

# CHILDREN'S SERVICES COUNCIL OF BROWARD COUNTY

6600 W. Commercial Blvd.  
Lauderhill, FL 33319

## Minutes

January 16, 2020

9:30 A.M.

**Members in Attendance:** School Board Member Robin Bartleman; Governor Appointee Emilio Benitez; Governor Appointee Cathy Donnelly; Broward County Commissioner Beam Furr; Judge Kenneth L. Gillespie; Governor Appointee Tom Powers; School Superintendent Robert W. Runcie; Health Department Director Paula Thaqi, M.D. (*via phone*)

**Counsel Present:** Garry Johnson, Esq.

**Council Members Absent:** DCF Community Development Administrator Dawn Liberta; Governor Appointee Maria Schneider; Governor Appointee Ana Valladares

**Staff in Attendance:** Cindy Arenberg Seltzer, President/CEO; Monti Larsen; Sandra Bernard-Bastien; Sue Gallagher; Maria Juarez Stouffer; Marlando Christie; Andrew Leone; Adamma DuCille; Akil Edwards; Amy Jacques; Camila Romero Gil; Cynthia Reynoso; Deborah Forshaw; Dion Smith; Erin Byrne; Fern Phillip; Jennifer Wennberg; John Jeyasingh; Kathleen Campbell; Keisha Grey; Keyonia Lawson; Kimberlee Reid; Kyle Jones; Maddy Jones; Marissa Greif-Hackett; Melissa Soza; Michelle Hagues; Nancy Cohn; Parry Silcox; Silke Angulo; Tabitha Bush; Travis Johnson; Trisha Dowell

**Guests in Attendance:** Attached

## Agenda:

### I. Call to Order:

Ms. Donnelly called the meeting to order at 9:30 A.M.

### II. Roll Call:

The roll was called and a quorum was established.

### III. Chair's Comments:

#### a) Moment to Arrive:

Council Members took a moment to allow the body and mind to settle and focus before they considered the meeting agenda items.

#### b) State of the CSC:

Ms. Donnelly congratulated staff for moving in the direction of an electronic procurement system, noting that the electronic rating was efficient and user-friendly.

#### c) November 21, 2019, Council Minutes:

**ACTION:** Commissioner Furr made a motion to approve the Council meeting minutes from November 21, 2019, as presented. The motion was seconded by Mr. Powers and passed with no opposing votes.

**IV. Election of Officers:**

Ms. Donnelly turned the floor over to legal Counsel Garry Johnson, who requested nominations for the election of officers.

**ACTION:** Commissioner Furr nominated Ms. Donnelly to serve as Chair. There were no objections and no other nominations. Ms. Donnelly was unanimously elected as Chair.

**ACTION:** Mr. Benitez nominated Mr. Powers to serve as Vice Chair. There were no objections and no other nominations. Mr. Powers was unanimously elected as Vice Chair.

**ACTION:** Ms. Bartleman nominated Judge Gillespie to serve as Secretary. There were no objections and no other nominations. Judge Gillespie was unanimously elected as Secretary.

Ms. Arenberg Seltzer explained that the Executive Committee is comprised of the three officers and the Past Immediate Chair. Therefore, the 2020 Executive Committee members are Ms. Donnelly, Mr. Powers, Judge Gillespie, and Commissioner Furr.

Members agreed that the remaining Committees would retain their current Members until gubernatorial appointments are made. Ms. Donnelly appointed Ms. Liberta to the Program Planning Committee.

Mr. Runcie arrived.

**V. President's Report:**

a) Good of the Order:

Ms. Arenberg Seltzer displayed the County's proclamation issued in honor of the community being awarded the Robert Wood Johnson Culture of Health Prize.

Ms. Arenberg Seltzer was recently honored at Community Based Connection's 10-year Anniversary celebration.

Ms. Arenberg Seltzer shared her experience attending a Congressional Roundtable on hate and anti-Semitism organized by Congressman Deutch and Representative Wasserman Schultz.

Ms. Arenberg Seltzer highlighted the First Annual Human Trafficking Summit, hosted by the CSC, the City of Tamarac, and the S.T.A.R.S. Subcommittee of the Broward Human Trafficking Coalition. She applauded the efforts of Dr. Keisha Grey, CSC's Strategy Manager, and Ms. Tabitha Bush, CSC's Program Manager, for their efforts in supporting this issue in our community.

Ms. Arenberg Seltzer highlighted the recent community conversations centered around gun violence/trauma that were held in the Northeast, Central, and South sections of the County. She and CSC staff met with community leaders, who gave insight into the

violence and trauma invading in their neighborhoods. Those leaders suggested additional conversations with youth and families who have been directly impacted by violence. Those discussions will be held in February and will be led by an expert facilitator, if approved by the Council at this meeting.

Ms. Arenberg Seltzer shared positive feedback on a Future First episode highlighting the Child Permanency Project and Early Childhood Courts.

Members viewed a Neighbors4Neighbors' video showcasing the Back-to-School Extravaganza.

Ms. Arenberg Seltzer noted that the community application for an Integrated Data System (IDS) grant from the U.S. Department of Health and Human Services/Administration for Children and Families was not accepted, but that the feedback received would be very helpful with the next application.

The Broward AWARE! Campaign will kick off on January 25th at the Hallandale YMCA. This year's theme will focus on the importance of information and resources related to behavioral and mental health.

Ms. Arenberg Seltzer congratulated Ms. Bartleman, who will be honored by the Weston Chapter of the American Association of University Women.

Ms. Arenberg Seltzer foreshadowed the topic for the Council Members' Roundtable – the FY 18/19 Performance Report and the FY 18/19 Annual Report.

The FY 19/20 Funded Program Directory was made available to Members.

b) Recognize Service of Anita Fraley, Choose Peace Stop Violence:

Ms. Arenberg Seltzer recognized the commitment and service of Anita Fraley upon her retirement. While at the United Way, Ms. Fraley worked with Broward County Public Schools and CSC to spearhead Choose Peace Stop Violence, a community collaborative focusing on anti-bullying and youth violence prevention. She has been tireless in her efforts to engage children in this important initiative. Ms. Arenberg Seltzer presented her with tokens of appreciation. Ms. Fraley shared her personal motivation for taking on the initiative and emphasized its importance.

c) Summer Youth Employment Program (SYEP) Presentation:

Mr. Mason Jackson, CEO/President of Career Source Broward, and Latema King, Program Manager for Career Source, presented on the Summer Youth Employment Program (SYEP), which has been primarily funded by the CSC for the past 15 years, with additional funding provided by the City of Fort Lauderdale, Broward County, Bank of America, and the City of Pembroke Pines. For Summer 2020, he noted that there are funding and jobs for 750 youth between the ages of 16 and 18. He thanked Ms. Arenberg Seltzer and Ms. Deborah Forshaw, CSC's Assistant Director of Program Services, for their continued support.

d) Mental Health Services in CSC-Funded Programs:

Responding to questions Ms. Donnelly recently raised about mental health components in CSC-funded programs, Ms. Arenberg Seltzer briefly highlighted the mental wellness

and mental health treatment components of CSC-funded programs. She promised to bring a comprehensive list of mental health treatment to the next meeting.

**VI. Programs Officer (CPO) Report:**

Ms. Juarez highlighted items under the CPO Report.

a) JAFCO Contract Adjustment:

**ACTION:** Judge Gillespie made a motion to approve increasing the JAFCO, Inc., contract allocation to include the Outreach Coordinator and ongoing therapeutic wellness services, as presented. The motion was seconded by Commissioner Furr and passed with no opposing votes.

b) Healthy Youth Transitions (HYT) RFP Rating Committee(s) Source Experts:

**ACTION:** Ms. Bartleman made a motion to approve the source experts for the HYT 2020 RFP Rating Committee(s), as presented. The motion was seconded by Mr. Benitez and passed with no opposing votes.

c) Positive Youth Development (PYD) RFP/CAPS Update:

Ms. Arenberg Seltzer highlighted the newly-implemented electronic procurement system, noting that feedback from the first RFP using the new system had been positive. Ms. Donnelly agreed that it is very efficient and user-friendly, and added that she would like to see the monthly Council packets similarly automated.

**VII. Chief Innovation Officer (CIO) Report:**

DOH Revenue and Related Expenditures for Racial Equity Workshops:

**ACTION:** Commissioner Furr made a motion to approve acceptance of Department of Health Revenue and related expenditures for racial equity workshops for DOH employees, as presented. The motion was seconded by Ms. Bartleman and passed with no opposing votes.

**VIII. Chief Communications Officer (CCO) Report:**

Ms. Bernard-Bastien highlighted the items under the CCO Report.

a) Facilitator for Community Conversations:

**ACTION:** Ms. Bartleman made a motion to approve funding for Dr. Cirecie Olatunji-West to facilitate community conversations, as presented. The motion was seconded by Judge Gillespie and passed with no opposing votes.

b) 2020 Look B4 U Lock Campaign:

**ACTION:** Ms. Bartleman made a motion to approve M Network to create the 2020 Look B4 U Lock Campaign, as presented. The motion was seconded by Commissioner Furr and passed with no opposing votes.

c) Broward: Read for the Record 2019 Final Report:

Members were referred to the final numbers in the meeting information packet.

**IX. Chief Operating Officer (COO) Report:**

Ms. Larsen highlighted the items under the COO Report.

a) Financial Statements:

**ACTION:** Ms. Bartleman made a motion to approve the budget amendments and interim financial statements for Quarter ending December 31, 2019, as presented. The motion was seconded by Mr. Powers and passed with no opposing votes.

b) Invoices, P.O.s & Contracts:

**ACTION:** Commissioner Furr made a motion to approve the CSC monthly/annual purchases, as presented, minus the United Way sponsorship item. The motion was seconded by Mr. Powers and passed with no opposing votes.

**ACTION:** Mr. Powers made a motion to approve the United Way sponsorship item, as presented. The motion was seconded by Judge Gillespie and passed with no opposing votes and one abstention from Mr. Runcie, who submitted the attached voting conflict form.

c) HIPAA Risk Assessment:

Ms. Larsen announced that the CSC met all requirements and passed its recent Health Insurance Portability and Accountability Act (HIPAA) audit. Further information was included in the meeting packet.

**X. Broward Reads Coalition Report:**

Commissioner Furr highlighted a recent meeting he attended where it was shown that early childhood education quality initiatives cost more to implement than the small increases in reimbursement rate they can receive for being "gold seal." Thus, there is a disincentive to become a "Quality Center."

**XI. Special Needs Advisory Coalition Report:**

Ms. Bartleman raised the issue of a wait list for evaluations through ChildFind. She asked Superintendent Runcie and Ms. Arenberg Seltzer to address this issue.

**XII. Agency Capacity Building Committee Report:**

Members were referred to information in their meeting packet.

**XIII. Public Comment:**

There were no additional comments.

**XIV. Council Members' Roundtable:**

Mr. Andrew Leone, CSC's Director of Communications & Community Engagement, outlined CSC's statutory requirements for reporting each year to the Broward County Commission, which is usually accomplished with the Annual Report. He explained that this year, in addition to meeting those requirements, the Annual Report was linked closer to the Annual Performance Report, serving as an executive summary using similar icons and outcome visualization techniques. Members received copies of the newly published FY 18/19 Annual Report.

Dr. Laura Ganci, CSC's Director of Research & Evaluation, highlighted the FY 18/19 Annual Performance Report, which included data stories and drew from monitoring results, performance measurement results, and utilization reports. She then highlighted the maternal health data story.

Dr. Marissa Greif-Hackett, CSC's Research & Evaluation Manager, highlighted the child welfare, SYEP, and delinquency diversion data stories.

Ms. Seantee Campbell, CSC's Research & Evaluation Manager, highlighted the prosperity, water safety, vulnerable population child care, school health, children health insurance, and simplified point of entry data stories.

Mr. Travis Johnson, CSC's Assistant Director for Research & Evaluation, highlighted the MOST, Youth FORCE, LEAP High, and STEP data stories.

**XV. Adjournment:**

The meeting adjourned at 12:05 P.M.



Kenneth L. Gillespie, Secretary

## MEETING ATTENDEES

\*denotes speaker

<b>Name</b>	<b>Organization</b>
Jiwon Tilghman	Jack & Jill Children's Center
Shawn Preston	Arc Broward
Grace Ramos	M Network
Mark A. Reyes	Urban League of Broward County
Lisa Clements	YMCA of South Florida
Felipe Pinzon	Hispanic Unity of Florida
Javon Lloyd	Career Source Broward
Latema King*	Career Source Broward
Mason Jackson*	Career Source Broward
Cynthia Tapia-Rodriguez	Broward County Public Schools
Nancy Tillman	Samuel M. & Helene Soref JCC
Alice-Lydia Bird	YMCA of South Florida
Anita de Jong-Fraley	United Way of Broward
Mark Reyes	Urban League of Broward County
Alison Rodriguez	YMCA of South Florida
Johanna Desir	NSU
A. Therese Sullivan	Pembroke Pines Police Department
Victoria Brown	Gang Alternative, Inc.

# FORM 8B MEMORANDUM OF VOTING CONFLICT FOR COUNTY, MUNICIPAL, AND OTHER LOCAL PUBLIC OFFICERS

LAST NAME—FIRST NAME—MIDDLE NAME <b>Runcie, Robert W.</b>	NAME OF BOARD, COUNCIL, COMMISSION, AUTHORITY, OR COMMITTEE <b>Children's Services Council of Broward County</b>
MAILING ADDRESS <b>600 SE 3rd Ave</b>	THE BOARD, COUNCIL, COMMISSION, AUTHORITY OR COMMITTEE ON WHICH I SERVE IS A UNIT OF: <input type="checkbox"/> CITY <input type="checkbox"/> COUNTY <input checked="checked" type="checkbox"/> OTHER LOCAL AGENCY
CITY <b>Fort Lauderdale</b> COUNTY <b>Broward</b>	NAME OF POLITICAL SUBDIVISION:
DATE ON WHICH VOTE OCCURRED <b>January 16, 2020</b>	MY POSITION IS: <input type="checkbox"/> ELECTIVE <input checked="checked" type="checkbox"/> APPOINTIVE

### WHO MUST FILE FORM 8B

This form is for use by any person serving at the county, city, or other local level of government on an appointed or elected board, council, commission, authority, or committee. It applies equally to members of advisory and non-advisory bodies who are presented with a voting conflict of interest under Section 112.3143, Florida Statutes.

Your responsibilities under the law when faced with voting on a measure in which you have a conflict of interest will vary greatly depending on whether you hold an elective or appointive position. For this reason, please pay close attention to the instructions on this form before completing the reverse side and filing the form.

## INSTRUCTIONS FOR COMPLIANCE WITH SECTION 112.3143, FLORIDA STATUTES

A person holding elective or appointive county, municipal, or other local public office **MUST ABSTAIN** from voting on a measure which inures to his or her special private gain or loss. Each elected or appointed local officer also is prohibited from knowingly voting on a measure which inures to the special gain or loss of a principal (other than a government agency) by whom he or she is retained (including the parent organization or subsidiary of a corporate principal by which he or she is retained); to the special private gain or loss of a relative; or to the special private gain or loss of a business associate. Commissioners of community redevelopment agencies under Sec. 163.356 or 163.357, F.S., and officers of independent special tax districts elected on a one-acre, one-vote basis are not prohibited from voting in that capacity.

For purposes of this law, a "relative" includes only the officer's father, mother, son, daughter, husband, wife, brother, sister, father-in-law, mother-in-law, son-in-law, and daughter-in-law. A "business associate" means any person or entity engaged in or carrying on a business enterprise with the officer as a partner, joint venturer, coowner of property, or corporate shareholder (where the shares of the corporation are not listed on any national or regional stock exchange).

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### ELECTED OFFICERS:

In addition to abstaining from voting in the situations described above, you must disclose the conflict:

PRIOR TO THE VOTE BEING TAKEN by publicly stating to the assembly the nature of your interest in the measure on which you are abstaining from voting; and

WITHIN 15 DAYS AFTER THE VOTE OCCURS by completing and filing this form with the person responsible for recording the minutes of the meeting, who should incorporate the form in the minutes.

\*   \*   \*   \*   \*   \*   \*   \*   \*   \*   \*   \*   \*   \*   \*

### APPOINTED OFFICERS:

Although you must abstain from voting in the situations described above, you otherwise may participate in these matters. However, you must disclose the nature of the conflict before making any attempt to influence the decision, whether orally or in writing and whether made by you or at your direction.

IF YOU INTEND TO MAKE ANY ATTEMPT TO INFLUENCE THE DECISION PRIOR TO THE MEETING AT WHICH THE VOTE WILL BE TAKEN:

- You must complete and file this form (before making any attempt to influence the decision) with the person responsible for recording the minutes of the meeting, who will incorporate the form in the minutes. (Continued on other side)



**APPOINTED OFFICERS (continued)**

- A copy of the form must be provided immediately to the other members of the agency.
- The form must be read publicly at the next meeting after the form is filed.

IF YOU MAKE NO ATTEMPT TO INFLUENCE THE DECISION EXCEPT BY DISCUSSION AT THE MEETING:

- You must disclose orally the nature of your conflict in the measure before participating.
- You must complete the form and file it within 15 days after the vote occurs with the person responsible for recording the minutes of the meeting, who must incorporate the form in the minutes. A copy of the form must be provided immediately to the other members of the agency, and the form must be read publicly at the next meeting after the form is filed.

**DISCLOSURE OF LOCAL OFFICER'S INTEREST**

I, Robert Runcie, hereby disclose that on January 16, 20 20:

(a) A measure came or will come before my agency which (check one)

- inured to my special private gain or loss;
- inured to the special gain or loss of my business associate, \_\_\_\_\_;
- inured to the special gain or loss of my relative, \_\_\_\_\_;
- inured to the special gain or loss of \_\_\_\_\_, by whom I am retained; or
- inured to the special gain or loss of \_\_\_\_\_, which is the parent organization or subsidiary of a principal which has retained me.

(b) The measure before my agency and the nature of my conflicting interest in the measure is as follows:

I abstained from voting on the United Way Behavioral Health Conference sponsorship contained within the monthly purchases, as I serve on the Board of the United Way.

January 16, 2020  
Date Filed

  
Signature

NOTICE: UNDER PROVISIONS OF FLORIDA STATUTES §112.317, A FAILURE TO MAKE ANY REQUIRED DISCLOSURE CONSTITUTES GROUNDS FOR AND MAY BE PUNISHED BY ONE OR MORE OF THE FOLLOWING: IMPEACHMENT, REMOVAL OR SUSPENSION FROM OFFICE OR EMPLOYMENT, DEMOTION, REDUCTION IN SALARY, REPRIMAND, OR A CIVIL PENALTY NOT TO EXCEED \$10,000.