (DRS)" as defined in the HIPAA

Privacy Rule at 45 CFR § 164.501. Pursuant to Florida Statutes, Section 125.901(11) (a), all personal identifying information of any child or child's parent or guardian which becomes a part of the collaborative client information system shall be exempt from the provisions of Florida Statutes, Section 119.07(1), and s.24(a), Article I, State Constitution. CSC, CN, UW, FLITE, SOS, 4KIDS, JAFCO and BBHC shall comply with applicable state and federal law and administrative rules regarding the confidentiality of youth records. This language contains two required references: a) to the "minimum necessary" that FERPA and HIPAA both include, and b) that no unauthorized re-disclosure shall occur by any party to this agreement.

Pursuant to Sections 1002.22 and 1002.221, Fla. Stat., and FERPA and its implementing regulations, 34 CFR Part 99, the information provided by CSC, CN, UW, FLITE, SOS, 4KIDS, JAFCO and BBHC shall be limited to that which is necessary to effectively serve the youth. FLITE/CSC/CN hereby certifies, by signing this Agreement that the information provided by TIL providers will not be re-disclosed to any other party except with the written consent of the youth or youth guardian, as defined in FERPA and HIPAA, and as provided by law. Each party agrees to safeguard the records through administrative, physical and technological safety standards to ensure adequate controls are in place to protect these records in accordance with FERPA's privacy requirements and to continually monitor its operations and take all actions necessary to assure that the student information and records are safeguarded in accordance with the terms of this Agreement. A breach of the confidentiality requirements shall constitute grounds for immediate termination of this Agreement with no further responsibilities or duties to perform under this Agreement. The confidentiality requirements of this Agreement shall survive the termination of all performance obligations under this Agreement and shall be fully binding until such time as the youth data are destroyed or are returned to TIL providers, whichever is earlier.

**2.07 Nondisclosure and Ownership.** Parties, respectively, will have sole ownership and access of the client data entered or client data that is entered on their behalf. FLITE/CSC/CN shall be prohibited from the sharing or disclosure of individual client data with any other person or entity. Likewise, the individual parties shall not have access to other parties' client data. FLITE/CSC/CN shall not use individual data in any analysis or report without first obtaining written permission from individual parties. Enrollment documents (or at some other appropriate stage documents) should contain language to this effect to obtain individual authorization for this use as early as possible to simplify analysis and reporting processes, and to ensure compliance with Privacy requirements of HIPAA, FERPA and Florida statutes. FLITE/CSC/CN shall grant each party access at all times to the individual parties' own database in its entirety who may connect to, export, replicate and or duplicate its own client data entered in the web system. FLITE/CSC/CN will have access to the data for the purpose of evaluation.

Unless otherwise permitted by applicable law, the FLITE/CSC/CN shall not release identifiable youth data to any third party without prior approval of the guardian of an affected minor or the consent of an affected adult. Additionally, the FLITE/CSC/CN shall not release to any party any aggregate data compiled for groups containing fewer than ten (10) youth. Each party retains ownership of its own-created data used under this Agreement. The FLITE/CSC/CN will only provide de-identified, aggregate data to community partners.

**2.08 Description of Security Measures.** FLITE/CSC/CN agrees that it will only permit its personnel having legitimate interests in any personally identifiable youth data to have access to

such data. FLITE/CSC/CN will implement security precautions and protections to ensure that persons not authorized to review personally identifiable youth data do not gain access to such information. All studies by the FLITE/CSC/CN shall be performed in a manner that does not permit the personal identification of youth and their guardians by persons other than representatives of FLITE/CSC/CN. FLITE/CSC/CN shall implement security procedures and protections to assure that the identities of individuals associated with specific records in the data are not revealed without authority or prior consent. When conducting studies involving small areas or numbers, the FLITE/CSC/CN will limit the release of analyses to those involving aggregate data of five (5) to ten (10) youth or more.

2.09 **Access Limitations to TIL Data.** FLITE/CSC/CN will restrict access to personally identifiable youth data to only those FLITE/CSC/CN project staff members or such third party contractors FLITE/CSC/CN that may use to conduct the studies required under this Agreement. Other individuals and agencies will have access to maps and analyses that contain aggregated data, but will not have access to personally identifiable youth records unless authorized by law or with the express written consent of the subject of the records or reports.

2.10 **Studies Conducted for TIL System of Care.** Under the terms of this Agreement, the FLITE/CSC/CN will be conducting studies for, or on behalf of the TIL System of Care, to: (a) improve service provision; (b) improve TIL system of care; or (c) improve instruction. The purposes and scope of the study/studies are as described in Section 2.02 of this Agreement. The FLITE/CSC/CN agrees that the study shall be conducted in a manner that does not permit personal identification of parents and youth by individuals other than the representatives of the FLITE/CSC/CN that have legitimate interests in the information. The study shall commence upon execution of this Agreement by all parties and conclude on June 30, 2017 subject to annual renewals. The FLITE/CSC/CN acknowledges and agrees that it may use personally identifiable information from education records only to meet the purpose or purposes of the study as stated in this Agreement.

2.11 **Return/Destruction of Data.** The FLITE/CSC/CN agrees that all personally identifiable youth data received from TIL providers under this Agreement shall be destroyed by the FLITE/CSC/CN or returned to TIL providers when it is no longer needed for the purposes of the study.

2.12 **Training Requirements.** Each party agrees to provide training to its officers, employees, agents, representatives, contractors or subcontractors (collectively referred to in this section as "Personnel") assigned to perform duties required under this Agreement to ensure they perform such duties in compliance with the applicable laws and the requirements of this Agreement. Each party agrees to require said Personnel to watch the FERPA and HIPAA (as applicable) training. FERPA videos are available at the website of the United States Department of Education – Privacy Technical Assistance Center.

2.13 **Liability - Youth Records:** Each such party, except CSC which has sovereign immunity as a government entity, agrees, for itself, its officers, employees, agents, representatives, contractors or subcontractors, to fully indemnify and hold harmless the other parties and their officers and employees for any violation of the provisions of this Agreement concerning personally identifiable youth data, including, without limitation, defending its officers and

employees against any complaint, administrative or judicial proceeding, payment of any penalty imposed upon a party, or payment of any and all costs, damages, judgments or losses incurred by or imposed upon a party arising out of a breach of this covenant by the party, or an officer, employee, agent, representative, contractor, or sub-contractor of the party to the extent that the party or an officer, employee, agent, representative, contractor, or sub-contractor of the party shall either intentionally or negligently violate such provisions. This section shall survive the termination of all performance or obligations under this Agreement and shall be fully binding until such time as any proceeding brought on account of this Agreement is barred by any applicable statute of limitations.

2.14 Annual Appropriation. CSC, FLITE, and CN (each, a "Funding Party", collectively the "Funding Parties") shall provide an annual appropriate of \$2,000 per year each to maintain the TIL data system. If a Funding party does not allocate funds for the payment of services or products to be provided under this Agreement, this Agreement may be terminated by the other parties at the end of the period for which funds have been allocated. Funding parties shall notify the other parties at the earliest possible time before such termination. No penalty shall accrue against any party in the event this provision is exercised, and no party shall be obligated or liable for any future payments due or any damages as a result of termination under this section.

2.15 Contact Persons. When any of the parties' desire to give notice to the other, such notice must be in writing, sent by U.S. Mail, postage prepaid, addressed to the party for whom it is intended at the place last specified; the place for giving notice shall remain such until it is changed by written notice in compliance with the provisions of this paragraph. For the present, the parties designate the following as the respective places for giving notice:

FOR FLITE CENTER: Christine Frederick, Executive Director  
The FLITE Center  
5201 NW 33<sup>rd</sup> Avenue, Fort Lauderdale, FL 33309  
[christine@flitecenter.org](mailto:christine@flitecenter.org) Telephone: (954)530-4686

FOR CSC: Sue Gallagher, Chief Innovation Officer  
Children's Services Council of Broward County  
6600 W. Commercial Boulevard Lauderhill, Florida 33319  
[sgallagher@cscbroward.or](mailto:sgallagher@cscbroward.or) Telephone: 954 377-1671

FOR CHILDNET: Julie Demar, Program Officer of Operations  
ChildNet  
1100 W McNab Rd., Fort Lauderdale, FL 33309  
[jdemar@childnet.us](mailto:jdemar@childnet.us) Telephone: (954) 414-6000, ext.3867

FOR UNITED WAY: Danielle Doss, Director of Financial Stability & Community Partnerships  
Unite Way of Broward County  
1300 S Andrews Ave, Fort Lauderdale, FL 33316  
[ddoss@unitedwaybroward.org](mailto:ddoss@unitedwaybroward.org) Telephone: 954 453-3765



FOR SOS: Sandra Wallace, Program Director  
SOS Children's Village of Florida  
3681 NW 59th Pl, Coconut Creek, FL 33073  
[swallace@sosflorida.com](mailto:swallace@sosflorida.com) Telephone: 954-420-5030

FOR 4KIDS: Ken Lacy, Vice President  
4KIDS of South Florida Inc.  
2717 West Cypress Creek Road, Fort Lauderdale, FL 33309  
[KenL@4kidsofsfl.org](mailto:KenL@4kidsofsfl.org) Telephone: 954-979-7911

FOR JAFCO: Wendy Jenkins, Director of Operations & Clinical Services  
Jewish Adoption & Foster Care Options  
4200 N University Drive, Sunrise, FL 33351  
[Wendy@jafco.org](mailto:Wendy@jafco.org) Telephone: (954) 749-7230

FOR BBHC: Silvia Quintana, President  
Broward Behavioral Health Coalition  
3521 West Broward Blvd., Suite 206, Lauderhill, FL 33312  
[squintana@bbhcflorida.org](mailto:squintana@bbhcflorida.org) Telephone: (954) 622-8121

2.15 **Notice.** When any of the parties' desire to give notice to the other, such notice must be in writing, sent by U.S. Mail postage prepaid, addressed to the party for whom it is intended at the place last specified; the place for giving notice shall remain such until it is changed by written notice in compliance with the provisions of this paragraph. For the present, the parties designate the following as the respective places for giving notice:

FOR FLITE CENTER: Christine Frederick, Executive Director  
The FLITE Center  
1100 W McNab Rd., Fort Lauderdale, FL 33309  
[christine@flitecenter.org](mailto:christine@flitecenter.org) Telephone: (954)530-4686

FOR CSC: Cindy Arenberg-Seltzer, President/CEO  
Children's Services Council of Broward County  
6600 W. Commercial Boulevard Lauderhill, Florida 33319  
[sgallagher@cscbroward.or](mailto:sgallagher@cscbroward.or) Telephone: 954 377-1671

FOR CHILDNET: Larry Rein, President/CEO  
ChildNet  
1100 W McNab Rd., Fort Lauderdale, FL 33309  
[ebenitez@childnet.us](mailto:ebenitez@childnet.us) Telephone: (954) 414-6000, ext.3815

FOR UNITED WAY: Kathleen Cannon, President & CEO  
United Way of Broward County

1300 S Andrews Ave, Fort Lauderdale, FL 33316  
[kcannon@unitedwaybroward.org](mailto:kcannon@unitedwaybroward.org) Telephone: 954 453-3724

FOR SOS: Jillian Smath, Executive Director  
SOS Children's Village of Florida  
3681 NW 59th Pl, Coconut Creek, FL 33073  
[jmath@sosflorida.com](mailto:jmath@sosflorida.com) Telephone: 954-420-5030

FOR 4KIDS: Kevin Enders, President  
4KIDS of South Florida Inc.  
2171 West Cypress Creek Road, Fort Lauderdale, FL 33309  
[kevine@4KIDSofsfl.org](mailto:kevine@4KIDSofsfl.org) Telephone: 954-979-7911

FOR JAFCO: Sarah Franco, Executive Director  
Jewish Adoption & Foster Care Options  
4200 N University Drive, Sunrise, FL 33351  
[sarah@jafco.org](mailto:sarah@jafco.org) Telephone: (954) 749-7230

FOR BBHC: Silvia Quintana, Chief Executive Officer  
Broward Behavioral Health Coalition  
3521 West Broward Blvd., Suite 206, Lauderhill, FL 33312  
[squintana@bbhcfllorida.org](mailto:squintana@bbhcfllorida.org). Telephone: (954) 622-8121

## 2.16 **Indemnification**

Each party, except CSC which has sovereign immunity as a government entity, will fully indemnify and hold harmless other parties and their officer, employees, agents, representatives, contactors or subcontractors, for any violation of the Confidentiality of Shared Records provision, including, without limitation, defending each party and its officers and employees against any complaint, administrative or judicial proceeding, payment of any penalty, costs, attorney's fees, damages, judgments or losses incurred by or imposed upon each party arising out of a breach of this Agreement.

## **ARTICLE 3 – GENERAL CONDITIONS**

3.01 **No Waiver of Sovereign Immunity**. Nothing herein is intended to serve as a waiver of sovereign immunity by any agency or political subdivision to which sovereign immunity may be applicable or of any rights or limits to liability existing under Section 768.28, Florida Statutes. This section shall survive the termination of all performance or obligations under this Agreement and shall be fully binding until such time as any proceeding brought on account of this Agreement is barred by any applicable statute of limitations.

3.02 **No Third Party Beneficiaries**. The parties expressly acknowledge that it is not their intent to create or confer any rights or obligations in or upon any third person or entity under this Agreement. None of the parties intend to directly or substantially benefit a third party by this Agreement. The parties agree that there are no third party beneficiaries to this Agreement and that

no third party shall be entitled to assert a claim against any of the parties based upon this Agreement. Nothing herein shall be construed as consent by an agency or political subdivision of the State of Florida to be sued by third parties in any matter arising out of any contract.

3.03 **Independent Contractor.** The parties to this Agreement shall at all times be acting in the capacity of independent contractors and not as an officer, employee or agent of one another. Neither party or its respective agents, employees, subcontractors or assignees shall represent to others that it has the authority to bind the other party unless specifically authorized in writing to do so.

3.04 **Equal Opportunity Provision.** The parties agree that no person shall be subjected to discrimination because of age, race, color, disability, gender identity, gender expression marital status, national origin, religion, sex or sexual orientation, as provided by applicable federal, state, and local law, in the performance of the parties' respective duties, responsibilities and obligations under this Agreement.

3.05 **Termination.** This Agreement may be canceled with or without cause by a Funding party during the term hereof upon thirty (30) days written notice to the other party of its desire to terminate this agreement. A party to this agreement, which is not a Funding Party, may terminate its rights and obligations under this agreement upon 30 days written notice to the Funding Parties, and this termination does not affect the rights and obligation of the other parties to this agreement.

3.06 **Default.** The parties agree that, in the event that any party is in default of its obligations under this Agreement, the non-defaulting parties shall provide to the defaulting party (30) days written notice to cure the default. However, in the event said default cannot be cured within said thirty (30) day period and the defaulting party is diligently attempting in good faith to cure same, the time period shall be reasonably extended to allow the defaulting party additional cure time. Upon the occurrence of a default that is not cured during the applicable cure period, this Agreement may be terminated by the non-defaulting party upon thirty (30) days written notice. The termination does not affect the rights and obligation of the other parties to this agreement. This remedy is not intended to be exclusive of any other remedy, and each and every such remedy shall be cumulative and shall be in addition to every other remedy now or hereafter existing at law or in equity or by statute or otherwise. No single or partial exercise by any party of any right, power, or remedy hereunder shall preclude any other or future exercise thereof. Nothing in this section shall be construed to preclude termination for convenience pursuant to Section 3.05.

3.07 **Public Records.** Pursuant to Section 119.0701, Florida Statutes, any party contracting with FLITE/CSC/CN/ is required to (a) keep and maintain available for public inspection any records that pertain to services rendered under this Agreement; (b) provide the public with access to public records on the same terms and conditions that FLITE/CSC/CN would provide such records and at a cost that does not exceed the cost provided in Chapter 119, Florida Statutes or as otherwise provided by law; (c) ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law; and (d) meet all requirements for retaining public records and transfer, at no cost, to FLITE/CSC/CN all public records in that party's possession upon termination of its contract with FLITE and destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. All of such party's records stored electronically

must be provided to FLITE/CSC/CN in a format that is compatible with FLITE/CSC/CN's information technology systems. Each party shall maintain its own respective records and documents associated with this Agreement in accordance with the records retention requirements applicable to public records. Each party shall be responsible for compliance with any public documents request served upon it pursuant to Section 119.07, Florida Statutes, and any resultant award of attorney's fees for non-compliance with that law. Each party acknowledges that this Agreement and all attachments thereto are public records and do not constitute trade secrets.

3.08 **Compliance with Laws**. Each party shall comply with all applicable federal and state laws, codes, rules and regulations in performing its duties, responsibilities and obligations pursuant to this Agreement.

3.09 **Place of Performance**. All obligations of party under the terms of this Agreement are reasonably susceptible of being performed in Broward County, Florida and shall be payable and performable in Broward County, Florida.

3.10 **Governing Law and Venue**. This Agreement shall be interpreted and construed in accordance with and governed by the laws of the State of Florida. Any controversies or legal problems arising out of this Agreement and any action involving the enforcement or interpretation of any rights hereunder shall be submitted to the jurisdiction of the State courts of the Seventeenth Judicial Circuit of Broward County, Florida.

3.11 **Entirety of Agreement**. This document incorporates and includes all prior negotiations, correspondence, conversations, agreements and understandings applicable to the matters contained herein and the parties agree that there are no commitments, agreements or understandings concerning the subject matter of this Agreement that are not contained in this document. Accordingly, the parties agree that no deviation from the terms hereof shall be predicated upon any prior representations or agreements, whether oral or written.

3.12 **Binding Effect**. This Agreement shall be binding upon and inure to the benefit of the parties hereto and their respective successors and assigns.

3.13 **Assignment**. Neither this Agreement nor any interest herein may be assigned, transferred or encumbered by any party without the prior written consent of the other party. There shall be no partial assignments of this Agreement including, without limitation.

3.14 **Incorporation by Reference**. Any exhibits attached hereto and referenced herein shall be deemed to be incorporated into this Agreement by reference.

3.15 **Captions**. The captions, section designations, section numbers, article numbers, titles and headings appearing in this Agreement are inserted only as a matter of convenience, have no substantive meaning, and in no way define, limit, construe or describe the scope or intent of such articles or sections of this Agreement, nor in any way effect this Agreement and shall not be construed to create a conflict with the provisions of this Agreement.

3.16 **Severability**. In the event that any one or more of the sections, paragraphs, sentences, clauses or provisions contained in this Agreement is held by a court of competent jurisdiction to be invalid, illegal, unlawful, unenforceable or void in any respect, such shall not affect the

remaining portions of this Agreement and the same shall remain in full force and effect as if such invalid, illegal, unlawful, unenforceable or void sections, paragraphs, sentences, clauses or provisions had never been included herein.

3.17 **Preparation of Agreement.** The parties acknowledge that they have sought and obtained whatever competent advice and counsel as was necessary for them to form a full and complete understanding of all rights and obligations herein and that the preparation of this Agreement has been their joint effort. The language agreed to herein expresses their mutual intent and the resulting document shall not, solely as a matter of judicial construction, be construed more severely against one of the parties than the other.

3.18 **Amendments.** No modification, amendment, or alteration in the terms or conditions contained herein shall be effective unless contained in a written document prepared with the same or similar formality as this Agreement and executed by each party hereto.

3.19 **Waiver.** The parties agree that each requirement, duty and obligation set forth herein is substantial and important to the formation of this Agreement and, therefore, is a material term hereof. Any party's failure to enforce any provision of this Agreement shall not be deemed a waiver of such provision or modification of this Agreement unless the waiver is in writing and signed by the party waiving such provision. A written waiver shall only be effective as to the specific instance for which it is obtained and shall not be deemed a continuing or future waiver.

3.20 **Force Majeure.** Neither party should be obligated to perform any duty, requirement or obligation under this Agreement if such performance is prevented by fire, hurricane, earthquake, explosion, wars, sabotage, accident, flood, acts of God, strikes, or other labor disputes, riot or civil commotions, or by reason of any other matter or condition beyond the control of either party, and which cannot be overcome by reasonable diligence and without unusual expense ("Force Majeure"). In no event shall a lack of funds on the part of either party be deemed Force Majeure.

3.21 **Survival.** All representations and warranties, indemnification obligations, obligations to reimburse CSC, obligations to maintain and allow inspection and audit of records and property, obligations to maintain the confidentiality of records, reporting requirements, and obligations to return public funds provided herein shall survive the termination of this Agreement.

3.22 **Authority.** Each person signing this Agreement on behalf of either party individually warrants that he or she has full legal power to execute this Agreement on behalf of the party for whom he or she is signing, and to bind and obligate such party with respect to all provisions contained in this Agreement.

**IN WITNESS WHEREOF**, the parties hereto have made and executed this Agreement on the date first above written.

**FOR CSC**

(Corporate Seal)

CHILDREN SERVICES COUNCIL OF  
BROWARD COUNTY

ATTEST

By \_\_\_\_\_  
Cindy Arenberg- Seltzer, President/CEO

**FOR CHILDNET**

(Corporate Seal)

CHILDNET

ATTEST

By \_\_\_\_\_  
Larry Rein, President/CEO

**FOR FLITE CENTER**

(Corporate Seal)

THE FLITE CENTER

ATTEST

By \_\_\_\_\_  
Christine Frederick, Executive Director

**FOR UNITED WAY**

(Corporate Seal)

UNITED WAY OF BROWARD COUNTY

ATTEST

By \_\_\_\_\_  
Kathleen Cannon, President/CEO

**FOR SOS**

(Corporate Seal)

SOS CHILDREN’S VILLAGE OF FLORIDA

ATTEST

By \_\_\_\_\_  
Jillian Smath, Executive Director

**FOR 4KIDS**

(Corporate Seal)

4KIDS OF SOUTH FLORIDA, INC.

ATTEST

By \_\_\_\_\_  
Kevin Enders, President

**FOR JAFCO**

(Corporate Seal)

JEWISH ADOPTION & FOSTER CARE OPTIONS

ATTEST

By \_\_\_\_\_  
Sarah Franco, Executive Director

**FOR BBHC**

(Corporate Seal)

BROWARD BEHAVIORAL HEALTH  
COALITION

ATTEST

By \_\_\_\_\_  
Silvia Quintana, Chief Executive Officer

**TAB 15**





## For Council Meeting

June 18, 2020

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<b>System Goal:</b>	SYS 1.2 Research and Evaluate Systems of Care.
<b>Objective:</b>	SYS 1.2.4 Provide leadership and resources to implement a collaborative, community-wide integrated data system to improve reporting.
<b>Issue:</b>	Amend the Broward County Public School (BCPS) & CSC Combined Data Sharing and Transportation Agreement to add services for two new schools
<b>Action:</b>	Approve the Amendment to the BCPS & CSC Combined Data Sharing and Transportation Agreement.
<b>Budget Impact:</b>	None

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**Background:** On December 10, 2019 the SBBC and CSC entered into an Agreement to combine the existing Transportation MOU and the Data Sharing Agreement. This Combined Agreement improves the academic achievement, school engagement, likelihood of graduation, and transition to post-secondary education opportunities and/or employment for youth attending eleven BCPS High Schools. BCPS agrees to provide after school and summer transportation, transportation for summer field trips, after school and summer meals, and reduced school access fees. The CSC agrees to provide the schools with our LEAP High program which offers year around Success Coaches, academic supports, school engagement activities, college and career readiness services, project based learning activities, and requires collaboration between CSC Providers and school administrators.

**Current Status:** At the May 2020 Budget retreat, the Council approved the LEAP High RFP Tier 1 and Tier 2 funding recommendations. Tier 2 LEAP High proposals add much needed services at two new schools: Hollywood Hills High School and Lauderhill 6-12 bringing the total number of schools to 13. Critical to the success of the LEAP High program is the BCPS provision of transportation, meals and reduced school access fee included in the Agreement. Staff recommend approving the Amendment to the BCPS and CSC Combined Transportation Agreement to include Hollywood Hills High School and Lauderhill 6-12 in the agreement.

**Recommended Action:** Approve the Amendment to the BCPS & CSC Combined Data Sharing and Transportation Agreement.

**FIRST AMENDMENT TO AGREEMENT**

**BETWEEN**

**THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA**

(hereinafter referred to as "SBBC"),  
a body corporate and political subdivision of the State of Florida,  
whose principal place of business is  
600 Southeast Third Avenue, Fort Lauderdale, Florida 33301

and

**CHILDREN'S SERVICES COUNCIL OF BROWARD COUNTY**

(hereinafter referred to as "CSC"),  
a special district created by Chapter 2000-461, Laws of Florida,  
whose principal place of business is  
6600 West Commercial Boulevard, Lauderhill, Florida 33319

THIS FIRST AMENDMENT AGREEMENT ("First Amendment") SHALL COMMENCE UPON EXECUTION OF THE FIRST AMENDMENT BY BOTH PARTIES.

**WHEREAS**, the SBBC and the CSC entered into an Agreement on December 10, 2019 to improve instruction by significantly increasing the number of children ready for school, achieving academically once in school, and staying in school through graduation; and

**WHEREAS**, the Agreement was to deliver eleven (11) fully sustained 21<sup>st</sup> CCLC High School programs; and

**WHEREAS**, the CSC wishes partner with the SBBC to add two (2) additional high schools to the 21<sup>st</sup> CCLC High School program, namely at Hollywood Hills High School, and Lauderhill 6-12, at no additional cost to SBBC; and

**WHEREAS**, the SBBC will provide transportation, USDA approved snacks and/or meals, and minimal facility usage fees during the school year at the two (2) additional high schools (Hollywood Hills High School, and Lauderhill 6-12), as well as to the eleven (11) continuing school sites when schools are open, on occasional Saturday's, and when schools are open during the summer.

This First Amendment only reflects the addition of the two (2) new high school sites changing the number of programs from eleven (11) to thirteen (13) in the following paragraphs:

2.02 (b) (1), (2), (3), (4), and (5)

No other provisions of the Agreement are changed by the execution of this First Amendment.

**FOR CSC:**

(Corporate Seal)

CHILDREN'S SERVICES COUNCIL OF  
BROWARD COUNTY

By \_\_\_\_\_  
Cindy Arenberg Seltzer, President

ATTEST:

Approved as to form by:

\_\_\_\_\_  
\_\_\_\_\_, Secretary

-or-

\_\_\_\_\_  
John Milledge, Esq  
200 Las Olas Circle Building  
200 Southwest First Avenue, Suite 800  
Fort Lauderdale, Florida 33301

\_\_\_\_\_  
Witness

\_\_\_\_\_  
Witness

**The Following Notarization is Required for Every Agreement Without Regard to  
Whether the Party Chose to Use a Secretary's Attestation or Two (2) Witnesses.**

STATE OF \_\_\_\_\_

COUNTY OF \_\_\_\_\_

The foregoing instrument was acknowledged before me this \_\_\_\_\_ day of  
\_\_\_\_\_, 20\_\_ by \_\_\_\_\_ of  
\_\_\_\_\_  
Name of Person  
\_\_\_\_\_, on behalf of the corporation/agency.

Name of Corporation or Agency  
He/She is personally known to me or produced \_\_\_\_\_ as  
identification and did/did not first take an oath. \_\_\_\_\_  
Type of Identification

My Commission Expires:

\_\_\_\_\_  
Signature – Notary Public

(SEAL)

\_\_\_\_\_  
Printed Name of Notary

\_\_\_\_\_  
Notary's Commission No.

**FOR SBBC**

THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA

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Robert W. Runcie  
Superintendent Broward County Schools

---

Date

Approved as to Form and Legal Content

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Office of the General Counsel

**TAB 16**

<b>Service Goal:</b>	3.1 Reduce risk factors associated with delinquency, teen pregnancy, substance abuse, school dropout, and other risky behaviors.
<b>Objective:</b>	3.1.6 Support youth leadership, voice and advocacy on local, state and national issues.
<b>Issue:</b>	Youth System Organizing (YSO) Support Community Source Experts
<b>Action:</b>	Approve Raters for Youth System Organizing (YSO) Support Services 2020 RFQ
<b>Budget Impact:</b>	None

**Background:** Since 2016, the Council has funded opportunities for youth leadership, voice, and advocacy at the state and local level. In the past, the Council has primarily funded stipends for youth to participate in activities where youth engagement was critical for ensuring community planning efforts included youth voice. The Council has funded travel to support Florida Youth Shine youth that advocate for children in the Child Welfare System in Tallahassee and to provide stipends for youth who have participated in various Broward Children's Strategic Plan Committee efforts (e.g., Broward Bridge to Life's Consultant that meet regularly with youth to create the strategic plan).

**Current Status:** At the May 2020 Budget Retreat, the Council increased the original \$50,000 allocation in this goal area by an additional \$25,000 to provide a Community and/or Youth Organizer to train and coordinate the Youth System Organizers as well as funding for youth stipends to improve the outcomes of the Broward Child Welfare System. An RFQ for the YSO Support Services will be sent to the Council for review and then issued in July 2020.

It is anticipated that one rating committee will be needed. Applicant interviews will be scheduled for August of 2020. Community Source Experts and Staff will review, rate, and recommend award to be presented at the September 17, 2020 Council meeting. The below source experts are recommended to evaluate proposals for recommendations to the Council:

<b>Community Source Expert</b>	<b>Title</b>	<b>Organization</b>
Suzanne Bundy	Human Services Administrator	Office of Equity and Community Investment, Broward County
Karen Pandy-Chery	Chief Executive Officer	Chef Kulture, Inc. Refresh Live, Inc.
Amber Vaughan	President	Broward Young Black Progressives
Dr. Sue Gallagher	Chief Innovation Officer	Children's Services Council

**Recommended Action:** Approve Raters for Youth System Organizing (YSO) Support Services 2020 RFQ

**TAB 17**

<b>Service Goal:</b>	5.1 Improve the educational success for young children.
<b>Objective:</b>	5.1.3 Provide leadership and support for the Community-wide Grade Level Reading Campaign including literacy and early education support (PreK through 3rd grade) and other resources for children, parents, teachers.
<b>Issue:</b>	Collaborate with Community Partners to Increase Skills by Being the Lead Sponsor for 2020 Broward: Read for the Record.
<b>Action:</b>	Accept Anticipated Revenue & Approve Related Expenditures for 2020 Broward: Read for the Record.
<b>Budget Impact:</b>	<p>\$ 60,000 of \$ 60,000 Available in Goal 5.1.3 For FY 19/20</p> <p>\$ 60,000 of \$72,939 Available in Unallocated in FY 19/20</p> <p><u>\$ 6,668</u> Anticipated Revenue from Community Partners</p> <p>\$126,668 Total Cost of books &amp; related expenses for FY 19/20</p>

**Background:** As the world's largest shared reading experience, the JumpStart Read for the Record event inspires adults to read with children, spurs policymakers and organizations to take action towards transformative change in early education and puts books into the hands of millions of children. In Broward, 2019 was the sixth year of CSC's involvement as the lead sponsor; partnering with Broward County Public Schools, Early Learning Coalition, PNC Bank, The Jim Moran Foundation, Reading Pays More, the Castle Group and United Way of Broward County. On November 7<sup>th</sup>, volunteer readers read "Thank You, Omu!". The beautifully illustrated book about how a generous woman is rewarded by her community. Everyone in the neighborhood dreams of a taste of Omu's delicious stew! One by one, they follow their noses toward the scrumptious scent. And one by one, Omu offers a portion of her meal. The book brought to life a heartwarming story of sharing and community in a beautifully illustrated book as luscious as Omu's stew, with an extra serving of love

**Current Status:** In 2020, the CSC will again lead "Broward: Read for the Record." The book this year is "Evelyn Del Rey Is Moving Away" by Meg Medina and is a celebration of lasting friendship and the power of connection. The 2020 goal is for all four and five-year-olds in the County to receive a copy of the book; this will require that the CSC purchase approximately 35,500 copies, with the BCPS system ordering 1,500 copies of Spanish language books, plus 3,300 for their HeadStart classes.

Due to the exceptionally high volume of books Broward procures, JumpStart has offered the lowest volume discount price of \$3.50 per copy and will print the Broward Reads logo on each copy at an additional cost of \$0.06, bringing the total cost of books to approximately \$126,668. While CSC will coordinate fundraising to purchase all the required books, it is unclear how successful that will be. Therefore, the budget impact statement above provides a CSC contingency fund from unallocated to ensure all the books can be purchased. Other miscellaneous expenses, unidentified at this time and associated with this event will come back for Council approval via purchases.

**Recommended Action:** Accept Anticipated Revenue & Approve Related Expenditures for 2020 Broward: Read for the Record.



**TAB 18**

<b>Service Goal:</b>	7.1 Improve the availability and quality of out-of-school time programs to promote school success of children living in economically disadvantaged neighborhoods.												
<b>Objective:</b>	7.1.2 Provide quality out of school programs to support school success for children living in economically disadvantaged neighborhoods.												
<b>Issue:</b>	2020 Back to School Extravaganza (BTSE)												
<b>Action:</b>	Approve Revised BTSE Budget for FY 19/20.												
<b>Budget Impact:</b>	<table> <tr> <td>\$ 65,000</td> <td>of \$65,000 Available in Goal 7.1.2 for FY 19/20.</td> </tr> <tr> <td><u>\$ 35,000</u></td> <td>of \$348,281 Available in COVID Unallocated for FY 19/20.</td> </tr> <tr> <td>\$100,000</td> <td>Total CSC Budget for FY 19/20</td> </tr> <tr> <td>\$159,848</td> <td>Current Commitments from the Community</td> </tr> <tr> <td><u>4,603</u></td> <td>Anticipated Community Donations</td> </tr> <tr> <td>\$264,451</td> <td>Total Back To School Extravaganza Cost for FY 19/20.</td> </tr> </table>	\$ 65,000	of \$65,000 Available in Goal 7.1.2 for FY 19/20.	<u>\$ 35,000</u>	of \$348,281 Available in COVID Unallocated for FY 19/20.	\$100,000	Total CSC Budget for FY 19/20	\$159,848	Current Commitments from the Community	<u>4,603</u>	Anticipated Community Donations	\$264,451	Total Back To School Extravaganza Cost for FY 19/20.
\$ 65,000	of \$65,000 Available in Goal 7.1.2 for FY 19/20.												
<u>\$ 35,000</u>	of \$348,281 Available in COVID Unallocated for FY 19/20.												
\$100,000	Total CSC Budget for FY 19/20												
\$159,848	Current Commitments from the Community												
<u>4,603</u>	Anticipated Community Donations												
\$264,451	Total Back To School Extravaganza Cost for FY 19/20.												

**Background:** This is the tenth year that CSC is providing a challenge grant to fund back to school supplies, school uniforms, shoes and books for Broward County students, identified by School Board's social workers and community partners as living in economically disadvantaged households.

At the February 20<sup>th</sup>, 2020 meeting, the Council approved a budget of \$167,000, with \$65,000 budget from CSC, anticipated cash donations of \$102,000, and Unison School Apparel as the vendor for uniforms and Moda West as the vendor for filled backpacks.

**Current Status:** Due to the Covid-19 pandemic and subsequent economic downturn, our community needs have risen dramatically. As a result, the BTSE committee determined a need for an additional 5,000 filled backpacks and an expanded albeit modified distribution. In addition, Converse has informed staff that they will not meet their traditional annual commitment of 3,000-4,000 pairs of shoes. In Jacob's Shoes, a longtime partner, has agreed to purchase an additional 2,000 pairs at their discounted rate. These changes have obviously increased the costs substantially.

The Jim Moran Foundation stepped up immediately and increased their pledged support to \$100,000. Staff is requesting that CSC match that pledge using COVID-19 Unallocated Budget for the difference as this increased need was driven by the economic fallout of the pandemic. Additionally, we have received commitments from the following partners: Community Foundation - \$10,000, Publix - \$5,000, PNC -\$5,000, BB&T - \$2,500, COMCAST - \$1,000, Apelsoff Foundation - \$1,000, Crockett Foundation - \$5,000, Memorial - \$7,500, left over from last year's campaign - \$18,414.88, and Individual Donations - \$1,931.70.

This increased budget, would allow for a total of 13,000 filled backpacks (an increase of 5,000) from Moda West, 2,000 pairs of shoes from In Jacob's Shoes (as explained above, this is a new expense), shipment and handling costs of 500 pairs of shoes from Soles4Souls. The distribution model has been

revised and expanded to include ten distribution sites using a “grab n’go” model, additional costs will include those associated with tents, refreshments for volunteers, and other miscellaneous costs that will be incurred. Details of these miscellaneous purchases will be brought to the Council in August when all of the details are known. Distribution sites will include two in each of BCPS’s five districts, at dates to be determined over the next few weeks - Blanche Ely HS, Coral Glades HS, Boyd Anderson HS, Dillard 6-12, Ft. Lauderdale HS, Piper HS, Hollywood HS, City of Miramar, Western HS and Hallandale HS. Food distribution will be included where feasible. Staff and partners continue to seek donations from community entities.

**Recommended Action:** Approve Revised BTSE Budget for FY 19/20.

**TAB 19**



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<b>Issue:</b>	Revise the Emergency Purchasing Policy
<b>Action:</b>	Approve Revisions to the Emergency Purchasing Policy
<b>Budget Impact:</b>	None

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**Background:** Annually staff reviews and updates the Provider core contract language in conjunction with Legal Counsel. This year, due to recent experiences with a variety of different types of emergencies other than the “typical” hurricane, this section was substantially revised to allow the CEO flexibility within contracts as needed in different emergency situations.

**Current Status:** The Purchasing Policy section related to Emergency Funding also needs to be revised to reflect the new core contract language. (See attached) These revisions broaden the scope of an emergency and provide the CEO with various options in which to manage the contracts and invoicing depending on the circumstances. As per normal procedures, the Council will be notified of any actions taken related to any emergency and if warranted will be brought to the Council for approval at their next meeting.

**Recommended Action:** Approve Revisions to the Emergency Purchasing Policy

**Section I**

**Purchasing Overview**

**AWARDS AND GRANTS  
TO PROGRAMS AND SERVICES  
("Awards")  
AND  
PURCHASES OF PRODUCTS AND SERVICES  
("Purchases")**

This overview will highlight the processes to be implemented by the Council for Awards and for Purchases. These processes both involve the expenditure and disbursement of Council funds and the processes are similar. However, the processes have been distinguished for the following reasons:

- Awards involve awards and grants of proceeds to various programs or services serving the interests of children and families in Broward County in direct fulfillment of the objectives and goals established by the Council.
- The selection and funding process for Awards will involve criteria, thresholds, measurements and other factors in efforts to gauge the impact of such Awards and the resulting programs and services upon the interests of children and families in Broward County.
- Purchases involve direct purchases of products and services by the Council useful or necessary in the operation, administration and management of the Council, its staff, its offices and its activities.
- The selection and funding process for Purchases will involve traditional competitive and qualitative factors, criteria, thresholds and other factors intended to obtain the best possible products and services on the most competitive prices, terms and conditions.

**These processes for Awards and Purchases have been outlined side-by-side, in this section, to facilitate your review of both the similarities and the differences.**

**The following sections give detailed steps for accomplishing these requirements.**

**Section I**

**Purchasing Overview**

**AWARDS AND PURCHASING PROCEDURES**

**It is the intent of the Council that all Awards and Purchases will involve competitive processes, subject to certain limited exceptions as outlined below:**

AWARDS OR GRANTS TO PROGRAMS OR SERVICES Competitive award processes apply to all awards or grants to any program or service, except as follows:	PURCHASES OF PRODUCTS OR SERVICES Competitive purchase processes apply to all purchases of any product or service, except as follows:
<p><b>Emergency Actions:</b> Awards by the President/CEO in the event of an immediate danger to public health, safety or welfare or in the event of substantial loss to CSC are exempt from the competitive award processes; provided the circumstances of such emergency and the limited selection processes employed are documented to the Council at the next meeting. <i>In the event of an immediate danger to public health, safety or welfare or in the event of substantial loss to CSC, the President/CEO is authorized to take such actions as the President/CEO deems reasonable or necessary in the circumstances, including without limitation, amendments, changes, waivers, suspensions, delays, terminations, etc. in then-existing awards, contracts, CSC policies and procedures, etc.; provided the circumstances of such emergency and such emergency actions are documented to the Council at the next meeting. In connection therewith, the President/CEO shall establish an equitable process for the review and consideration of requests by vendors or persons impacted by such emergency actions.</i></p>	<p><b>Emergency Actions:</b> Purchases by the President/CEO in the event of an immediate danger to public health, safety or welfare or in the event of substantial loss to CSC are exempt from the competitive purchase processes; provided the circumstances of such emergency and the limited selection processes employed are documented to the Council at the next meeting. <i>In the event of an immediate danger to public health, safety or welfare or in the event of substantial loss to CSC, the President/CEO is authorized to take such actions as the President/CEO deems reasonable or necessary in the circumstances, including without limitation, amendments, changes, waivers, suspensions, delays, terminations, etc. in then-existing awards, contracts, CSC policies and procedures, etc.; provided the circumstances of such emergency and such emergency actions are documented to the Council at the next meeting. In connection therewith, the President/CEO shall establish an equitable process for the review and consideration of requests by vendors or persons impacted by such emergency actions.</i></p>
<p><b>Extensions/Renewals:</b> Extensions/renewals approved by the Council within the terms of an original award contract may be exempted from the competitive award processes.</p>	<p><b>Extensions/Renewals:</b> Extensions/renewals approved by the Council within the terms of an original award contract may be exempted from the competitive award processes.</p>
<p><b>Joint Funding/Community Collaborative:</b> Opportunities to participate in joint funding efforts or in support of community collaborative projects to address significant community issues at the Council discretion.</p>	<p><b>Government Contracts:</b> Purchases pursuant to, and on the same prices, terms and conditions of, existing government contracts are exempt from the competitive purchase processes.</p>



**Children's  
Services  
Council**

of Broward County  
*Our Focus is Our Children.*

Policy & Procedures Manual  
**PURCHASING**

**Section I**

**Purchasing Overview**

<p><b>Revenue Maximization:</b> Opportunities to draw down matching federal, state, or foundation dollars may be exempt from the competitive award process at the Council's discretion.</p>	<p><b>Single Source:</b> Purchases available from only one source are exempt from the competitive purchase processes; provided, the circumstances and the limited selection processes employed are documented and approved by the Council directly.</p>
<p><b>Single Source:</b> Awards for programs or services available from only one source are exempt from the competitive award processes; provided, the circumstances and the limited selection processes employed are documented and approved by the Council directly.</p>	<p><b>Government Services:</b> Purchases from other government agencies approved by the Council may be exempt from the competitive purchase processes.</p>
<p><b>Government Services:</b> Awards to other government agencies approved by the Council may be exempt from the competitive award processes.</p>	



**Section I**

**Purchasing Overview**

**THRESHOLD CLASSIFICATIONS**

**The competitive processes will involve alternatives,  
based upon the dollar amounts involved  
and the competition, administration, time and  
expense warranted, in such instances.**

Request for Proposal, Quote, or Letter of Interest (RFP, RFQ, RLI)  
Invitation to Negotiate, Invitation to Bid (ITN, ITB)

<p><b>AG-1 Mini-Grants \$ -0- to \$15,000:</b> The Council may from time to time set aside funds for "mini-grants". These funds may be disbursed based upon such criteria as the Council may determine; provided, the aggregate amount disbursed to any one recipient during any fiscal year of the Council shall not exceed \$15,000 without the Council's approval.</p> <p><b>AG-2 Competitive Grants:</b> RFP, RFQ, RLI, ITN or ITB, unless waived or exempted by the Council.</p>	<p><b>PS-1 \$0- to \$5,000:</b> One verbal or online quote or solicitation required for submittal and approval of Council.</p>
	<p><b>PS-2 \$5,001 to \$25,000:</b> Two written quotes required for submittal and approval of Council.</p>
	<p><b>PS-3 \$25,001 to \$149,999:</b> Three written quotes required for submittal and approval of Council,  or RFP, RFQ, RLI, ITN or ITB</p>
	<p><b>PS-4 \$150,000 or more:</b> RFP, RFQ, RLI, ITN or ITB "or other Bid Instrument"</p>





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<b>Issue:</b>	Budget Amendments and Interim Financial Statements for Period Ending May 31, 2020
<b>Action:</b>	Approve Budget Amendments and Interim Financial Statements for Period Ending May 31, 2020
<b>Budget Impact:</b>	None

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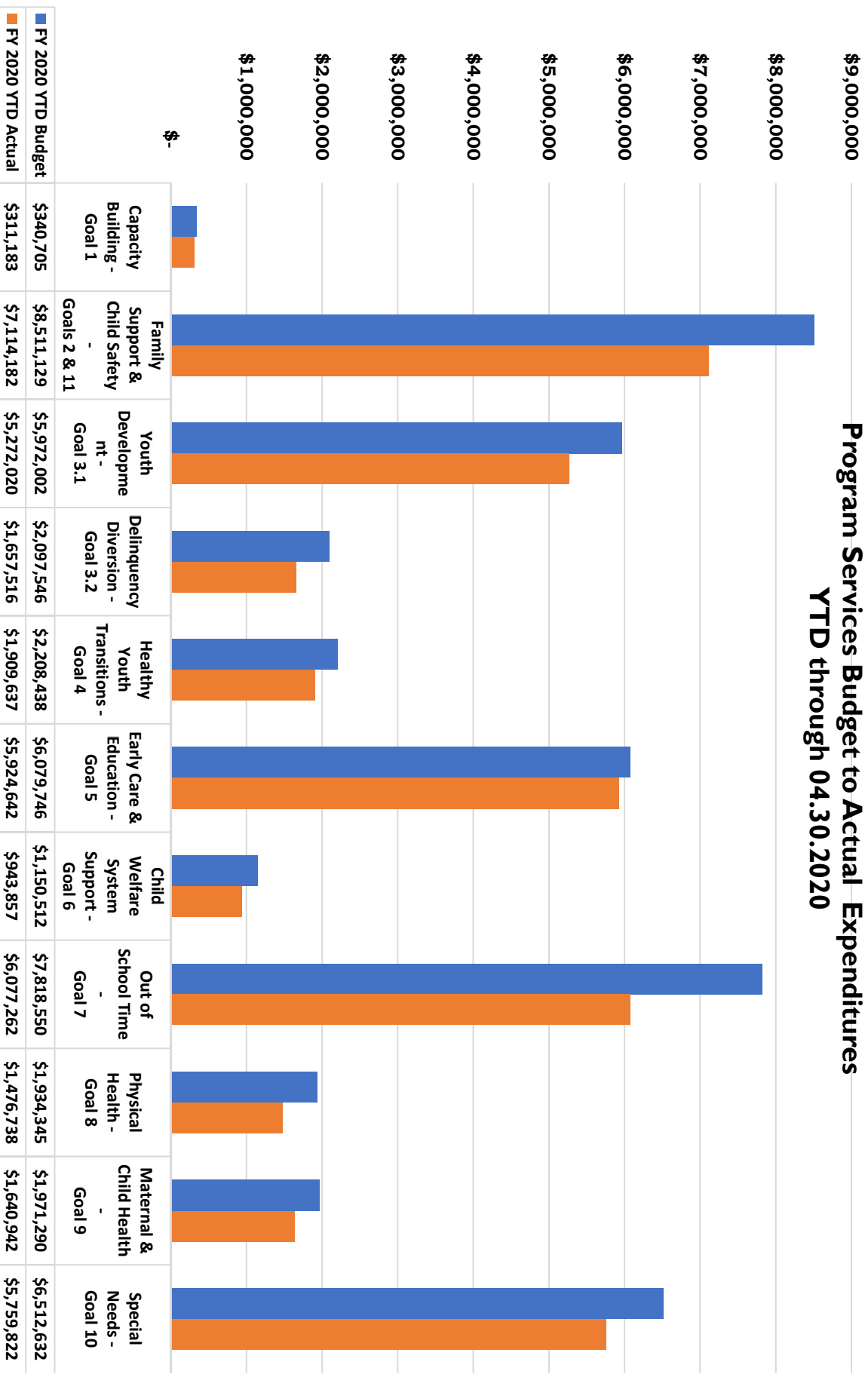
**Background:** The Budget Amendments and Interim Financial Statements through April 30, 2020 are attached for your review and approval. While the statements are through the period end, they only include expenditures for program services provided through April 2020 since programmatic billing runs a month behind. However, the administrative costs are presented through the end of May.

**Current Status:** A summary of the major financial highlights of the period includes:

- ◆ As of May 2020, CSC has collected \$90.16M in tax revenue receipts, which is approximately 96.48% of the \$93.4M annual tax revenue budget. While this is a rate that is like this time last fiscal year, the state delayed property tax payment deadlines which will likely affect the timing for collecting the balance of our revenue. Interest received from investments to date is \$464,495, which is 132% more than budgeted, but 32% less than interest earned this time last year of \$613,582. This is primarily due to some longer-term investments (with substantially higher interest rates than currently available) which will mature in August 2020 at which time the interest will be recognized.
- ◆ The Program Goals report, (starting on page 6) covers services through April. Prior to the Coronavirus shutdown, many CSC-funded programs were marginally underutilized due to various issues. The ideal utilization percentages for certain school-based programs such as; MOST, Youth Force, Youth Development and STEP, reflect historic utilization by unit type and the time of the year. However, given the current situation variances from these ideal percentages are to be expected. Any technical assistance or corrective action that may be required is indicated in the comments column.
- ◆ The graph on the next page highlights the Program Services Budget to Actual Expenditures through April 30. There are large variances most goal areas, and particularly in the Family Support and Out of School Time goals. This is the first year of a new RFP for Family Support programs and there are several new providers and/or programs that had a slow start. Additionally, the current crisis has impacted service delivery and adjustments to the scope of the contracts has caused a delay in the submission of invoices. Typically, many of the Out-of-School Time programs, have heavy utilization in the summer months; however, at this point it is impossible to know how budget-to-actual will evolve for the rest of this fiscal year.

**Recommended Action:** Approve Budget Amendments and Financial Statements for Period Ending May 31, 2020.

## Program Services Budget to Actual Expenditures YTD through 04.30.2020





**BUDGET AMENDMENTS  
for period ended  
May 31, 2020**

Submitted to Council Meeting June 18, 2020



**Children's Services Council of Broward County  
Budget Amendments  
for period ended May 31, 2020**

<b>Description</b>	<b>Beginning Budget Annualized</b>	<b>Total Amendments</b>	<b>Ending Budget Annualized</b>	<b>Comments</b>
<b>Budget Amendments reflected in the financial statements:</b>				
<b><u>Direct Programs:</u></b>				
Kinship/Non-Relative Care, Goal 2.1.2	\$ 1,177,681.00	\$ 8,700.00	\$ 1,186,381.00	Additional funding for Legal Aid of Broward, Inc./ Kinship Legal Program - CA 5/21/2020.
Youth Force/Positive Youth Development (PYD), Goal 3.1.1	\$ 6,653,773.00	\$ 8,452.00	\$ 6,662,225.00	Funding for Youth FORCE / PYD programs - CA 5/21/2020.
LEAP High Program/Positive Youth Development (PYD), Goal 3.1.3	\$ 2,907,717.00	\$ 91,860.00	\$ 2,999,577.00	Funding for LEAP High / PYD programs - CA 5/21/2020.
Summer Youth Employment, Goal 3.1.4	\$ 1,898,942.00	\$ (30,423.00)	\$ 1,868,519.00	Pending June Council Approval
Learning Together/PEACE/Positive Youth Development (YDP), Goal 3.1.5	\$ 786,547.00	\$ 49,943.00	\$ 836,490.00	Funding for Learning Together / PEACE / PYD programs - CA 5/21/2020.
Healthy Youth Transitions (HYT), Goal 4.1.1	\$ 3,786,489.00	\$ 17,250.00	\$ 3,803,739.00	Additional match funding to Broward Education Foundation to the BCPS program - CA 5/21/2020.
School Based Health Care, Goal 8.1.1	\$ 1,696,320.00	\$ 42,608.00	\$ 1,738,928.00	Additional funding to provide School Based Health Care for Sierra Lifecare contract - COVID-19 Related - CA 5/21/2020.
STEP SN, Goal 10.1.2	\$ 2,178,628.00	\$ 69,269.00	\$ 2,247,897.00	Funding for the Supported Training & Employment Program (STEP) under the PYD programs - CA 5/21/2020.
STEP SN, Goal 10.1.2	\$ 2,247,897.00	\$ (3,646.00)	\$ 2,244,251.00	Pending June Council Approval
Program Services Outcome Materials	\$ 20,000.00	\$ 40.00	\$ 20,040.00	Pending June Council Approval
<b><u>Service Goals:</u></b>				
Unallocated	\$ 371,051.00	\$ (199,053.00)	\$ 171,998.00	Reallocation from various goals above.



**INTERIM FINANCIAL STATEMENTS  
For The Eight Month Period Ended  
May 31, 2020**

Submitted to Council Meeting June 18, 2020



**Children's Services Council of Broward County  
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May 31, 2020**

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**Children's Services Council of Broward County  
Balance Sheet  
May 31, 2020**

	<b>General Fund May 31, 2020</b>	<b>Prior Year General Fund May 31, 2019</b>
<b>ASSETS</b>		
Current Assets:		
Cash	\$ 2,034,062.79	\$ 3,864,880.34
Investments (Note 3)	68,637,576.61	57,649,473.56
Accounts & Interest Receivable	19,653.89	19,914.33
Due from Other Governments	150,655.79	6,452.68
Prepaid Expenses	115,394.47	123,807.27
Total Current Assets	<u>\$ 70,957,343.55</u>	<u>\$ 61,664,528.18</u>
<b>LIABILITIES and FUND EQUITY</b>		
Liabilities:		
Accounts Payable	2,522,803.71	491,016.40
Salaries & Wages Payable	322,539.32	328,109.65
Total Liabilities	<u>2,845,343.03</u>	<u>819,126.05</u>
Fund Equity:		
Assigned for Encumbrances and Contracts FY 20 (Note #4)	48,659,724.63	46,701,565.81
Assigned for Administration FY 20 (Note #5)	4,237,855.33	3,076,677.85
Committed for Building Fund (Note #12)	3,000,000.00	-
Unassigned Fund Balance: Minimum Fund Balance	10,125,617.70	8,942,060.90
Unassigned Fund Balance (Note #9)	2,088,802.87	2,125,097.57
Total Fund Equity	<u>68,112,000.52</u>	<u>60,845,402.13</u>
Total Liabilities and Fund Equity	<u>\$ 70,957,343.55</u>	<u>\$ 61,664,528.18</u>

Notes to the Financial Statements are an integral part of this statement



**Children's Services Council of Broward County  
Statement of Revenues, Expenditures and  
Changes in Fund Balance  
For October 2019 through May 2020**

	<b>General Fund</b>		
	<b>May 2020 Actual</b>	<b>FY 2020 YTD Actual</b>	<b>FY 2019 Prior YTD Actual (GF)</b>
<b>Revenues:</b>			
Ad Valorem Taxes	\$ 1,518,923.75	\$ 90,168,379.06	\$ 85,666,539.59
Interest on Investments	12,083.00	464,495.31	613,582.97
Federal through State	-	150,655.79	82,641.52
Local Foundation(s)/Grant	-	858,115.12	945,390.47
Local Collab. Events & Resources	7,500.00	153,447.93	145,755.67
Training	290.00	8,810.00	13,290.00
<b>Total Revenue</b>	<b>1,538,796.75</b>	<b>91,803,903.21</b>	<b>87,467,200.22</b>
<b>Expenditures:</b>			
Total Program Services/Support	609,822.36	43,041,382.59	40,170,220.00
Total General Administration	248,035.54	2,253,932.02	2,034,579.52
Total Non-Operating	-	3,364,826.10	2,730,731.50
Total Capital Outlay	4,416.00	107,148.30	116,688.78
<b>Total Expenditures</b>	<b>862,273.90</b>	<b>48,767,289.01</b>	<b>45,052,219.80</b>
<b>Excess of Revenues over Expenditures</b>	<b>\$ 676,522.85</b>	<b>43,036,614.20</b>	<b>42,414,980.42</b>
<b>Beginning Fund Balance</b>		<b>25,075,386.32</b>	<b>18,430,421.71</b>
<b>Ending Fund Balance</b>		<b>\$ 68,112,000.52</b>	<b>\$ 60,845,402.13</b>

Notes to the Financial Statements are an integral part of this statement



**Children's Services Council of Broward County**  
**Budget to Actual (Budgetary Basis)**  
**Annualized - Fiscal Year Ended September 30, 2020**

	<b>FY 2020 Annual Budget</b>	<b>FY 2020 YTD Actual</b>	<b>FY 2020 Encumbrances</b>	<b>Annualized Encumbrances &amp; Actual Exp.</b>	<b>Budget to Actual Variance</b>	<b>% of Actual Exp. of Budget</b>
<b>Revenues:</b>						
Local Sources:						
Ad Valorem Taxes	\$ 93,454,682.00	\$ 90,168,379.06	\$ -	\$ 90,168,379.06	\$ (3,286,302.94)	96.48%
Interest on Investments	200,000.00	464,495.31	-	464,495.31	264,495.31	232.25%
Federal Through State	156,000.00	150,655.79	-	150,655.79	(5,344.21)	96.57%
Local Foundation(s)/Grant(s)	921,391.00	858,115.12	-	858,115.12	(63,275.88)	93.13%
Local Collab. Events & Resources	214,915.00	153,447.93	-	153,447.93	(61,467.07)	71.40%
Training	10,000.00	8,810.00	-	8,810.00	(1,190.00)	88.10%
Fund Balance	7,792,662.00	-	-	-	-	0.00%
<b>Total Revenue</b>	<b>102,749,650.00</b>	<b>91,803,903.21</b>	<b>-</b>	<b>91,803,903.21</b>	<b>(3,153,084.79)</b>	<b>89.35%</b>
<b>Expenditures:</b>						
Program Services:						
Direct Programs	87,106,726.00	39,011,013.72	43,644,749.30	82,655,763.02	4,450,962.98	94.89%
Monitoring	68,000.00	42,508.00	12.00	42,520.00	25,480.00	62.53%
Outcome Materials	20,040.00	11,375.00	8,655.38	20,030.38	9.62	99.95%
<b>Total Program Services</b>	<b>87,194,766.00</b>	<b>39,064,896.72</b>	<b>43,653,416.68</b>	<b>82,718,313.40</b>	<b>4,476,452.60</b>	<b>94.87%</b>
Program Support:						
Employee Salaries (Note #10)	4,770,898.00	2,860,421.99	-	2,860,421.99	1,910,476.01	59.96%
Employee Benefits (Note #10)	1,983,052.00	1,019,399.26	-	1,019,399.26	963,652.74	51.41%
Consulting	14,500.00	9,148.96	4,500.00	13,648.96	851.04	94.13%
Travel (Note #10)	45,515.00	10,272.66	-	10,272.66	35,242.34	22.57%
Software Maintenance	30,763.00	24,154.73	3,445.00	27,599.73	3,163.27	89.72%
Telephone	25,000.00	8,267.30	2,340.20	10,607.50	14,392.50	42.43%
Postage	3,000.00	1,811.80	885.35	2,697.15	302.85	89.91%
Advertising/Printing/Other	75,536.00	33,094.47	30,620.20	63,714.67	11,821.33	84.35%
Material and Supplies	7,770.00	678.30	650.31	1,328.61	6,441.39	17.10%
Dues and Fees	40,880.00	9,236.40	400.00	9,636.40	31,243.60	23.57%
<b>Total Program Support</b>	<b>6,996,914.00</b>	<b>3,976,485.87</b>	<b>42,841.06</b>	<b>4,019,326.93</b>	<b>2,977,587.07</b>	<b>57.44%</b>
<b>Total Program Services/Support</b>	<b>94,191,680.00</b>	<b>43,041,382.59</b>	<b>43,696,257.74</b>	<b>86,737,640.33</b>	<b>7,454,039.67</b>	<b>92.09%</b>



**Children's Services Council of Broward County**  
**Budget to Actual (Budgetary Basis)**  
**Annualized - Fiscal Year Ended September 30, 2020**

	<b>FY 2020 Annual Budget</b>	<b>FY 2020 YTD Actual</b>	<b>FY 2020 Encumbrances</b>	<b>Annualized Encumbrances &amp; Actual Exp.</b>	<b>Budget to Actual Variance</b>	<b>% of Actual Exp. of Budget</b>
General Administration:						
Employee Salaries	2,095,063.00	1,265,160.18	-	1,265,160.18	829,902.82	60.39%
Employee Benefits	963,554.00	481,299.96	-	481,299.96	482,254.04	49.95%
Legal Fees	40,000.00	15,059.00	24,941.00	40,000.00	-	100.00%
Auditors	35,000.00	34,400.00	600.00	35,000.00	-	100.00%
Other Consultants	66,900.00	15,050.00	27,720.00	42,770.00	24,130.00	63.93%
Insurance	57,298.00	39,248.16	-	39,248.16	18,049.84	68.50%
Telecommunications	34,902.00	16,492.00	12,285.89	28,777.89	6,124.11	82.45%
Internet	28,098.00	19,987.19	7,586.66	27,573.85	524.15	98.13%
Rental - Equipment	43,474.00	12,296.67	7,527.33	19,824.00	23,650.00	45.60%
Building Operations (Note # 7)						
Facilities Management	216,697.00	133,491.57	74,618.11	208,109.68	8,587.32	96.04%
Utilities	74,675.00	35,217.99	35,503.32	70,721.31	3,953.69	94.71%
Other	157,852.00	6,888.49	9,749.28	16,637.77	141,214.23	10.54%
Software/Repair Maint	150,324.00	51,082.10	12,607.26	63,689.36	86,634.64	42.37%
Equipment Repairs & Maintenance	50,972.00	15,778.19	8,358.25	24,136.44	26,835.56	47.35%
Travel	35,000.00	3,805.28	-	3,805.28	31,194.72	10.87%
Postage	8,000.00	2,413.13	3,859.62	6,272.75	1,727.25	78.41%
Advertising	10,670.00	-	7,500.00	7,500.00	3,170.00	70.29%
Printing	12,000.00	5,574.75	5,111.25	10,686.00	1,314.00	89.05%
Other Purchased Svc	120,533.00	74,619.81	43,684.40	118,304.21	2,228.79	98.15%
Materials and Supplies	51,945.00	17,080.88	22,799.72	39,880.60	12,064.40	76.77%
Dues and Fees	42,735.00	8,986.67	2,015.00	11,001.67	31,733.33	25.74%
<b>Total General Administration</b>	<b>4,295,692.00</b>	<b>2,253,932.02</b>	<b>306,467.09</b>	<b>2,560,399.11</b>	<b>1,735,292.89</b>	<b>59.60%</b>
Non-Operating						
Comm. Redevelop Agency (Note #11)	3,273,777.00	2,904,369.01	-	2,904,369.01	369,407.99	88.72%
Property Appraiser Fees	618,290.00	460,457.09	157,832.91	618,290.00	-	100.00%
<b>Total Non-Operating</b>	<b>3,892,067.00</b>	<b>3,364,826.10</b>	<b>157,832.91</b>	<b>3,522,659.01</b>	<b>369,407.99</b>	<b>90.51%</b>
Capital Outlay:						
Land Improvements.	1,514.00	1,514.00	-	1,514.00	-	100.00%
Computer Equip/Software	318,697.00	81,684.54	22,424.67	104,109.21	214,587.79	32.67%
Furniture/ Equipment	50,000.00	23,949.76	25,779.24	49,729.00	271.00	99.46%
<b>Total Capital Outlay</b>	<b>370,211.00</b>	<b>107,148.30</b>	<b>48,203.91</b>	<b>155,352.21</b>	<b>214,858.79</b>	<b>41.96%</b>
<b>Total Expenditures</b>	<b>102,749,650.00</b>	<b>48,767,289.01</b>	<b>44,208,761.65</b>	<b>92,976,050.66</b>	<b>9,773,599.34</b>	<b>90.49%</b>

Notes to the Financial Statements are an integral part of this statement



**Children's Services Council of Broward County  
Program Expenditures By Goals  
Budget to Actual (Budgetary Basis)  
For the Seven Month Period Ended May 31, 2020**

Goal #s	Goals:	Program Invoice - Prior Month		Fiscal Year 2019-2020				Comments
		April Budget	April Actual	Annualized Budget	YTD Actual Expenditures	Remaining Budget	% of Budget	
<b>Services Goals:</b>								
1.1-1	Training/Tech Assistance							
	Trainers	8,575.00	2,750.00	88,716.00	36,084.05	52,631.95	40.67%	
	Unallocated	-	-	14,884.00	-	14,884.00	0.00%	
	<b>Total Training/Tech Assist</b>	<b>8,575.00</b>	<b>2,750.00</b>	<b>103,600.00</b>	<b>36,084.05</b>	<b>67,515.95</b>	<b>34.83%</b>	
1.1-2	Support Organization/Program Quality							
	Capacity	-	-	195,570.00	82,357.38	113,212.62	42.11%	
	Leadership Initiatives	-	-	27,432.00	17,032.00	10,400.00	62.09%	
	Unallocated	-	-	26,998.00	-	26,998.00	0.00%	
	<b>Total Support/Prog. Quality</b>	<b>-</b>	<b>-</b>	<b>250,000.00</b>	<b>99,389.38</b>	<b>150,610.62</b>	<b>39.76%</b>	
1.1-3	Fiscal Support Fees							
	Comm Based Connection FS Alex Rebb-Fam St	1,189.00	-	14,273.00	7,136.46	7,136.54	50.00%	58.33%
	Comm Based Connection FS Alex Rebb-LT	975.00	893.91	10,727.00	6,256.77	4,470.23	58.33%	58.33%
	Ctr for Hearing FS KIDS-Fam St	370.00	370.08	4,441.00	2,590.56	1,850.44	58.33%	58.33%
	Ctr for Hearing FS KIDS-Yth Force	594.00	594.18	6,536.00	4,159.26	2,376.74	63.64%	63.64%
	Ctr for Hearing FS KIDS-MOST SN	617.00	617.67	7,412.00	4,323.69	3,088.31	58.33%	58.33%
	Ctr for Hearing FS KIDS-STEP	601.00	-	6,611.00	3,606.00	3,005.00	54.55%	63.64%
	S FL Hunger Breakspot - FS Meals on Wheels	711.00	711.16	8,534.00	4,978.12	3,555.88	58.33%	58.33%
	S FL Hunger Pantry - FS Meals on Wheels	591.00	590.75	7,089.00	4,135.25	2,953.75	58.33%	58.33%
	Men2Boys FS FLITE -Learning Together	1,390.00	1,529.40	15,294.00	10,705.80	4,588.20	70.00%	70.00%
	HOMES - FS KIDS-HTY	594.00	593.92	7,127.00	4,157.44	2,969.56	58.33%	58.33%
	New Mirawood FS KIDS- MOST	1,609.00	-	19,316.00	9,658.02	9,657.98	50.00%	58.33%
	Unallocated	-	-	61,031.00	-	61,031.00	0.00%	To be used as needed
	<b>Total Fiscal Support Fees</b>	<b>9,241.00</b>	<b>5,901.07</b>	<b>168,391.00</b>	<b>61,707.37</b>	<b>106,683.63</b>	<b>36.65%</b>	
1.1-4	Volunteers							
	Volunteer Broward	20,524.00	-	246,297.00	114,002.63	132,294.37	46.29%	58.33%
	<b>Total Volunteers</b>	<b>20,524.00</b>	<b>-</b>	<b>246,297.00</b>	<b>114,002.63</b>	<b>132,294.37</b>	<b>46.29%</b>	
<b>1</b>	<b>Total Agency Capacity Bldg.</b>	<b>38,340.00</b>	<b>8,651.07</b>	<b>768,288.00</b>	<b>311,183.43</b>	<b>457,104.57</b>	<b>40.50%</b>	
2.1-1	Reduce Abuse & Neglect/Family Strengthening							
	Advocacy Network on Disabilities	16,983.00	-	213,818.00	37,522.37	176,295.63	17.55%	58.33% COVID-19 NTF delayed April Invoice
	ARC, INC - PAT	54,340.00	-	658,218.00	306,434.81	351,783.19	46.56%	58.33% COVID-19 NTF delayed April Invoice
	Boys & Girls Club	49,563.00	-	446,077.00	309,196.54	136,880.46	69.31%	44.44% Pending amendment to address utilization concern
	Broward Behavioral Health Coalition (BYRC grant match)	3,333.00	-	40,000.00	10,195.72	29,804.28	25.49%	58.33% COVID-19 NTF delayed April Invoice
	Broward Children's Center	12,493.00	9,179.89	149,930.00	57,421.92	92,508.08	38.30%	58.33% COVID-19 impacted service delivery
	Center for Hear/FS KIDS	13,978.00	15,830.49	167,742.00	92,069.96	75,672.04	54.89%	58.33%
	Children's Harbor	45,175.00	44,577.55	550,121.00	339,924.62	210,196.38	61.79%	58.33%
	Comm Based Connections/ FS Alex Rebb	23,892.00	-	290,711.00	134,441.56	156,269.44	46.25%	58.33% COVID-19 NTF delayed April Invoice
	Family Central - Nurturing	39,135.00	-	475,491.00	215,053.31	260,437.69	45.23%	58.33% COVID-19 NTF delayed April Invoice
	Father Flanagan's Boys Town	28,924.00	22,136.49	347,099.00	141,115.21	205,983.79	40.66%	58.33% COVID-19 impacted service delivery
	Gulf Coast CC	71,609.00	82,405.15	872,327.00	504,803.41	367,523.59	57.87%	58.33%
	Henderson - MST	36,371.00	-	596,462.00	224,335.02	372,126.98	37.61%	58.33% COVID-19 NTF delayed April Invoice
	Henderson - MST-AHCA	-	-	105,380.00	105,380.00	-	100.00%	100.00%
	Henderson - HOMEBUILDERS	45,309.00	-	543,716.00	193,698.46	350,017.54	35.62%	58.33% COVID-19 NTF delayed April Invoice
	Henderson - PPI	10,185.00	2,739.39	93,673.00	10,713.98	82,959.02	11.44%	44.44% COVID-19 impacted service delivery
	Hispanic Unity	40,692.00	-	488,309.00	159,776.68	328,532.32	32.72%	58.33% COVID-19 NTF delayed April Invoice
	HOPE - South Florida	-	-	47,000.00	-	47,000.00	0.00%	42.86% New provider Pending March invoice. TA provided.
	Jack and Jill	14,255.00	8,729.10	172,073.00	92,152.27	79,920.73	53.55%	58.33%
	JAFCO - MST	49,226.00	42,787.52	590,715.00	295,337.21	295,377.79	50.00%	58.33%
	Juliana Gerana & Associates.	27,642.00	26,655.00	334,656.00	183,579.96	151,076.04	54.86%	58.33%
	KIDS in Distress, HOMEBUILDERS	45,821.00	-	552,873.00	224,514.00	328,359.00	40.61%	58.33% COVID-19 NTF delayed April Invoice
	KIDS - KID FIRST & SAFE	109,183.00	-	1,327,833.00	587,266.31	740,566.69	44.23%	58.33% COVID-19 NTF delayed April Invoice
	Memorial Healthcare Sys - Ties	67,425.00	103,637.98	810,019.00	563,559.21	246,459.79	69.57%	58.33% COVID-19 impacted service delivery



**Children's Services Council of Broward County  
Program Expenditures By Goals  
Budget to Actual (Budgetary Basis)  
For the Seven Month Period Ended May 31, 2020**

Goal #s	Goals:	April Budget	April Actual	Annualized Budget	YTD Actual Expenditures	Remaining Budget	% of Budget	Ideal @ Apr	Comments
	Memorial Healthcare Sys - Teens	31,635.00	49,987.07	383,947.00	202,710.43	181,236.57	52.80%	58.33%	
	PACE	21,070.00	17,596.00	255,765.00	79,746.00	176,019.00	31.18%	58.33%	COVID-19 impacted utilization; virtual services only.
	Smith Community MH - CBT	48,177.00	52,982.04	581,647.00	352,265.44	229,381.56	60.56%	58.33%	
	Training	-	-	43,500.00	4,560.00	38,940.00	10.48%		Trainings re-scheduled.
	Total Reduce Abuse & Neglect	906,416.00	479,243.67	11,139,102.00	5,427,774.40	5,711,327.60	48.73%		
2.1-2	Kinship/Non-Relative Care								
	Kids in Distress	47,661.00	-	571,952.00	263,890.84	308,061.16	46.14%	58.33%	Pending second half of March Invoice.
	Harmony	13,008.00	15,925.12	156,104.00	104,315.53	51,788.47	66.82%	58.33%	
	Legal Aid of Broward County, Inc	25,460.00	39,418.75	314,230.00	217,420.25	96,809.75	69.19%	58.33%	Increase in Zoom meetings with Judges due to COVID-19
	Mental Health Assoc	12,007.00	12,113.97	144,095.00	61,210.55	82,884.45	42.48%	58.33%	COVID-19 impacted service delivery
	Total Kinship/Non-Relative Care	98,136.00	67,457.84	1,186,381.00	646,837.17	539,543.83	54.52%		
2.1-3	Trauma Care								
	Broward Behavioral Health	41,665.00	-	500,000.00	60,651.27	439,348.73	12.13%	58.33%	Payor of last resort; amendment in process.
	JAFPCO - Community Wellness Center	81,410.00	57,151.76	976,925.00	431,604.60	545,320.40	44.18%	58.33%	COVID-19 impacted utilization; virtual services only.
	JAFPCO - Admin Expenses - CSC	6,666.00	7,026.05	80,000.00	44,761.32	35,238.68	55.95%	58.33%	
	Children's Bereavement Center	7,011.00	-	63,114.00	-	63,114.00	0.00%		Pending contract execution.
	Center for Mind Body CSC	-	-	112,806.00	-	112,806.00	0.00%		TBD
	Data Reporting Consultant	-	-	150,000.00	-	150,000.00	0.00%		Pending award of AEAP grant
	Community Conversations	-	-	15,050.00	13,455.92	1,594.08	89.41%		
	Unallocated	-	-	1,264,209.00	-	1,264,209.00	0.00%		
	Total Kinship/Non-Relative Care	136,752.00	64,177.81	3,162,104.00	550,473.11	2,611,630.89	17.41%		
<b>2.1</b>	<b>Total Service Goal 2.1</b>	<b>1,141,304.00</b>	<b>610,879.32</b>	<b>15,487,587.00</b>	<b>6,625,084.68</b>	<b>8,862,502.32</b>	<b>42.78%</b>		
2.2-1	Prosperity								
	EITC								
	Hispanic Unity	26,727.00	-	320,727.00	206,514.94	114,212.06	64.39%	75.00%	Invoice pending.
	Hispanic Unity - COVID	-	-	10,000.00	-	10,000.00	0.00%		
	CCB	-	-	10,000.00	10,000.00	-	100.00%		
	Urban League of Broward County, Inc.	2,306.00	2,581.29	27,673.00	12,773.60	14,899.40	46.16%	50.00%	
	Hunger								
	Harvest Drive	-	-	45,000.00	45,000.00	-	100.00%	100.00%	
	SOREF	6,068.00	-	54,608.00	-	54,608.00	0.00%		New program.
	Feeding SFL	30,000.00	30,000.00	80,000.00	80,000.00	-	100.00%	100.00%	
	FLIPPANY - AETNA Leverage	-	-	47,520.00	-	47,520.00	0.00%		New program. Pending award.
	FLIPPANY - 1X Emergency	-	-	10,000.00	9,963.20	36.80	99.63%	100.00%	
	So FL Hunger: Breakspot FS Meals on Wheels	10,160.00	7,286.03	133,091.00	38,224.03	94,866.97	28.72%		Primarily a summer program.
	So FL Hunger: Mobile School Pantry FS Meals on Wheels	8,439.00	6,328.83	101,273.00	49,285.81	51,987.19	48.67%		
	So FL Hunger: Mobile School Pantry - COVID	-	-	10,000.00	-	10,000.00	0.00%		To be ratified 6.18.2020
	COVID- Supplies	-	38,307.00	16,719.00	12,769.00	3,950.00	76.37%		
	Total Prosperity EITC/Hunger	83,700.00	84,503.15	866,611.00	464,530.58	402,080.42	53.60%		
<b>2</b>	<b>Total Family Strengthening</b>	<b>1,225,004.00</b>	<b>695,382.47</b>	<b>16,354,198.00</b>	<b>7,089,615.26</b>	<b>9,264,582.74</b>	<b>43.35%</b>		
3.1-1	Youth Force								
	ASP, Inc	53,082.00	-	576,731.00	222,887.65	353,843.35	38.65%	61.00%	COVID-19 impacted utilization; virtual services only
	Ctr for Hearing FS KIDS	17,497.00	9,291.28	246,889.00	107,661.71	139,227.29	43.61%	61.00%	COVID-19 impacted utilization; virtual services only
	Community Access Center, Inc	10,965.00	2,412.50	142,543.00	71,642.74	70,900.26	50.26%	61.00%	COVID-19 impacted utilization; Indiv. youth development provided
	Community Reconstruction Housing- North	18,492.00	-	194,418.00	107,713.08	86,704.92	55.40%	61.00%	
	Community Reconstruction Housing- South	17,807.00	-	191,577.00	81,698.22	109,878.78	42.65%	61.00%	Pending April invoice
	Crockett Foundation, Inc	19,732.00	12,118.88	239,182.00	148,062.91	91,119.09	61.90%	61.00%	
	HANDY	40,766.00	-	422,512.00	259,615.03	162,896.97	61.45%	61.00%	
	Hanley Ctr Foundation	1,909.00	2,545.42	30,545.00	17,817.94	12,727.06	58.33%	61.00%	
	Harmony Development Center, Inc.	35,047.00	31,096.25	391,511.00	234,063.06	157,447.94	59.78%	61.00%	
	Hispanic Unity	96,518.00	56,661.75	1,035,510.00	570,041.87	465,468.13	55.05%	61.00%	
	Memorial Healthcare System	48,157.00	58,189.78	518,746.00	314,258.98	204,487.02	60.58%	61.00%	
	Opportunities Ind Ctr (OIC)	26,848.00	-	284,845.00	158,997.60	125,847.40	55.82%	61.00%	



**Children's Services Council of Broward County  
Program Expenditures By Goals  
Budget to Actual (Budgetary Basis)  
For the Seven Month Period Ended May 31, 2020**

Goal #s	Goals:	April Budget	April Actual	Annualized Budget	YTD Actual Expenditures	Remaining Budget	% of Budget	Ideal @ Apr	Comments
	Smith Community MH Foundation	43,200.00	-	476,019.00	297,766.82	178,252.18	62.55%	61.00%	
	Urban League of Broward County, Inc.	14,427.00	-	179,378.00	80,424.92	98,953.08	44.84%	61.00%	COVID-19 impacted utilization; virtual services only
	West Park, City of	15,197.00	-	202,693.00	57,622.59	145,070.41	28.43%	61.00%	COVID-19 impacted utilization; Indiv. youth development provided
	Wyman TOP Training	-	-	15,000.00	-	15,000.00	0.00%		
	YMCA of S FL.	69,280.00	46,852.08	761,161.00	421,240.38	339,920.62	55.34%	61.00%	
	Youth Force / Positive Youth Development (PYD)								
	Ctr for Hearing FS KIDS	-	-	27,006.00	-	27,006.00	0.00%		Reserved for Aug/Sept.
	Community Access Center, Inc	-	-	25,284.00	-	25,284.00	0.00%		Reserved for Aug/Sept.
	Com Reconstr Housing FS Alex Rebb	-	-	56,875.00	-	56,875.00	0.00%		Reserved for Aug/Sept.
	Crockett Foundation, Inc	-	-	36,831.00	-	36,831.00	0.00%		Reserved for Aug/Sept.
	Firewall Ctr	-	-	29,340.00	-	29,340.00	0.00%		Reserved for Aug/Sept.
	HANDY	-	-	60,887.00	-	60,887.00	0.00%		Reserved for Aug/Sept.
	Harmony Development Center, Inc	-	-	51,446.00	-	51,446.00	0.00%		Reserved for Aug/Sept.
	Hispanic Unity	-	-	183,674.00	-	183,674.00	0.00%		Reserved for Aug/Sept.
	Memorial Healthcare System	-	-	70,294.00	-	70,294.00	0.00%		Reserved for Aug/Sept.
	Opportunities Ind Ctr OIC	-	-	39,856.00	-	39,856.00	0.00%		Reserved for Aug/Sept.
	Our Children-Future FS Alex Rebb	-	-	22,353.00	-	22,353.00	0.00%		Reserved for Aug/Sept.
	Urban League of Broward County, Inc.	-	-	35,499.00	-	35,499.00	0.00%		Reserved for Aug/Sept.
	West Park, City of	-	-	30,250.00	-	30,250.00	0.00%		Reserved for Aug/Sept.
	YMCA of S FL	-	-	83,370.00	-	83,370.00	0.00%		Reserved for Aug/Sept.
	<b>Total Youth Force</b>	<b>528,924.00</b>	<b>219,167.94</b>	<b>6,662,225.00</b>	<b>3,151,515.50</b>	<b>3,510,709.50</b>	<b>47.30%</b>		
3.1-3	LEAP High (Sustained High Schools)								
	Hispanic Unity	37,412.00	15,341.56	457,154.00	249,225.63	207,928.37	54.52%	68.00%	COVID-19 impacted utilization; virtual services only
	Hispanic Unity-LEVERAGE	11,666.00	8,176.00	116,964.00	70,439.89	46,524.11	60.22%	68.00%	
	Motivational Edge	6,045.00	-	50,909.00	-	50,909.00	0.00%		Invoices pending. Site issues. Receiving TA
	YMCA of S FL.	162,184.00	62,911.53	1,963,851.00	1,271,945.39	691,905.61	64.77%	68.00%	
	LEAP High Program / Positive Youth Development (PYD)								
	Hispanic Unity	-	-	87,351.00	-	-	0.00%		Reserved for Aug/Sept.
	YMCA of S FL.	-	-	323,348.00	-	-	0.00%		Reserved for Aug/Sept.
	<b>Grand total LEAP</b>	<b>217,307.00</b>	<b>86,429.09</b>	<b>2,999,577.00</b>	<b>1,591,610.91</b>	<b>997,267.09</b>	<b>53.06%</b>		
3.1-4	Summer Youth Employment								
	CareerSource Broward	52,854.00	20,597.88	1,868,519.00	109,208.31	1,759,310.69	5.84%		Summer program cancelled; year round salaries only
	<b>Total Summer Yth Employment</b>	<b>52,854.00</b>	<b>20,597.88</b>	<b>1,868,519.00</b>	<b>109,208.31</b>	<b>1,759,310.69</b>	<b>5.84%</b>		
3.1-5	Learning Together								
	Crockett Foundation, Inc	22,223.00	15,266.06	218,486.00	137,390.44	81,095.56	62.88%	70.00%	
	Community Based Connection FS Alex Rebb	21,848.00	20,566.37	218,486.00	143,773.49	74,712.51	65.80%	70.00%	
	Men2Boys FS FLITE	21,848.00	17,427.84	218,486.00	134,996.09	83,489.91	61.79%	70.00%	
	Learning Together/PEACE/Positive Youth Development (PYD)								
	Community Based Connection FS Alex Rebb	-	-	30,388.00	-	30,388.00	0.00%		Reserved for Aug/Sept.
	Harmony Development Center, Inc	-	-	62,050.00	-	62,050.00	0.00%		Reserved for Aug/Sept.
	Smith Community MH	-	-	23,250.00	-	23,250.00	0.00%		Reserved for Aug/Sept.
	Unallocated	-	-	65,344.00	-	65,344.00	0.00%		Reserved for Aug/Sept.
	<b>Total Learning Together</b>	<b>65,919.00</b>	<b>53,260.27</b>	<b>836,490.00</b>	<b>416,160.02</b>	<b>420,329.98</b>	<b>49.75%</b>		
3.1-6	Youth Leadership Development								
	Broward Youth Shine	569.00	-	6,822.00	3,095.00	3,727.00	45.37%	58.33%	April invoice pending.
	Youth Leadership Consultant	-	-	4,478.00	430.50	4,047.50	9.61%		
	Unallocated	-	-	15,725.00	-	15,725.00	0.00%		
	<b>Total Youth Leadership Development</b>	<b>569.00</b>	<b>-</b>	<b>27,025.00</b>	<b>3,525.50</b>	<b>23,499.50</b>	<b>13.05%</b>		
<b>3.1</b>	<b>Total Service Goal 3.1</b>	<b>865,573.00</b>	<b>379,455.18</b>	<b>12,393,836.00</b>	<b>5,272,020.24</b>	<b>7,121,815.76</b>	<b>42.54%</b>		
	Diversion Programs								
	New Day								
	Broward Sheriff's Office	66,436.00	-	797,236.00	369,595.85	427,640.15	46.36%	58.33%	Pending April invoice.
	Camelot CC	32,695.00	30,456.99	346,735.00	174,942.84	171,792.16	50.45%	58.33%	
	Harmony Development Ctr	18,996.00	-	227,964.00	84,293.62	143,670.38	36.98%	58.33%	Pending April invoice.



**Children's Services Council of Broward County  
Program Expenditures By Goals  
Budget to Actual (Budgetary Basis)  
For the Seven Month Period Ended May 31, 2020**

Goal #s	Goals:	April Budget	April Actual	Annualized Budget	YTD Actual Expenditures	Remaining Budget	% of Budget	Ideal @ Apr	Comments
	Henderson BH	30,581.00	35,237.15	366,986.00	165,988.54	200,997.46	45.23%	58.33%	COVID-19 impacted utilization; virtual services only.
	Julianna Gerena & Associates	30,854.00	33,244.88	370,248.00	210,372.84	159,875.16	56.82%	58.33%	
	Memorial Healthcare Sys	49,626.00	62,348.75	595,509.00	340,851.51	254,657.49	57.24%	58.33%	
	PACE Center for Girls	17,927.00	-	215,133.00	66,543.01	148,589.99	30.93%	58.33%	Pending April invoice.
	Smith Mental Health Assoc	29,294.00	-	351,529.00	111,097.79	240,431.21	31.60%	58.33%	COVID-19 impacted utilization; virtual services only.
	Urban League of Broward Training	25,449.00	-	305,388.00	122,746.36	182,641.64	40.19%	58.33%	Pending April invoice.
		-	-	25,000.00	11,083.33	13,916.67	44.33%	58.33%	
	<b>Total Diversion Programs</b>	<b>301,858.00</b>	<b>161,287.77</b>	<b>3,601,728.00</b>	<b>1,657,515.69</b>	<b>1,944,212.31</b>	<b>46.02%</b>		
<b>3.2</b>	<b>Total Service Goal 3.2</b>	<b>301,858.00</b>	<b>161,287.77</b>	<b>3,601,728.00</b>	<b>1,657,515.69</b>	<b>1,944,212.31</b>	<b>46.02%</b>		
<b>3</b>	<b>Total Delinquency Prev &amp; Div.</b>	<b>1,167,431.00</b>	<b>540,742.95</b>	<b>15,995,564.00</b>	<b>6,929,535.93</b>	<b>9,066,028.07</b>	<b>43.32%</b>		
4.1-1	Healthy Youth Transitions (HYT)								
	Broward Education Foundation	-	-	17,250.00	-	17,250.00	0.00%		New program.
	Camelot CC	33,623.00	-	403,482.00	180,087.16	223,394.84	44.63%	58.33%	Pending April invoice.
	FLITE	15,031.00	-	180,381.00	79,792.61	100,588.39	44.24%	58.33%	Pending April invoice.
	Gulf Coast	38,565.00	32,321.37	462,782.00	234,381.33	228,400.67	50.65%	58.33%	
	HANDY	58,386.00	-	700,638.00	365,042.35	335,595.65	52.10%	58.33%	
	Henderson BH-Wilson Gardens	19,408.00	16,064.86	232,899.00	102,694.08	130,204.92	44.09%	58.33%	COVID-19 impacted utilization; virtual services only.
	Housing Opp Mort Assist (HOMES) FS KIDS	8,484.00	6,093.85	101,818.00	60,277.60	41,540.40	59.20%	58.33%	
	Memorial Healthcare	54,504.00	80,316.40	654,060.00	367,357.29	286,702.71	56.17%	58.33%	
	Museum of Discovery & Science	8,275.00	8,126.60	99,726.00	73,519.62	26,206.38	73.72%	58.33%	
	PACE Ctr for Girls	22,117.00	19,324.78	265,413.00	138,314.63	127,098.37	52.11%	58.33%	
	SunServe	32,314.00	30,770.20	387,787.00	213,932.50	173,854.50	55.17%	58.33%	
	Urban League of Broward County	24,791.00	-	297,503.00	94,237.77	203,265.23	31.68%	58.33%	Pending April invoice.
	<b>Total Healthy Youth Transitions (HYT)</b>	<b>315,498.00</b>	<b>193,018.06</b>	<b>3,803,739.00</b>	<b>1,909,636.94</b>	<b>1,894,102.06</b>	<b>50.20%</b>		
<b>4</b>	<b>Total Healthy Youth Transitions</b>	<b>315,498.00</b>	<b>193,018.06</b>	<b>3,803,739.00</b>	<b>1,909,636.94</b>	<b>1,894,102.06</b>	<b>50.20%</b>		
5.1-1	Subsidized Childcare								
	Early Learning Coalition	366,070.00	546,277.19	4,592,850.00	2,848,297.34	1,744,552.66	62.02%	58.33%	
	Early Learning Coalition-Vol Pop	334,820.00	303,766.97	4,017,850.00	2,158,006.79	1,859,843.21	53.71%	58.33%	
	<b>Total Subsidized Childcare</b>	<b>700,890.00</b>	<b>850,044.16</b>	<b>8,610,700.00</b>	<b>5,006,304.13</b>	<b>3,604,395.87</b>	<b>58.14%</b>		
5.1-2	Preschool Training								
	Family Central (PBS)	75,006.00	-	900,073.00	460,949.46	439,123.54	51.21%	58.33%	
	<b>Total Preschool Training</b>	<b>75,006.00</b>	<b>-</b>	<b>900,073.00</b>	<b>460,949.46</b>	<b>439,123.54</b>	<b>51.21%</b>		
5.1-3	Grade Level Reading Campaign								
	KidVision/WPBT and Word A Day	-	-	101,000.00	75,750.00	25,250.00	75.00%		
	Broward Reads	-	-	26,096.00	17,509.95	8,586.05	67.10%		
	Children Literacy Initiative	32,100.00	32,100.00	50,000.00	32,100.00	17,900.00	64.20%		
	Countdown to Kindergarten	-	-	5,460.00	3,960.00	1,500.00	72.53%		
	Broward Reads for the Record	-	-	202,815.00	142,815.00	60,000.00	70.42%		
	Reading & Math	17,903.00	20,743.48	214,836.00	131,209.08	83,626.92	61.07%	58.33%	
	Volunteer Broward	7,231.00	10,226.19	91,095.00	54,044.38	37,050.62	59.33%	58.33%	
	<b>Total Grade Level Reading Campaign</b>	<b>57,234.00</b>	<b>63,069.67</b>	<b>691,302.00</b>	<b>457,388.41</b>	<b>233,913.59</b>	<b>66.16%</b>		
<b>5</b>	<b>Total Early Care &amp; Education</b>	<b>833,130.00</b>	<b>913,113.83</b>	<b>10,202,075.00</b>	<b>5,924,642.00</b>	<b>4,277,433.00</b>	<b>58.07%</b>		
6.1-1	Adoption Campaign/Foster Parent Recruitment								
	Gialogic -Forever Families	15,021.00	15,020.83	180,250.00	105,145.81	75,104.19	58.33%	58.33%	
	Heart Gallery	3,738.00	3,737.58	44,851.00	26,163.06	18,687.94	58.33%	58.33%	
	<b>Total Adoption Campaign/Foster Parent Recruitment</b>	<b>18,759.00</b>	<b>18,758.41</b>	<b>225,101.00</b>	<b>131,308.87</b>	<b>93,792.13</b>	<b>58.33%</b>		
6.1-2	Legal Assistance/ Child Welfare / Recruitment								
	Legal Aid of Broward County	159,651.00	-	1,781,818.00	779,282.00	1,002,536.00	43.74%	58.33%	COVID-19 impacted service delivery; April invoice delayed
	<b>Total Legal Assistance/Child Welfare / Recruitment</b>	<b>159,651.00</b>	<b>-</b>	<b>1,781,818.00</b>	<b>779,282.00</b>	<b>1,002,536.00</b>	<b>43.74%</b>		
6.1-3	Early Child Court								
	Henderson BH	5,090.00	5,396.38	61,091.00	33,266.44	27,824.56	54.45%	58.33%	





**Children's Services Council of Broward County  
Program Expenditures By Goals  
Budget to Actual (Budgetary Basis)  
For the Seven Month Period Ended May 31, 2020**

Goal #s	Goals:	April Budget	April Actual	Annualized Budget	YTD Actual Expenditures	Remaining Budget	% of Budget	Ideal @ Apr	Comments
	Total Child Court	5,090.00	5,396.38	61,091.00	33,266.44	27,824.56	54.45%		
<b>6</b>	<b>Total Child Welfare System Support</b>	<b>183,500.00</b>	<b>24,154.79</b>	<b>2,068,010.00</b>	<b>943,857.31</b>	<b>1,124,152.69</b>	45.64%	58.33%	
7.1-1	Leadership/Quality for Out-of-School Programs FLCSC/Mott-Lev	-	-	15,000.00	15,000.00	-	100.00%	100.00%	
	Total Leadership/Quality MOST	-	-	15,000.00	15,000.00	-	100.00%	100.00%	
7.1-2	Maximizing Out of School Time: Elementary (MOST)								
	Advocacy Network for Disabilities	5,826.00	7,622.07	104,873.00	55,974.21	48,898.79	53.37%	51.00%	
	After School Programs	357,764.00	-	4,395,400.00	1,719,129.37	2,676,270.63	39.11%	51.00%	Pending April invoice
	Boys & Girls Clubs	57,637.00	-	1,262,482.00	268,541.86	993,940.14	21.27%	51.00%	Pending second half of March Invoice.
	City of Hallandale Beach	9,082.00	-	163,368.00	46,790.33	116,577.67	28.64%	51.00%	Pending April invoice
	City of Hollywood	22,710.00	-	582,977.00	96,815.27	486,161.73	16.61%	51.00%	Pending April invoice
	Community After School	22,962.00	-	401,004.00	108,171.97	292,832.03	26.98%	51.00%	Provider is not providing services during COVID-19
	Community After School w/Margate CRA	21,455.00	-	371,198.00	118,408.40	252,789.60	31.90%	51.00%	Provider is not providing services during COVID-19
	Hallandale - CRA	-	-	574,426.00	572,849.00	1,577.00	99.73%	100.00%	
	Hollywood Beach - CRA	-	-	228,665.00	228,665.00	-	100.00%	100.00%	
	Kids in Distress	13,433.00	-	196,112.00	73,353.87	122,758.13	37.40%	51.00%	Pending April invoice
	City of Miramar	8,150.00	-	142,111.00	43,669.09	98,441.91	30.73%	51.00%	Pending April invoice
	New Mirawood Academy w/ KIDS as FS	19,715.00	-	275,941.00	95,754.96	180,186.04	34.70%	51.00%	Pending April invoice
	Russell Life Skills	11,023.00	-	147,557.00	55,583.34	91,973.66	37.67%	51.00%	Contract ends May 31, 2020.
	Soref JCC	26,592.00	18,705.50	343,633.00	152,998.66	190,634.34	44.52%	51.00%	
	Sunshine After School	111,961.00	-	1,530,400.00	537,794.85	992,605.15	35.14%	51.00%	Provider is not providing services during COVID-19
	YMCA of S FL	290,956.00	195,053.71	3,514,938.00	1,666,211.90	1,848,726.10	47.40%	51.00%	
	YMCA of S FL -with Deerfield CRA	15,921.00	23,042.25	242,704.00	146,485.29	96,218.71	60.36%	51.00%	
	Back to School - Supplies	-	-	65,000.00	48,459.60	16,540.40	74.55%		
	Training	3,000.00	-	68,600.00	16,150.00	52,450.00	23.54%		
	Lights on Afterschool - Broward County	-	-	12,000.00	10,454.64	1,545.36	87.12%		
	Sub-Total MOST: Elementary	998,187.00	244,423.53	14,623,389.00	6,062,261.61	8,561,127.39	41.46%		
7.1-3	Summer Only Programs: Elementary (MOST)								
	Lauderdale Lakes	-	-	117,128.00	-	117,128.00	0.00%		Summer only program.
	West Park	-	-	61,117.00	-	61,117.00	0.00%		Summer only program.
	New Hope World Outreach	-	-	106,212.00	-	106,212.00	0.00%		Summer only program.
	Urban League of Broward County	-	-	113,655.00	-	113,655.00	0.00%		Summer only program.
	Total Summer Only Programs: Elementary (MOST)	-	-	398,112.00	-	398,112.00	0.00%		
<b>7</b>	<b>Total Out of School Time</b>	<b>998,187.00</b>	<b>244,423.53</b>	<b>15,036,501.00</b>	<b>6,077,261.61</b>	<b>8,959,239.39</b>	40.42%		
8.1-1	School Based Health Care								
	Sierra w / Coral Springs CRA	9,690.00	-	87,210.00	58,852.50	28,357.50	67.48%	77.78%	Pending April invoice
	Sierra Lifecare, Inc.	145,350.00	-	1,350,758.00	916,987.50	433,770.50	67.89%	77.78%	Pending April invoice
	Unallocated	-	-	300,960.00	-	300,960.00	0.00%		Reserved for RFP Aug/Sept.
	Total School Based Health Care	155,040.00	-	1,738,928.00	975,840.00	763,088.00	56.12%		
8.1-2	Water Safety								
	Swim Central/Broward County	57,315.00	-	687,782.00	116,014.40	571,767.60	16.87%	58.33%	March invoice delayed.
	Brow Health-Prevent Drowning	22,717.00	51,992.38	272,608.00	149,224.84	123,383.16	54.74%	58.33%	
	Total Water Safety	80,032.00	51,992.38	960,390.00	265,239.24	695,150.76	27.62%		
8.1-3	Kid Care Insurance Outreach								
	Kid Care Outreach/BC Health Dept.	41,263.00	33,903.08	495,157.00	235,658.48	259,498.52	47.59%	58.33%	Converted to virtual services.
	Total Kid Care Insurance	41,263.00	33,903.08	495,157.00	235,658.48	259,498.52	47.59%		
<b>8</b>	<b>Total Physical Health</b>	<b>276,335.00</b>	<b>85,895.46</b>	<b>3,194,475.00</b>	<b>1,476,737.72</b>	<b>1,717,737.28</b>	46.23%		
9.1-1	Home Visiting								
	BRHPC-Healthy Families	174,749.00	175,821.42	2,097,003.00	1,009,531.29	1,087,471.71	48.14%	58.33%	COVID-19 impacted utilization. Staff vacancies that are now filled.
	Total Home Visiting	174,749.00	175,821.42	2,097,003.00	1,009,531.29	1,087,471.71	48.14%		
9.1-2	Support Maternal Child Health								
	Healthy Mothers/HB	46,775.00	-	564,073.00	221,723.08	342,349.92	39.31%	58.33%	COVID-19 impacted utilization; virtual services only.



**Children's Services Council of Broward County  
Program Expenditures By Goals  
Budget to Actual (Budgetary Basis)  
For the Seven Month Period Ended May 31, 2020**

Goal #s	Goals:	April Budget	April Actual	Annualized Budget	YTD Actual Expenditures	Remaining Budget	% of Budget	Ideal @ Apr	Comments
	Memorial Healthcare System	42,528.00	65,663.63	511,263.00	330,132.52	181,130.48	64.57%	58.33%	
	Total Maternal Child Health	89,303.00	65,663.63	1,075,336.00	551,855.60	523,480.40	51.32%		
9.1-3	SAFE SLEEP								
	Broward Healthy Start Coalition	16,885.00	-	203,636.00	79,555.53	124,080.47	39.07%	58.33%	COVID-19 impacted services for model behavior trainings.
	Total SAFE SLEEP	16,885.00	-	203,636.00	79,555.53	124,080.47	39.07%		
<b>9</b>	<b>Total Maternal &amp; Child Health</b>	<b>280,937.00</b>	<b>241,485.05</b>	<b>3,375,975.00</b>	<b>1,640,942.42</b>	<b>1,735,032.58</b>	<b>48.61%</b>	<b>58.33%</b>	
10.1-1	Physical Development- MOST SN After School								
	After School Programs/Quest	40,743.00	-	554,259.00	183,455.23	370,803.77	33.10%	48.00%	Pending second half of March Invoice.
	Ann Storck Center	21,031.00	16,922.82	288,209.00	154,478.97	133,730.03	53.60%	48.00%	
	ARC	103,163.00	-	1,631,894.00	662,231.45	969,662.55	40.58%	48.00%	
	Broward Children's Center	34,543.00	-	647,291.00	222,171.75	425,119.25	34.32%	48.00%	Pending April Invoice
	Ctr for Hearing/FS KIDS	11,923.00	12,525.20	279,982.00	81,651.26	198,330.74	29.16%	48.00%	Potential low summer utilization due to COVID-19.
	Smith Community MH (BH)	60,690.00	-	913,402.00	364,780.93	548,621.07	39.94%	48.00%	
	United Cerebral Palsy	53,487.00	-	729,686.00	296,654.67	433,031.33	40.66%	48.00%	
	YMCA of S FL	350,604.00	290,905.31	4,702,230.00	2,205,846.95	2,496,383.05	46.91%	48.00%	
	Total SN After School Programs	676,184.00	320,353.33	9,746,953.00	4,171,271.21	5,575,681.79	42.80%		
10.1-1	Summer Only Programs SN - MOST RFP								
	City of Pembroke Pines (Summer Only)	-	-	104,251.00	-	104,251.00	0.00%		Summer only program.
	JAFCO	-	-	335,779.00	-	335,779.00	0.00%		Summer only program.
	Total SN Summer Programs	-	-	440,030.00	-	440,030.00	0.00%		
	Total SN MOST Programs	676,184.00	320,353.33	10,186,983.00	4,171,271.21	6,015,711.79	40.95%		
10.1-2	STEP SN								
	Abilities	9,833.00	6,192.73	86,528.00	57,584.53	28,943.47	66.55%	49.00%	Amendment pending.
	ARC	32,737.00	-	402,393.00	208,500.58	193,892.42	51.82%	49.00%	
	Ctr for Hearing/FS KIDS	18,134.00	-	249,699.00	111,200.46	138,498.54	44.53%	49.00%	
	Junior Achievement	-	-	7,000.00	-	7,000.00	0.00%		Services to be provided June 2020.
	Smith Community Mental Health	22,376.00	-	273,592.00	86,909.60	186,682.40	31.77%	49.00%	COVID-19 impacted utilization; virtual services only.
	United Cerebral Palsy	33,771.00	38,551.92	495,585.00	241,796.49	253,788.51	48.79%	49.00%	
	YMCA of S FL	42,907.00	32,776.49	583,141.00	297,092.85	286,048.15	50.95%	49.00%	
	STEP SN / Positive Youth Development (PYD)								
	ARC	-	-	27,599.00	-	27,599.00	0.00%		Reserved for Aug/Sept.
	Ctr for Hearing/FS KIDS	-	-	19,346.00	-	19,346.00	0.00%		Reserved for Aug/Sept.
	Smith Community Mental Health	-	-	21,181.00	-	21,181.00	0.00%		Reserved for Aug/Sept.
	United Cerebral Palsy	-	-	39,939.00	-	39,939.00	0.00%		Reserved for Aug/Sept.
	YMCA of S FL	-	-	38,248.00	-	38,248.00	0.00%		Reserved for Aug/Sept.
	Sub-Total STEP SN	159,758.00	77,521.14	2,244,251.00	1,003,084.51	1,241,166.49	44.70%		
10.1-3	Information/Referral Network SN								
	First Call for Help - SN	55,691.00	-	668,293.00	310,502.73	357,790.27	46.46%	58.33%	Pending invoice
	First Call for Help - BN	30,273.00	-	446,678.00	176,933.04	269,744.96	39.61%	58.33%	Pending budget amendment
	Total Inform/Referral Network SN	85,964.00	-	1,114,971.00	487,435.77	627,535.23	43.72%		
10.1-4	Respite Services- BREAK								
	Memorial Healthcare System(BH)	7,131.00	2,892.56	85,586.00	46,421.52	39,164.48	54.24%	58.33%	
	Smith Community MH (BH)	7,334.00	-	88,005.00	47,839.32	40,165.68	54.36%	58.33%	
	Total Respite Services-BREAK	14,465.00	2,892.56	173,591.00	94,260.84	79,330.16	54.30%		
10.1-5	SN Parent Training								
	SN Other supplies	-	-	5,497.00	-	5,497.00	0.00%		To be used as needed
	SN Interpreters	1,500.00	-	19,000.00	3,770.00	15,230.00	19.84%		To be used as needed
	Unallocated	-	-	9,203.00	-	9,203.00	0.00%		
	Total SN Parent Training	1,500.00	-	33,700.00	3,770.00	29,930.00	11.19%		
<b>10.1</b>	<b>Total Service Goal 10.1</b>	<b>937,871.00</b>	<b>400,767.03</b>	<b>13,753,496.00</b>	<b>5,759,822.33</b>	<b>7,993,673.67</b>	<b>41.88%</b>		
11.1-1	Safety/Anti-Bullying								
	United Way- Choose Peace	3,731.00	4,448.58	44,775.00	24,566.29	20,208.71	54.87%	58.33%	
	Total Safety/Anti-Bullying	3,731.00	4,448.58	44,775.00	24,566.29	20,208.71	54.87%		



**Children's Services Council of Broward County  
 Program Expenditures By Goals  
 Budget to Actual (Budgetary Basis)  
 For the Seven Month Period Ended May 31, 2020**

Goal #s	Goals:	April Budget	April Actual	Annualized Budget	YTD Actual Expenditures	Remaining Budget	% of Budget	Ideal @ Apr	Comments
<b>11</b>	<b>Total Child Safety</b>	<b>3,731.00</b>	<b>4,448.58</b>	<b>44,775.00</b>	<b>24,566.29</b>	<b>20,208.71</b>	54.87%		
	<b>Grand Total Service Goals</b>	<b>6,259,964.00</b>	<b>3,352,082.82</b>	<b>84,597,096.00</b>	<b>38,087,801.24</b>	<b>46,509,294.76</b>	45.02%		
	<b>Systems Goals:</b>								
1.1-2	Single Point of Entry								
	First Call for Help	31,847.00	-	382,169.00	171,654.08	210,514.92	44.92%	58.33%	April invoice pending
	Total Single Point of Entry	31,847.00	-	382,169.00	171,654.08	210,514.92	44.92%		
<b>1.1</b>	<b>Total System Goal 1.1</b>	<b>31,847.00</b>	<b>-</b>	<b>382,169.00</b>	<b>171,654.08</b>	<b>210,514.92</b>			
1.2-1	Leadership/Resources/Community Strategic Plan								
	Consultants -Undoing Racism, FSN,etc.	30,899.00	20,598.80	143,143.00	62,046.40	81,096.60	43.35%		
	Consultants - OPS	-	-	32,808.00	6,825.27	25,982.73	20.80%		
	Unallocated	-	-	29,149.00	-	29,149.00	0.00%		
	Total Leadership/Resources/Community Strategic	30,899.00	20,598.80	205,100.00	68,871.67	136,228.33	33.58%		
1.2-2	Improve Provider Reporting								
	SAMIS Maintenance/Enhancement	-	-	84,291.00	78,823.00	5,468.00	93.51%		
	ADA Site Compliance	-	-	37,000.00	28,580.85	8,419.15	77.25%		
	Tableau	-	-	30,497.00	4,134.82	26,362.18	13.56%		
	Taoti Creative	5,147.00	5,146.25	27,080.00	15,317.50	11,762.50	56.56%		
	Webauthor Hosting	5,000.00	5,000.00	57,200.00	36,120.00	21,080.00	63.15%		
	Webauthor	2,886.00	2,886.00	47,500.00	9,657.00	37,843.00	20.33%		
	Unallocated	-	-	67,403.00	-	67,403.00	0.00%		
	Total Improve Provider Reporting	13,033.00	13,032.25	350,971.00	172,633.17	178,337.83	49.19%		
1.2-3	Promote Research Initiatives								
	Collective Impact Forum FSG	-	-	20,000.00	-	20,000.00	0.00%		
	Total Integrated Data Collaboration	-	-	20,000.00	-	20,000.00	0.00%		
1.2-4	Integrated Data Collaboration								
	FSU FICW - Grant	923.00	922.50	31,785.00	21,116.00	10,669.00	66.43%		
	FSU FICW - CSC	-	-	2,500.00	1,000.00	1,500.00	40.00%		
	Unallocated	-	-	45,000.00	-	45,000.00	0.00%		
	Total Integrated Data Collaboration	923.00	922.50	79,285.00	22,116.00	57,169.00	27.89%		
<b>1.2</b>	<b>Total System Goal 1.2</b>	<b>44,855.00</b>	<b>34,553.55</b>	<b>655,356.00</b>	<b>263,620.84</b>	<b>391,735.16</b>	40.23%		
<b>101</b>	<b>Total Seamless System of Care</b>	<b>76,702.00</b>	<b>34,553.55</b>	<b>1,037,525.00</b>	<b>435,274.92</b>	<b>602,250.08</b>	41.95%		
2.1-1	Public Awareness - Sponsorships								
	Sponsorships	-	-	35,000.00	20,825.00	14,175.00	59.50%		
	High Traffic Sponsorships	2,000.00	2,000.00	32,500.00	10,170.00	22,330.00	31.29%		
	Nova SE University - Day for Children	-	-	7,500.00	-	7,500.00	0.00%		
	Total Sponsorships	2,000.00	2,000.00	75,000.00	30,995.00	44,005.00	41.33%		
2.1-2	Public Awareness - Educate Taxpayers								
	Marketing	22,749.00	23,068.14	430,800.00	211,022.50	219,777.50	48.98%		
	Outreach Materials	-	-	23,800.00	23,500.00	300.00	98.74%		
	Printing	-	-	3,000.00	1,980.20	1,019.80	66.01%		
	Sponsorship-Resource Guides	-	-	140,700.00	42,210.00	98,490.00	30.00%		
	BECON - Future First	-	-	31,600.00	12,250.00	19,350.00	38.77%		
	M Network- Website Consulting	8,055.00	8,055.00	115,000.00	67,390.48	47,609.52	58.60%		
	Unallocated	-	-	300.00	-	300.00	0.00%		
	Total Educate Taxpayers	30,804.00	31,123.14	745,200.00	358,353.18	386,846.82	48.09%		
2.1-3	Public Awareness - Outreach								
	Business Plan-FLCSC	-	-	80,000.00	80,000.00	-	100.00%		
	Travel	-	-	21,551.00	10,814.38	10,736.62	50.18%		
	Dues & Fees	-	-	75.00	75.00	-	100.00%		
	Total Outreach	-	-	101,626.00	90,889.38	10,736.62	89.44%		



**Children's Services Council of Broward County  
Program Expenditures By Goals  
Budget to Actual (Budgetary Basis)  
For the Seven Month Period Ended May 31, 2020**

Goal #s	Goals:	April Budget	April Actual	Annualized Budget	YTD Actual Expenditures	Remaining Budget	% of Budget	Ideal @ Apr	Comments
<b>201</b>	<b>Total Public Awareness &amp; Advocacy</b>	<b>32,804.00</b>	<b>33,123.14</b>	<b>921,826.00</b>	<b>480,237.56</b>	<b>441,588.44</b>	52.10%		
3.1-1	Leveraging Resources								
	Writing Consultant	7,700.00	7,700.00	24,950.00	7,700.00	17,250.00	30.86%		
	Unallocated	-	-	5,050.00	-	5,050.00	0.00%		To be used as needed
	Total Leveraging Resources	7,700.00	7,700.00	30,000.00	7,700.00	22,300.00	25.67%		
<b>301</b>	<b>Total Leveraging Resources</b>	<b>7,700.00</b>	<b>7,700.00</b>	<b>30,000.00</b>	<b>7,700.00</b>	<b>22,300.00</b>	25.67%		
	<b>Grand Total System Goals</b>	<b>117,206.00</b>	<b>75,376.69</b>	<b>1,989,351.00</b>	<b>923,212.48</b>	<b>1,066,138.52</b>	46.41%		
	Unallocated	-	-	171,998.00	-	171,998.00	0.00%		Pending additional COVID expenditures.
	Unallocated COVID	-	-	348,281.00	-	348,281.00	0.00%		Pending additional expenditures.
	<b>Program Goals Grand Total</b>	<b>\$ 6,377,170.00</b>	<b>\$ 3,427,459.51</b>	<b>\$ 87,106,726.00</b>	<b>\$ 39,011,013.72</b>	<b>\$ 48,095,712.28</b>	<b>44.79%</b>		

**Supplemental Report for COVID-19 Related Expenditures**

	April Budget	April Actual	Annualized Budget	YTD Actual Expenditures	Remaining Budget	% of Budget	Comments
<b>1. COVID-19 Emergency Allocation (\$500,000)</b>							
Service Goal 2.2.1- Prosperity:							
Hispanic Unity - COVID	-	-	10,000.00	-	10,000.00	0.00%	EITC funding for equipment & subcontractors - TBA on 6.18.20
Harvest Drive	-	-	25,000.00	25,000.00	-	100.00%	Additional funding for food boxes -CA 3.19.20
Feeding South Florida	30,000.00	30,000.00	30,000.00	30,000.00	-	100.00%	Leverage funding for subcontractors and admin CA 3.19.20
Feeding South Florida	-	-	50,000.00	50,000.00	-	100.00%	Funding for food -CA 5.21.20
FLIPPANY - 1X Emergency	-	-	10,000.00	9,963.20	36.80	99.63%	Emergency funding for Hunger Relief Needs - CA 4.16.20
So FL Hunger: Mobile School Pantry - COVID	-	-	10,000.00	-	10,000.00	0.00%	Food distribution- TBA on 6.18.20
Corporate Graffiti	-	-	3,950.00	-	3,950.00	0.00%	Hand sanitizers
Car Dealer Depot	-	-	12,769.00	12,769.00	-	100.00%	PPE for the community
Unallocated COVID Related Expenditures	-	-	348,281.00	-	348,281.00	0.00%	Remaining COVID allocation
<b>Total COVID-19 Emergency Allocation</b>	<b>\$ 30,000.00</b>	<b>\$ 30,000.00</b>	<b>\$ 500,000.00</b>	<b>\$ 127,732.20</b>	<b>\$ 372,267.80</b>	<b>25.55%</b>	
<b>2. Additional Initiatives Resulting from COVID-19:</b>							
School Based Healthcare - Service Goal 8.1.1							
Sierra Lifecare, Inc.			42,608.00				Additional allocation for nursing services at Pre-schools CA.5.21.20
Kinship - Service Goal 2.1.2				8,700.00			Additional allocation for Flex Funds CA 5.21.20
Legal Aid							
			<b>\$ 51,308.00</b>				
<b>3. Collaborative Community-wide purchase of PPE</b>			<b>\$ 25,538.00</b>				United Way & Health Foundation



**Children's Services Council of Broward County**  
**Notes to the Financial Statements**  
**May 31, 2020**

- (1) The Children's Services Council of Broward County ("CSC") budgets, as revenue, 95% of the property taxes levied, as allowed by state statute.
- (2) The modified accrual basis of accounting is utilized by CSC. Under the modified accrual basis, revenues are recognized in the accounting period in which they become available and measurable. Expenditures are recognized in the accounting period in which the liability is incurred, if measurable.
- (3) Funds invested in the SBA, Wells Fargo Advantage Funds, and Florida Education Investment Trust Fund accommodate pool participants with readily available cash. The pool follows GASB Statement No. 31 which outlines two options for accounting and reporting for money market investment pools as either "2a-7 like fund" or fluctuation of the net asset value ("NAV"). CSC accounts for investments funds using the first method.
- (4) Includes programmatic encumbrances and various pending contracts not yet encumbered such as new initiatives, Summer 2020, new RFP's occurring during the year, and other pending initiatives and items that do not lend themselves to be encumbered.
- (5) The reserved for administrative costs include projected expenditure for salary, fringe, travel, supplies, etc. for FY 2019/20
- (6) The Budget to Actual Expenditures report reflects the annual budget, year-to-date expenditures and annual encumbrances. The report calculates the annual variance and the percentage of actual to the budget. This report provides an annual perspective of how the CSC is expected to perform throughout the year.
- (7) The accumulating balance in the Building Operations Budget to Actual is aggregating a reserve for capital improvements to be used as necessary.
- (8) The expenditures on the Program Expenditure By Goals Report run a month behind. Amounts reflected in the current month are for services provided during the prior month. This timing delay is due to the invoice due date on the 10th of the month following service delivery. Therefore, the Program Expenditure By Goals Report is for services through the month of April. The report includes May 2020 administrative costs.
- (9) Unassigned fund balance changes as revenue is received and actual expenditures are incurred.
- (10) Salary, Fringe and Travel budget and expenditures are included for the SAMIS Director Position for when CSC serves as the Salary Agent. The revenue and related expenditures are considered Pass Through Funds and do not have an impact on CSC Broward's financial statements.
- (11) There was a 25 % reduction of TIF for the Hollywood CRA.
- (12) Fund Balance committed for Building Fund to prepare for future growth.





## For Council Meeting

June 18, 2020

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**Issue:** CSC Monthly Purchases for Administrative Operations

**Action:** Approve CSC Monthly/Annual Purchases

**Budget Impact:** See attached Report

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**Background:** The State Statute creating and governing the CSC, Chapter 2000-461, as amended, states:

Section 6: No funds of the council shall be expended except by check as aforesaid, except the expenditure of petty cash or the issuance of checks made payable for sums no greater than \$5,000, shall be expended without prior approval of the council, in addition to the budgeting thereof.

The Council's procurement policies and procedures stipulate that expenditures are approved by the Council prior to being expended. As such, the financial system requires a Council Approval (CA) date at multiple points throughout the system including all processed payments. Internal controls for tracking expenditures in accordance with the statute are validated by auditors every year and there have been no significant deviations since the inception of the Council.

Since 2004 at the Council's direction, staff was instructed to only provide back-up material for purchases when the item is over \$10,000. As always, back-up for purchases below \$10,000 are available upon request.

**Current Status:** In accordance with policy, please find attached the Invoices, Travel, Purchase Orders, Sponsorships, etc. for the month of June, 2020. To facilitate reviewing the various purchases, staff has segregated the items into various categories. All purchases listed are with the budget approved by the Council at TRIM as amended from time to time.

Please note that items over \$10,000 have a specific Issue Paper or copy of the related back-up attached to further explain the expenditure. Additional information for **any** expenditure is available upon request.

**Recommended Action:** Approve CSC Monthly/Annual Purchases

**Budget Impact:** See attached Report



List of Invoices, Travel, Purchase Orders, Sponsorships, etc.  
Submitted to the Children's Services Council  
June 18, 2020

Vendor	Description	Amount	Comment (Back-up documentation is available upon request.)
<b>Purchase Orders (greater than \$10,000): Back-up documentation is attached:</b>			
A. Accordis and Dean Lue	Communications Router and Consulting Services to install	\$ 18,716.00	Consultant not to exceed \$5,000
B. K2 Summit	Roof Repair and Maintenance	\$ 13,887.00	
<b>Purchase Orders (less than \$10,000):</b>			
City of Lauderhill	Business License renewal 2019-2020	\$ 600.00	
DXC.Eclipse technology dba Enavate Mgmt Svc	Financial system (BI360) consulting services	\$ 8,200.00	
Gov't Connection	Maintenance agreement for APC power supply	\$ 3,080.00	Annual Subscription
Verizon Wireless	2 new MiFi lines (@ \$50ea /mo. + s/h @\$17) and	\$ 517.00	Add to Blanket PO
<b>Program Related Purchases:</b>			
Dr. Cirecie West-Olatunji	Consulting services	\$ 1,500.00	
Soles4Soles	Shipping and Handling for 2,000 shoes for Back to School event	\$ 791.00	Service Goal 7.1.2
<b>Employee Travel and Training:</b>			
Cindy Arenberg Seltzer; Sandra Bernard Bastien	How to be the "Chief Kindness Officer" in Volatile Times; Webinar; 5/20/20	\$ 138.00	
Kimberlee Reid	Using Technology to boost productivity; Webinar; 5/21/20	\$ 59.00	
Monti Larsen & Kathleen Campbell	FGFOA annual conference; Virtual; 6/2/-6/30/20	\$ 200.00	
Jennifer Wennberg	Mindfulness based stress reduction; Virtual; 6/17-8/5/20	\$ 270.00	
Dion Smith	Trauma and Resilience -Level 1- Certification; Lauderhill; 6/22-7/31/20	\$ 399.00	
<b>Trainers/Materials (Service Goal 1.1.X) (Provider names and courses may be subject to change):Instructor Led Unless Otherwise Indicated</b>			
Group Victory, LLC.	From Reaction to Resilience: Leading and Supporting Nonprofits During COVID-19	\$ 700.00	Capacity Bldg.
Iknowledge	ABCs of Social Media Marketing	\$ 550.00	Capacity Bldg
WholeHearted Parenting	Powerful Communication for Sensitive Talks	\$ 550.00	
WholeHearted Parenting	Creative Tools to Confidently Lead Groups	\$ 550.00	
<b>Memberships:</b>			
Amazon Prime	2020 Annual Membership	\$ 50.00	Previously approved Sept 2019; Add'l amount requested
GEO	2020 Annual Membership	\$ 280.00	Previously approved Sept 2019; Add'l amount requested





## For Council Meeting

June 18, 2020

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<b>Issue:</b>	Cisco Router
<b>Action:</b>	Approve the New Cisco Communication Router and related Consulting Services
<b>Budget Impact:</b>	\$18,716 of \$220,489 Available in Budget Line Item for FY 19/20.

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**Background:** Cisco Communication Routers are part of the unified communications phone and network infrastructure. The router that is currently in place is more than seven years old and has reached its end of life and cannot handle the requirements of the newly upgraded phone infrastructure as well as provide the necessary resources for network redundancy.

**Current Status:** The attached quote from Acordis provide the hardware details for a total of \$13,716 and there is a need for Dean Lue's consulting services for a not-to-exceed of \$5,000 to install equipment and implement the software.

**Recommended Action:** Approve the Upgrade of Cisco Communication Routers and related Consulting Services



Ciminelli Real Estate  
2901 W. Cypress Creek Rd  
Suite #104  
Fort Lauderdale, FL 33309  
Attn: Elias Porras

**Re: Children's Services Council of Broward County**  
**Job Address: 6600 West Commercial Blvd.**

*K2 Summit, LLC proposes to provide all materials, labor, equipment, and state mandated insurances required to complete the roofing work on the project referenced above and in accordance with the following specifications.*

**SCOPE OF WORK-**  
**Parapet Wall Repairs & Waterproofing**  
**TPO Roofing Maintenance**

1. Provide ground protection as needed.
2. At all interior parapet wall locations on 6600 W Commercial Blvd (see photos)
  - Lightly pressure clean the surface of the parapet wall around the perimeter location.
  - Remove all debris and vegetation from the roof surface
  - Repair cracks in stucco using trowel grade sealant and missing concrete using fast cure stucco mix.
  - Scrape down and solvent wipe all pipes, re-seal the top caulk joint using TPO general purpose sealant and tool to a smooth finish
  - Cut out and remove separated sealant at all gooseneck type vents, solvent wipe to remove contaminants, and re-seal using TPO general purpose sealant and tool to a smooth finish
  - At all pitch pocket locations, clean the surfaces and fill each using TPO pourable sealant then re-caulk top of the flashing using TPO general purpose sealant.
  - Tighten down roof drain clamping rings as needed.
  - Furnish and install at a rate of 100 SF per gallon in 2 coats acrylic waterproofing sealant at all interior parapet wall locations. (approximately 4,000 SF) NOTE: color will be white.
3. Clean up and haul away roofing related debris from roof and premises.

**Total Cost to Perform the Scope Detailed Above is.....\$13,887.00**

**TAB 22**

**CHILDREN'S SERVICES COUNCIL OF BROWARD COUNTY**  
6600 W. Commercial Blvd  
Lauderhill, FL 33319

**Agency Capacity Building Committee Meeting Minutes**  
**February 26, 2020**  
2:00PM – 4:00PM

**Participants in Attendance:** Jeffrey Wood, David Kenton, Monica McNERney, Frandy Jean-Baptiste, Susan March, Cynthia Moreno, Jarvis Brunson, Denise Mathurin, Jonathan Bleiweiss, Courtney Trzcinski, Amanda Gonzalez, Luciangel Flores, Jeannine Schloss, Ginny Fujino, Shelia Smith, Claudia Scott, Thelma Tennie, Alfred Barr, Ana Valladares, Stephan Ferrante, Michelle Shirley, Cesar Garcia, Nyam Smith, Nathan Earl, Sylvia Johnson, Jeanne Francis, Iman Sandifer

**Human Resources and Legal Basics Panel:** Kim Praitano: Gilda's Club South Florida, Lisa Perez: Improving Performance Through Engagement, Brett Schneider: Weiss, Serota, Helfman, Cole and Bierman, Lisa MacClugage: Trip Scott Attorneys at Law

**Staff in Attendance:** Adamma DuCille, Sandra Bernard-Bastien, Roxanne Smith and Yolanda Meadows

**Agenda:**

**I. Welcome:**

The meeting was called to order at 2:00 pm. by Ms. Adamma DuCille, Assistant Director of Training & Capacity Building. Ms. DuCille welcomed everyone to our first virtual Agency Capacity Building meeting and introduced the two new CSC board members and co-chairs for today's meeting, Dr. David Kenton, and Mr. Jeffrey Wood. Ms. DuCille gave a summary of her position and tenure with the Children's Services Council. Ms. DuCille introduced Mrs. Sandra Bernard-Bastien, Chief Communications Officer who spoke about the mission and the vision of the organization. Mrs. Bernard-Bastien also advised attendees that CSC is available to help organizations connect to valuable resources and build strong networks. Ms. DuCille then gave some housekeeping rules to help keep the discussion focused on the outlined agenda items. Ms. DuCille then introduced Mrs. Ana Valladares, a former CSC board member and ACB chair, and recognized Ana for her years of service to the ACB Committee. Mrs. Valladares expressed her gratitude and encouraged Ms. DuCille and Mrs. Bernard-Bastien to continue doing the good work that has become synonymous with CSC capacity building efforts.

**II. Approval of the Minutes:**

The motion to approve the minutes for the meeting held on February 21, 2020 was made by Mr. Jeffrey Wood, and seconded by Mrs. Roxanne Smith, and passed with no opposing votes.

**III. CSC Training's:**

Ms. DuCille advised that we have adapted rather quickly offering trainings sessions online. We have already conducted 19 virtual sessions and have trainings scheduled through the end of June. Ms. DuCille stated that sessions have been filling up quickly and informed the group that staff was working to ensure that more sessions would be offered soon. Feedback from participants that had also taken part in trainings offered by other entities reflected that their experience in Broward, and most notably with CSC trainings have been the best. Mrs. Smith advised that future training opportunities would focus on; fundraising, social media, marketing and resiliency which all had significant relevance to nonprofit organizations in the face of the current COVID-19 pandemic.

**CHILDREN'S SERVICES COUNCIL OF BROWARD COUNTY**  
**6600 W. Commercial Blvd**  
**Lauderhill, FL 33319**

**IV. Featured Local Resource:**

Ms. DuCille introduced Mr. Greg Bales, President and CEO of Morningday Community Solutions. Mr. Bales began by thanking CSC for being a long-time supporter and for the opportunity to share information on their services with the attendees. Mr. Bales gave a short history on MCS and the desire for the founder to want to give back to the community. Mr. Bales stated that their mission is to help other nonprofits save more money, and in turn use those savings to do more to help those they serve. Mr. Bales spoke about the companies they partner with and how they receive merchandise. Mr. Bales advised that in order to qualify for a membership, organizations had to be a registered 501C3 church, nonprofit or school. Mr. Bales stated that MCS membership information could be accessed on their website at [morningdaycommunitysolutions.org](http://morningdaycommunitysolutions.org). The goods can be used in two ways by nonprofits; in their office or for their client's personal needs. Mr. Bales also introduced Mr. Buddy Walck who is the Operations manager for the Pompano and West Palm Beach facilities.

**V. Human Resources and Legal Basics (Panel Discussion):**

Ms. DuCille introduced the panel and allowed each of members to share their professional background and information on their organizations. She shared how today's topic is timely and would be helpful in guiding organization to create plans for reopening post COVID-19. The panelists spoke about how infrastructure should start with legalities and compliance and how they are to be applied. The panelists provided a wealth of options of how H.R. managers can stay abreast of laws, legislation and cutting-edge trends in the H.R. arena. They discussed ways that organizations with limited funds and resources could allocate those resources in the most impactful way. They gave insight into why good H.R. practices are important in safeguarding organizations from high-risk issues. They stated how important it is for H.R personnel to ask questions and where organizations that do not have a skilled H.R. professional on their team can find free or low-cost resources to help them. The panelist provided several steps, process, policies and procedures to nonprofits can put in place when employees begin to return to work post the pandemic. They emphasized the importance of understanding employees needs on a case by case basis and to have a plan in place to be able to address any unique situations that may arise. They emphasized important role continuing education and professional development will play in ensuring that safety measurements and preparedness can be properly implemented.

**VI. Closing:**

Ms. DuCille thanked the co-chairs, the panel, the local resource providers, her support staff and all the attendees for participating in our first virtual agency capacity building meeting. Ms. DuCille reminded everyone to stay safe.

Meeting was adjourned at 4:00 pm.

**TAB 23**

**Broward Reads Coalition - Campaign for Grade Level Reading**  
**Meeting Minutes**  
**February 5, 2020**  
**9:30 a.m.**

**Meeting conducted via Zoom**

**I. Welcome and Introductions**

Commissioner Beam Furr welcomed participants.

**II. Updates**

❖ **Early Learning Coalition (Renee Jaffe & Allison Metsch)**

- ELC is providing funding to child care providers who are open and serving children of first responders and healthcare workers. This program is made possible with funds allocated by the Florida Department of Education as part of the CARES Act to help support our first responders and healthcare personnel. More information is available on the ELC website. Since April 13<sup>th</sup>, 1300 children have been enrolled in the program
  
- ELC has three mini-grants that should provide some financial relief to both providers and instructors.
  - o Support of business operations and infrastructure - up to \$1000
  - o Cleaning supplies and Personal Protective Equipment (masks, gloves, etc.) - up to \$1,000
  - o Professional Development & TrainingThe agency is waiting to hear about the CARES Act Funding which will allow for greater support to be provided
  
- “New Normal” Work Group focuses on how the community can identify innovative and creative solutions to help providers facing challenges as a result of the new restrictions put in place in response to the pandemic and resulting safety guidelines regarding number of students in a class etc.
  
- DOC Preschool online learning community for children ages 2 to 4 is accessible to any parent in Broward county. Activities are posted daily. The service will also be available throughout the summer, with a Summer Olympic theme. On Mondays, Wednesdays and Fridays Storytime is hosted on Facebook Live at 9am and 2pm. <https://www.docpreschool.com/school/join-classroom.php?t=0A755671-AB3D-4F11-A540-F0890FE55BBC>
  
- Virtual Provider trainings have been hosted Tuesdays through Thursdays (1 – 2:30 pm) and Mondays at 7 pm. Trainings also offered in Spanish. Participants receive free in-service hours (Monetary stipend was being offered in April and May for some). Thousands of practitioners have been trained thus far.

❖ **BCPS (Daniel Gohl & Layne Polakoff)**

- Schools closed on March 13<sup>th</sup> and reopened on March 30<sup>th</sup>. June 2<sup>nd</sup> was last day of the school term for students.
- Daniel Gohl reported that there is still a struggle with finding ways to adequately serve those who cannot access assignments digitally due to restrictions. Have been providing support directly to parents of students in the Early Head Start spaces.
- Summer Programs will be conducted remotely (to include extended school year for ESE students). He does not believe the District will be able to reopen with CDC compliance guidelines until the fall. Fall school term will begin on August 12<sup>th</sup> for teachers and 19<sup>th</sup> for students. Preparing as though they will be fully remote or some form of hybrid until there is a widely available vaccine.
- The School Board will have a presentation on June 16<sup>th</sup> to discuss the possibilities in anticipation of making announcements to the community by July 4<sup>th</sup> as to what conditions BCPS anticipates opening for students for August 19<sup>th</sup>
- Layne Polakoff reported that the school board sent book packages to 48,000 families with a letter from Supt. Robert Runcie. The books were age/grade appropriate. The books were mailed directly from Scholastic. Any packages undelivered will be sent to schools where the staff will work to get them to the families.
- Layne shared that an Early Childhood curriculum Canvas pages using the Florida 4-year-old standards was created, which provided a comprehensive resource for teachers and parents. That information is also shared with private providers on a weekly basis
- Read for the Record date is October 29<sup>th</sup> and the book chosen is *Evelyn Delray is Moving Away*. Broward historically is the largest participant in the initiative with 40,000 students. Last year's program was very successful, and the 40,000 book copies purchased were depleted so we may need to consider purchasing more this time around. Cindy Arenberg Seltzer (CEO, CSC of Broward County) interjected saying that persons who have access to funding who would like to help with purchasing the books should contact Sandra Bernard-Bastien of CSC.
- We have been working with TutorMate (online tutoring for 1<sup>st</sup> grade students) and discussing how we can work with them for the new school year.
- There will be no Summer Ambassador program this year

Student Engagement Data: <https://www.browardschools.com/Page/52804>

Digital Playground: <https://www.browardschools.com/digitalplayground>



## ❖ Florida Grade-Level Reading Campaign (Jenn Faber)

(links in blue below)

- [FGLRC Spring Newsletter Link](#)
  - Take your time to review all the great resources available now and coming soon from FGLRC!
- [FGLRC Public DropBox Link](#)
  - GLR Campaign Resources including: Early Literacy Tip Sheets, EduCare Resources, Public Service Announcements/Training Videos, Policy Documents, and Presentations from our February 2020 annual meeting.
- **EduCare Text Messaging Service**
  - This service will be expanded to include messaging on health and early literacy for ages birth through age 8, and will also be available in Spanish. FGLRC will host a webinar to launch the expanded EduCare service in August/September 2020. More details coming in July! *To experience a live demonstration of the existing Birth – 3 text messaging, text the word **EduCare** to 52046.*
- **Supporting Literacy in School-Age Programs**
  - Please consider sharing this informative 5-hour [SLSA online training](#) available through DCF. Great for entry level summer camp and afterschool providers K-5, and only \$10!
- **Lectio Institute**
  - Would you be interested in learning more about how to analyze your local literacy programs and services, assess your goals, program design, desired outcomes and resources? If so, then join FGLRC on June 18<sup>th</sup> for [our webinar](#) announcing the Lectio 2020 Virtual Institute and how to join the Broward Reads Lectio Team.
- **No Small Matter Florida Fund**
  - FGLRC has established a fund to help cover the cost of screening [No Small Matter](#). We strongly encourage local GLR campaigns to host screenings of this powerful documentary on the importance of early learning. FGLRC will work with Broward Reads to ensure all campaign partners can view this documentary and bring it to your local networks of business leaders, educators, faith-based communities, civic organizations and others. Please use [this form](#) if you'd like to host a virtual screening event.

## ❖ Children's Services Council (Cindy Arenberg Seltzer)

- Cindy Arenberg Seltzer reminded meeting participants about the 2020 Census. The most recent report showed that the remote responses to the Census are on track and asked that we continue to promote the Census and completing it online or by phone
- Summer Camps: schools will be closed for the summer and this will pose a problem for many of the summer camp programs funded by the CSC which would typically serve approximately 6,000 students (of that number 4,500 would be based at schools). The expectation though is that executive orders may be issued addressing the matter of summer programs.

- Read for the Record: reminder that persons who are interested in providing funding support, please contact Sandra Bernard-Bastien ([sbernard@cscbroward.org](mailto:sbernard@cscbroward.org) )
- Back to School Extravaganza where filled backpacks, shoes and uniforms are provided for children in Broward County. The effort is led by Sandra Bernard-Bastien (CSC) and Jodi Samson (BCPS). In 2019, 8,000 students were serviced across 4 locations. Usually, the Extravaganza takes the form of in-person resource fair but this year, due to the pandemic, ten (10) drive through events will be hosted at 10 sites and the aim is to provide for 13,000 students for 2020.

❖ **Broward County Libraries (Kimberly White)**

(links provided below)

- Libraries have been closed to the public since March 19<sup>th</sup>. Curbside delivery service started May 18<sup>th</sup> with seven (7) branches and as of June 1<sup>st</sup>, all locations offer the service.
- All Summer Programming will be done virtually. Any incentives that were purchased in preparation for summer programming will be distributed at the appropriate times using curbside delivery.
- Summer Breakspots (12 locations to be operated as grab and go). First three locations will begin operations as of June 9<sup>th</sup>: Southwest Regional, South Regional and Miramar
- Virtual kick-off party for Summer will be hosted via Facebook Live on June 4<sup>th</sup>. Every Thursday at 11:00 am there will be live event via Facebook Live for the summer
- Meg Medina was booked as the author for the Conference on Children’s Literature. Meg Medina is also the Read for Record 2020 Book author. She will appear at the conference virtually and the conference will be managed as such for now.  
<https://megmedina.com/>
- Kim White also reported that she is working on a way to possibly get Foster Grandparents (Crsha Reid – South Florida Impact on Aging) involved in the Summer Breakspots

Commissioner Furr asked if there was a resource available to help parents to choose age appropriate books for their children since everything is being done curbside. Kimberly explained that curated booklists can be made available through Beanstack to help.

BCL Service Updates Can Be Found at:

<https://www.broward.org/Library/Pages/Alerts2.aspx>

Digital Summer Magazine:

[https://issuu.com/browardcountylibrary/docs/summer\\_magazine\\_2020\\_interactive?fr=sOTM1ODE0NjUyOTU](https://issuu.com/browardcountylibrary/docs/summer_magazine_2020_interactive?fr=sOTM1ODE0NjUyOTU)

BCL You Tube Videos: <https://www.youtube.com/user/browardcountylibrary/videos>

Virtual Events: <https://www.broward.org/Library/Events/Pages/default.aspx>

❖ **Broward: Read for the Record Book Date and Announcement (Sandra Bernard-Bastien)**

The video Announcement was shared with the meeting. The video is linked [here](#).

❖ **Update on Pacesetter Application & Process (Liza Khan)**

- The application was done as stories with a word limit of 350 words. We were able to publish eight (8) stories
- Reviews are due at the beginning of July and Pacesetters will be announced at the conference on July 13<sup>th</sup>. The conference will be done virtually

**III. PNC/TMW Presentation:**

Presenters:

Mia Thompson, 3Ts Project Manager at The University of Chicago's Thirty Million Words (TMW)  
Beth Suskind, Chief Creative Officer at The University of Chicago's Thirty Million Words (TMW)  
Katie Dealy, Chief Operations Officer at The University of Chicago's Thirty Million Words (TMW)

*Any Time is 3Ts Time is a community-driven suite of online, print, and in-person resources for families and community organizations. Created by the TMW Center for Early Learning + Public Health at the University of Chicago through the generous support of PNC Grow Up Great, these resources foster knowledge and build actionable skills that parents can use to promote foundational brain development in children, birth to 3. In the presentation, the TMW Center shared more information about the opportunity for Broward Reads to engage families and work towards grade level reading goals with Any Time is 3Ts Time resources.*

*The TMW Center seeks to partner with community organizations who are committed to their youngest learners and who believe that supporting parents is vital to children's success. These community partners will help spread the word about the 3Ts program by educating and engaging parents.*

*Community partner staff members will become 3Ts Ambassadors and receive training and marketing materials. They'll also receive community impact reporting and access to the Partner Portal site with campaign resources and guidance.*

*Parents will receive a range of 3Ts resources in different contexts, including the 3Ts Digital Tool.*

*Together, the TMW Center and Broward Reads can work towards grade level reading goals by sharing practical resources and strategies empowering parents to support their children's brain development in the first three years of life. **(Full presentation provided as an attachment)***

<https://nypl.teachable.com/p/introduction-to-raising-the-bar>

Renee Jaffe shared that ELC has met with the TMW team and is partnering with them and PNC on the initiative and they're excited to move forward. Cindy Arenberg Seltzer shared that the CSC of Broward County will be "all-in" on the initiative and asked Ms. Jaffe to include the CSC team for the next meeting if possible.

Commissioner Beam Furr asked that the team be included on the agenda for the next Coalition Meeting to discuss how the campaign can be implemented in Broward County.

#### **IV. Community Updates**

- Florida League of Cities: “The City That Talks,” a fully illustrated children's book, is the flagship project of President Salver's Readers2Leaders initiative. Digital versions of the book are available below in English, Spanish and Creole.

With many people working from home and looking for ways to educate and entertain children, digital versions of “The City That Talks” children’s book can be a great resource to help our youngest residents understand city services with a fun and friendly story.

<https://www.floridaleagueofcities.com/about-pages/president's-priority>

- Museum of Discovery & Science: MODS Virtual Camp Discovery Programming  
<https://www.youtube.com/user/DiscoveryandScience>
- The NSU Alvin Sherman Library is pleased to present free virtual programs for children, teens and adults. For more info, please visit <https://www.lib.nova.edu/summer>
- Free Professional Development: <https://nypl.teachable.com/p/introduction-to-raising-the-bar>

#### **V. Meeting Schedule for FY 19-20:**

All Meetings will be held on the first Wednesday of every other month at 9:30 a.m. @ the Children’s Services Council of Broward unless otherwise announced.

August 5, October 7, December 2 @ 2 pm (TBC)

#### **VI. Adjourn Meeting**

Meeting adjourned at 11:45 a.m.

**TAB 24**

# **Funders Forum Meeting Summary**

## **April 3, 2020**

### **Members Virtually Present:**

**Angelica Rosas**, Community Foundation of Broward; **Angelika Schlager**, The Frederick A. Deluca Foundation; **Cassandra Evans**, Department of Juvenile Justice (DJJ); **Darrell Cunningham**, Broward County Community Partnership Division; **Dawn Liberta**, Florida Department of Children and Families; **Elida Segrera**, Broward Behavioral Health Coalition (BBHC); **Evan Goldman**, Jewish Federation of Broward County; **Keyonia Lawson**, Children's Services Council; **Larry Rein**, ChildNet; **Lori Canning**, Broward County Public Schools (BCPS); **Maria Hernandez**, United Way; **Maria Juarez Stouffer**, CSC; **Melanie Burgess**, The Jim Moran Foundation; **Monica King**, Broward Healthy Start Coalition (BHSC); **Pablo Calvo**, Early Learning Coalition (ELC); **Renee Jaffe**, ELC; **Renee Podolsky**, Florida Department of Health

### **Guest:**

**Andrew Leone**, CSC; **Marlando Christie**, CSC; **Megan Turetsky**, CSC

### **Welcome & Introductions:**

Maria Juarez Stouffer welcomed members and guest to the virtual meeting via GoToMeeting.

### **Approval of the February 7, 2020 Meeting Minutes:**

Maria J. asked members to review the February 7, 2020 meeting minutes. The minutes were approved with no opposing votes.

### **IMPACT of COVID-19 On Funders, Providers, Community Services, and Children and Families:**

#### **Children Services Council**

Andrew Leone, Director of Communications & Community Engagement for CSC spoke about CSC's support of the County's food distribution efforts. Andrew reported that CSC expanded funding to support the hunger initiatives through FLIPANY, South Florida Hunger Coalition, and Harvest Drive.

Andrew L. reported that there are currently 47 feeding sites. Security at feeding sites and identifying viable feeding site locations has been a challenge. They are now looking for alternative locations such as clinics with large parking lots like Memorial Hospital that will serve as a location. Distribution sites are needed in the southern area like Hallandale. Lori C. will connect with the City of Hallandale to help with finding feeding locations. Andrew L. is working with BSO for security.

Andrew L. also spoke about the feeding App that was created by the School Board called Together 4 Broward. The website lists food distribution locations, has an interactive map and can filter by provider sites. It is a tool that can be used by everyone and is updated daily.

Maria J. reported that CSC developed new emergency billing guidelines that were created utilizing input from providers both via a provider survey and telephonic group input. If any wants a copy let Maria know and she will share the guidelines. CSC also encouraged providers to explore ways to continue to serve families remotely, knowing that need for the services would only grow. Many providers moved with amazing speed to shift their services delivery models.

While they had to dramatically change their service delivery models or shut down entirely at some point during the month of March, the vast majority of CSC providers have adeptly modified their services to continue to engage and support Broward's children and families. Even the afterschool providers, once they recognized that schools were not opening in April, have developed alternative strategies and services to support the youth and families in their programs. In addition, CSC immediately implemented an electronic Invoices system to better support providers during these challenging times.

### **Broward County Human Services Division**

Darrell C. reported that the County is converting their billing to electronic billing submissions for both March and April invoices and are holding virtual trainings to answer questions. They have reached out to their vendors to complete an assessment to see if they were open for business and if they are able to provide services. Providers have been utilizing Telehealth to provide life coaching, case management, advocacy, behavioral health and counseling services and are looking at capacity and other service options that are billable. They are currently reviewing alternative service options using existing funding, completing a three-month provider billable unit rate analysis to compare the last three months versus what they will more likely serve now. They are also assessing staffing patterns and , invoice preparation.

Darrell C. also mentioned that Health Care Services has approved pharmaceutical services to dispense a 60-day allotment of medicine instead of the standard 30 days and worked with its vendor to extend eligibility to everyone for 60 days and have begun to promote the use of the online eligibility recertification portal.

Darrell C. reported that Homeless Initiative Partnership (HIP) continues to work with providers to insure the health and safety of staff, and client. They coordinate on an ongoing basis with shelters. The County has supplied cleaning supplies, water and masks to both funded and non-funded partners. The shelters are following the recommendations of the CDC and Florida Health Department to help keep shelters safe. Anyone entering the shelters are screened daily. The screening assessment is now on the Homeless Management Information System (HMIS).

Street outreach has been suspended due to safety reasons, but they are working with Law Enforcement Street Outreach teams to make sure that resources for the street community are being made available. Other innovative options that are being implemented are the installation of portable handwashing stations and portable toilets. Darrell C. said that they expect to see an increase in homelessness.

### **United Way**

Maria H. reported that United Way was proactive early on with engaging funders to support the COVID-19 Fund. The focus of the COVID fund has been ALICE families, special needs, independent living youth, youth aging out of foster care, LGBTQ and communities of color. Maria H. thanked members who donated to the COVID-19 Fund. United Way will continue to collect donations.

In addition, United Way has increased the amount of food supply sites. There are 25 feeding locations that receive packaged meals twice a week and will continue through May. For the next two weeks, they will provide meals to the homeless that participate in the Salvation Army Meal Sharing Program. Over 3,000 meals have been delivered. There is an immediate need for

volunteers to deliver meals to homebound patients. United Way is a part of the Together4Broward Feeding Initiatives and are funding FLIPANY, the School Board, and Feeding South Florida.

United Way is also working on a project with the Jewish Federation and the Community Foundation to assist non-profit agencies with completing their applications for the stimulus package. They are looking to hiring a liaison to help with collecting paper work and get set up.

Maria H. announced that the Reading Pals program has been suspended until further notice. The books will be sent to children's homes. They launched their reading online campaign that will be posted on social media.

United Way also sent a survey to their 102 funded agencies which 49 responded, to find what the issues, gaps and needs are and find out how they can do better to assist them. A report will be generated from the results and Maria H. can share with members.

Andrew L. and Maria H. plan to schedule a call so they can coordinate hunger initiatives.

### **School Board of Broward County**

Lori C. provided an update to the School Board's transition to remote instruction. As of March 31<sup>st</sup> over 160,000 children logged on to the Canvas learning portal. Through this portal students can interact with their teachers and gain access to modules, videos and much more. My Reader currently has free books. Scholastic is offering free learning resources and read-a-loud learnings that are recorded.

For early childhood resources, members can go to the Head Start/Early Intervention website as well as the Learning Never Closes/Supporting Young Learners website to encourage students to engage in academic activities to ensure that learning is continuous.

Lori C. also explained that Pre-K teachers are developing their own courses with videos and themes. They are also doing Zoom or Canvas sessions and are utilizing MS Teams to meet with their classes. Most teachers are conducting their own daily virtual lessons.

Lori C. encouraged members to contact her if they had any questions about early childhood services and the Head Start websites.

Maria J. to invite Lori C. to present BCPS resources at CSC's elementary school out-of-school-time provider meeting.

### **Florida Department of Children and Families**

Dawn L. reported that the Economic Self Sufficiency call centers have seen an increase in calls. Hours have been extended from 7:00 a.m. to 6:00 p.m. They have experienced volunteer shortages too. The Governor approved SNAP recipients to receive the maximum monthly allotment based on family size and also waived the work requirements for new clients so that families who were laid off can apply for these benefits. They are also working with the USDA to allow recipients to use their EBT to shop for groceries online and have food delivered to their homes. An email was sent to all funders forum members sharing information about recertification extensions information for SNAP, TANF, and Medicaid benefits and also about increases to SANP benefits. Dawn L. requested that the email be distributed widely to provider agencies. Dawn L. also asked members if there are any questions that pertain to child welfare or adult investigations to please contact her and she will ensure these questions are addressed.



### **Broward Healthy Start Coalition**

Monica K. reported that Medicaid eligibility benefits have been extended. Pregnant women that have temporary Medicaid benefits have been extended beyond 45 days as well as the application process has been extended. Healthy Start has moved all of their home visitation to Telehealth and are doing well. A challenge has been that Healthy Start intake staff at clinics and hospitals had to move off site impacting the referral infrastructure from the clinics and hospitals. Healthy Start screenings at OB/GYN office visits are also a concern since they have modified their hours and are finding that vulnerable clients are not going as often. Monica K. shared that Healthy Starts Connect referral line continues to be open.

### **ChildNet**

Larry R. reported that ChildNet is open and operating. ChildNet staff and providers are serving clients virtually. Many staff are working from home; however, there is a skeleton crew of staff coming in to the office to complete intakes as children are still being removed, but at a reduced rate. Staff conduct weekly virtual home visits instead of monthly in-home visits to insure children's safety. However, there are approximately 200-250 children in Broward that have substantial safety issues that continue to require in-home visits which are being conducted by staff who follow social distancing guidelines and utilize PPE. Parental visitation can now also be done by video.

Larry R. reported that they have lost some capacity for group care providers and foster home care and suspects that numbers may be reduced as people get sick.

### **Community Foundation of Broward**

Angelica R., announced that they have modified their existing grants for approximately 60 – 65 nonprofit organizations so these organizations are better able to service client's emergency needs while continuing to support the organizations operations. They are also working to strengthen nonprofits in the community by conducting their annual distributions early in mid-July instead of October. \$2.5 million will be distributed to organizations that are funded by the foundation and/ or are receiving designated annual funding. They are also developing and working on long term recovery strategy efforts.

### **Department of Juvenile Justice**

Cassandra E. reported that DJJ has continued to provide essential services. The Juvenile Assessment Center is fully operational, and Law Enforcement is taking children into custody for screening but have modified their practices by only bringing in youth who have serious violations which has made for a large reduction in numbers served. Based on youth's risk assessment score they are either sent home with electronic monitors or placed in secure detention until placement. Currently they have 34 youth in the detention center which is low.

All the probation staff are continuing to monitor youth via phone or by home drive by where they talk to the youth. The rules for having to be in direct contact with the client has been suspended. Staff continue to attend court hearing.

### **Early Learning Coalition**

Pablo C. announced that ELC is working with NOVA Library to record several 25-minute short story times three times a week, in English, Spanish and Creole. CSC offered to help send out any email blasts.

Lori C. announced that starting on April 13<sup>th</sup> Museum of Discovery and Science (MODS) is also doing read-a-louds twice a week that includes a challenge and a science experiment. Lori C. suggested that a calendar be created so that all the activities are not overlapping. This would also provide parents with a list of additional options throughout the day.

Renee J. reported that 61% of 750 child care centers have closed due to safety concerns or low attendance. The State approved the ability for Early Learning Coalitions to reimburse School Readiness (SR) and VPK child care centers based on the number of children enrolled (rather than attendance), so that SR and VPK child care providers get paid for enrollments regardless of whether they are open or closed. This does not help the private pay child care programs. Eligibility requirements for low income families are being waived and families do not need to be recertified. They are also tracking child welfare children and reporting to ChildNet when a child who was referred to the ELC through a child welfare referral is enrolled in a child care program that is now closed due to the virus.

Renee J. will know soon if the State will pay for the childcare of first responders and medical workers with the stimulus dollars and the CARES Act. There is \$3.5 million through the Child Care Development Block Grant that will go to State and then to the coalitions in each county. They are trying to provide flexibility to those child care centers that stay open as well as provide them with cleaning supplies. They are also looking into giving a bonus or incentive for providers that are taking in children.

ELC is providing on-line trainings to childcare centers and these trainings have had good attendance.

Next week ELC will be working on an on-line story time and sampling VPK online curriculum that will be good for parents. Renee J. will let Lori C. know about the demo and will pass along training and learning resources. Andrew L. offered CSC to serve as a portal.

Renee J. asked members if they know of any essential workers that need assistance finding child care to please call her or you can call ELC's main phone number located on the website. It goes directly to the child care resource line and staff are available to help find childcare centers. The website is being updated on an ongoing basis.

#### **Jewish Federation of Broward County**

Evan G. reported that the Jewish Federation Board approved \$1.5 million in funding to help agencies both locally and internationally that are responsible for supporting the Jewish communities to provide aid to the vulnerable populations with emergency services like food distribution, home care and medicine.

Evan G. also announced that they have established a loan program with the Keystone Institution to help their funded providers.

#### **Upcoming Procurements / Partnerships/ Leverage Opportunities/ Common Funding Initiatives:**

##### **Children's Services Council**

Maria J. announced that the Positive Youth Development RFP recommendations will be presented at the May 21, 2020 Council Meeting. Committee Interviews for Healthy Youth Transitions (HYT) RFP and Kinship programs will be conducted via Zoom the first week in May with funding recommendations scheduled to be presented to the Council on May 21<sup>st</sup>.

### **United Way**

Maria H. announced that they are reviewing responses to their Health RFA but have decided to delay the presentations until July.

### **Jewish Federation of Broward County**

Evan G. announced that The Jewish Federation has partnered with United Way of Broward County and Community Foundation of Broward to provide programming for seniors that demonstrate effective ways to counter social isolation and result in a greater number of hard-to-reach older adults becoming more engaged and connected.

### **Broward County Human Services Division**

Darrell C. announced that the FY21 General Services RFP will be delayed as a result of the pandemic. A survey was sent to their local providers asking if they anticipated any challenges in being able to respond to the BCHSD RFP for Fiscal Year 2021 as a result of COVID-19.

### **Legislation**

#### **Children's Services Council:**

Megan Turetsky, CSC's Government Affairs Manager provided a brief legislative update. She reported that we should start seeing more stimulus funding being released in April. Last month the State passed a \$93 million budget. The President of the Senate sent a memo stating that we should not have to worry about a reduction in that funding as of now, but Megan urged members to pay close attention as there may be a need to make-up for less revenue.

### **Additional Comments**

Maria J. mentioned that the next meeting is scheduled for June 5, 2020 at 2:00 p.m. but a May meeting may be added.

Meeting adjourned at 3:45 p.m.

### **Next Steps, Tasks & Follow-up from the April 7, 2020 Meeting**

- Lori C. will connect with the City of Hallandale to help find feeding locations.
- Andrew L. and Maria H. plan to schedule a call so they can coordinate hunger initiatives.
- Maria J. and Lori C. will coordinate Lori presenting at the MOST afterschool provider meeting.

### **Next Scheduled Meeting:**

Friday, June 5, 2020 from 2:00 – 4:00 P.M. via a virtual platform to be announced. A May meeting may be added to the schedule.

***NOTE: The Next Steps, Tasks and Follow-up below are delayed due to emerging tasks related to Funders Response to the COVID-19.***

### **Next Steps, Tasks & Follow-up**

- Maria H. to invite the Broward Suicide Prevention Coalition to present to members and discuss the Zero Suicide Self Study.
- Members report out regarding participation in the Non-Profit Executive Alliance and Coordinating Council of Broward CEO meetings. (Sandra Veszi-Einhorn extended an invitation to Funders Forum members)

- Continue discussions on “Challenges Which Impact Funders and Providers to Improve Relationships and Practices.”
- Community Foundation to share their funded agency onboarding process which includes their expectations for agencies which they may fund, including agency qualifications which lend to the agency’s success.
- Broward Managed Care Plans participation in Funders Forum with Suzette F. and Maria J.
- It takes a Village – Development of a Community Referral System with Maria J.
- Add Human Trafficking to the next meeting Agenda with Maria H.

# Funders Forum Meeting Summary

## May 15, 2020

### **Members Virtually Present:**

**Andrew Leone**, Children's Services Council (CSC); **Angelica Rosas**, Community Foundation of Broward; **Angelika Schlager**, The Frederick A. Deluca Foundation; **Antoine Hickman**, Broward County Public Schools (BCPS); **Cassandra Evans**, Department of Juvenile Justice (DJJ); **Darrell Cunningham**, Broward County Community Partnership Division; **Dawn Liberta**, Florida Department of Children and Families (DCF); **Dion Smith**, CSC; **Evan Goldman**, Jewish Federation of Broward County; **Keyonia Lawson**, CSC; **Larry Rein**, ChildNet; **Lori Canning**, Broward County Public Schools (BCPS); **Maria Hernandez**, United Way; **Maria Juarez Stouffer**, CSC; **Melanie Burgess**, The Jim Moran Foundation; **Melissa Blum**, Humana; **Monica King**, Broward Healthy Start Coalition (BHSC); **Pablo Calvo**, Early Learning Coalition (ELC); **Renee Jaffe**, ELC; **Renee Podolsky**, Florida Department of Health; **Saemon Hollingsworth**, BCPS; **Sheri Brown**, Community Foundation of Broward; **Silvia Quintana**, Broward Behavioral Health Coalition (BBHC); **Suzette Fleischmann**, DCF

### **Guest:**

**Sandra Veszi Einhorn**, Coordinating Council of Broward and Nonprofit Executive Alliance of Broward

### **Welcome & Introductions:**

Maria Juarez Stouffer welcomed members and guest to the virtual meeting via Zoom.

### **Approval of the February 7, 2020 Meeting Minutes:**

Maria J. asked members if they had reviewed the April 3, 2020 meeting minutes and whether there were any edits needed to the minutes. Monica K. motioned to approve the minutes as presented and the motion was seconded by Maria H. The minutes were approved with no opposing votes.

### **IMPACT of COVID-19 On Funders, Providers, Community Services, and Children and Families:**

#### **Children Services Council & United Way of Broward County**

***Coordination of funding for county-wide feeding initiatives. (Andrew L. & Maria H.)***

Andrew Leone, CSC's Director of Communications & Community Engagement and Maria Hernandez, United Way's Chief Program Officer, updated members about the joint support being provided in support of the County's food distribution initiatives.

Maria H. highlighted the ongoing need to continue to coordinate funding for the community-wide feeding initiative. She highlighted the importance of continuing to share information regarding which agencies are being funded, what services are provided, and where the food distribution is located so we can ensure that gaps have been identified and are being addressed.

Andrew L. reported that there is a need for additional food distribution sites in the north east region. The sites must have a parking lot preferably with a bus loop that can handle large amounts of traffic without blocking street traffic.

Sheri B. suggested an organization in the north east Broward called Parent Information Resource Center, Inc., that is establishing a food bank. They are converting half their building to accommodate food services. Andrew will follow up to find out what their capacity is to store perishable food.

Lori C. also suggested that the Principal at Park Ridge Elementary has great connections with families in that area and would be interested in helping. Lori C. offered to help make the connection.

United Way is currently funding 25 sites and CSC is also allocating funding to support the hunger initiative.

Andrew L. updated members that the Together4Broward website and App has now been moved from the CSC website to Broward County's website at [www.broward.org.together4broward](http://www.broward.org.together4broward). The website operates on real time and specifies when and where food distribution sites are throughout the county. He asked members to help promote this information.

#### **Community Foundation of Broward**

#### ***List of "who" is funding "what" organizations and the funding amounts overall and specific to COVID-19 Support (Sheri Brown)***

Sheri B. shared a spreadsheet that highlighted the agencies, programs and funding amounts by funder specific to the Broward COVID-19 support. Sheri B. requested that the spreadsheet be updated on an on-going basis. So far there is approximately \$8 million dollars allocated for COVID-19 support. Maria J. offered for CSC to take the lead in updating the document monthly. Each organization will identify a point person who will provide CSC with monthly COVID-19 funding information.

Darrell C. announced that there will be state funding coming from the federal government to support the COVID-19 response. More information will be shared as this data is released.

Sandra V.E. offered to develop a survey to collect information from providers to find out what the new normal is, what are non-profits needs and what are they seeing? How have their funding needs changed? What is their status and what does the supply and demand look like?

#### ***Funding 2-1-1- Broward and contact requirements to register and update information. (Maria J. & Dion S.)***

Maria J. and Dion S. presented a PowerPoint which identified the organizations that are funding 211 Broward. The information was collected from a survey that CSC distributed to local funders. The presentation showed the amount of funding per agency, how the funds are being utilized, the 211 service the funds support and the terms of each contract.

Sheri B. offered to partner with 211 to establish a Steering Committee / Taskforce that would partner with 211 leadership to create a vision for 211 services and identify the funding which is needed to meet that vision.

Silvia Q. suggested for 211 to improve their technology so agencies could provide updates on-line in real time instead of having to fill out an application. Providers are saying it is a difficult process to update their information. Darrell C. would like to find what the ratio of calls are, find the gaps in services and gaps in funding. These items can be addressed by the Steering Committee.

Maria J. suggested that funders add language to their procurements and/or contracts that would require agencies to register with 211 and update their information annually. Dion S. reported that when contracts sunset 211 is not aware and it causes their database to be inaccurate.

Sheri B. stated that her providers must show that they updated their information with 211 prior to receiving reimbursement. Darrell C. asked if Maria J. could share with Funders Forum the contract language and procurement language related to 211 agency profile updates. The language was shared via an email to all Funders Forum members.

Silvia Q. announced that as of July 1<sup>st</sup> FEMA funding to provide telehealth, housing and food is expected to become available. This funding will also fund triage calls through the suicidology help line with 211. BBHC will share more details as they become available.

### ***Flexibility with contract requirements (Maria J.)***

Maria J. shared that CSC has held multiple provider meetings by program area to facilitate conversations with provider agencies to learn about their experiences during this crisis. Providers shared how service delivery is being impacted and additional challenges providers are experiencing because of COVID-19. Maria J. suggested that as funders we continue to be flexible with providers and understand that during this crisis the families served may need more case management and informal support services than before the crisis. The providers' outcome measure results may also look different at the end of the contract term. Many CSC providers are providing services virtually and, thanks to the School Board, computers will continue to be available throughout the summer which can be used to access virtual services.

Silvia Q. agreed and reported that BBHC does allow flexibility in their contracts. They allow their providers to bill on a quarter hour basis. The more flexible the better it is for the providers and consumers. BBHC's providers are supporting clients by dropping off food, and calming fears related to being exposed to the virus when they leave their homes and general anxiety about not being able to feed their families and meet their financial obligations. Their outcome measures have to do with clients gaining housing and employment which is being impacted. Many clients that are now in housing don't have money to pay the rent. Silvia Q. indicated that providers are working to find ways to support families so that they don't become overwhelmed and relapse. Many families are experiencing challenges with the unemployment system too.

Maria H. reported that United Way surveyed all their agencies and most of the provider requests were asking for flexibility. United Way will be working with providers to identify areas they can be flexible and continue to support the providers. United Way is also going to open a request for funding to help support providers with operational costs as organizations have not been able to engage in fundraising events to help them with these expenses.

### **Early Learning Coalition**

Renee J. announced that the CARES Act stimulus funding was approved and will fund childcare costs for first responders and medical staff.

The eligibility criteria for subsidized childcare has changed so that consumers are not required to have a job to be eligible for childcare. If they demonstrate that they are engaging in job searches they are eligible.

ELC is providing stipends to childcare providers that participate in their trainings. ELC will also be providing funding for PPE and cleaning supplies.

Renee J. thanked CSC for supporting childcare centers by funding on-site health care technicians at interested child care centers.

The economic impact that COVID-19 is having on child care providers is huge. Renee J. agreed that funding coordination is important as it is projected that 50% of child care centers will go out of business.

There is a concern of an achievement gap as parents may not feel comfortable sending children to a childcare center, coupled with school closures and few afterschool programs being opened. ELC has rolled out the virtual preschool "DOC Preschool Portal" which includes more activities for summer and virtual live sessions. The site will continue to grow depending on where the future is going.

ELC is starting a new work group called "The New Normal" that will follow the CDC guidelines and ensure there are no more than 9 children to a class room.

Maria J. reported that CSC sent out a survey to providers to obtain information about their summer plans. The majority of CSC funded out of school time programs operate on school board sites. According to the survey results, most of the out of school time providers will not be providing services at site locations due to the challenges with locating available sites. However, they will continue to provide virtual services. Sheri B. suggested considering Broward College or private colleges as sites since they are experiencing less enrollment during the summer.

### **Broward Healthy Start Coalition**

***"Connect" referral line to connect pregnant women & new mothers to services. (Monica K.)***

Monica K. reported that the Healthy Start phone-based "Connect" program continue to be available. This program links pregnant women and women with children up age 3 to community programs which are designed to meet their individualized needs. She sent members a copy of the referral form and a flyer for members to distribute (attached).

### **Jewish Federation of Broward County**

Evan G. shared that the Jewish Federation Board approved \$1,525,000 million in COVID-19 emergency funding to help agencies both locally and internationally that are responsible for supporting the vulnerable population in Jewish communities.

### **Broward County Human Services Division**

Darrell C. shared a flyer (attached) about the Family Success Administration Division's SHIP Program that helps with rental assistance. The flyer specifies what eligibility criteria is needed to qualify and list the municipalities that are eligible to receive SHIP funding.



The meeting adjourned at 3:45 p.m.

### **Next Steps, Tasks & Follow-up from the May 15<sup>th</sup>, 2020 Meeting**

- Maria J. asked members to appoint an agency staff member that will share monthly COVID-19 funding updates with Cynthia Reynoso: [creynoso@cscbroward.org](mailto:creynoso@cscbroward.org) from CSC. Cynthia will update the spreadsheet that Sheri developed which will be presented at the Funders Forum meetings.
- Sheri B. will partner with Sheila Smith, 211 Broward's President & CEO, to develop a Steering Committee.
- Darrell C. asked if we can share the procurement and contract language used to require providers to update their information with 211. In a follow-up email Maria J. shared the procurement and contract language with members.
- Sandra V.E. offered to develop a survey to collect information from providers to find out what the new normal is, what are non-profits seeing, how are their funding needs changed, what is their status and what does the supply and demand look like?
- Sandra V.E. will provide feedback from providers and end users on what their experiences are with 2-1-1.

### **Next Scheduled Meeting:**

Friday, June 5, 2020 from 2:00 – 4:00 P.M. via Zoom.

***NOTE: The Follow-up below is delayed due to emerging tasks related to Funders Response to the COVID-19.***

### **Follow-up**

- Maria H. to invite the Broward Suicide Prevention Coalition to present to members and discuss the Zero Suicide Self Study.
- Members report out regarding participation in the Non-Profit Executive Alliance and Coordinating Council of Broward CEO meetings. (Sandra Veszi-Einhorn extended an invitation to Funders Forum members)
- Continue discussions on “Challenges Which Impact Funders and Providers to Improve Relationships and Practices.”
- Community Foundation to share their funded agency onboarding process which includes their expectations for agencies which they may fund, including agency qualifications which lend to the agency's success.
- Broward Managed Care Plans participation in Funders Forum with Suzette F. and Maria J.
- It takes a Village – Development of a Community Referral System with Maria J.
- Add Human Trafficking to the next meeting Agenda with Maria H.

**TAB 25**

# **CSC In The NEWS**



## **The Children's Services Council of Broward County Reminds You That May Is Mental Health Awareness Month**

May 19, 2020 at 10:00 am

This is an extremely stressful time for everyone and, despite constant updates from the government and the media, there is still much we don't know. Almost everything about our daily lives has been severely disrupted, so it is very understandable to feel overwhelmed and anxious.

Millions of people around the globe are facing similar challenges and it is OK to admit that you are not feeling OK. Help is available; however, when it comes to mental health, many people are hesitant to ask for help.

A variety of symptoms may indicate it is time to address your mental health, including irritability or persistent anger, sadness, feeling anxious, sleeping too much or too little, frequently feeling overwhelmed, engaging in impulsive behaviors, changes in performance at school/work/home, and experiencing trauma.

The Children's Services Council of Broward County wants you to know that many people, even outside of these trying times, experience mental health symptoms at some point in their life and symptoms can occur at any age and in people from all cultural backgrounds.

It is important to ask questions, seek help, and most importantly, help those who may be experiencing issues regarding their mental health understand that they are not alone.

### **About the Children's Services Council of Broward County**

The Children's Services Council of Broward County is an independent taxing authority which was established by a public referendum on September 5, 2000, and was reauthorized on November 4, 2014, which, through Public Act, Chapter 2000-461 of the laws of Florida, authorized the Council to levy up to 0.5 mills of property taxes. The role of the Council is to provide the leadership, advocacy and resources necessary to enhance children's lives and empower them to become responsible, productive adults through collaborative planning and funding of a continuum of quality care. To learn more about programs and services the Children's Services Council funds, please call (954) 377-1000 or visit [cscbroward.org](http://cscbroward.org). Follow us on Facebook, Twitter and Instagram.

*Sponsored by the Children's Services Council of Broward County.*

Source: <https://miami.cbslocal.com/2020/05/19/may-mental-health-awareness-month/>

## May is Swim Safety Month



### CSC Broward's Water Watcher

Bad things happen when no one watches the water. [The Children's Services Council of Broward County Florida](#) wants you to know that a dedicated “[Water Watcher](#)” can help save children from death or injury from drowning. The majority of children who drown in home pools were not expected to be in or even near the pool. With everyone currently at home, the opportunities for accidental drowning have increased. Families can get more information about water safety at: [cscbroward.org/safe-swim](https://www.cscbroward.org/safe-swim).

Source: [https://www.munchkinfunathome.com/?mc\\_cid=c02c52b95d&mc\\_eid=e57c8a273b](https://www.munchkinfunathome.com/?mc_cid=c02c52b95d&mc_eid=e57c8a273b)

# South Florida 100: Preparing for the storms ahead, both protests and hurricanes

SOUTH FLORIDA SUN SENTINEL | JUN 05, 2020 | 5:29 PM



## **Cindy Arenberg Seltzer, president, Children's Services Council of Broward County**

**Last week:** As a white leader of a diverse organization devoted to improving the lives of Broward's children, it is my responsibility to recognize and address the persistent burden of racism and police brutality on black and brown people in this community including my staff and the children and families we serve. I definitely do not have all the answers but I am committed to joining with others looking for long and short term solutions to fight racism and create a community where all children can be safe and thrive. Who is with me? What is your commitment?

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Source: <https://www.sun-sentinel.com/opinion/south-florida-100/fl-op-sf100-spacex-george-floyd-hurricanes-20200605-smyllega55bfxbryjotdqxndia-story.html>

# These agencies helped many after Parkland shootings. Now they'll get a cut of \$9.8 million

[BY CARLI TEPROFF](#)

June 10, 2020 07:42 PM , Updated June 10, 2020 08:45 PM

In the days, weeks and months following the mass shooting at Marjory Stoneman Douglas High School, the School Board of Broward County, [Children's Services Council of Broward County](#) and the United Way of Broward County stepped in to help those impacted by the tragedy.

Those three agencies, which worked in collaboration with the cities of Parkland and Coral Springs, will now receive a share of \$9.8 million from the U.S. Department of Justice's Antiterrorism and Emergency Assistance Program grant.

The money, distributed by the department's Office for Victims of Crime, will be used to reimburse the agencies and to fund ongoing services to students, families, staff and other members of the community.

On Feb 14, 2018, [confessed shooter Nikolas Cruz](#), who was then 19, entered the Parkland high school and killed 17 students and staff members. Seventeen others were injured in the shooting. Cruz, who is facing the death penalty, is [awaiting his trial](#).

"It has been more than two years since that tragic day, but the survivors and families of the victims will carry their emotional scars for many years to come," said Broward Democratic Rep. Ted Deutch in a news release.

The funds will be disbursed by the Florida Department of Legal Affairs' Division of Victim Services and Criminal Justice Program.

"I was so moved by the way our community rushed to help one another in the wake of the attack and has continued to provide mental health and wellness services to those still coping with the trauma," Deutch said in the statement. "This grant is acknowledgment

that the survivors of this mass shooting, who have experienced unimaginable trauma, will need and deserve continued federal support to manage their pain and heal.”

Source:

<https://www.miamiherald.com/news/local/community/broward/article243439111.html#storylink=cpy>



# CSC Correspondence



**CHILDREN'S SERVICES COUNCIL  
MEMBERS:**

*Cathy Donnelly, Chair  
Governor Appointee*

*Tom Powers, Vice Chair  
Governor Appointee*

*Hon. Kenneth L. Gillespie, Secretary  
Judicial Member*

*Beam Furr, Immediate Past Chair  
Broward County Commission*

*Robin Bartleman  
Board Member  
Broward County Public Schools*

*Dr. David H. Kenton  
Governor Appointee*

*Dawn Liberta  
Community Development Administrator,  
Circuit 17  
Department of Children & Families*

*Robert W. Runcie  
Superintendent  
Broward County Public Schools*

*Maria M. Schneider  
Governor Appointee*

*Dr. Paula Thaqi  
Director  
Broward County Health Department*

*Jeffrey S. Wood  
Governor Appointee*

**STAFF**

*Cindy J. Arenberg Seltzer  
President/CEO*

**LEGAL COUNSEL**

*John Milledge*

*Garry Johnson*

May 28, 2020

Governor Desantis:

I write to you in support of the special appropriation project for the City of Deerfield Beach's Redevelopment Project for their Preschool. We have partnered with the Preschool for many years and value the benefits it provides for the children and families in our community.

For over 33 years, the preschool has provided educational programming for children 2- 5 years old and daily intergenerational programming with seniors. The facility constructed in 1981 is located on the intergenerational campus of the Center for Active Aging (CAA), the building is deficient in various categories, including being functionally inadequate and failing structural systems. The Preschool is a fully licensed, accredited, award-winning providing developmentally appropriate programs.

Studies have shown the benefit of early learning for children prior to beginning kindergarten. The educational and developmentally appropriate curriculum utilized at the preschool promotes an increase in vocabulary, literacy, social skills, and well-being for the children in a learning and nurturing environment. And the intergenerational approach at this school has provided enormous benefits for the children and seniors alike.

Therefore, I encourage you to approve Specific Appropriation 91A for City of Deerfield Beach Preschool Redevelopment (HB 4353) (Senate Form 2263). The budget passed by the State Legislature includes \$250,000 for this appropriation.

In recognizing the hard decisions that you will need to make in regards to the budget due to COVID-19, I want to encourage you to maintain vital funding for human services and education. These are the programs that have been supporting our residents throughout the crisis and they will be even more necessary as we work to get our state and get Florida's families back to work.

If you have any questions or would like any additional information, please do not hesitate to contact me. Thank you for your consideration and continued support of Florida's children.

All the best,

*Cindy Arenberg Seltzer*

Cindy Arenberg Seltzer  
President and CEO  
Children's Services Council of Broward County

## MONTHLY COUNCIL MEETING ATTENDANCE

*October 2019 – September 2020 (FY 19/20)*

Council Member	Oct'19	Nov'19	Dec'19	Jan'20	Feb'20	Mar'20	Apr'20	May'20	Jun'20	Jul'20	TRIM	
											Aug'20 I	Sep'20 II
Robin Bartleman	A	P	N/A	P	P	(via phone)	A	P				
Emilio Benitez*	P	A	N/A	P	N/A	N/A	N/A	N/A				
Cathy Donnelly	P	P	N/A	P	P	P	P	P				
Beam Furr	P	P	N/A	P	P	P	P	P				
Kenneth L. Gillespie	P	P	N/A	P	P	(via phone)	P	P				
David H. Kenton**	N/A	N/A	N/A	N/A	P	P	P	P				
Dawn Liberta	P	P	N/A	A	P	P	P	P				
Tom Powers	P	P	N/A	P	P	P	P	P				
Robert W. Runcie	A	P	N/A	P	P	A	P	P				
Maria M. Schneider	P	P	N/A	A	P	A	A	P				
Paula Thaqi	(via phone)	P	N/A	(via phone)	(via phone)	A	A	P				
Ana Valladares*	P	P	N/A	A	N/A	N/A	N/A	N/A				
Jeffrey S. Wood**	N/A	N/A	N/A	N/A	P	P	P	P				

\* Term ended February 2020

\*\* Appointed February 2020

Note: The April Meeting took place via GoToWebinar  
The May Meeting took place via Zoom Webinar