



**CHILDREN'S  
SERVICES COUNCIL MEMBERS:**

*Cathy Donnelly, Chair  
Governor Appointee*

*Tom Powers, Vice Chair  
Governor Appointee*

*Hon. Kenneth L. Gillespie, Secretary  
Judicial Member*

*Beam Furr, Immediate Past Chair  
Broward County Commission*

*Robin Bartleman  
Board Member  
Broward County Public Schools*

*Emilio Benitez  
Governor Appointee*

*Dawn Liberta  
Community Development Administrator,  
Circuit 17  
Department of Children & Families*

*Robert W. Runcie  
Superintendent  
Broward County Public Schools*

*Maria M. Schneider  
Governor Appointee*

*Dr. Paula Thaqi  
Director  
Broward County Health Department*

*Ana M. Valladares  
Governor Appointee*

**STAFF**

*Cindy J. Arenberg Seltzer  
President/CEO*

**LEGAL COUNSEL**

*John Milledge*

*Garry Johnson*

**DATE:** January 10, 2020  
**TO:** Council Members  
**FROM:** Cindy Arenberg Seltzer, President/CEO  
**SUBJECT:** Information for January 16<sup>th</sup> Council Meeting

Enclosed is the information packet for the January 16<sup>th</sup> Council meeting, as well as the Annual Report for FY 18/19 and the Annual Performance Report for FY 18/19. This year, the reports were designed to go together. The Annual Report serves as an Executive Summary of the larger Performance Report. Staff will present highlights of the reports during the Council Members' Roundtable.

The meeting will start at 9:30am, at the CSC Office, and is considered the "Annual Meeting" in accordance with the By-Laws. As part of our annual meeting, the Chair will deliver a State of the CSC and the election of officers will occur. The current officers have completed their first year in their current positions and are eligible for a second term.

If you have any questions or need further explanation on any items in this packet, please feel free to email ([cseltzer@cscbroward.org](mailto:cseltzer@cscbroward.org)) or call me (954-377-1674 or 954-649-8420) if you have any questions.

**Monthly Meeting of the Children’s Services Council of Broward County**

6600 W. Commercial Blvd.

Lauderhill, FL 33319

January 16, 2020

9:30 a.m.

**MEETING AGENDA**

*ONLY THE AGENDA WILL BE AVAILABLE FOR GUESTS AT THE MEETING; YOU MAY VISIT [WWW.CSCBROWARD.ORG](http://WWW.CSCBROWARD.ORG) FOR THE COMPLETE MEETING INFORMATION PACKET*

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|--|----------------|---------------------------------------|
| <b>I. Call to Order</b>  |                | Cathy Donnelly, Chair                 |
| <b>II. Roll Call</b>   |                | Amy Jacques, Special Assistant        |
| <b>III. Chair’s Comments</b>   |                | Cathy Donnelly, Chair                 |
| a. Moment to Arrive  |                |                                       |
| b. State of the CSC  |                |                                       |
| c. Approve November 21, 2019, Council Minutes  | <b>(Tab A)</b> |                                       |
| <b>IV. Election of Officers</b>  |                | Cathy Donnelly/Garry Johnson, Esq.    |
| a. Nominations from the Floor  |                |                                       |
| i. Chair   |                |                                       |
| ii. Vice Chair   |                |                                       |
| iii. Secretary   |                |                                       |
| b. Committee Assignments   | <b>(Tab B)</b> |                                       |
| <b>V. President’s Report</b>   |                | Cindy Arenberg Seltzer, President/CEO |
| a. Good of the Order   |                |                                       |
| b. Recognize Service of Anita Fraley, Choose<br>Peace Stop Violence  |                |                                       |
| c. Summer Youth Employment Program (SYEP)<br>Presentation  |                | Mason Jackson, CareerSource Broward   |
| <b>VI. Chief Programs Officer (CPO) Report</b>   |                | Maria Juarez, CPO                     |
| a. Approve JAFCO Contract Adjustment   | <b>(Tab C)</b> |                                       |
| b. Approve Source Experts for Healthy Youth<br>Transitions (HYT) RFP Rating Committee(s)                       | <b>(Tab D)</b> |                                       |
| c. FYI – PYD RFP/CAPS Update   |                |                                       |
| <b>VII. Chief Innovation Officer (CIO) Report</b>  |                | Sue Gallagher, CIO                    |
| Approve Acceptance of DOH Revenue and<br>Related Expenditures for Racial Equity<br>Workshops for DOH Employees | <b>(Tab E)</b> |                                       |
| <b>VIII. Chief Communications Officer (CCO) Report</b>   |                | Sandra Bernard-Bastien, CCO           |
| a. Approve Funding for Facilitator for Community<br>Focus Groups   | <b>(Tab F)</b> |                                       |
| b. Approve Funding for 2020 Look B4 U Lock<br>Campaign   | <b>(Tab G)</b> |                                       |
| c. FYI – Broward: Read for the Record 2019<br>Final Report   | <b>(Tab H)</b> |                                       |
| <b>IX. Chief Operating Officer (COO) Report</b>  |                | Monti Larsen, COO                     |
| a. Approve Financial Statements for First Quarter<br>and Budget Amendments for FY 19/20                        | <b>(Tab I)</b> |                                       |
| b. Approve Invoices, P.O.s & Contracts   | <b>(Tab J)</b> |                                       |
| c. FYI – HIPPA Risk Assessment   | <b>(Tab K)</b> |                                       |

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|--|-------------------------------|--|
| <b>X. Broward Reads Coalition Report</b>   | <b>(Tab L)</b>                | Beam Furr, Coalition Co-Chair  |
| <b>XI. Special Needs Advisory Coalition Report</b>   | <b>(Tab M)</b>                | Robin Bartleman, Coalition Chair   |
| <b>XII. Agency Capacity Building Committee Report</b>  | <b>(Tab N)</b>                | Ana Valladares, Committee Chair  |
| <b>XIII. Public Comment</b>  |                               | Cathy Donnelly, Chair  |
| <b>XIV. Council Members' Roundtable</b><br>Annual Report for FY 18/19 &<br>Annual Programmatic and Administrative<br>Performance Report for FY 18-19 | <b>(Tab O<br/>&amp; Book)</b> | Laura Ganci<br>CSC Director, Research & Evaluation<br><br>Andrew Leone<br>CSC Director, Communications &<br>Community Engagement |
| <b>XV. For Your Information</b><br>a. Funders Forum Minutes<br>b. CSB Minutes<br>c. CSC In The News<br>d. Correspondence<br>e. Attendance Report     | <b>(Tab P)</b>                |  |

*If you require any auxiliary aids for communication or other special accommodations, please contact Marissa Aquino at (954) 377-1667 or [maquino@cscbroward.org](mailto:maquino@cscbroward.org) at least one week in advance so that proper arrangements can be made.*





# DRAFT

## CHILDREN'S SERVICES COUNCIL OF BROWARD COUNTY 6600 W. Commercial Blvd. Lauderhill, FL 33319

**Minutes**  
**November 21, 2019**  
**9:30 A.M.**

**Members in Attendance:** School Board Member Robin Bartleman; Governor Appointee Cathy Donnelly; Broward County Commissioner Beam Furr; Judge Kenneth L. Gillespie; DCF Community Development Administrator Dawn Liberta; Governor Appointee Tom Powers; School Superintendent Robert W. Runcie; Governor Appointee Maria Schneider; Health Department Director Paula Thaqi, M.D.; Governor Appointee Ana Valladares

**Counsel Present:** Garry Johnson, Esq.

**Council Members Absent:** Governor Appointee Emilio Benitez

**Staff in Attendance:** Cindy Arenberg Seltzer, President/CEO; Monti Larsen; Sandra Bernard-Bastien; Sue Gallagher; Maria Juarez Stouffer; Marlando Christie; Andrew Leone; Adamma DuCille; Aisha Castleberry; Akil Edwards; Amy Jacques; Andria Dewson; Angie Buchter; Arnold "JB" Jean-Baptiste; Camila Romero Gil; Carl Dasse; Dion Smith; Erin Byrne; Fern Phillip; Jill Denis-Lay; Jocelin Eubanks; John Jeyasingh; Kathleen Campbell; Keisha Grey; Kimberlee Reid; Laura Ganci; Maddy Jones; Marissa Aquino; Marissa Greif-Hackett; Megan Turetsky; Michelle Hagues; Michelle Hamilton; Nancy Cohn; Parry Silcox; Piper Weber; Pooja Kothari; Silke Angulo; Tabitha Bush; Trisha Dowell

**Guests in Attendance:** Attached

### **Agenda:**

#### **I. Call to Order:**

Ms. Donnelly called the meeting to order at 9:30 A.M.

#### **II. Roll Call:**

The roll was called and a quorum was established.

#### **III. Chair's Comments:**

##### **a) Moment to Arrive:**

Council Members took a moment to allow the body and mind to settle and focus before they considered the meeting agenda items.

##### **b) October 17, 2019, Council Minutes:**

**ACTION:** Ms. Schneider made a motion to approve the Council meeting minutes from October 17, 2019, as presented. The motion was seconded by Commissioner Furr and passed with no opposing votes.

c) Florida Children's Council (FCC) Legislative Affairs Meeting Report:

Ms. Donnelly highlighted the recent FCC meeting in Tallahassee she attended with Ms. Arenberg Seltzer and Ms. Megan Turetsky, CSC's Government Affairs Manager. She noted the depth of Ms. Arenberg Seltzer's knowledge and the extent of her relationships in Tallahassee and Broward County.

Ms. Donnelly also highlighted her wonderful and positive experience at the recent Read for the Record event in Broward, where she joined Superintendent Runcie to read to the students at Broward Estates Elementary.

d) Reminder of Cancellation of December Meeting:

Ms. Donnelly reminder Members that there will not be a December Council meeting.

e) Recognize Youth from Growing the Voices of Our Future Project:

Ms. Donnelly outlined the youth photojournalism project, which was in collaboration with the Westside Gazette and engaged youth in the 2019 Broward AWARE! Protection Our Children campaign's theme of Growing the Voices of Our Future. The six pioneers of this project, ranging in age from 9-18, wrote articles and took photos at a number of events related to the campaign and other community activities that were then published in the Westside Gazette. Ms. Donnelly presented plaques to the youth who participated in the project: Layla Davidson (accepted by a representative), Brielle Henry, Cosey Proctor III (accepted by a representative), Samara Rawls, Oniya Rolle, and Leja Williams.

Mr. Bobby R. Henry, Sr., Publisher, Westside Gazette, thanked the Council for its work in the community and its partnership in the Growing the Voices of Our Future Project.

**IV. Executive Committee Report:**

a) Salary Administration Program Revisions and Updated Salary Structure and Related Adjustments:

**ACTION:** Ms. Bartleman made a motion to approve the Revised Salary Administration Policy (SAP), approve increasing the budget to implement the recommended salary adjustments in accordance with the SAP, and approve rolling the performance pay into base salary beginning in FY 20/21, all as presented and recommended by the Executive Committee. The motion was seconded by Dr. Thaqi and passed with no opposing votes.

b) Budget Carry Forward for FY 19/20:

**ACTION:** Mr. Powers made a motion to approve the Budget Carry Forward for FY Ended September 30, 2019, in the General Fund, as presented and recommended by the Executive Committee. The motion was seconded by Ms. Valladares and passed with no opposing votes.

- c) President/CEO Performance Pay for FY 18/19, and Salary Adjustment and Contract Term Revisions for FY 19/20:

Mr. Powers emphasized that his forthcoming “no” votes were not a reflection of Ms. Arenberg Seltzer’s work performance, but rather a reflection of his conservative philosophy to reign in the budget.

**ACTION: Ms. Liberta made a motion to approve the President/CEO Performance Pay for work performed in FY 18/19, approve the increase for Base Salary for FY 19/20, approve the increase for Business Expense for FY 19/20, and approve the new Contract term through October 31, 2024, all as presented and recommended by the Executive Committee. The motion was seconded by Ms. Valladares and passed with one opposing vote from Mr. Powers.**

**V. President’s Report:**

- a) Good of the Order:

Ms. Arenberg Seltzer announced that the Broward community was one of five communities, out of 200, that was selected for the Robert Wood Johnson Foundation’s Culture of Health Prize Award. She offered immense accolades to Dr. Thaqi for spearheading Broward’s application. Members viewed one of the RWJF-produced videos reflecting Broward’s community efforts.

Ms. Arenberg Seltzer announced that CSC has once again received the Certificate Achievement for Excellence in Financial Reporting for its Comprehensive Annual Financial Report (CAFR) from the Government Finance Officers Association of the United States and Canada. She noted that the Certificate of Achievement is the highest form of recognition in the area of governmental accounting and financial reporting, and gave kudos to Chief Operating Officer Monti Larsen, Director of Finance Kathleen Campbell, and the Fiscal Team.

The success of the recent Lights On Afterschool event was highlighted. The event was attended by approximately 1,000 youth, staff, and volunteers from 25 CSC-funded MOST elementary and Youth FORCE middle school programs.

Ms. Arenberg Seltzer shared that she served as moderator at an Eagle Haven’s workshop on preparing for the upcoming trial. It was well attended and very useful. She noted that the workshops will be ongoing.

Ms. Arenberg Seltzer noted that, at the request of Superintendent Runcie, Dr. Gallagher, CSC’s Chief Innovation Officer, presented on Broward’s racial equity work at the Aspen Institute’s Superintendents Network Retreat for large urban school districts.

Ms. Arenberg Seltzer highlighted future events, such as National Adoption Day on November 23rd, and a Community Resource Fair & Turkey Giveaway in partnership with the Revelation Christian Church also on November 23rd.

Members were referred to a thank you note in their meeting information packet from the McArthur High School robotics team.

# DRAFT

Mr. Marlando Christie, CSC's Director of Management Information Services, shared that CSC donated its 12 channel mixing board, which was previously used when CSC's Budget Retreats were off site, to Boyd Anderson High School's music program. He thanked Ms. Adamma DuCille, CSC's Assistant Director of Training and Capacity Building, for identifying a high school music program for the donation.

b) Community Resilience Conversations:

Ms. Arenberg Seltzer highlighted the efforts to address trauma in the community, such as the City of Lauderhill's recent resiliency symposium and CSC's three community conversations with leaders in Broward County, which will be followed by community conversations with youth and crime victims.

c) December Office Schedule:

It was noted that the CSC Office will be closed between Christmas Day and New Year's Day, with staff utilizing their leave time during that period. This will allow staff to recharge and for the building to be thoroughly cleaned.

d) Recognize Service of Anita Fraley, Choose Peace Stop Violence:

Ms. Arenberg Seltzer explained that Ms. Fraley's retirement date had been extended, so hopefully the Council will be able to recognize her service to our community at the January meeting.

## VI. Chief Programs Officer:

a) Source Experts for Positive Youth Development (PYD) Request for Proposals (RFP) Rating Committees:

Ms. Donnelly, Ms. Schneider, and Ms. Liberta expressed interest in serving on the Rating Committees.

b) Children's Bereavement Center Leverage Request:

c) Restorative Justice Training Scholarships and River Phoenix Center for Peacebuilding to Facilitate Training:

d) Reallocation of MOST SPARK Funding:

**ACTION:** Commissioner Furr made a motion to approve the source experts for the PYD RFP Rating Committees as presented with the addition of Ms. Donnelly, Ms. Schneider, and Ms. Liberta; approve the Children's Bereavement Center's leverage request as presented; approve \$12,567 for the River Phoenix Center for Peacebuilding to conduct Restorative Justice Training as presented; approve \$10,000 for Restorative Justice Association Conference Scholarships for CSC New DAY diversion providers as presented; and approve reallocation of the MOST SPARK funding from the YMCA of South Florida to Unallocated as presented. The motion was seconded by Mr. Powers and passed with no opposing votes.

**VII. Chief Innovation Officer (CIO) Report:**

- a) Instructional Design Consultant for Writing and Service Delivery Guide:
- b) CSC Participation in National Study and Related Expenses:

**ACTION: Commissioner Furr made a motion to approve Dr. Sunny Munn as the selected instructional design consultant for the Writing and Service Delivery Guide, as well as approve funding Collective Impact Forum to participate in national study, both as presented. The motion was seconded by Ms. Schneider and passed with no opposing votes.**

- c) Youth Leadership Advocacy:

Dr. Gallagher briefly highlighted CSC's efforts to build opportunities for youth voice and advocacy.

**VIII. Chief Communications Officer (CCO) Report:**

- a) Read for the Record:

Ms. Bernard-Bastien reported on a highly successful Read for the Record, noting that there was an increase in volunteer, child care center and school participation this year and that a full report would be given at the January meeting. She thanked this year's partners and sponsors: Broward County Public Schools, especially Dr. Lori Canning; HandsOn Broward who provided the volunteers; the Early Learning Coalition (ELC) of Broward County; Broward County, especially the library system; the Castle Group; Reading Pays More; and the Jim Moran Foundation.

- b) Community Outreach Update:

Ms. Bernard-Bastien referred Members to the information in their meeting packet and thanked CSC staff and ambassadors for their outreach efforts. Ms. Donnelly pointed out she has noticed CSC's increased social media presence and the quality of that presence.

**IX. Chief Operating Officer (COO) Report:**

Ms. Larsen briefly highlighted the items under the COO Report.

- a) Social Media and Web-Site Accessibility Policies:
- b) Financial Statements:
- c) Invoices, P.O.s & Contracts:

**ACTION: Commissioner Furr made a motion to approve the Social Media and Web-Site Accessibility Policies, approve the preliminary financial statements for FYE September 30, 2019, and approve the CSC monthly/annual purchases, all as presented. The motion was seconded by Mr. Powers and passed with no opposing votes.**

**X. Public Comment:**

There were no additional comments.

**XI. Council Members' Roundtable:**

The roundtable featured a presentation by the Children's Strategic Plan's S.T.A.R.S. Committee on human trafficking and our youth. Committee members Theresa Kennedy (DCF), Sarah Gillespie-Cummings (BSO), Judge Stacy Ross (Broward County Juvenile Court), and Keisha Grey (CSC/Children's Strategic Plan), highlighted their work, identified gaps in service, and outlined next steps.

Ms. Gillespie-Cummings spoke to the sexual exploitation of children and discussed traffickers.

Ms. Kennedy shared statistics on human trafficking victims, noting that there were 590 reports of youth human trafficking victims in Broward County from 2016-2018, with 227 of those being verified victims and 86% of the victims being between the ages of 12-16.

Dr. Grey discussed community partners and successful community efforts, such as PSAs displayed through social media sites, airports, bus stations, shopping malls, gas stations, etc.

Judge Ross outlined what works in the areas of awareness and education/training, such as Girls' Court to educate youth coming into system, peer advocates and life coaches, and safe foster homes for community youth victims. She emphasized that community outreach and education is paramount in addressing this issue.

**XII. Adjournment:**

The meeting adjourned at 11:17 A.M.

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Kenneth L. Gillespie, Secretary

## MEETING ATTENDEES

\*denotes speaker

Name	Organization
Leja Williams	Westside Gazette
Carolyn Williams	Westside Gazette
Stacy Ross*	Broward Juvenile Court Judge
Jiwon Tilghman	Jack & Jill Children's Center
Shawn Preston	Arc Broward
Cesar Garcia	City of West Park
Walter Honaman	Legal Aid Service of Broward County
Jennifer Scoff	Broward County – Nancy J. Cotterman Center
Jessica Neham	Broward County – Nancy J. Cotterman Center
Kathy Wint	HandsOn Broward
Victoria Sexton	Coast to Coast Legal Aid
Sarah Cummings*	Broward Sheriff's Office/Juvenile Assessment Center
Jumorrow Johnson	State Attorney's Office
Orlane Cameron	Pace Center for Girls Broward
Janelle B. Floyd	Pace Center for Girls Broward
Stacey Blume	Office of the Attorney General
Thom Mozloom	M Network
Daniel Sheridan	Children's Bereavement Center
Grace Ramos	M Network
Tanyka Womack	Westside Gazette
Oniya Rolle	Westside Gazette
Rene Rawls	Westside Gazette
Annie Ruth Rawls	Westside Gazette
Mark A. Reyes	Urban League of Broward County
Bobby R. Henry, Sr.*	Westside Gazette
KayTrina Allen	YMCA of South Florida
Theresa Kennedy*	Department of Children & Families
Susan L. Feldman	YMCA of South Florida
Dr. Mindy Cassel	Children's Bereavement Center
Chira Cassel	Children's Bereavement Center
Dorit Matthews	Children's Bereavement Center
Rodney Rawls	Westside Gazette
Demetria Rawls	Westside Gazette
Samara Rawls	Westside Gazette
Nathan Rawls	Westside Gazette
Keon Rawls	Westside Gazette
Sandra Vazquez	Nancy J. Cotterman Center
Brielle Henry	Westside Gazette
Arriale Henry	Westside Gazette
Demetria Rawls	Westside Gazette

**TAB B**



# CHILDREN'S SERVICES COUNCIL COMMITTEE MEMBERSHIPS 2019

## INTERNAL COMMITTEES:

### Executive Committee

Cathy Donnelly, Chair  
Tom Powers, Vice Chair  
Kenneth Gillespie, Secretary  
Beam Furr, Immediate Past Chair

### Finance Committee

Dr. Paula Thaqi, Committee Chair  
Ana Valladares  
Maria Schneider  
Tom Powers

### Program Planning Committee

Cathy Donnelly, Committee Chair  
Ana Valladares  
Maria Schneider

### Office Space Committee

Beam Furr, Committee Chair  
Cathy Donnelly  
Tom Powers  
Ana Valladares

### By-Laws Committee

Will be appointed as needed.

## COMMUNITY COMMITTEES:

### Special Needs Advisory Committee (SNAC)

Robin Bartleman (Committee Chair)

### Agency Capacity Building Committee

Ana Valladares (Committee Chair)  
Supt. Robert Runcie

### Broward Reads – Grade Level Reading Campaign Committee

Commissioner Beam Furr (Committee Co-Chair)  
Renee Jaffe (Committee Co-Chair)  
Daniel Gohl (Committee Co-Chair)  
Cindy Arenberg Seltzer (Committee Co-Chair)

**TAB C**

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<b>Service Goal:</b>	2.1 Reduce the incidence of child abuse, neglect and trauma.
<b>Objective:</b>	2.1.3 Address the negative impacts of trauma and provide resources to allow those impacted to increase protective factors and build resiliency.
<b>Issue:</b>	Additional funding for Outreach Coordinator and Therapeutic Wellness services.
<b>Action:</b>	Approve increasing the JAFCO Inc. contract allocation to include the Outreach Coordinator and ongoing Therapeutic Wellness Services.
<b>Budget Impact:</b>	\$137,338 of \$1,490,000 Available in Goal 2.1.3 for FY 19/20.

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**Background:** In response to the Marjory Stoneman Douglas (MSD) tragedy on February 14, 2018, CSC provided community leadership by bringing disparate groups together (i.e., School Board of Broward County (SBBC), Broward Behavioral Health Coalition, Broward County Human Services Department, private foundations, community members, other funders, and service providers) to determine what services exist and to maximize and utilize existing resources. Because of CSC's leadership role in the aftermath of the tragedy, staff were approached by the Federal Office for Victims of Crime under the U.S. Department of Justice (DOJ) regarding the Antiterrorism and Emergency Assistance Program for Crime Victim Compensation and Assistance Non-competitive Grant (AEAP), and invited to be one of three sub grantees, along with the SBBC and the United Way.

At the October, 2018 meeting, the Council approved CSC's role as a sub-grantee to receive Federal funding. At the January, 2019 Council meeting, the Council approved Jewish Adoption and Foster Care Options, Inc. (JAFCO) to be its service provider to operate Eagles' Haven (EH). CSC's responsibility as a sub-grantee is to ensure the ongoing availability of community-based trauma specific therapeutic services, therapeutic wellness services, as well as clinical navigator services to youth and families referred to EH.

EH staff has been diligently working with the community by providing navigation and support services to individuals and families, creating and hosting a variety of therapeutic wellness activities for the community to participate in, and holding space for various speakers to present to the community.

**Current Status:** While EH has been well-received, and community participation has been consistently growing, it has become clear that an Outreach Coordinator could help draw in those who need services but are hesitant to walk in. They can also make sure we are continuing to remain responsive to changing community needs. Additional funds are also needed to continue the robust provision of therapeutic wellness activities at EH (e.g., Kickboxing, Yoga, Tai Chi, Mind Body Wellness, and Spoken Word). These expenses are expected to be reimbursed retroactively by the AEAP grant. It is anticipated that the AEAP grant funding will be received soon.

**Recommended Action:** Approve increasing the JAFCO Inc. contract allocation to include the Outreach Coordinator and Ongoing Therapeutic Wellness Services.

**TAB D**

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<b>Service Goal:</b>	4.1 Improve life outcomes for dependent, delinquent, crossover and LGBTQ youth transitioning to adulthood, with a special focus on youth in foster care and/or other non-traditional living arrangements.
<b>Objective:</b>	4.1.1 Provide life skills training and independent living supports for dependent, delinquent, crossover and LGBTQ youth in collaboration with local partners to improve life outcomes and to successfully transition to adulthood.
<b>Issue:</b>	Healthy Youth Transitions 2020 Rating Committees Source Experts
<b>Action:</b>	Approve Source Experts for Healthy Youth Transitions 2020 RFP Rating Committee(s).
<b>Budget Impact:</b>	None.

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**Background:** Since 2004, the Council has been a strong community partner in providing support services for Transitional Independent Living (TIL) youth through the RFP formerly known as Future Prep (Preparing Youth for an Independent Future) and renamed as Healthy Youth Transitions (HYT) in 2016. HYT serves adjudicated dependent youth in protective supervision and out of home foster care youth in non-adjudicated relative or non-relative caregiver living arrangements, middle or high school aged youth with delinquency involvement, middle or high school aged youth with delinquency and dependency involvement, and middle or high school aged youth who identify as LGBTQ. Innovative year-round independent living programming using the Transition to Independence Process (TIP) Model<sup>®</sup> provides a myriad of services that help youth launch into successful adulthood. Since 2007, the Council has been fortunate to have a partnership with The Jim Moran Foundation that has significantly increased available funding of these programs and current funding has reached \$3.3 million for HYT programs.

**Current Status:** It is anticipated that a total of 2 rating committees will be needed for the HYT RFP. Applicant interviews are scheduled for April 2020. In accordance with Council policy, Council members may serve as raters, appoint designee raters to serve on their behalf, and approve community source experts to serve on evaluation committees. Community source experts will not be assigned to rate for any RFP area for which they may apply. Committee members will review, rate, and recommend awards which will be presented at the May 21, 2020 Council meeting. As always, the Council has full and final authority on all programs recommended for funding. In addition to any Council members who wish to serve on the Rating Committees, the following source experts (see attached), or their designees, are recommended to evaluate proposals and bring recommendations to the Council.

**Recommended Action:** Approve Source Experts for Healthy Youth Transitions 2020 RFP Rating Committee(s).

**Healthy Youth Transitions 2020 RFP  
PROSPECTIVE RATERS  
(or designee)**

NAME	TITLE	ORGANIZATION
<b>Geori Berman</b>	Florida Youth Sunshine State Director	Florida Children First
<b>Jarvis Brunson</b>	Director of Patient Services	Peaceful Ridge Recovery, LLC
<b>Nikki Chiwara</b>	Social Work Supervisor	Jewish Adoption & Foster Care Options
<b>Stephan Cook</b>	Independent Aftercare Supervisor	ChildNet, Inc.
<b>Ernst Etienne</b>	Police Officer	Ft. Lauderdale Police Department
<b>Oylime Fernandez</b>	Director of Emergency Management and Disaster Response	United Way of Broward
<b>Tamica Gaynor</b>	Human Services Administrator	Broward County
<b>Cecil Hall</b>	Recovery Support Navigator	Broward Behavioral Health Coalition
<b>Cravel Holmes</b>	Contract Manager	The Children's Trust
<b>Walter Honaman</b>	Supervising Attorney	Legal Aid of Broward County
<b>Theresa Kennedy</b>	Regional Human Trafficking Coordinator	Depart of Children and Families
<b>Jacqueline Lashbrook</b>	Youth Services Supervisor	Broward Sheriff's Office
<b>Tamika McBride</b>	Sr. Contracts/Grants Administrator	Children Services Administration Division
<b>Kasandra Phillips</b>	Circuit Director	Guardian Ad Litem
<b>Maria Schneider</b>	Assistant State Attorney	State Attorney's Office
<b>Judit Settel Sohr</b>	Program Supervisor	Act Florida
<b>Halle Solomon</b>	Assistant Director	Eagles' Haven
<b>Tannisha Stewart</b>	Clinical Supervisor	Banyan Health Systems
<b>Robin Ullman</b>	Site Director	Jewish Adoption & Foster Care Options
<b>Kaydion Watson</b>	Director of Youth Services	ChildNet, Inc.
<b>Elizabeth Wynter</b>	Executive Director	Selfless Love Foundation
<b>Christina Atwell</b>	Juvenile Probation Officer Supervisor	Probation and Community Intervention
<b>Deborah Meidinger Hosey</b>	Human Service Administrator	Broward County Children Services Administration
<b>Melanie Burgess</b>	Executive Director	Jim Moran Foundation
<b>Tiffany Lawrence</b>	Project Director	Broward Behavioral Health Coalition
<b>Marva A. Furlongue - Laver</b>	School Social Worker	Broward County Public Schools

NAME	TITLE	ORGANIZATION
<b>Shonta Howard</b>	School Social Worker	Broward County Public Schools
<b>Lauren Isaac</b>	School Social Worker	Broward County Public Schools

**TAB E**



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<b>System Goal:</b>	SYS 1.2 Research and Evaluate Systems of Care.
<b>Objective:</b>	SYS 1.2.1 Provide leadership and resources for community strategic planning to promote a coordinated system of care.
<b>Issue:</b>	Additional Budget Authority for Racial Equity Training
<b>Action:</b>	Approve Acceptance of Department of Health Revenue and Related Expenditures for Racial Equity Workshops for DOH employees.
<b>Budget Impact:</b>	\$ 72,100 Revenue & Related Expenditures for FY 19/20.

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**Background:** From August 2016 through September 2019, CSC, the Broward County Human Services Department (BCHSD) and the Florida Department of Health in Broward with some funding from the City of Fort Lauderdale Police Department have completed 53 trainings for over 2093 partners and youth with either the People's Institute for Survival and Beyond or the Racial Equity Institute (REI) who began offering the workshops in October 2017. Over 128 organizations have been represented at the trainings, including 278 high school youth who participated in the youth-focused workshop sessions over the last 3 summers.

In May of 2018, the Florida Department of Health (DOH) in Broward requested 3 REI workshop sessions be conducted for their staff and based on the positive feedback, 8 additional sessions were conducted. The 8 workshops sessions trained an additional 320 DOH staff.

**Current Status:** The Florida Department of Health in Broward has secured additional funding for 7 racial equity workshops to train an additional 280 DOH staff in 2020. CSC will be the pass through for the funding to the Racial Equity Institute doing business as Dr. Works LLC. Ongoing efforts to operationalize racial equity are being co-led by the newly formed Broward Partners for Racial Equity (BPRE). BPRE committee was established in 2019 to align and synergize organizational and community racial equity initiatives and strategies. Active partners include Broward County Human Services Department, Children's Services Council of Broward, Florida Department of Health in Broward, Broward County Public Schools, Broward Sheriff's Office Child Protective Investigation Section, and Broward Healthy Start. Additional partners are being sought.

**Recommended Action:** Approve Acceptance of Department of Health Revenue and Related Expenditures for Racial Equity Workshops for DOH employees.

**TAB F**

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<b>Service Goal:</b>	2.1 Reduce the incidence of child abuse, neglect and trauma.
<b>Objective:</b>	2.1.3 Address the negative impacts of trauma and provide resources to allow those impacted to increase protective factors and build resiliency.
<b>Issue:</b>	Conduct facilitated focus groups with communities most impacted by violence
<b>Action:</b>	Approve Funding for Dr. Cirecie Olatunji-West to facilitate community conversations
<b>Budget Impact:</b>	Not to exceed \$15,050 of \$1.5M Available in SYS Goal 2.1 FY 19/20

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**Background:** In response to the Marjory Stoneman Douglas (MSD) tragedy on February 14, 2018, CSC has provided leadership by working in the community to “connect the dots” – bringing disparate groups together (i.e. School Board of Broward County, Broward Behavioral Health Coalition, Broward County Human Services Department, private foundations, community members, other funders, and service providers) to determine what services exist and to maximize and utilize existing resources which led to the creation of Eagles’ Haven.

This work in conjunction with the trauma identification and amelioration services that CSC had already begun made it clear this work needed to be replicated in other parts of the country but with sensitivity to the voices and strengths of those communities in keeping with the principles of undoing racism.

**Current Status:** In the first quarter of this FY, CSC staff convened community conversations with leaders in Pompano, West Park and Central Broward to gain their insight, input and support for deeper conversations with adults and youth who have been victims of violence, to inform an RFP focused on trauma services in those areas.

Staff is proposing six groups take place on February 3<sup>rd</sup>, 4<sup>th</sup> and 5<sup>th</sup> led by Dr. Cirecie Olatunji-West, who was recommended by the school board, and is currently working with on a project to measure the impact of violence on academic achievements. Dr. Olatunji-West will provide the following services, which include travel and accommodation for a total of \$9,050:

- 15 min prep with process observers at the top of each day’s event
- Creation of the questions to be asked at each session
- Conduct six sessions – three for youth and three for adults
- Debrief sessions for each group
- Summary of key points will be provided

Staff included an additional \$6,000 for miscellaneous costs for these sessions to be used as needed. This work will inform our partners and CSC as we craft community solutions.

**Recommended Action:** Approve Funding for Dr. Cirecie Olatunji-West to facilitate community conversations





**TAB H**

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<b>Service Goal:</b>	5.1 Improve the educational success for young children.
<b>Objective:</b>	5.1.3 Provide leadership and support for the Community-wide Grade Level Reading Campaign including literacy and early education support (PreK through 3rd grade) and other resources for children, parents, teachers.
<b>Issue:</b>	Broward: Read for the Record 2019 Final Report
<b>Action:</b>	None - FYI
<b>Budget Impact:</b>	None

---

**Background:** 2019 was the sixth year that the Council provided a challenge grant to fund books for Broward: Read for the Record. The event was held on November 7<sup>th</sup>, 2019 with the CSC as the lead sponsor. All four and five-year-olds in Broward County received a copy of the book "Thank You, Omu!" to take home, with a note in each, encouraging parents to read to their children.

**Current Status:** On November 7<sup>th</sup>, volunteer readers fanned out across the County to read "Thank You, Omu!". The beautifully illustrated book about how a generous woman is rewarded by her community. Everyone in the neighborhood dreams of a taste of Omu's delicious stew! One by one, they follow their noses toward the scrumptious scent. And one by one, Omu offers a portion of her meal. The book, chosen for this year's event by a national committee that included Dr. Lori Canning and the CSC's Chief Communications Officer, brings to life a heartwarming story of sharing and community in a beautifully illustrated book as luscious as Omu's stew, with an extra serving of love.

This year, the author paid a visit to Broward beforehand and conducted a reading for students at Oriole Elementary School in Lauderdale Lakes. While there, she participated in a meet and greet with school officials and sponsors. She also taped some short promotional spots which were used on social media to promote the event.

On 7<sup>th</sup> November – 1,392 volunteers read to students at 199 Public Schools; 335 Community Child Care Providers and Private Schools; 1 Wildlife Sanctuary; 2 hospitals and their supporting clinics, and 25 public libraries. This massive effort earned our community the School District of the Year Award by Jumpstart.

**Recommended Action:** None - FYI

**TAB I**





## For Council Meeting

January 16, 2020

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<b>Issue:</b>	Budget Amendments and Interim Financial Statements for the First Quarter Ending December 31, 2019
<b>Action:</b>	Approve Budget Amendments and Interim Financial Statements for Quarter Ending December 31, 2019
<b>Budget Impact:</b>	None

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**Background:** The First Quarter Budget Amendments and Interim Financial Statements through December 31, 2019 are attached for your review and approval. While the statements are through the quarter's end, they only include expenditures for program services provided through November 2019 since programmatic billing runs a month behind. However, the administrative costs are presented through the end of December.

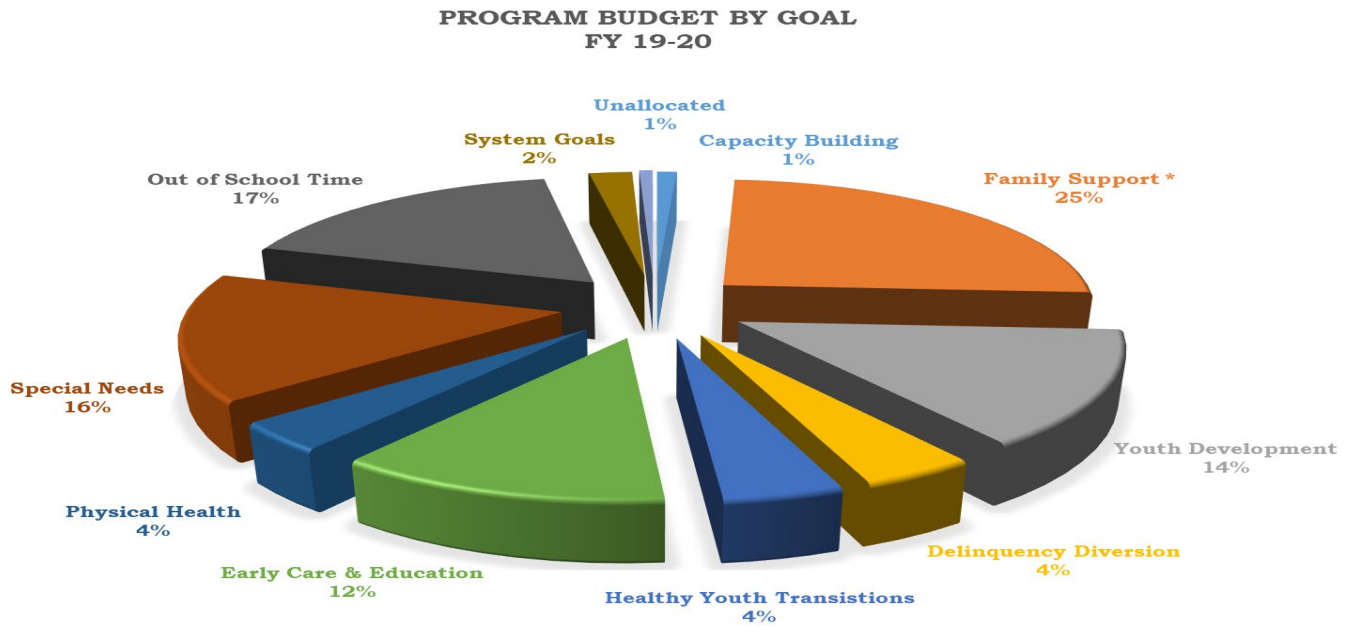
**Current Status:** We have added a new feature to these interim financial statements - *Financials at A Glance* (see next page). These graphs highlight the budget allocation for each program goal area by percentage, the year to date (YTD) budget to actual program services expenditures, the YTD revenues and YTD expenditures. The major financial highlights of the period include:

- As of December 31, 2019, CSC has collected \$79.9M in tax revenue receipts, which is approximately 85% of the of the \$93.4M annual tax revenue budget and at a rate that is on par with the percentage collected this time last fiscal year. The majority of revenues are received in the month of December as many property owners take advantage of the 4% discount for paying their taxes promptly. Tax revenues for the current fiscal year is 98.7 % of the total annual budget excluding fund balance and carry-forward.
- In Chart 2- *Program Services Expenditures YTD through 11.30.2019*, the large variance in the Family Support goal is due mainly to multiple invoices pending, and several providers getting off to a slow start due to the Family Supports (2019) RFP, for which services began in October 2019. Expenditures are higher than expected budget, in the Youth Development and Special Needs goals, however we expect that this will stabilize over the next few months.
- The Program Goals report, (starting on page 6) shows that utilization for most CSC-funded programs started off the new fiscal year on track. For those few programs that have large variances between Percent of Budget and Ideal, comments are noted outlining the individual circumstances for that program. The ideal utilization percentages for certain school based programs such as; MOST, Youth Force, Youth Development and STEP, reflect utilization by unit type and the time of the year. Additionally, many school-based programs have most of their activities occurring within the summer months and that too is noted. Overall, most on-going program utilization is within range of the "ideal" target rate as of the end of the first two months of services.
- The first quarter's financial statements include CRA payments as these fees are due by December 31, 2019. The CRA fees for fiscal year 2019-20, is \$2,904,369 and reflects a 1% increase over the amount paid in the prior year.

**Recommended Action:** Approve Budget Amendments and Financial Statements for Period Ending December 31, 2019.

## Children's Services Council of Broward County Financials At A Glance December 31, 2019

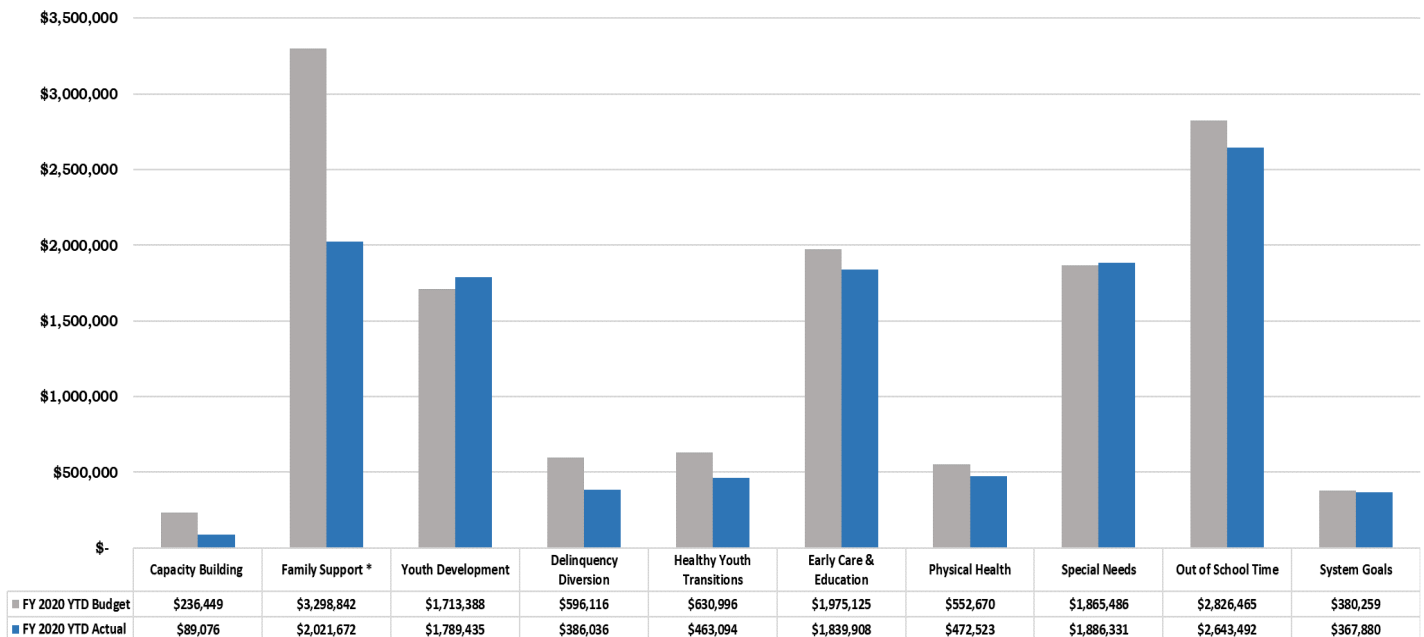
Chart #-1



\* Family Support includes; Family Strengthening , Maternal Child Health , Child Welfare & Chid Safety.

Chart # 2

**Program Services Budget to Actual Expenditures  
YTD through 11.30.2019**



\* Family Support includes; Family Strengthening , Maternal Child Health , Child Welfare & Chid Safety.

Chart # 3-

### Comparative Revenues from FY19-20 vs FY18-19 Revenues at December 31

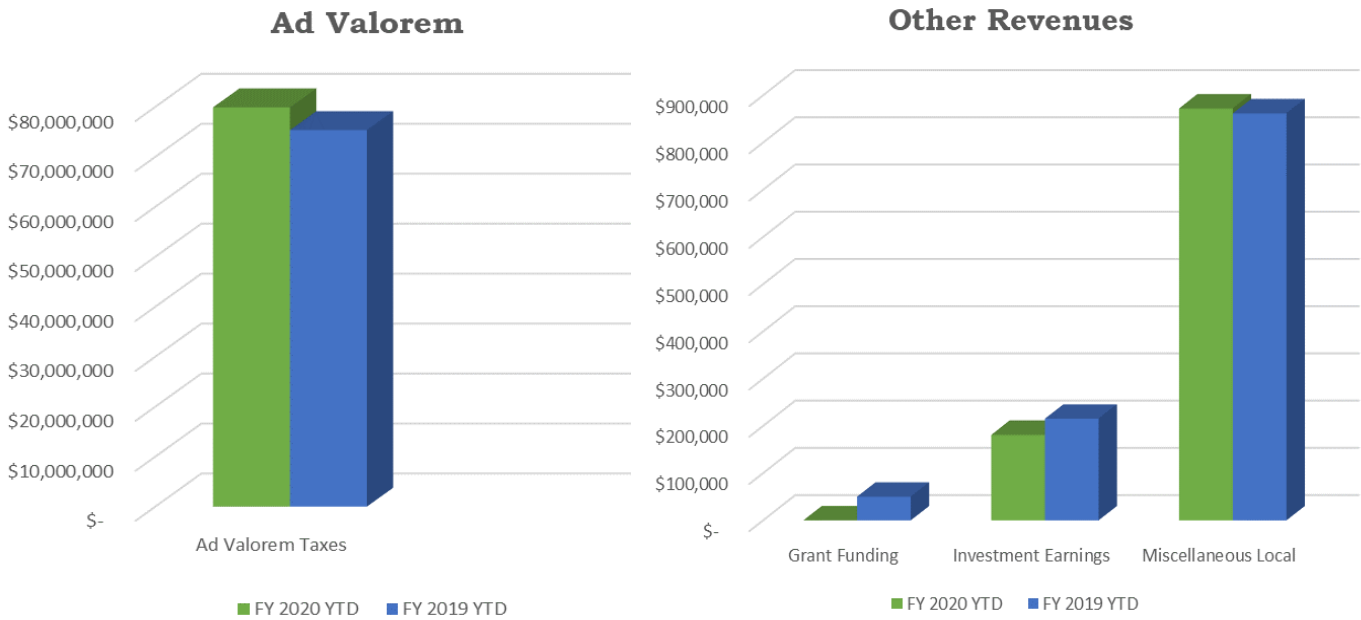
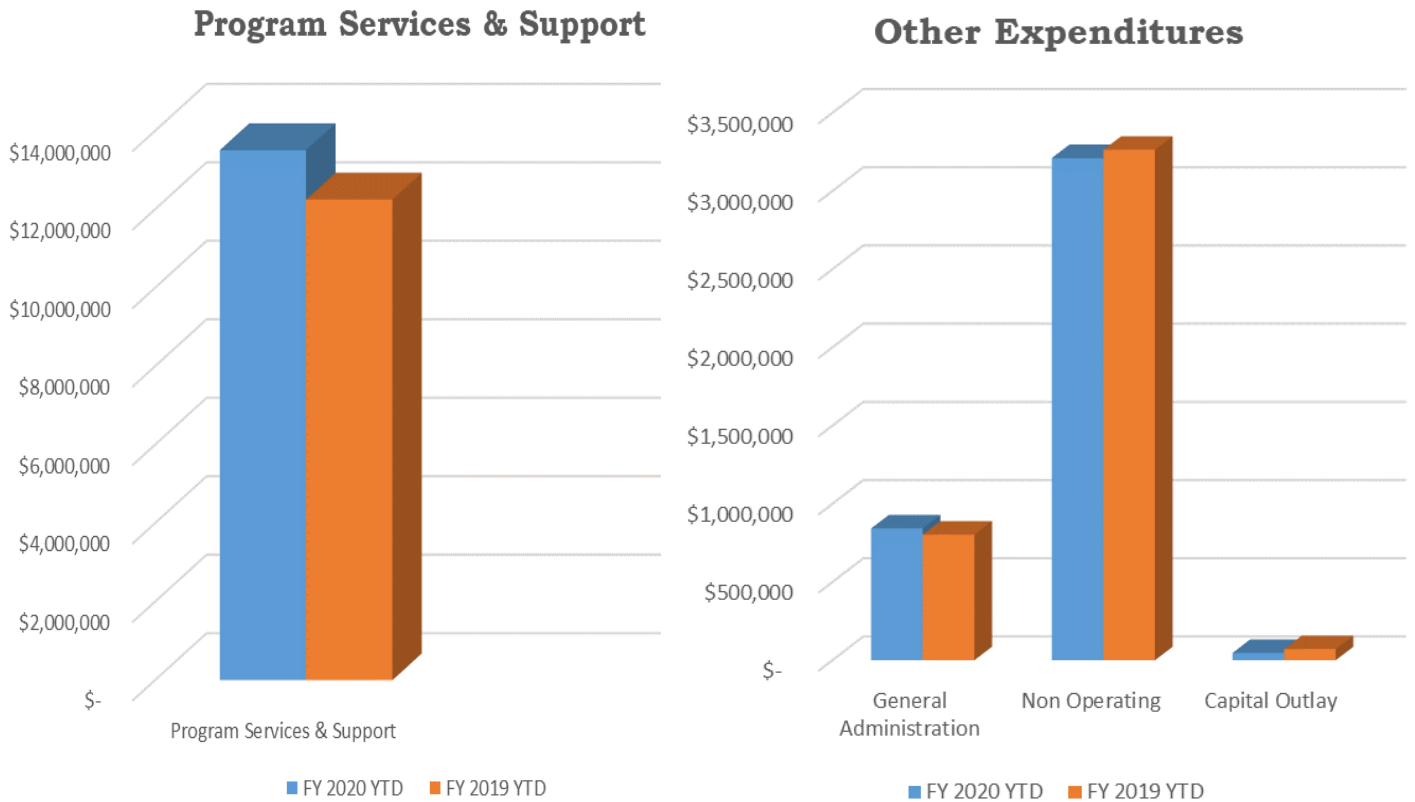


Chart # 4-

### Comparative Expenditures from FY19-20 vs FY18-19 Expenditures at December 31





**BUDGET AMENDMENTS  
For The First Quarter Ended  
December 31, 2019**

Submitted to Council Meeting January 16, 2020



**Children's Services Council of Broward County**  
**Budget Amendments**  
**For October 2019 through December 2019**

	<b>Beginning Budget Annualized</b>	<b>Total Amendments</b>	<b>Ending Budget Annualized</b>	<b>Comments</b>
<b>Budget Amendments reflected in the financial statements:</b>				
<b><u>Carryforwards:</u></b>				
<b><u>Service Goals:</u></b>				
Training/Tech Assist 1.1.1.	100,000	3,600	103,600	Carryforward from Prior Fiscal Year CA 11/21/19 - Trainings & Enhancements.
Fiscal Sponsor Fees/Support Goal 1.1.3.	167,980	100,411	268,391	Carryforward from Prior Fiscal Year CA 11/21/19 - TBD Based on new RFP's.
Trauma Care, Goal 2.1.3.	3,179,587	2,806	3,182,393	Carryforward from Prior Fiscal Year CA 11/21/19 - Skype sessions by Israeli Trauma Coalition.
MOST: Elementary 7.1.2.	14,663,985	2,400	14,666,385	Carryforward from Prior Fiscal Year CA 11/21/19 - Training dollars for PBIS to happen in Oct. 2019.
<b><u>System Goals:</u></b>				
Reporting Application Software 1.2.2.	218,771	132,200	350,971	Carryforward from Prior Fiscal Year CA 11/21/19 - SAMIS Development & Enhancement.
Integrated Data System 1.2.4.	70,000	59,285	129,285	Carryforward from Prior Fiscal Year CA 11/21/19 - Grant crosses (FSU FICW), CPAR evaluation and enhancements.
<b><u>Program Support &amp; General Administration:</u></b>				
Program support Salary/Benefits	6,305,492	331,288	6,636,780	Carryforward from Prior Fiscal Year CA 11/21/19 - Performance pay, bonus & administrative overtime
General Administration Salary/Benefits	2,945,640	195,162	3,140,802	Carryforward from Prior Fiscal Year CA 11/21/19 - Performance pay, bonus & administrative overtime
General Administration Consultant	52,500	14,400	66,900	Carryforward from Prior Fiscal Year CA 11/21/19 - Various consultants projects GP, MIS security scan & performance consulting.
<b><u>Capital Outlay:</u></b>				
Furniture/ Equipment	165,000	205,211	370,211	Carryforward from Prior Fiscal Year CA 11/21/19 - Various future technology projects.
<b><u>Facilities Related:</u></b>				
Building Related Expense	252,429	196,795	449,224	Carryforward from Prior Fiscal Year CA 11/21/19 - Facilities reserves
Total Carryforward from Prior Year		<u>1,243,558</u>		
<b><u>October 2019 Amendments:</u></b>				
<b><u>Direct Programs:</u></b>				
Prosperity EITC/Hunger, Goal 2.2.1	627,372	40,000	667,372	Contract adjustment to SF Hunger Coalition and Meals on Wheels as Fiscal Agent - CA 10/17/19
Grade Level Reading Campaign, Goal 5.1.3	548,487	142,815	691,302	Record Carryforward for Read for the Record into FY 19/20 - CA 10/17/19
Unallocated	722,305	(40,000)	682,305	Reallocate to goals above. - CA 10/17/19
<b><u>November 2019 Amendments:</u></b>				
<b><u>Direct Programs:</u></b>				
Trauma Care, Goal 2.1.03	3,182,393	66,114	3,248,507	Children's Bereavement Center's Leverage - CA 11/21/19
<b><u>System Goals:</u></b>				
Integrated Data Collaboration, Goal 1.2.3	-	20,000	20,000	Collective Impact Forum to participate in national study - CA 11/21/19
Unallocated	682,305	(86,114)	596,191	Reallocate to goals above. - CA 11/21/19



**INTERIM FINANCIAL STATEMENTS  
For The First Quarter Ended  
December 31, 2019**

Submitted to Council Meeting January 16, 2020



**Children's Services Council of Broward County  
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December 31, 2019**

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**Children's Services Council of Broward County**  
**Statement of Revenues, Expenditures and**  
**Changes In Fund Balance**  
**For October 2019 through December 2019**

	<b>General Fund</b>		
	<b>December 2019 Actual</b>	<b>FY 2020 YTD Actual</b>	<b>FY 2019 Prior YTD Actual (GF)</b>
<b>Revenues:</b>			
Local Sources:			
Ad Valorem Taxes	\$ 70,574,250.88	\$ 79,903,715.78	\$ 75,351,737.49
Interest on Investments	140,588.69	181,067.86	215,210.92
Federal through State	-	-	50,056.05
Local Foundation(s)/Grant	22,963.29	812,963.29	812,544.80
Local Collab. Events & Resources	-	55,767.64	45,812.81
Training	850.00	3,440.00	3,370.00
<b>Total Revenue</b>	<u>70,738,652.86</u>	<u>80,956,954.57</u>	<u>76,478,732.07</u>
<b>Expenditures:</b>			
Total Program Services/Support	1,448,260.40	13,507,006.38	12,250,901.52
Total General Administration	261,242.89	842,808.75	802,674.20
Non-Operating:			
Total Non-Operating	930,351.59	3,210,656.85	3,263,413.25
Capital Outlay:			
Total Capital Outlay	23,949.76	46,406.61	70,652.76
<b>Total Expenditures</b>	<u>2,663,804.64</u>	<u>17,606,878.59</u>	<u>16,387,641.73</u>
<b>Excess of Revenues over Expenditures</b>	<u>\$ 68,074,848.22</u>	63,350,075.98	60,091,090.34
<b>Beginning Fund Balance</b>		<u>25,075,386.32</u>	18,430,421.71
<b>Ending Fund Balance</b>		<u>\$ 88,425,462.30</u>	<u>\$ 78,521,512.05</u>

Notes to the Financial Statements are an integral part of this statement



**Children's Services Council of Broward County**  
**Budget to Actual (Budgetary Basis)**  
**Annualized - Fiscal Year Ended September 30, 2020**

	<b>FY 2020 Annual Budget</b>	<b>FY 2020 YTD Actual</b>	<b>FY 2020 Encumbrances</b>	<b>Annualized Encumbrances &amp; Actual Exp.</b>	<b>Budget to Actual Variance</b>	<b>% of Actual Exp. of Budget</b>
<b>Revenues:</b>						
Local Sources:						
Ad Valorem Taxes	\$ 93,454,682.00	\$ 79,903,715.78	\$ -	\$ 79,903,715.78	\$ (13,550,966.22)	85.50%
Interest on Investments	200,000.00	181,067.86		181,067.86	(18,932.14)	90.53%
Federal Through State	156,000.00	-		-	(156,000.00)	0.00%
Local Foundation(s)/Grant(s)	886,390.00	812,963.29		812,963.29	(73,426.71)	91.72%
Local Collab. Events & Resources	111,030.00	55,767.64		55,767.64	(55,262.36)	50.23%
Training	10,000.00	3,440.00		3,440.00	(6,560.00)	34.40%
Fund Balance	7,824,448.00	-		-	-	0.00%
<b>Total Revenue</b>	<b>102,642,550.00</b>	<b>80,956,954.57</b>	<b>-</b>	<b>80,956,954.57</b>	<b>(13,861,147.43)</b>	<b>78.87%</b>
<b>Expenditures:</b>						
Program Services:						
Direct Programs	86,999,666.00	11,959,447.47	68,883,220.33	80,842,667.80	6,156,998.20	92.92%
Monitoring	68,000.00	26,945.50	-	26,945.50	41,054.50	39.63%
Outcome Materials	20,000.00	11,375.00	12.00	11,387.00	8,613.00	56.94%
<b>Total Program Services</b>	<b>87,087,666.00</b>	<b>11,997,767.97</b>	<b>68,883,232.33</b>	<b>80,881,000.30</b>	<b>6,206,665.70</b>	<b>92.87%</b>
Program Support:						
Employee Salaries (Note #10)	4,719,073.00	1,098,217.50	-	1,098,217.50	3,620,855.50	23.27%
Employee Benefits (Note #10)	1,917,692.00	375,223.05	-	375,223.05	1,542,468.95	19.57%
Consulting	10,000.00	9,148.96	-	9,148.96	851.04	91.49%
Travel (Note #10)	50,015.00	3,374.06	-	3,374.06	46,640.94	6.75%
Software Maintenance	41,800.00	9,012.00	17,700.00	26,712.00	15,088.00	63.90%
Telephone	25,000.00	3,105.41	3,459.59	6,565.00	18,435.00	26.26%
Postage	3,000.00	1,559.90	1,050.55	2,610.45	389.55	87.02%
Advertising/Printing/Other	64,499.00	8,735.53	42,986.73	51,722.26	12,776.74	80.19%
Material and Supplies	7,770.00	-	750.00	750.00	7,020.00	9.65%
Dues and Fees	40,880.00	862.00	400.00	1,262.00	39,618.00	3.09%
<b>Total Program Support</b>	<b>6,879,729.00</b>	<b>1,509,238.41</b>	<b>66,346.87</b>	<b>1,575,585.28</b>	<b>5,304,143.72</b>	<b>22.90%</b>
<b>Total Program Services/Support</b>	<b>93,967,395.00</b>	<b>13,507,006.38</b>	<b>68,949,579.20</b>	<b>82,456,585.58</b>	<b>11,510,809.42</b>	<b>87.75%</b>

	<b>FY 2020 Annual Budget</b>	<b>FY 2020 YTD Actual</b>	<b>FY 2020 Encumbrances</b>	<b>Annualized Encumbrances &amp; Actual Exp.</b>	<b>Budget to Actual Variance</b>	<b>% of Actual Exp. of Budget</b>
General Administration:						
Employee Salaries	2,224,149.00	471,272.47	-	471,272.47	1,752,876.53	21.19%
Employee Benefits	951,653.00	168,758.72	-	168,758.72	782,894.28	17.73%
Legal Fees	40,000.00	-	40,000.00	40,000.00	-	100.00%
Auditors	35,000.00	26,400.00	8,600.00	35,000.00	-	100.00%
Other Consultants	66,900.00	6,150.00	31,620.00	37,770.00	29,130.00	56.46%
Insurance	57,298.00	17,248.06	-	17,248.06	40,049.94	30.10%
Telecommunications	37,914.00	5,822.63	21,394.37	27,217.00	10,697.00	71.79%
Internet	25,086.00	8,181.50	14,116.48	22,297.98	2,788.02	88.89%
Rental - Equipment	43,474.00	4,519.53	15,304.47	19,824.00	23,650.00	45.60%
Building Operations (Note # 7)						
Facilities Management	151,882.00	24,335.29	117,793.89	142,129.18	9,752.82	93.58%
Utilities	74,675.00	13,615.48	60,744.52	74,360.00	315.00	99.58%
Other	222,667.00	730.00	9,490.00	10,220.00	212,447.00	4.59%
Software/Repair Maint	156,904.00	38,389.19	27,282.98	65,672.17	91,231.83	41.86%
Equipment Repairs & Maintenance	50,972.00	13,048.50	11,087.94	24,136.44	26,835.56	47.35%
Travel	35,000.00	2,103.65	-	2,103.65	32,896.35	6.01%
Postage	8,000.00	1,005.27	5,384.28	6,389.55	1,610.45	79.87%
Advertising	10,670.00	-	7,500.00	7,500.00	3,170.00	70.29%
Printing	12,000.00	-	3,000.00	3,000.00	9,000.00	25.00%
Other Purchased Svc	113,953.00	27,951.30	86,001.70	113,953.00	-	100.00%
Materials and Supplies	51,945.00	8,016.16	25,607.16	33,623.32	18,321.68	64.73%
Dues and Fees	42,735.00	5,261.00	2,015.00	7,276.00	35,459.00	17.03%
<b>Total General Administration</b>	<b>4,412,877.00</b>	<b>842,808.75</b>	<b>486,942.79</b>	<b>1,329,751.54</b>	<b>3,083,125.46</b>	<b>30.13%</b>
Non-Operating						
Comm. Redevelop Agency (Note #11)	3,273,777.00	2,904,369.01	-	2,904,369.01	369,407.99	88.72%
Property Appraiser Fees	618,290.00	306,287.84	312,002.16	618,290.00	-	100.00%
<b>Total Non-Operating</b>	<b>3,892,067.00</b>	<b>3,210,656.85</b>	<b>312,002.16</b>	<b>3,522,659.01</b>	<b>369,407.99</b>	<b>90.51%</b>
Capital Outlay:						
Land Improvements.	1,514.00	1,514.00	-	1,514.00	-	0.00%
Computer Equip/Software	295,697.00	20,942.85	31,072.24	52,015.09	243,681.91	17.59%
Furniture/ Equipment	73,000.00	23,949.76	48,779.24	72,729.00	271.00	99.63%
<b>Total Capital Outlay</b>	<b>370,211.00</b>	<b>46,406.61</b>	<b>79,851.48</b>	<b>126,258.09</b>	<b>243,952.91</b>	<b>34.10%</b>
<b>Total Expenditures</b>	<b>\$ 102,642,550.00</b>	<b>\$ 17,606,878.59</b>	<b>\$ 69,828,375.63</b>	<b>\$ 87,435,254.22</b>	<b>\$ 15,207,295.78</b>	<b>85.18%</b>

Notes to the Financial Statements are an integral part of this statement



**Children's Services Council of Broward County**  
**Program Expenditure By Goals**  
**Budget to Actual (Budgetary Basis)**  
**For the Three Month Period Ended December 31, 2019**

	Program Invoice - Prior Month		Fiscal Year 2019-2020			% of Budget	Ideal @ Nov	Comments
	November Budget	November Actual	Annualized Budget	YTD Actual Expenditures	Remaining Budget			
<b>Services Goals:</b>								
1.1-1 Training/Tech Assistance								
Trainers	14,829.00	4,779.00	63,869.00	13,229.00	50,640.00	20.71%		
Unallocated	-	-	39,731.00	-	39,731.00	0.00%		
Total Training/Tech Assist	14,829.00	4,779.00	103,600.00	13,229.00	90,371.00	12.77%		
1.1-2 Support Organization/Program Quality								
Capacity	48,600.00	650.00	134,500.00	58,250.00	76,250.00	43.31%		
Unallocated	-	-	115,500.00	-	115,500.00	0.00%		
Total Support/Prog. Quality	48,600.00	650.00	250,000.00	58,250.00	191,750.00	23.30%		
1.1-3 Fiscal Support Fees								
Comm Based Connection FS Alex Rebb-Fam St	1,189.00	1,189.41	14,273.00	2,378.82	11,894.18	16.67%	16.67%	
Comm Based Connection FS Alex Rebb-LT	975.00	-	10,727.00	893.91	9,833.09	8.33%	16.67%	
Ctr for Hearing FS KIDS-Fam St	370.00	370.08	4,441.00	740.16	3,700.84	16.67%	16.67%	
Ctr for Hearing FS KIDS-Yth Force	594.00	653.60	6,536.00	1,307.20	5,228.80	20.00%	18.18%	
Ctr for Hearing FS KIDS-MOST SN	617.00	617.67	7,412.00	1,235.34	6,176.66	16.67%	16.67%	
Ctr for Hearing FS KIDS-STEP	601.00	661.10	6,611.00	1,322.20	5,288.80	20.00%	18.18%	
S FL Hunger Breakspot - FS Meals on Wheels	711.00	711.16	8,534.00	1,422.32	7,111.68	16.67%	16.67%	
S FL Hunger Pantry - FS Meals on Wheels	591.00	415.75	7,089.00	831.50	6,257.50	11.73%	16.67%	
Men2Boys FS FLITE -Learning Together	1,390.00	1,529.40	15,294.00	3,058.80	12,235.20	20.00%	20.00%	
HOMES - FS KIDS-HTY	594.00	593.92	7,127.00	1,187.84	5,939.16	16.67%	16.67%	
New Mirawood FS KIDS- MOST	1,609.00	1,609.67	19,316.00	3,219.34	16,096.66	16.67%	16.67%	
Unallocated	-	-	161,031.00	-	161,031.00	0.00%		To be used as needed
Total Fiscal Support Fees	9,241.00	8,351.76	268,391.00	17,597.43	250,793.57	6.56%		
1.1-4 Volunteers								
Volunteer Broward	20,524.00	-	246,297.00	-	246,297.00	0.00%		Delay in contract execution due to staff issues.
Total Volunteers	20,524.00	-	246,297.00	-	246,297.00	0.00%		
<b>1 Total Agency Capacity Bldg.</b>	<b>93,194.00</b>	<b>13,780.76</b>	<b>868,288.00</b>	<b>89,076.43</b>	<b>779,211.57</b>	<b>10.26%</b>		
2.1-1 Reduce Abuse & Neglect/Family Strengthening								
Advocacy Network on Disabilities	20,316.00	-	213,818.00	1,386.58	212,431.42	0.65%	16.67%	Pending Nov invoice. New program.
ARC, INC - PAT	56,378.00	-	658,218.00	47,931.55	610,286.45	7.28%	16.67%	Pending Nov invoice. TA provided
Boys & Girls Club	37,172.00	-	446,077.00	-	446,077.00	0.00%	16.67%	Invoices pending
Broward Behavioral Health Coalition (BYRC) grant match	3,333.00	-	40,000.00	-	40,000.00	0.00%	16.67%	Invoices pending
Broward Children's Center	12,493.00	6,747.86	149,930.00	11,853.65	138,076.35	7.91%	16.67%	
Center for Hear/FS KIDS	13,978.00	13,222.01	167,742.00	24,675.04	143,066.96	14.71%	16.67%	
Children's Harbor	47,841.00	41,088.62	550,121.00	99,788.86	450,332.14	18.14%	16.67%	
Comm Based Connections/ FS Alex Rebb	25,225.00	18,194.77	290,711.00	44,182.06	246,528.94	15.20%	16.67%	
Family Central - Nurturing	41,085.00	35,705.10	475,491.00	65,913.97	409,577.03	13.86%	16.67%	
Father Flanagan's Boys Town	28,924.00	19,315.48	347,099.00	44,324.68	302,774.32	12.77%	16.67%	
Gulf Coast CC	75,942.00	68,191.34	872,327.00	123,680.68	748,646.32	14.18%	16.67%	
Henderson - MST	33,037.00	-	701,842.00	60,047.15	641,794.85	8.56%	16.67%	
Henderson - HOMEBUILDERS	45,309.00	-	543,716.00	26,087.63	517,628.37	4.80%	16.67%	Pending November invoice.
Henderson - PIP	8,304.00	-	93,673.00	-	93,673.00	0.00%	0.00%	Contract starts in January.
Hispanic Unity	40,692.00	-	488,309.00	17,404.46	470,904.54	3.56%	16.67%	Pending November invoice.
Jack and Jill	14,588.00	3,939.03	172,073.00	4,363.23	167,709.77	2.54%	16.67%	New program, slow to start.

	November Budget	November Actual	Annualized Budget	YTD Actual Expenditures	Remaining Budget	% of Budget	Ideal @ Nov	Comments
JAFCO - MST	49,226.00	36,882.94	590,715.00	87,398.26	503,316.74	14.80%	16.67%	
Juliana Gerana & Associates.	28,622.00	25,725.74	334,656.00	51,946.83	282,709.17	15.52%	16.67%	
KIDS in Distress, HOMEBUILDERS	46,821.00	30,940.93	552,873.00	62,354.86	490,518.14	11.28%	16.67%	
KIDS - KID FIRST & SAFE	115,060.00	-	1,327,833.00	113,813.10	1,214,019.90	8.57%	16.67%	
Memorial Healthcare Sys - Ties	67,725.00	67,999.30	810,019.00	150,007.73	660,011.27	18.52%	16.67%	
Memorial Healthcare Sys - Teens	33,071.00	-	383,947.00	-	383,947.00	0.00%	16.67%	New program, slow to start.
PACE	22,045.00	5,067.68	255,765.00	12,878.22	242,886.78	5.04%	16.67%	New program, slow start-up. TA provided.
Smith Community MH - CBT	49,343.00	43,057.30	581,647.00	84,646.87	497,000.13	14.55%	16.67%	
Training	-	-	43,500.00	-	43,500.00	0.00%		Training to be provided later in the fiscal year.
Total Reduce Abuse & Neglect	916,530.00	416,078.10	11,092,102.00	1,134,685.41	9,957,416.59	10.23%		
2.1-2 Kinship/Non-Relative Care								
Kids in Distress	47,661.00	-	571,952.00	44,543.91	527,408.09	7.79%	16.67%	Nov. invoicing pending.
Harmony	13,008.00	16,422.76	156,104.00	32,849.82	123,254.18	21.04%	16.67%	
Legal Aid of Broward County, Inc	25,460.00	32,359.00	305,530.00	64,890.25	240,639.75	21.24%	16.67%	
Mental Health Assoc	12,007.00	9,679.72	144,095.00	15,448.31	128,646.69	10.72%	16.67%	
Total Kinship/Non-Relative Care	98,136.00	58,461.48	1,177,681.00	157,732.29	1,019,948.71	13.39%		
2.1-3 Trauma Care								
Broward Behavioral Health	41,665.00	10,267.71	500,000.00	19,179.70	480,820.30	3.84%	16.67%	Payor of last resort. Seeking alternatives.
JAFCO - Community Wellness Center	69,964.00	-	839,587.00	67,639.41	771,947.59	8.06%	16.67%	Nov. invoicing pending.
JAFCO - Admin Expenses - CSC	6,666.00	-	80,000.00	5,969.56	74,030.44	7.46%	16.67%	Nov. invoicing pending.
Center for Mind Body CSC	-	-	112,806.00	-	112,806.00	0.00%		CMBM training to occur in Summer 2020.
Training	-	-	66,114.00	-	66,114.00	0.00%		TBD
Unallocated	-	-	1,650,000.00	-	1,650,000.00	0.00%		
Total Kinship/Non-Relative Care	118,295.00	10,267.71	3,248,507.00	92,788.67	3,155,718.33	2.86%		
<b>2.1 Total Service Goal 2.1</b>	<b>1,132,961.00</b>	<b>484,807.29</b>	<b>15,518,290.00</b>	<b>1,385,206.37</b>	<b>14,133,083.63</b>	<b>8.93%</b>		
2.2-1 Prosperity								
EITC								
Hispanic Unity	26,727.00	46,352.83	320,727.00	55,921.44	264,805.56	17.44%	16.67%	
CCB	-	-	10,000.00	-	10,000.00	0.00%		
Hunger								
Harvest Drive	20,000.00	20,000.00	20,000.00	20,000.00	-	100.00%	100.00%	
SOREF			54,608.00	-	54,608.00	0.00%		Contract starts in January
So FL Hunger: Breakspot FS Meals on Wheels	10,160.00	5,157.35	121,917.00	10,368.35	111,548.65	8.50%	16.67%	
So FL Hunger: Pantry FS Meals on Wheels	8,439.00	5,867.50	101,273.00	13,384.00	87,889.00	13.22%	16.67%	
Urban League of Broward County, Inc.	2,306.00	-	27,673.00	-	27,673.00	0.00%		Invoices pending. Delay in contract execution
Unallocated	-	-	11,174.00	-	11,174.00	0.00%		
Total Prosperity EITC/Hunger	67,632.00	77,377.68	667,372.00	99,673.79	567,698.21	14.94%		
<b>2 Total Family Strengthening</b>	<b>1,200,593.00</b>	<b>562,184.97</b>	<b>16,185,662.00</b>	<b>1,484,880.16</b>	<b>14,700,781.84</b>	<b>9.17%</b>		
3.1-1 Youth Force								
ASP, Inc	51,171.00	33,351.33	576,731.00	90,953.85	485,777.15	15.77%	18.00%	
Ctr for Hearing FS KIDS	16,878.00	17,198.95	246,889.00	36,516.22	210,372.78	14.79%	18.00%	
Community Access Center, Inc	10,590.00	11,221.32	142,543.00	26,984.76	115,558.24	18.93%	18.00%	
Community Reconstruction Housing- North	17,990.00	20,900.21	194,418.00	51,944.61	142,473.39	26.72%	18.00%	
Community Reconstruction Housing- South	17,552.00	13,379.41	191,577.00	30,079.99	161,497.01	15.70%	18.00%	
Crockett Foundation, Inc	19,042.00	19,560.47	239,182.00	52,821.46	186,360.54	22.08%	18.00%	
HANDY	40,120.00	44,530.70	422,512.00	102,608.34	319,903.66	24.29%	18.00%	
Hanley Ctr Foundation	1,909.00	2,545.42	30,545.00	5,090.84	25,454.16	16.67%	18.00%	
Harmony Development Center, Inc.	33,929.00	33,742.00	391,511.00	73,158.61	318,352.39	18.69%	18.00%	
Hispanic Unity	92,136.00	81,519.93	1,035,510.00	191,024.17	844,485.83	18.45%	18.00%	
Memorial Healthcare System	47,622.00	42,602.69	518,746.00	88,547.88	430,198.12	17.07%	18.00%	

	November Budget	November Actual	Annualized Budget	YTD Actual Expenditures	Remaining Budget	% of Budget	Ideal @ Nov	Comments
Opportunities Ind Ctr (OIC)	26,430.00	27,939.92	284,845.00	59,832.48	225,012.52	21.01%	18.00%	
Smith Community MH Foundation	42,366.00	48,064.70	476,019.00	107,857.09	368,161.91	22.66%	18.00%	
Urban League of Broward County, Inc.	14,193.00	14,719.75	179,378.00	32,020.44	147,357.56	17.85%	18.00%	
West Park, City of	15,041.00	-	202,693.00	-	202,693.00	0.00%	18.00%	Invoices pending
Wyman TOP Training	-	-	15,000.00	-	15,000.00	0.00%		Provider bills annually in July
YMCA of S FL.	65,780.00	53,944.85	761,161.00	132,722.85	628,438.15	17.44%	18.00%	
Unallocated	-	-	744,513.00	-	744,513.00	0.00%		Reserve for RFP
<b>Total Youth Force</b>	<b>512,749.00</b>	<b>465,221.65</b>	<b>6,653,773.00</b>	<b>1,082,163.59</b>	<b>5,571,609.41</b>	<b>16.26%</b>		
<b>3.1-3 LEAP High (Sustained High Schools)</b>								
Hispanic Unity	37,412.00	36,604.39	457,154.00	93,939.20	363,214.80	20.55%	18.18%	
Hispanic Unity-LEVERAGE	11,438.00	11,731.15	116,964.00	23,726.67	93,237.33	20.29%	18.18%	
Motivational Edge	6,045.00	-	50,909.00	-	50,909.00	0.00%	0.00%	Program begins in January, 2020
YMCA of S FL.	162,184.00	170,018.49	1,963,851.00	458,560.36	1,505,290.64	23.35%	18.18%	
Unallocated	-	-	318,839.00	-	318,839.00	0.00%		Reserve for RFP
<b>Grand total LEAP</b>	<b>217,079.00</b>	<b>218,354.03</b>	<b>2,907,717.00</b>	<b>576,226.23</b>	<b>2,331,490.77</b>	<b>19.82%</b>		
<b>3.1-4 Summer Youth Employment</b>								
CareerSource Broward	52,854.00	16,309.72	1,868,519.00	24,635.70	1,843,883.30	1.32%		Summer Program
<b>Total Summer Yth Employment</b>	<b>52,854.00</b>	<b>16,309.72</b>	<b>1,868,519.00</b>	<b>24,635.70</b>	<b>1,843,883.30</b>	<b>1.32%</b>		
<b>3.1-5 Learning Together</b>								
Crockett Foundation, Inc	21,848.00	17,714.62	218,486.00	43,998.70	174,487.30	20.14%	20.00%	
Community Based Connection FS Alex Rebb	21,848.00	-	218,486.00	21,145.04	197,340.96	9.68%	20.00%	Nov. invoicing pending.
Men2Boys FS FLITE	21,848.00	24,286.77	218,486.00	40,835.03	177,650.97	18.69%	20.00%	
Unallocated	-	-	131,089.00	-	131,089.00	0.00%		
<b>Total Learning Together</b>	<b>65,544.00</b>	<b>42,001.39</b>	<b>786,547.00</b>	<b>105,978.77</b>	<b>680,568.23</b>	<b>13.47%</b>		
<b>3.1-6 Youth Leadership Development</b>								
Broward Youth Shine	568.00	-	6,822.00	400.00	6,422.00	5.86%	16.67%	Nov. invoicing pending.
OPS	-	-	33.00	30.50	2.50	92.42%	100.00%	
Unallocated	-	-	50,170.00	-	50,170.00	0.00%		
<b>Total Youth Leadership Development</b>	<b>568.00</b>	<b>-</b>	<b>57,025.00</b>	<b>430.50</b>	<b>56,594.50</b>	<b>0.75%</b>		
<b>3.1 Total Service Goal 3.1</b>	<b>848,794.00</b>	<b>741,886.79</b>	<b>12,273,581.00</b>	<b>1,789,434.79</b>	<b>10,484,146.21</b>	<b>14.58%</b>		
<b>3.2-1 Diversion Programs</b>								
New Day								
Broward Sheriff's Office	66,436.00	48,248.50	797,236.00	108,787.50	688,448.50	13.65%	16.67%	
Camelot CC	28,895.00	-	346,735.00	25,149.25	321,585.75	7.25%	16.67%	Nov. invoice pending
Harmony Development Ctr	18,996.00	13,978.72	227,964.00	24,889.02	203,074.98	10.92%	16.67%	
Henderson BH	30,581.00	-	366,986.00	19,846.50	347,139.50	5.41%	16.67%	Staffing issues. Nov. invoice pending.
Julianna Gerena & Associates	30,854.00	30,172.61	370,248.00	64,863.76	305,384.24	17.52%	16.67%	
Memorial Healthcare Sys	49,626.00	27,278.68	595,509.00	57,392.68	538,116.32	9.64%	16.67%	Lower than expected referrals.
PACE Center for Girls	17,927.00	11,299.35	215,133.00	24,898.51	190,234.49	11.57%	16.67%	
Smith Mental Health Assoc	29,294.00	15,431.25	351,529.00	22,558.36	328,970.64	6.42%	16.67%	Lower than expected referrals.
Urban League of Broward Training	25,449.00	19,581.83	305,388.00	37,650.13	267,737.87	12.33%	16.67%	
Unallocated	-	-	25,000.00	-	25,000.00	0.00%		
<b>Total Diversion Programs</b>	<b>298,058.00</b>	<b>165,990.94</b>	<b>3,601,728.00</b>	<b>386,035.71</b>	<b>3,215,692.29</b>	<b>10.72%</b>		
<b>3.2 Total Service Goal 3.2</b>	<b>298,058.00</b>	<b>165,990.94</b>	<b>3,601,728.00</b>	<b>386,035.71</b>	<b>3,215,692.29</b>	<b>10.72%</b>		
<b>3 Total Delinquency Prev &amp; Div.</b>	<b>1,146,852.00</b>	<b>907,877.73</b>	<b>15,875,309.00</b>	<b>2,175,470.50</b>	<b>13,699,838.50</b>	<b>13.70%</b>		
<b>4.1-1 Healthy Youth Transitions (HYT)</b>								
Camelot CC	33,623.00	-	403,482.00	32,312.25	371,169.75	8.01%	16.67%	Nov. invoicing pending.
FLITE	15,031.00	18,078.45	180,381.00	28,804.64	151,576.36	15.97%	16.67%	
Gulf Coast	38,565.00	32,684.58	462,782.00	61,360.05	401,421.95	13.26%	16.67%	
HANDY	58,386.00	-	700,638.00	71,091.00	629,547.00	10.15%	16.67%	Nov. invoicing pending.

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Henderson BH-Wilson Gardens	19,408.00	11,044.75	232,899.00	22,911.50	209,987.50	9.84%	16.67%	
Housing Opp Mort Assist (HOMES) FS KIDS	8,484.00	9,043.47	101,818.00	18,393.72	83,424.28	18.07%	16.67%	
Memorial Healthcare	54,504.00	33,157.43	654,060.00	71,982.34	582,077.66	11.01%	16.67%	
Museum of Discovery & Science	8,275.00	-	99,307.00	14,193.68	85,113.32	14.29%	16.67%	Nov. invoicing pending.
PACE Ctr for Girls	22,117.00	19,764.82	265,413.00	44,546.02	220,866.98	16.78%	16.67%	
SunServe	32,314.00	32,204.70	387,787.00	68,156.14	319,630.86	17.58%	16.67%	
Urban League of Broward County	24,791.00	14,272.85	297,503.00	29,342.91	268,160.09	9.86%	16.67%	
Total Healthy Youth Transitions (HYT)	315,498.00	170,251.05	3,786,070.00	463,094.25	3,322,975.75	12.23%		
<b>4 Total Healthy Youth Transitions</b>	<b>315,498.00</b>	<b>170,251.05</b>	<b>3,786,070.00</b>	<b>463,094.25</b>	<b>3,322,975.75</b>	<b>12.23%</b>		
5.1-1 Subsidized Childcare								
Early Learning Coalition	366,070.00	355,940.54	4,592,850.00	774,698.00	3,818,152.00	16.87%	16.67%	
Early Learning Coalition-Vol Pop	334,820.00	321,463.97	4,017,850.00	690,245.97	3,327,604.03	17.18%	16.67%	
Total Subsidized Childcare	700,890.00	677,404.51	8,610,700.00	1,464,943.97	7,145,756.03	17.01%		
5.1-2 Preschool Training								
Family Central (PBS)	75,006.00	80,257.84	900,073.00	174,953.12	725,119.88	19.44%	16.67%	
Total Preschool Training	75,006.00	80,257.84	900,073.00	174,953.12	725,119.88	19.44%		
5.1-3 Grade Level Reading Campaign								
KidVision/WPBT and Word A Day	-	-	101,000.00	25,250.00	75,750.00	25.00%		
Broward Reads	-	-	31,556.00	5,000.00	26,556.00	15.84%		
Children Literacy Initiative	-	-	50,000.00	-	50,000.00	0.00%		
Broward Reads for the Record	-	-	202,815.00	142,815.00	60,000.00	70.42%		
Reading & Math	17,903.00	15,902.73	214,836.00	26,945.95	187,890.05	12.54%	16.67%	
Volunteer Broward	7,231.00	-	91,095.00	-	91,095.00	0.00%	16.67%	Invoices pending
Total Grade Level Reading Campaign	25,134.00	15,902.73	691,302.00	200,010.95	491,291.05	28.93%		
5.1-4 Child Care Accreditation								
Unallocated	-	-	276,296.00	-	276,296.00	0.00%		
Total Child Care Accreditation	-	-	276,296.00	-	276,296.00	0.00%		
<b>5 Total Early Care &amp; Education</b>	<b>801,030.00</b>	<b>773,565.08</b>	<b>10,478,371.00</b>	<b>1,839,908.04</b>	<b>8,638,462.96</b>	<b>17.56%</b>		
6.1-1 Adoption Campaign/Foster Parent Recruitment								
Gialogic -Forever Families	15,020.00	15,020.83	180,250.00	30,041.66	150,208.34	16.67%	16.67%	
Heart Gallery	3,737.00	4,559.16	44,851.00	7,475.16	37,375.84	16.67%	16.67%	
Total Adoption Campaign/Foster Parent Recruitment	18,757.00	19,579.99	225,101.00	37,516.82	187,584.18	16.67%		
6.1-2 Legal Assistance/ Child Welfare / Recruitment								
Legal Aid of Broward County	148,483.00	-	1,781,818.00	101,427.51	1,680,390.49	5.69%	16.67%	Nov. invoice pending
Total Legal Assistance/Child Welfare/ Recruitment	148,483.00	-	1,781,818.00	101,427.51	1,680,390.49	5.69%		
6.1-3 Early Child Court								
Henderson BH	5,090.00	4,415.22	61,091.00	10,056.89	51,034.11	16.46%	16.67%	
Total Child Court	5,090.00	4,415.22	61,091.00	10,056.89	51,034.11	16.46%		
<b>6 Total Child Welfare System Support</b>	<b>172,330.00</b>	<b>23,995.21</b>	<b>2,068,010.00</b>	<b>149,001.22</b>	<b>1,919,008.78</b>	<b>7.21%</b>	16.67%	
7.1-1 Leadership/Quality for Out-of-School Programs								
FLCSC/Mott-Lev	-	-	15,000.00	15,000.00	-	100.00%	100.00%	
Total Leadership/Quality MOST	-	-	15,000.00	15,000.00	-	100.00%		
7.1-2 Maximizing Out of School Time: Elementary (MOST)								
Advocacy Network for Disabilities	5,826.00	7,608.52	104,873.00	14,665.28	90,207.72	13.98%	14.00%	
After School Programs	357,764.00	275,643.29	4,395,400.00	612,299.88	3,783,100.12	13.93%	14.00%	
Boys & Girls Clubs	57,637.00	45,505.69	1,262,482.00	107,702.26	1,154,779.74	8.53%	14.00%	
City of Hallandale Beach	9,082.00	6,669.89	163,368.00	16,555.77	146,812.23	10.13%	14.00%	
City of Hollywood	22,710.00	13,714.26	582,977.00	32,956.01	550,020.99	5.65%	14.00%	Primarily a summer program.
Community After School	22,962.00	17,627.96	401,004.00	42,401.53	358,602.47	10.57%	14.00%	
Community After School w/Margate CRA	21,455.00	19,953.29	371,198.00	46,428.90	324,769.10	12.51%	14.00%	
Hallandale - CRA	-	-	574,426.00	572,849.00	1,577.00	99.73%	100.00%	
Hollywood Beach - CRA	-	-	228,665.00	228,665.00	-	100.00%	100.00%	

	November Budget	November Actual	Annualized Budget	YTD Actual Expenditures	Remaining Budget	% of Budget	Ideal @ Nov	Comments
Kids in Distress	13,433.00	10,457.39	196,112.00	23,654.84	172,457.16	12.06%	14.00%	
City of Miramar	8,150.00	5,491.20	142,111.00	13,779.50	128,331.50	9.70%	14.00%	
New Mirawood Academy w/ KIDS as FS	19,715.00	13,893.71	275,941.00	32,824.24	243,116.76	11.90%	14.00%	
Russell Life Skills	11,023.00	9,470.24	147,557.00	21,747.84	125,809.16	14.74%	14.00%	
Soref JCC	26,592.00	19,330.00	343,633.00	46,453.52	297,179.48	13.52%	14.00%	
Sunshine After School	111,961.00	94,571.14	1,530,400.00	209,247.42	1,321,152.58	13.67%	14.00%	
YMCA of S FL.	290,956.00	228,172.89	3,514,938.00	558,527.08	2,956,410.92	15.89%	14.00%	
YMCA of S FL.-with Deerfield CRA	15,921.00	18,344.98	242,704.00	44,733.62	197,970.38	18.43%	14.00%	
Back to School - Supplies	-	-	65,000.00	-	65,000.00	0.00%	14.00%	
Training	3,000.00	3,000.00	68,600.00	3,000.00	65,600.00	4.37%		
Lights on Afterschool - Broward County	-	-	12,000.00	-	12,000.00	0.00%		
Unallocated MOST	-	-	42,996.00	-	42,996.00	0.00%		
Sub-Total MOST: Elementary	998,187.00	789,454.45	14,666,385.00	2,628,491.69	12,037,893.31	17.92%		
7.1-3 Summer Only Programs: Elementary (MOST)								
Lauderdale Lakes	-	-	105,369.00	-	105,369.00	0.00%		Summer only program.
West Park	-	-	61,117.00	-	61,117.00	0.00%		Summer only program.
New Hope World Outreach	-	-	94,047.00	-	94,047.00	0.00%		Summer only program.
Urban League of Broward County	-	-	113,655.00	-	113,655.00	0.00%		Summer only program.
Total Summer Only Programs: Elementary (MOST)	-	-	374,188.00	-	374,188.00	0.00%		
<b>7 Total Out of School Time</b>	<b>998,187.00</b>	<b>789,454.45</b>	<b>15,055,573.00</b>	<b>2,643,491.69</b>	<b>12,412,081.31</b>	<b>17.56%</b>		
8.1-1 School Based Health Care					-			
Sierra w / Coral Springs CRA	9,690.00	9,690.00	87,210.00	22,230.00	64,980.00	25.49%	22.22%	
Sierra Lifecare, Inc.	145,350.00	145,350.00	1,308,150.00	333,450.00	974,700.00	25.49%	22.22%	
Unallocated	-	-	300,960.00	-	300,960.00	0.00%		
Total School Based Health Care	155,040.00	155,040.00	1,696,320.00	355,680.00	1,340,640.00	20.97%		
8.1-2 Water Safety								
Swim Central/Broward County	57,315.00	-	687,782.00	27,595.20	660,186.80	4.01%	16.67%	1st qtr. low-few lessons during this time
Brow Health-Prevent Drowning	22,717.00	11,526.90	272,608.00	23,122.10	249,485.90	8.48%	16.67%	
Total Water Safety	80,032.00	11,526.90	960,390.00	50,717.30	909,672.70	5.28%		
8.1-3 Kid Care Insurance Outreach								
Kid Care Outreach/BC Health Dept.	41,263.00	31,082.65	495,157.00	66,125.77	429,031.23	13.35%	16.67%	
Total Kid Care Insurance	41,263.00	31,082.65	495,157.00	66,125.77	429,031.23	13.35%		
<b>8 Total Physical Health</b>	<b>276,335.00</b>	<b>197,649.55</b>	<b>3,151,867.00</b>	<b>472,523.07</b>	<b>2,679,343.93</b>	<b>14.99%</b>		
9.1-1 Home Visiting								
BRHPC-Healthy Families	174,749.00	105,276.27	2,097,003.00	238,985.58	1,858,017.42	11.40%	16.67%	
Total Home Visiting	174,749.00	105,276.27	2,097,003.00	238,985.58	1,858,017.42	11.40%		
9.1-2 Support Maternal Child Health								
Healthy Mothers/HB	47,691.00	37,795.86	564,073.00	70,965.14	493,107.86	12.58%	16.67%	
Memorial Healthcare System	42,832.00	32,712.03	511,263.00	67,299.62	443,963.38	13.16%	16.67%	
Total Maternal Child Health	90,523.00	70,507.89	1,075,336.00	138,264.76	937,071.24	12.86%		
9.1-3 SAFE SLEEP								
Broward Healthy Start Coalition	17,218.00	-	203,636.00	3,105.25	200,530.75	1.52%	16.67%	Nov. invoice pending
Total SAFE SLEEP	17,218.00	-	203,636.00	3,105.25	200,530.75	1.52%		
<b>9 Total Maternal &amp; Child Health</b>	<b>282,490.00</b>	<b>175,784.16</b>	<b>3,375,975.00</b>	<b>380,355.59</b>	<b>2,995,619.41</b>	<b>11.27%</b>		16.67%
10.1-1 Physical Development- MOST SN After School								
After School Programs/Quest	40,743.00	30,944.88	554,259.00	80,714.80	473,544.20	14.56%	14.00%	
Ann Storck Center	21,031.00	20,171.52	288,209.00	48,270.29	239,938.71	16.75%	14.00%	
ARC	103,163.00	103,847.28	1,631,894.00	233,549.53	1,398,344.47	14.31%	14.00%	
Broward Children's Center	34,543.00	34,114.11	647,291.00	77,325.68	569,965.32	11.95%	14.00%	
Ctr for Hearing/FS KIDS	11,923.00	12,373.12	279,982.00	27,136.21	252,845.79	9.69%	14.00%	
Smith Community MH (BH)	60,690.00	55,617.95	913,402.00	123,747.81	789,654.19	13.55%	14.00%	



	November Budget	November Actual	Annualized Budget	YTD Actual Expenditures	Remaining Budget	% of Budget	Ideal @ Nov	Comments
United Cerebral Palsy	53,487.00	42,396.24	729,686.00	106,587.33	623,098.67	14.61%	14.00%	
YMCA of S FL	350,604.00	303,486.51	4,702,230.00	712,690.45	3,989,539.55	15.16%	14.00%	
Total SN After School Programs	676,184.00	602,951.61	9,746,953.00	1,410,022.10	8,336,930.90	14.47%		
10.1-1 Summer Only Programs SN - MOST RFP								
City of Pembroke Pines (Summer Only)	-	-	104,251.00	-	104,251.00	0.00%		Summer only program.
JAFCO	-	-	335,779.00	-	335,779.00	0.00%		Summer only program.
Total SN Summer Programs	-	-	440,030.00	-	440,030.00	0.00%		
Total SN MOST Programs	676,184.00	602,951.61	10,186,983.00	1,410,022.10	8,776,960.90	13.84%		
10.1-2 STEP SN								
Abilities	7,866.00	7,326.20	86,528.00	14,112.34	72,415.66	16.31%	14.00%	
ARC	30,707.00	27,044.66	402,393.00	61,131.73	341,261.27	15.19%	14.00%	
Ctr for Hearing/FS KIDS	16,850.00	17,635.24	249,699.00	36,431.44	213,267.56	14.59%	14.00%	
Junior Achievement	-	-	7,000.00	-	7,000.00	0.00%	0.00%	Services to be provided June 2020.
Smith Community Mental Health	20,772.00	14,233.34	273,592.00	31,445.17	242,146.83	11.49%	14.00%	
United Cerebral Palsy	32,430.00	23,523.33	495,585.00	54,269.40	441,315.60	10.95%	14.00%	
YMCA of S FL	40,877.00	44,058.33	583,141.00	100,588.10	482,552.90	17.25%	14.00%	
Unallocated	-	-	77,044.00	-	77,044.00	0.00%		Reserve for RFP
Sub-Total STEP SN	149,502.00	133,821.10	2,174,982.00	297,978.18	1,877,003.82	13.70%		
10.1-3 Information/Referral Network SN								
First Call for Help - SN	55,691.00	48,932.93	668,293.00	93,770.72	574,522.28	14.03%	16.67%	
First Call for Help - BN	30,273.00	29,600.58	363,275.00	54,232.36	309,042.64	14.93%	16.67%	
Total Inform/Referral Network SN	85,964.00	78,533.51	1,031,568.00	148,003.08	883,564.92	14.35%		
10.1-4 Respite Services- BREAK								
Memorial Healthcare System(BH)	7,131.00	6,875.43	85,586.00	14,740.56	70,845.44	17.22%	16.67%	
Smith Community MH (BH)	7,334.00	6,806.91	88,005.00	13,766.86	74,238.14	15.64%	16.67%	
Total Respite Services-BREAK	14,465.00	13,682.34	173,591.00	28,507.42	145,083.58	16.42%		
10.1-5 SN Parent Training								
SN Parent Interpreters	1,500.00	1,235.00	19,000.00	1,820.00	17,180.00	9.58%		To be used as needed
Unallocated	-	-	14,700.00	-	14,700.00	0.00%		
Total SN Parent Training	1,500.00	1,235.00	33,700.00	1,820.00	31,880.00	5.40%		
<b>10.1 Total Service Goal 10.1</b>	<b>927,615.00</b>	<b>830,223.56</b>	<b>13,600,824.00</b>	<b>1,886,330.78</b>	<b>11,714,493.22</b>	<b>13.87%</b>		
11.1-1 Safety/Anti-Bullying								
United Way- Choose Peace	3,731.00	3,717.66	44,775.00	7,435.32	37,339.68	16.61%	16.67%	
Total Safety/Anti-Bullying	3,731.00	3,717.66	44,775.00	7,435.32	37,339.68	16.61%		
<b>11 Total Child Safety</b>	<b>3,731.00</b>	<b>3,717.66</b>	<b>44,775.00</b>	<b>7,435.32</b>	<b>37,339.68</b>	<b>16.61%</b>		
<b>Grand Total Service Goals</b>	<b>6,217,855.00</b>	<b>4,448,484.18</b>	<b>84,490,724.00</b>	<b>11,591,567.05</b>	<b>72,899,156.95</b>	<b>13.72%</b>		
<b>Systems Goals:</b>								
1.1-2 Single Point of Entry								
First Call for Help	31,847.00	28,684.80	382,169.00	51,316.72	330,852.28	13.43%	16.67%	
Total Single Point of Entry	31,847.00	28,684.80	382,169.00	51,316.72	330,852.28	13.43%		
<b>1.1 Total System Goal 1.1</b>	<b>31,847.00</b>	<b>28,684.80</b>	<b>382,169.00</b>	<b>51,316.72</b>	<b>330,852.28</b>			
1.2-1 Leadership/Resources/Community Strategic Plan								
Consultants -Undoing Racism, FSN,etc.	10,299.00	10,298.80	62,043.00	10,548.80	51,494.20	17.00%		
Consultants - OPS	1,776.00	1,775.09	26,658.00	2,225.09	24,432.91	8.35%		
Unallocated	-	-	44,299.00	-	44,299.00	0.00%		
Total Leadership/Resources/Community Strategic	12,075.00	12,073.89	133,000.00	12,773.89	120,226.11	9.60%		
1.2-2 Improve Provider Reporting								
SAMIS Maintenance/Enhancement	-	-	84,291.00	78,823.00	5,468.00	93.51%		
ADA Site Compliance	-	-	30,000.00	-	30,000.00	0.00%		

	November Budget	November Actual	Annualized Budget	YTD Actual Expenditures	Remaining Budget	% of Budget	Ideal @ Nov	Comments
Tableau	-	-	25,000.00	3,600.00	21,400.00	14.40%		
Taoti Creative	860.00	860.00	27,080.00	2,647.50	24,432.50	9.78%		
Webauthor Hosting	3,060.00	3,060.00	57,200.00	11,120.00	46,080.00	19.44%		
Unallocated	-	-	127,400.00	-	127,400.00	0.00%		
<b>Total Improve Provider Reporting</b>	<b>3,920.00</b>	<b>3,920.00</b>	<b>350,971.00</b>	<b>96,190.50</b>	<b>254,780.50</b>	<b>27.41%</b>		
1.2-3 Promote Research Initiatives								
Collective Impact Forum FSG	-	-	20,000.00	-	20,000.00	0.00%		
<b>Total Integrated Data Collaboration</b>	<b>-</b>	<b>-</b>	<b>20,000.00</b>	<b>-</b>	<b>20,000.00</b>	<b>0.00%</b>		
1.2-4 Integrated Data Collaboration								
Consultant	-	-	50,000.00	-	50,000.00	0.00%		
FSU FICW - Grant	1,562.00	1,562.00	31,785.00	3,015.00	28,770.00	9.49%		
FSU FICW - CSC	-	-	2,500.00	-	2,500.00	0.00%		
Unallocated	-	-	45,000.00	-	45,000.00	0.00%		
<b>Total Integrated Data Collaboration</b>	<b>1,562.00</b>	<b>1,562.00</b>	<b>129,285.00</b>	<b>3,015.00</b>	<b>126,270.00</b>	<b>2.33%</b>		
<b>1.2 Total System Goal 1.2</b>	<b>17,557.00</b>	<b>17,555.89</b>	<b>633,256.00</b>	<b>111,979.39</b>	<b>521,276.61</b>	<b>17.68%</b>		
<b>101 Total Seamless System of Care</b>	<b>49,404.00</b>	<b>46,240.69</b>	<b>1,015,425.00</b>	<b>163,296.11</b>	<b>852,128.89</b>	<b>16.08%</b>		
2.1-1 Public Awareness - Sponsorships								
Sponsorships	4,000.00	4,000.00	35,000.00	14,525.00	20,475.00	41.50%		
High Traffic Sponsorships	-	-	32,500.00	3,170.00	29,330.00	9.75%		
Nova SE University - Day for Children	-	-	7,500.00	-	7,500.00	0.00%		
<b>Total Sponsorships</b>	<b>4,000.00</b>	<b>4,000.00</b>	<b>75,000.00</b>	<b>17,695.00</b>	<b>57,305.00</b>	<b>23.59%</b>		
2.1-2 Public Awareness - Educate Taxpayers								
Marketing	19,974.00	19,973.88	431,600.00	67,244.01	364,355.99	15.58%		
Outreach Materials	9,120.00	9,120.00	23,800.00	9,120.00	14,680.00	38.32%		
Printing	1,625.00	1,625.00	3,000.00	1,625.00	1,375.00	54.17%		
Sponsorship-Resource Guides	-	-	115,700.00	-	115,700.00	0.00%		
BECON - Future First	200.00	200.00	31,600.00	200.00	31,400.00	0.63%		
M Network- Website Consulting	10,775.00	10,775.00	85,000.00	25,725.00	59,275.00	30.26%		
<b>Total Educate Taxpayers</b>	<b>41,694.00</b>	<b>41,693.88</b>	<b>690,700.00</b>	<b>103,914.01</b>	<b>586,785.99</b>	<b>15.04%</b>		
2.1-3 Public Awareness - Outreach								
Business Plan-FLCSC	-	-	84,126.00	80,000.00	4,126.00	95.10%		
Travel	902.00	1,083.10	17,500.00	2,975.30	14,524.70	17.00%		
<b>Total Outreach</b>	<b>902.00</b>	<b>1,083.10</b>	<b>101,626.00</b>	<b>82,975.30</b>	<b>18,650.70</b>	<b>81.65%</b>		
<b>201 Total Public Awareness &amp; Advocacy</b>	<b>46,596.00</b>	<b>46,776.98</b>	<b>867,326.00</b>	<b>204,584.31</b>	<b>662,741.69</b>	<b>23.59%</b>		
3.1-1 Leveraging Resources								
Writing Consultant	-	-	24,950.00	-	24,950.00	0.00%		
Unallocated	-	-	5,050.00	-	5,050.00	0.00%		To be used as needed
<b>Total Leveraging Resources</b>	<b>-</b>	<b>-</b>	<b>30,000.00</b>	<b>-</b>	<b>30,000.00</b>	<b>0.00%</b>		
<b>301 Total Leveraging Resources</b>	<b>-</b>	<b>-</b>	<b>30,000.00</b>	<b>-</b>	<b>30,000.00</b>	<b>0.00%</b>		
<b>Grand Total System Goals</b>	<b>96,000.00</b>	<b>93,017.67</b>	<b>1,912,751.00</b>	<b>367,880.42</b>	<b>1,544,870.58</b>	<b>19.23%</b>		
Unallocated	-	-	596,191.00	-	596,191.00			
<b>Program Goals Grand Total</b>	<b>\$ 6,313,855.00</b>	<b>\$ 4,541,501.85</b>	<b>\$ 86,999,666.00</b>	<b>\$ 11,959,447.47</b>	<b>\$ 75,040,218.53</b>	<b>13.75%</b>		



**Children's Services Council of Broward County**  
**Notes to the Financial Statements**  
**December 31, 2019**

- (1) The Children's Services Council of Broward County ("CSC") budgets, as revenue, 95% of the property taxes levied, as allowed by state statute.
- (2) The modified accrual basis of accounting is utilized by CSC. Under the modified accrual basis, revenues are recognized in the accounting period in which they become available and measurable. Expenditures are recognized in the accounting period in which the liability is incurred, if measurable.
- (3) Funds invested in the SBA, Wells Fargo Advantage Funds, and Florida Education Investment Trust Fund accommodate pool participants with readily available cash. The pool follows GASB Statement No. 31 which outlines two options for accounting and reporting for money market investment pools as either "2a-7 like fund" or fluctuation of the net asset value ("NAV"). CSC accounts for investments funds using the first method.
- (4) Includes various pending contracts not yet encumbered such as new initiatives, Summer 2020, new RFP's occurring during the year, and other pending initiatives and items that do not lend themselves to be encumbered.
- (5) The reserved for administrative costs include projected expenditure for salary, fringe, travel, supplies, etc. for FY 2019/20
- (6) The Budget to Actual Expenditures report reflects the annual budget, year-to-date expenditures and annual encumbrances. The report calculates the annual variance and the percentage of actual to the budget. This report provides an annual perspective of how the CSC is expected to perform throughout the year.
- (7) The accumulating balance in the Building Operations Budget to Actual is aggregating a reserve for capital improvements to be used as necessary.
- (8) The expenditures on the Program Expenditure By Goals Report run a month behind. Amounts reflected in the current month are for services provided during the prior month. This timing delay is due to the invoice due date on the 10th of the month following service delivery. Therefore, the Program Expenditure By Goals Report is for services through the month of November. The report includes December 2019 administrative costs.
- (9) Unassigned fund balance changes as revenue is received and actual expenditures are incurred.
- (10) Salary, Fringe and Travel budget and expenditures are included for the SAMIS Director Position for when CSC serves as the Salary Agent. The revenue and related expenditures are considered Pass Through Funds and do not have an impact on CSC Broward's financial statements.
- (11) There was a 25 % reduction of TIF for the Hollywood CRA.

**TAB J**



## For Council Meeting

January 16, 2020

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**Issue:** CSC Monthly Purchases for Administrative Operations

**Action:** Approve CSC Monthly/Annual Purchases

**Budget Impact:** See attached Report

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**Background:** The State Statute creating and governing the CSC, Chapter 2000-461, as amended, states:

Section 6: No funds of the council shall be expended except by check as aforesaid, except the expenditure of petty cash or the issuance of checks made payable for sums no greater than \$5,000, shall be expended without prior approval of the council, in addition to the budgeting thereof.

The Council's procurement policies and procedures stipulate that expenditures are approved by the Council prior to being expended. As such, the financial system requires a Council Approval (CA) date at multiple points throughout the system including all processed payments. Internal controls for tracking expenditures in accordance with the statute are validated by auditors every year and there have been no significant deviations since the inception of the Council.

Since 2004 at the Council's direction, staff was instructed to only provide back-up material for purchases when the item is over \$10,000. As always, back-up for purchases below \$10,000 are available upon request.

**Current Status:** In accordance with policy, please find attached the Invoices, Travel, Purchase Orders, Sponsorships, etc. for the month of January, 2020. To facilitate reviewing the various purchases, staff has segregated the items into various categories. All purchases listed are with the budget approved by the Council at TRIM as amended from time to time.

Please note that items over \$10,000 have a specific Issue Paper or copy of the related back-up attached to further explain the expenditure. Additional information for **any** expenditure is available upon request.

**Recommended Action:** Approve CSC Monthly/Annual Purchases

**Budget Impact:** See attached Report







List of Invoices, Travel, Purchase Orders, Sponsorships, etc.  
 Submitted to the Children's Services Council  
 January 16, 2020

Vendor		Amount	Comment
Elizabeth Holste	Winter Monitor	\$1,400	
Esther Rodriguez	Winter Monitor	\$875	
Gioconda Reina	Winter Monitor	\$525	
Jessica Dryden	Winter Monitor	\$525	
Joseph Gardiner	Winter Monitor	\$1,200	
Michelle Cabrera	Winter Monitor	\$700	
Patrick Freeland	Winter Monitor	\$800	
Tracy Nix	Winter Monitor	\$1,400	
Wendi Siegel	Winter Monitor	\$2,800	
Wynn Goodson	Winter Monitor	\$600	
Misc. (badges/fingerprinting)	Winter Monitor	\$750	Total \$16,250.00
<b><u>Memberships:</u></b>			
National Youth Coalition	2020 Annual Membership	\$2,500	
SFL Digital Alliance	2020 Annual Membership	\$500	



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**Issue:** Maintenance to the Building – Exterior Painting and Parking Lot

**Action:** Approve Precision Painting and All County Pavement for Services

**Budget Impact:** \$ 31,795 of \$ 212.447 Available in Facility Reserves for FY 19/20.

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**Background:** CSC has been in this building since October 2009 and it is time to pain the exterior of the building and to resurface and maintain the parking lots. Proper maintenance of the building ensures its longevity and higher costs in the long term.

**Current Status:** Ciminelli, our Facilities Management company, obtained multiple quotes and presented the best option. They are recommending Precision Painting and Waterproofing Inc. to conduct the exterior painting and all its related requirements of pressure washing, crack repair, caulking, etc. for a total price of \$19,860. They are recommending All County Pavement Management Solutions to reseal the parking lot, re-strip, fix any areas in need, etc. for a total price of \$11,935. The formal proposals for both of these bids are available upon request. It is anticipated that this work will be done before rainy season comes and should not interfere with the operations of CSC.

**Recommended Action:** Approve Precision Painting and All County Pavement for Services



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**Issue:** Results of the HIPPA Risk Assessment for CSC and the HIPPA Executive Summary Report

**Action:** None - FYI

**Budget Impact:** None.

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**Background:** The Council is responsible for collecting and safeguarding data elements in our various systems that may include Personal Identifiable Information (“PII”) and/or “Protected Health Information” (“PHI”), and as such, staff elects to undergo a periodic review to ensure a high standard of commitment to the related internal controls and to train staff so that they know their level of responsibility in protecting this data.

**Current Status:** The Council approved Ross Leo to perform a thorough review of CSC’s policy and procedures, as well as provide a mandatory staff training refresher in order to meet the criteria necessary to remain in compliance with the Security and Privacy Requirement portions of the Health Insurance Portability and Accountability Act (HIPPA). The Council met all requirements of these high standards and is considered a HIPPA Compliant Operation. Attached is the Executive Summary.

**Recommended Action:** None - FYI

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Friday, January 10, 2020

Monte Larsen  
Chief Operating Officer  
Children's Services Council of Broward County  
6600 West Commercial Blvd  
Lauderhill, FL 33319

Dear Ms. Larsen;

I am pleased to inform you that your organization has successfully met the criteria necessary to be in compliance with the Security and Privacy Requirement portions of the Health Insurance Portability and Accountability Act (HIPAA), U.S. Public Law 104-191 (1996), its amendment (HITECH 2009) and the Omnibus Rule of 2013 as described in the Code of Federal Regulations, 45 CFR § 160 164 170. Your organization is therefore authorized to display the “HIPAA Compliant” seal on your website and printed materials to reflect this status.

Through our document examination, review of operational workflows and discussions of the operations of your company and its customer interactions, we have established that HIPAA requirements clearly apply in such relationships, and their impact upon CSC-BC and its workforce is significant. Similarly, we have established with equal clarity that the issues of compliance manifested through such exposure have been properly and sufficiently dealt with through policy and procedure, employment agreements and workforce training, and physical and technical security measures in accordance with the regulations. Our conclusion is that CSC-BC has met the applicable criteria of HIPAA.

This attestation should not be construed as an endorsement; that is, not as a statement of preference of CSC-BC specifically over a similar competitor's offering. It is intended as a statement that organizations, operations, systems and applications that are compliant with such standards and regulations are to be preferred exclusively to those that are not demonstrably compliant. As such, this HIPAA Compliance attestation is an endorsement of the quality and the commitment to standards that operations like CSC-BC achieving this posture reflect, and a recognition of your organization for having attained them.

I offer my congratulations to you and your organization.

Sincerely,

*Ross A. Lea*

Principal Consultant  
FABCHS, CISSP, CCSFP, HCISPP, CHPSE  
Certified HITRUST CSF Practitioner



Date validation completed: December 31, 2019

Attesting Examiner: Ross A. Leo  
FABCHS, CISSP, CCSFP, HCISPP, CHPSE  
Certified HITRUST CSF Practitioner



# HIPAA

## Risk Assessment

Prepared for

Children's Services Council of Broward County

By Ross A. Leo FABCHS, MBA, CISSP, CHPSE, HCISPP, CCFSP

December 2019

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	Not Observed or Not Applicable.
	No violation noted. Well organized and managed.
	No current violation noted. Potential issue - regular monitoring should be instituted.
	Violation noted (minor). Should be addressed in the future.
	Violation noted (moderate). Should be addressed.
	Violation noted (major). Address this issue.
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	Violation noted (serious). Address immediately before HIPAA implementation.

# Overview

Children’s Services Council of Broward County (“CSCBC”) has requested a compliance posture annual re-assessment assessment of the patient-use application under the HIPAA Privacy and Security regulations. This report will summarize the areas of concern regarding systems, procedures, and processes for handling of “protected health information” (“PHI”), with an attached matrix illustrating the details. In the conduct of this assessment activity, the CSCBC staff assistance was invaluable and all involved were very accommodating and helpful.

## What is HIPAA?

HIPAA stands for the Health Insurance Portability and Accountability Act of 1996. Title I of HIPAA governs portability of health benefits, special enrollment rights, and non-discrimination rules. Title II, Subtitle F of HIPAA governs "Administrative Simplification." The Administrative Simplification Rules intend to create a uniform system for processing, retaining, and securing health care information by encouraging the use of electronic technology, mandating standardization of health-related transactions, and ensuring the security and privacy of health information.

Congress delegated responsibility for developing and implementing the Administrative Simplification provisions of HIPAA to the U.S. Department of Health and Human Services ("DHHS"). The Administrative Simplification Rules are actually a package of regulations, consisting of:

ADMINISTRATIVE SIMPLIFICATION RULE	STATUS AND DATE
Standards for electronic transactions	Deadline: October 16, 2003
Final Privacy Rule	Deadline: April 14, 2003
Final Security Rule	Deadline: April 20, 2005
Final Enforcement Rule	Deadline: September 16, 2004
National Provider Identifier (NPI)	Deadline: May 23, 2007
National Employer Identifier (NEI)	Deadline: May 23, 2007
HITECH Act of 2009	Deadline: Various (Enacted 02/2010)
Omnibus Rule of 2013	Deadline: September 23, 2013 (Overall)

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Included with this report is a cross-impact matrix illustrating the low-level details of the assessment requirements, taken directly from the body of the law itself, the corresponding findings noted during the activity at CSCBC, and a comment describing whether or not the standard indicated has been met. As part of the Comments, we provide brief recommendations to describe remedial or corrective actions that will enable CSCBC to comply with the standard's requirements.

This review includes both the "Required" standards and the "Addressable" standards of the law. This is standard practice in such reviews in that the assessment of one or the other would provide a partial assessment of compliance and, without both, an entity would have an incomplete evaluation of its posture and would thus operate under a false sense of security.

There are several provisions included in that legislation that affected the responsibilities and compliance requirements of both Covered Entities and Business Associates. The Act stipulated that the Centers for Medicare & Medicaid Services (CMS) issue formal guidance on a number of the areas outlined in the legislation over the course of the next 12-18 months. The Act also designated the Office of Civil Rights (OCR) as the enforcement body for the Privacy and Security rules, while assigning similar authority for CMS to oversee and maintain the specifics for the Transactions, Code sets, and certain technology details regarding security implementations. This review includes our current understanding of the legislative changes and the current rule issuances.

Every effort has been made to be thorough in this evaluation so that the final posture noted herein reflects accurately the compliance standing of CSCBC against the regulation in both letter and intent. It should be understood that this activity represents a "snap-shot" in time, and is not intended to be a documentation of on-going processes and activities over time. It should also be noted that the HIPAA regulations underwent expansion and refinement with the enactment of the HITECH Act in February 2010 and with the Omnibus Rule in 2013. Any other rule-writing activities by DHHS still in progress may promulgate specific requirements that are not herein reflected due to these rules not being finalized at the time this work. Finally, throughout the remainder of this report, the term HIPAA shall include fully all aspects of the HITECH amendment to it, the Omnibus Rule and thus all references to any of these shall instead be made to "HIPAA" only as the collective term.

### Executive Summary

In terms of staging, the work progressed as "Discovery", "Review & Evaluation", "Interview, Inspection & Observation", and concluding with "Compilation, Analysis & Summation". These stages captured the technical and non-technical elements of the CSCBC operation in terms of documentation existence and completeness, workforce understanding of and adherence to requirements, observation of task performance, assessment of the Information Assurance & Security program, and management awareness and enforcement. Integral to this analysis was the examination of information handling processes, data input sources, communication

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methods employed, understanding of roles and associated “Need-to-Know” (NTK), and organizational interactions. In combination, these elements provided a complete and “living” picture of the CSCBC operations and how thoroughly the HIPAA requirements in privacy and security are understood and actualized at all organizational levels.









In sum, the posture of the CSCBC system under review, inclusive of the operations components, can be characterized as “Excellent” with respect to all applicable areas for both the Privacy Rule and the Security Rule. With respect to the examination described above, all necessary documentation existed and was found to address all necessary aspects of the operational processes completely and well. No standard of either “Required” or “Addressable” category was found to have been overlooked with regard to being documented and in practice. No other significant issues were found unaddressed. No breaches of privacy were produced during operations examination and analysis. Specific points in each of the areas are given below as exemplars of the workflow and processes evaluated.

**Security Rule: Security, Facilities, Systems, Documentation and Processes**

This section concerns the establishment, framing and conduct of security programs and related tasks. It is consistent with industry and professional “best practice” in terms of what is included as requirements and addressable areas. For such a program to be successful, the environment must be characterized in each of these categories so that remediation and response activity is both functionally effective and cost-effective, and that decisions about these activities are informed and appropriate. The first ensures that the entity’s unique operational environment is not unduly or inappropriately impacted by protective measures. The second ensures that the cost to protect assets and information is commensurate with the value (absolute or time-sensitive) of the covered assets.

To facilitate this, HIPAA requires that an entity conduct a Risk Analysis, either quantitative or qualitative in form and content to establish the basis for such considerations and decisions. The assessment process must examine in depth each area (below) to determine a) the applicability and extent for each requirement, b) the type and degree of risk (form of loss or compromise) to which the entity is exposed and its identified assets potentially vulnerable, and c) mitigating actions that are in place and any modifications or additions needed to increase countermeasure effectiveness and thus reduce extant risk to minimum levels.

The Security Rule requirements are defined intentionally to frame and support compliance with the HIPAA Privacy Rule and its goals. This evaluation found that the policies and practices implemented pursuant to the Security achieved this objective and enabled full compliance with the requirements of the Privacy Rule in both practice and documented form.

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### CSCBC Information Systems (Technical) Operations

Application and information hosting operations have been outsourced to a Data Center Operator in Miami, Florida, which holds a current SSAE-18 SOC 2 T1 and 2 attestations, as well as PCI certification. Management at CSCBC retains control of assigning access to workforce members, and satisfies the related portions of the Technical Safeguards section of the Security Rule with regard to access control, encryption, backup processing, and audit log generation. Through the contract with the DC provider, CSCBC has arranged for all relevant requirements of the Administrative and Technical sections regarding Contingency Planning to be addressed. Actions relating to the annual update for each are addressed below.

All in-house operations have been correctly addressed by policy (in current-year review), and evidence indicates that all policies are in place, that the workforce has been informed or trained as necessary, and are actively monitored and enforced. See Compliance Matrix for additional detail.

### CSCBC Physical Security Operations

A complete facility inspection was performed, and all evidence demonstrates that physical security of the Main location meets all and in some cases exceeds HIPAA Minimum Requirements and Specifications. All documentation (policy, enforcement, maintenance, incidents, etc.) indicates that all controls are in place and consistently enforced.

Specific details for each are of this security/privacy assessment activity are shown below and on the related Compliance Matrix.


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Specific Significant Findings


Administrative Requirements Safeguards (Section 164.308)

 There were no significant findings in observed non-compliance this section during this review. See below for additional comments related to this area. This area is complete except for final review and republication.


Physical Requirements Safeguards (Section 164.310)

 There were no significant findings in observed non-compliance this section during this review. See Matrix and report comments above for additional details.


Technical Requirements Safeguards (Section 164.312)

 There were no significant findings in observed non-compliance this section during this review. Required technical safeguards were found to be in place and were designed to function in accordance with the stated requirements either actively performing or as an enabling capability to ensure the compliance measurement was achieved.

Organizational Requirements Safeguards (Section 164.314)









 There were no significant findings in observed non-compliance this section during this review. BAA have been reviewed and language modifications have been provided for acceptance and re-execution.

Policies, Procedures, and Documentation (Section 164.316)

 There were no significant findings in observed non-compliance this section during this review. Retention requirement have been met and modifications are in process. See above.

Breach Notification and Disclosure Accounting (HITECH Sections §13402 and §13405(c)). inclusive of Final Rule on Enforcement

 There were no significant findings in observed non-compliance this section during this review.









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### Omnibus Rule Requirements

 There were no significant findings in observed non-compliance this section during this review.

### Additional Comments

The annual amendment cycle for the programmatic documentation is in progress. All needed policies and procedures have been identified for review and update, should that be required. As noted above and in the accompanying matrix, previous compliant policy version have been implemented and will be replaced with updated versions as they are completed. Replaced version shall be retired and archived.

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**TAB L**

**Broward Reads Coalition - Campaign for Grade Level Reading  
Meeting Minutes  
December 2, 2019  
2:00 p.m.**

Meeting Held at the  
**CHILDREN'S SERVICES COUNCIL OF BROWARD COUNTY**  
6600 W Commercial Blvd.  
Lauderhill, FL 33319

**Participants In Attendance:** Cindy Arenberg Seltzer (Co-Chair), Sandra Bernard-Bastien, Andrew Leone, Liza Khan, Kimberlee Reid, Megan Turetsky (**CSC of Broward County**); Commissioner Beam Furr, (Co-Chair) & CSC Council Member, Idelma Quintana (**Broward County Commission**); Lori Canning, Phillip Shaver (**BCPS**); Kimberly White (**Broward County Libraries**); Renee Jaffe, (Co-Chair), Pablo Calvo, Allison Metsch (**Early Learning Coalition of Broward County**); Cammie Cacace (**Memorial Healthcare**); Katharine Ospina, Carolina Bosco (**HandsOn Broward**); Jorg Hruschka (**City of Fort Lauderdale**); Meagan Albright (**NSU Alvin Sherman Library**); Kristen Lewis (**United Way of Broward County**); Krsha Sendon (**The Children's Movement**); Lisa Libidinsky (**City of Pembroke Pines**); Susan Climan (**Greater Fort Lauderdale Alliance**); Amanda Smith (**Art & Culture Center/Hollywood**); Penny Bernath (**South Florida PBS**); Deontre Clayton (**Florida Reading Corps**); Teresa Kelley (**BCDI Ft. Lauderdale**); Bob Mayersohn (**City of Parkland**)

Apologies: Daniel Gohl (**BCPS**)

**I. Welcome and Introductions**

Commissioner Beam Furr welcomed participants and led self introductions.

**II. Updates:**

❖ **Early Learning Coalition (ELC) – Allison Metsch**

**Broward Early Childhood Education (BECE) Conference** – The conference kick-off will be on February 1<sup>st</sup> under the theme “Stand Up and Be Counted”. There will be a presentation from the 2020 Census Committee in an effort to impress the importance of participating in the Census and also to encourage the childcare providers present at the conference to share the information with their students’ parents. The keynote speaker is Captain Barrington Irving. Penny Bernath of South Florida PBS will be a workshop presenter. Approximately 800 participants are expected to be in attendance. Participants will also have the opportunity to register for credit eligible courses on-site. There is a registration fee of \$25. The information flyer will be circulated by email with full conference details. Allison thanked the CSC for sponsoring the event.

**Broward Reads Achieves Gains (B.R.A.G) Sub-committee update** – The committee has met twice to date, led by Allison Metsch. The next meeting is scheduled for January 14<sup>th</sup> at 2:00 p.m. The flyer with meeting details will be sent by email to the full committee. The meeting has yielded partnership opportunities which will influence events planning for Florida Literacy week in January. All Coalition members are encouraged to attend.

**Special Read for the Record Event:** The ELC hosted a special parent engagement activity for parents who were part of the School readiness program on the evening of November 7<sup>th</sup>. Senator Nan Rich and her daughter, School Board Member Laurie Rich Levinson, were the

guest readers for that evening event and they read to 20 children of all ages. They had stew from a local restaurant in keeping with the stew from the book, "Thank You, Omu!".

#### ❖ **Broward County Public Schools (BCPS) – Lori Canning**

- Apologies were extended for Dan Gohl who was unable to attend. He was participating in Collaborative Visits which take place weekly on Mondays with Members of Cabinet and multiple directors and teams from the various divisions of BCPS. On these visits members do classroom walk throughs and meet with Principals and teachers to get an understanding of any needs they may have and get updates on happenings with the school.
  - Lori shared that she would be headed to Port St. Lucie on 12/3 for the Children's Movement to talk about Pre-K to Kindergarten transitioning. She will discuss work that was done last year and work done the Early Learning Coalition and Libraries to support this effort.
  - **Broward Baby Alphabet Book:** Beam Furr prefaced this discussion by sharing that work is being done to create a Broward-oriented board book which would be given to each child at birth. Lori followed, and distributed copies of a mock-up she created. Meeting attendees were paired together to review the document and provide feedback on the prototype. The following is some feedback captured:
    - o It should be a board book
    - o Consider getting buy-in from municipalities to have letters/words aligned with specific cities
    - o Consider doing a number book instead of the alphabet. The book would be shorter in length and therefore less expensive to produce (especially if it's a board book)
    - o Engage Broward Healthy Start Coalition to partner
    - o Have the book be part of a larger welcome package given to new moms at the hospital
    - o Have the book be part of a "Things to Do" in Broward package
    - o Consider publishing as a graphic novel/comic book
- A sub-committee will be formed to work on this initiative.

#### ❖ **Broward County Libraries – Kimberly White**

**Storybook Festival** – The event was held on November 16<sup>th</sup> at Southwest Regional Library with a focus on visual literacy and graphic novels. There were approximately 6,000 persons in attendance. BCL partnered with Drew Brockington, author and illustrator of *CatStronauts* who visited schools on November 15<sup>th</sup> and met with students. 1,500 books were distributed. There was an initiative called "Swapping Ground" where children were allowed to tell their own stories. A total of 60 kids participated.

The professional development for staff this year was also centred on visual literacy and this was achieved through a virtual visit with the author ahead of time.

There were 92 teen volunteers, 10 HandsOn Broward volunteers as well as volunteers from the City of Pembroke Pines

Kim also shared the following updates:



- Teen Empowerment Summit will be hosted on December 14<sup>th</sup> at Broward College Central campus
- Permission has been granted to use the visuals from hank You, Omu!” to create a story walk for February 2020 at City Center.

❖ **Children’s Services Council of Broward County – Sandra Bernard-Bastien/Andrew Leone**

**Broward: Read of the Record** – Sandra thanked everyone for their support.

*Summary of November 7<sup>th</sup> Read for the Record Day:*

- 199 public schools participated; 335 community and early childhood centers; 2 hospitals; 25 public libraries
- 1,370 volunteers registered (count as at the time of the meeting)
- A special day was organized for State legislators to read the week before on October 30<sup>th</sup>

Sandra shared that having the author – Oge Mora – visit, made a huge impact. We were able to create promotional videos, organize a reading with the author and create more of a buzz. We should try to replicate this formula moving forward.

Lori Canning announced to the meeting that, Broward County was recognized by Jumpstart as the *Read for the Record* District of the Year. Copies of the award certificate were circulated.

**III. Partner Updates:**

**City of Parkland** – Bob Mayersohn – The city now has two Little Free libraries installed.

**Children’s Movement** – Krsha Sendon – The organization is doing screenings of the short film, “No Small Matter” which address the importance of early childhood education. Anyone interested in organizing a screening for their organization, please contact Krsha make arrangements.

**HandsOn Broward** – Katie Ospina and Carolina Bosco – Thanks to all for the work done for Broward: Read for the Record. They are now onboarding new agencies, one of which is the YES Institute – a non profit that trains children on gender identity and sexual orientation – and, the Montessori Foundation. Work is also being done to create an agency process for Jack & Jill Children’s Center. Agency training will be done in January. Persons interested in the training should contact HOB.

**United Way** – Kristen Lewis - A grant was received through Broward College related to the MLK Day Service day grant. They will be doing a reading day on January 15<sup>th</sup> at North Fork Elementary and are looking for 100 volunteers to read to students from Pre-K. The book is about Martin Luther King, Jr.

**Black Child Development Institute of Fort Lauderdale** – Teresa Kelley – Groomed to Read Initiative now has 5 barbershops participating and the agency is working to recruit 3 more (books are placed in barbershops to encourage reading outside of school). The agency also has an annual initiative called “Read to Succeed Book Swaps” which is done with elementary schools through a partnership with the City of Lauderhill and the YMCA. Will be applying for more grant dollars in order to expand reach and do more. The Institute will celebrate their 10<sup>th</sup> anniversary in January 2020 and will have several events throughout the course of the year to commemorate the achievement. More

information on the institute can be found at <https://www.nbcdi.org/affiliates/fort-lauderdale/events-programs>.

**South Florida PBS** - Penny Bernath - KidVision released an app for kids named “iSpy” on November 29<sup>th</sup> which teaches vocabulary and reading skills in a fun and immersive environment. The app is available in the App Store.

**Commissioner Bean Furr** - the County Commission will be voting on support for Gulfstream on Tuesday for 1 more year and two 1-year renewal options. Lori added that Gulfstream recently received a grant from the University of Central Florida for Community Partnership with United Way, Broward College and Memorial Hospital. This will allow for the hire of a Community Partnership coordinator to go into communities and bring people into the program.

**Real Men Read** – This will be coming up soon, likely the end of February. More information will be shared in the coming days.

**IV. Meeting Schedule for FY 19-20:**

All Meetings will be held on the first Wednesday of every other month at 9:30 a.m. @ the Children's Services Council of Broward unless otherwise announced.

February 5, April 1, June 3, August 5

**V. Adjourn Meeting**

Meeting adjourned at 3:27 p.m.

**TAB M**



## Special Needs Advisory Coalition (SNAC) Meeting Meeting Minutes December 2, 2019 9:30 a.m.

Meeting Held at the  
Children's Services Council of Broward  
6600 W Commercial Blvd. Lauderhill, FL 33319

**Participants In Attendance:** 2-1-1 Broward (Billie Morgan); **Advocacy Network on Disabilities** (Ire Diaz, Josh McAdams); **Advocates** (Robert Mayersohn, Martha Wichert); **Agency for Persons with Disabilities** (Milroy Senat); **Ann Storck Center** (Terri Shermett); **Arc Broward** (Jody Ellis, Shalean LaBerge, Travis Sullivan); **Autism Society Florida** (Stacey Hoaglund); **CareerSource Broward** (Melanie Magill, Samora Cunningham); **Center for Hearing & Communication** (Olivia Angeli); **Center for Independent Living** (Brian Johnson); **Children's Medical Services** (Mary Joyce); **Children's Services Administration of Broward County** (Deborah Meidinger Hosey); **Dan Marino Foundation** (Susan Morantes); **Early Learning Coalition** (Allison Metsch, Debbie Kay); **Epilepsy Foundation** (Michelle Collins); **Family Care Council** (Marty Norris); **Family Network on Disabilities Parent Education Network** (Allicia Walford); **GAPS Legal** (Michelle Kenney, Esq); **Henderson Behavioral Health** (Luciangeli Flores); **JAFCO Children's Abilities Center** (Melanie Wolfson); **Legal Aid of Broward** (Janet Salzman); **Project 10** (Lisa Friedman-Chavez); **Service Source** (Amilcar Urroz); **The Journey Institute Inc.** (Dr. Harleen Hutchinson); **United Community Options** (Cathea Comiskey); **United Way of Broward** (Gonzalo Cadima); **YMCA South Florida** (Alison Bregman-Rodriguez).

**CSC Staff in Attendance:** Dr. Sue Gallagher – Chief Innovation Officer; Dr. Laura Ganci – Director of Research & Planning; Marissa Aquino – Special Needs Programs Manager; Piper Weber – Programs Manager; Megan Turetsky – Government Affairs Manager; Liza Khan – Programs Manager.

### I. **Welcome and Self-Introductions**

Michelle Kenney welcomed the committee members at 9:33am and introductions were made, as Robin Bartleman and Sonja Clay were absent.

### II. **Approval of Minutes**

Motion to approve minutes was made by Melanie Magill, seconded by Dr. Harleen Hutchinson and passed unanimously.

### III. **Success Stories:**

Allicia Walford shared about a successful collaboration between Parent Education Network and Broward County Schools ESLS department. They will be providing four roundtable sessions for transitioning youth to discuss post-secondary options at Cooper City, Ely Blanche, Monarch, and Hallandale High Schools. The dates are in the process of being confirmed and will be shared via Results 4 Broward.

Dr. Harleen Hutchinson shared BBHC is rolling out Infant Mental Health for ages birth-5 to support the schools.

Melanie Wolfson shared about a young adult male who was referred from 211 Broward to JAFCO Connections program. The young adult went through all the programs at JAFCO and as he continued to gain social skills with transitional support, he began riding the Paratransit and applied for the SYEP at CareerSource. He completed the SYEP program with a position at JAFCO, which is a major accomplishment for him and his family.

For any member who wishes to speak about a success at the next SNAC meeting, please contact Marissa.

#### **IV. Presentations:**

The SSI/SSDI Outreach, Access, and Recovery (SOAR) training by William King is postponed until the next SNAC meeting. William King was unable to present on SOAR.

Dr. Sue Gallagher, CSC Chief Innovation Officer, presented on Leveraging Positive Relationships for Systems Change. She briefly reviewed the history of the Broward Children's Strategic Plan and the two most common responses from participants: (1) "we don't have enough money" and (2) "we don't have any data". Sue discussed how to contribute to the system, building positive relationships, and reviewed the 7 elements of positive communication. She discussed ways to offer help rather than blame an organization. Handouts were distributed at the meeting.

#### **V. Committee Updates:** A handout of the goals, objectives and strategies being currently addressed were distributed to the SNAC members.

- a. **Policy & Systems:** Melanie Magill (CSBD) reported the committee continues to monitor the Child Find waitlist. As of November 19<sup>th</sup>, the next available evaluation for Spanish speaking families is the 2<sup>nd</sup> week of April 2020 and for English & Creole speaking is the 1<sup>st</sup> week of February, 2020. The system partners work group will meet on Tuesday, January 21, 2020 at 1:30pm. The committee will discuss this concern with Robin Bartleman and she emailed the superintendent requesting solution strategies. The Children's Services Advisory Board is also advocating to the School Board for solution strategies. Another initiative the committee is advocating for is to have the mandatory child care training include special needs training. The special needs training is currently an option only. William Karp from Child Care Licensing & Enforcement has been invited to the next meeting.

As a friendly reminder, this committee consists of special needs system partners.

- b. **Program & Parent Support:** Alison Bregman-Rodriguez (YMCA) reported the committee is identifying programmatic gaps relating to parent trainings and social security benefits for eligible children. The committee received baseline data from SSA on children receiving social security disability benefits. The committee developed a survey asking providers if a question regarding current social security disability is part of intake assessments and if parent trainings are offered. Luciangeli Flores (Henderson Behavioral Health) reported the committee has made great progress in being active and hearing valuable insights. The survey will be distributed after SNAC. The complete matrix of the committee can be found on Results4Broward.org. Next meeting is scheduled for Monday, December 9, 2019 at 9:30am at JAFCO.
- c. **Education & Awareness:** Michelle Kenney (GAPS Legal) reported the committee has developed a timeline and identified over 60 services that a caregiver may need. The committee also developed a spreadsheet to identify the committee members that represent special needs on the children's strategic plan. Piper Weber (CSC) shared the toolkit of financial literacy resources for providers. Next meeting will be held on Wednesday, December 11, 2019 at CSC at 1:30pm.

#### **VI. Community Announcements**

Lisa Friedman-Chavez (Project 10) announced the VISIONS 2020 conference sponsored by the Florida Division on Career Development and Transition (FLDCDT) for those involved in career development and transition of people with exceptionalities. The conference will be held in Orlando. More information will be provided via email.

Ire Diaz (Advocacy Network) announced a newly funded Family Strengthening program that provides special needs care coordination and in home therapy for children with special needs or their caregiver with a special need. She announced there is no wait list and for more information to contact her.

Melanie Wolfson (JAFCO) announced a Holiday Family Fun Day scheduled for Sunday, December 22, 2019 from 10am-1pm at JAFCO.

Allison Metsch (ELC Broward) announced a conference for Broward Educators scheduled for Saturday, February 1, 2020 at Broward College.

Billie Morgan (211) announced that the Non-Profit Awards will be held at the Hard Rock. She encouraged members to vote and to attend the event.

Alicia Walford (PEN) announced she will be screening a movie at Ft. Lauderdale High School on December 10.

Gonzalo Cadima (United Way of Broward) announced Stacy Hoaglund will be presenting at the United Way of Broward's Board of Governors meeting and Billie Morgan is a new board member. He encouraged representatives from the special needs community to be part of their action teams.

**VII. Next Meeting Date:**

- a. Next SNAC meeting is set for Monday, May 4, 2020. Meeting will be held at 9:30 a.m. at the Children's Services Council of Broward unless otherwise announced.

**VIII. Adjourn Meeting**

- a. Meeting adjourned at 11:00 a.m.

**TAB N**

**CHILDREN'S SERVICES COUNCIL OF BROWARD COUNTY**

**6600 W. Commercial Blvd  
Lauderhill, FL 33319**

**Agency Capacity Building Committee Meeting Minutes  
November 21, 2019**

2:00PM – 4:00PM

**Participants in Attendance:** Travis Amos **Department of Children and Families**; Kera Butler **Keys to The Community Inc.**; Tangie Carr **TCT Consulting**; Danielle Carswell **Urban League of Broward County, Inc.**; Joyce Feldman **Big Children's Foundation, Inc.**; Jessica Holden **Community Based Connections**; Savika Junor **Vocational Rehabilitation, Department of Education**; Kristine Miller; Angine Moss **Hosanna Corporation**; Shanel Pamphile **The Poverello Center**; Rusty Carbaugh **The Poverello Center**; Katie Ospina **Hands On Broward**; Melissa Sutliff **Hands On Broward**

**Panel:** Andy Fernandez **Firewall Centers**, Betty Dominguez **Data Specialist & Graphics Designer, Children's Services Council**, Jennifer Hudson **Strategic Communications** (via skype), John Saunders **Digital Marketing Strategist**

**Staff in Attendance:** Adamma DuCille, Sandra Bernard-Bastien, Nicolette Picardi, Betty Dominguez and Yolanda Meadows

**Agenda:**

**I. Welcome and Self Introductions:**

The meeting was called to order at 2:00 pm. by Ms. Adamma DuCille, Assistant Director of Training & Capacity Building. Ms. DuCille welcomed everyone to the Children's Services Council and explained that the meeting's objective would be to discuss marketing and branding strategies. She shared the function of the CSC's Public Affairs and Organizational Department with regard to the support offered to non-profit organizations in Broward County.

**II. Approval of the Minutes:**

The motion to approve the minutes of the meeting held August 21, 2019 was made by Ms. Kera Butler, seconded by Ms. Melissa Sutliff and passed with no opposing votes.

**III. Featured Local Resource:**

Ms. Adamma DuCille introduced Jennifer Hudson, Strategic Communications Consultant & Advocate. Ms. Hudson shared her story of working in corporate communications and how she shifted her focus to begin working with non-profits. She explained the concept of strategic planning and addressed the importance of non-profit organizations having a strategic communications plan. Ms. Hudson introduced a planning process which could help the organizations achieve the goals they have set and further advised participants that, by continuously speaking to their target audiences most important to them, they would be better able to flesh out their communications strategy. Participants were then afforded the opportunity to have their questions answered by Ms. Hudson.



#### **IV. Upcoming CSC Trainings:**

Ms. Nicolette Picardi spoke about Agency Capacity Building trainings and showed attendees how to access the training website to register for upcoming trainings. Ms. DuCille expounded on how informational and helpful the trainings are to helping organizations grow their business.

#### **V. Marketing & Branding (Panel Discussion):**

Each panelist introduced themselves and shared information about their backgrounds. They each impressed upon participants the importance of establishing a distinctive logo and branding that will stand out in the minds of people. Information about available tools, websites and low-cost or free apps that can be used assist with visual marketing was shared. Participants were also told where they could access information to start building a website.

#### **VI. Closing:**

- Ms. DuCille asked the panelists to explain the difference between brand, identity and logo.

The panelists explained the difference between the three and how they each play an important part in the role of marketing. Ms. DuCille also gave examples of how when we see certain logos, we immediately know which company it belongs to.

- Ms. DuCille asked each participant to introduce themselves, state what type of work they do for their organization and what topic they would like to learn more about to help benefit them with the work they do.

Each participant gave their information and the topic answers were recorded by Ms. Picardi.

Meeting was adjourned at 4:10 pm.

**TAB O**

<b>Service Goal:</b>	All Goals
<b>Objective:</b>	N/A
<b>Issue:</b>	Annual Performance Report for Fiscal Year 2018/2019
<b>Action:</b>	For Your Information Only
<b>Budget Impact:</b>	None

**Background:** The Council's approach to program evaluation is comprehensive, multi-tiered and includes the following key elements:

- How Much Did We Do and How Well Did We Do It?
  - a. Programmatic Monitoring, conducted by Council staff and outsourced professionals with experience unique to their fields of practice, reviews a range of service elements including fidelity to the intervention model, client/family engagement and satisfaction, program effectiveness, cultural sensitivity, funding utilization and analysis of overall service delivery and documentation.
  - b. Administrative Monitoring, conducted by experienced Council staff accountants, reviews the financial and administrative aspects of the contract, including personnel costs, budget-to-actual, background screening compliance, insurance, audit compliance and invoice accuracy and back-up documentation.
- Is Anybody Better Off?
  - a. Performance Measurement, conducted by experienced Council research and evaluation managers, begins with establishing appropriate targets based on national studies and baseline data collected over time. Performance measurement is evaluated using a variety of designs including validated pre/post-test measurement tools, single point administration and surveys to determine program effectiveness and provide data for comparison with local, state and national indicators. Data integrity is evaluated by timeliness, accuracy, completeness of data entry and testing throughout the fiscal year.

**Current Status:** The enclosed Annual Performance Report displays year-end performance for individual programs and summarized by service area for FY 18/19. Once again, cover pages for each service area contain "data stories" that include relevant information and interesting trends about specific program areas based on analyses of aggregate data obtained during the fiscal year. As requested, a summary spreadsheet for each service area with outcome performance by program and outcome is included at the end of the report. Monitoring and ongoing reviews verify that these Council-funded programs provide high quality services to Broward's children and families, with effective service interventions and sound fiscal management. As indicated throughout the report, Council-funded programs continue to perform exceedingly well. 91% of the contracts met or exceeded Council outcome goals. Overall financial utilization across all CSC service and system goals was 87.5% for FY 18/19.

**Recommended Action:** For Your Information Only



**TAB P**

## Funder's Forum - Meeting Summary October 4, 2019

<p><b>Members Present:</b> <b>Adamma DuCille</b>, Children's Services Council (CSC); <b>Cassandra Evans</b>, Department of Juvenile Justice (DJJ); <b>Keyonia Lawson</b>, CSC; <b>Larry Rein</b>, ChildNet, Coalition (BHSC); <b>Pablo Cavalo</b>, Early Learning Coalition (ELC); <b>Renee Podolsky</b>, Florida Department of Health (FDOH); <b>Saemone Hollingsworth</b>, Broward County Public Schools (BCPS); <b>Lori Canning</b>, Broward County Public Schools, <b>Silvia Beebe</b>, (for Darrell Cunningham) Broward County Community Partnership Division; <b>Sue Gallagher</b>, CSC; <b>Travis Amos</b> (for Dawn Liberta), DCF</p>	
Topic	Discussion
<b>Welcome and Introductions</b>	<p>Maria J. welcomed members and guest, and introductions were made.</p> <p>Maria J. introduced and welcomed new member Saemone Hollingsworth, Executive Director Exceptional Student Learning Support for Broward County Public Schools.</p>
<b>Approval of Minutes</b>	<p>Maria J. asked the committee to review the August 2, 2019 meeting minutes. The minutes were approved with no opposing votes.</p>
<b>Coordination &amp; Aligning Behavioral Health Efforts (Maria J., Maria H. &amp; Sue G)</b>	<p>During the August 2<sup>nd</sup> meeting Maria H. highlighted in the community there are various committees focused on behavioral health issues. Some of the committees are part of the Children's Strategic Plan, others are part of the Commission on Behavioral Health and Drug Prevention and also the Suicide Prevention initiative under UW. BBHC, UW and CSC are working to improve the alignment of these committees and develop a feedback loop to BBHC.</p> <p>Sue G. distributed a draft of a diagram titled "Broward Wellness and Resiliency Efforts" identifying various committees which are focused on behavioral health, wellness and recovery. Members expressed their opinions and recommended adjustments to the diagram. Sue G. will make the changes accordingly and send an updated copy to members.</p> <p>Maria H. announced that United Way will be hiring a Director to oversee Behavioral Health initiatives who will assist with coordination and alignment among these committees.</p> <p>Lori C. mentioned that the school district' Strategic Planning Committee has implemented a wide variety of social and emotional learning curriculum that focus on mental health support. Lori C. will bring an overview of the strategic plan to the next meeting to review.</p>

<p><b>Follow-up from October 4, 2019 Meeting</b></p>	<p>Lori C. announced that the Youth Mental Health Trainings, funded by the Title IV grant, started 2 weeks ago and are offered on Saturdays in two locations. The duration of the training is one day and is not just for instructional staff, but also for facility staff, cafeteria staff and custodial staff. It was passed by legislation that every person in the school district must complete the training.</p> <p><b><u>Community-Wide Suicide Prevention Plan</u></b>  During the August 2<sup>nd</sup> meeting Maria H. announced that BBHC, United Way and CSC are working to develop a community-wide suicide prevention plan. The Suicide Prevention Committee has contracted with the American Association of Suicidology (AAS) to provide technical assistance for 9 months. They have started receiving assistance from Dr. April Foreman who is the representative from AAS.</p> <p>Maria H. distributed a handout that summarized suicide's in Broward. The committee is working on Phase 1, which is to understand the data for the last 5 years and create prevention programs that align with the identified need. AAS is mentoring a sub-committee regarding how to complete psychological autopsies. The completion of the psychological autopsy will require the review of all Broward suicides with-in the last 3 years, and will include interviews of family members, friends and employers. Phase 2 will be the creation of an action plan to align with the findings of the psychological autopsies, and by July 2020 the sub-committee plans to identify Broward service needs.</p> <p>The next Suicide Prevention Committee meeting will be held on October 29th from 10 A.M. to 12 P.M. at United Way. Members are welcome to attend. Maria H. will send the invitation to Keyonia L. to forward to members.</p> <p>Suzette F. mentioned that the topic of suicide prevention has gotten Governor DeSantis' attention and is a major initiative for DCF. They are working with the Office of Prevention and Substance Abuse to develop regional goals pertaining to suicide prevention.</p> <p>Renee P. asked Maria H. if the data was normalized by where the victim died versus where they lived and requested to see if they could provide data by age and by city to help make a difference on deciding what type of intervention is needed.</p>
<p><b>Update on Current Projects (i.e., Recently Awarded Procurements)</b></p>	<p><b><u>Florida Department of Health</u></b>  Renee P. announced that DOH Broward was awarded \$3.2 million from the CDC for Overdose Data to Action for Opioid Prevention and Surveillance, to address the opioid crisis. Broward was one of three Departments of Health, along with the State Health Office who was awarded funding. DOH Broward is beginning to hire staff and working on contracting with partners.</p>

<p><b>Upcoming Procurements/ Partnerships/ Leverage Opportunities/ Common Funding Initiatives</b></p>	<p>Maria J. announced that the CSC Positive Youth Development (PYD) RFP is scheduled to be advertised on Sunday, October 6<sup>th</sup>. This RFP will serve at-promise middle and high school youth during out-of-school time. CSC is launching its new on-line procurement system.</p>
<p><b>Training Needs and News</b></p>	<p><b><u>Children’s Services Council</u></b>          Maria J. followed up with Darrell’s suggestion during the August 2<sup>nd</sup> meeting regarding developing a training for provider agencies that receive grants and have challenges managing their grant and budgets. Maria suggested that these trainings be a requirement for newly funded organizations.</p> <p>Adamma D. displayed a presentation based off the CSC three-part training series which includes <i>Grant Writing 101</i>, <i>Grant Writing 102</i> and <i>Now that You Got the Grant Now What?</i> The presentation was provided to members to review and revise to include areas that members felt would help newly funded providers or struggling providers. Subjects that were added were how to manage units of service, technical assistance, how to prepare for monitoring, required documentation on invoicing, end of grant expense reporting. It was also suggested to include how to communicate and negotiate in a respectful way. Members agreed that the presentation was good for newly funded providers. Adamma stated that she will share the feedback with the trainer and will update funders forum members at a future meeting.</p> <p>Silvia B. mentioned that the County completed their monitoring process and found that providers needed more technical assistance. They now provide an on-boarding packet to give to their staff, and they have also implemented monthly phone calls to discuss what areas providers need assistance on.</p> <p>Cassandra E. suggested having an annual meeting in December with both funders and providers to discuss challenges and have an open and general conversation to form better practices.</p> <p>Maria J. suggested inviting Sandra Veszi Einhorn, Executive Director, Coordinating Council of Broward and Nonprofit Executive Alliance of Broward to attend a Funders Forum meeting. Maria J. will reach out to Sandra to invite her to the December meeting.</p> <p><b><u>Early Learning Coalition</u></b>          Pablo C. is Coordinating with the University of Miami (UM), School of Medicine regarding a grant extension from the University of North Carolina to provide Pediatric Trainings on what to do after natural disasters. These trainings have been implemented in Dade County. If Broward County can get enough participation in the community, then UM can reapply to continue the grant. Providers are now working with children from the Bahamas that won't be able to return to the Bahamas. Pablo C. hopes that the training will be provided annually and/or twice a year. He mentioned that he wants to give the training as an incentive by offering CEU's and/or certification.</p>



<p><b>Additional Updates</b></p>	<p><b><u>Broward County Public Schools</u></b>  Lori C. announced that 256 students that were affected by the hurricane in the Bahamas were enrolled in Broward County schools. The Lauderdale Manors location has a welcome center for the children.</p> <p>Lori C. reminded members that November 7<sup>th</sup> is the day for Broward Reads for the Record and encouraged members to sign up with HandsOn Broward if they are interested in reading the selected book “Thank You, Omu!” by Oge Mora, to children.</p> <p>Saemon H. announced that 2nd annual Educating All Students with Excellence Conference (EASE) titled "Advancing Authentic, Intentional, Thoughtful and Mindful Inclusive Practices" will be held on October 18th from 8:00 A.M. to 5:00 P.M. at the Fort Lauderdale Convention Center. The conference is for school administrators, general and special education teachers, and service providers for a day filled with informative, educational and awareness-building sessions on a broad range of special education topics that promote inclusive practices for students with disabilities. Saemon will share the flyer with members.</p> <p><b><u>Early Learning Coalition</u></b>  On November 7<sup>th</sup> ELC will hold an event where they will also Read for the Record and have activities for parents. They will be serving different types of soups from different cultures. They will be giving out crockpots to families. Pablo C. asks that members share with families.</p> <p><b><u>Broward County</u></b>  Silvia B. shared the Children’s Services Administration Board (CSB) annual report.</p>
<p><b>Next Steps, Tasks &amp; Follow-up</b></p>	<ul style="list-style-type: none"> <li>✓ <b>Next Steps &amp; Follow-up;</b> <ul style="list-style-type: none"> <li>— Maria J. will reach out to Sandra Veszi Einhorn and invite her to the December meeting.</li> <li>— Adamma D. will share the revisions made by members to the trainer regarding on-boarding training for new or struggling awardees. – to be done in February 2020.</li> <li>— Keyonia L. will send the invite to members of the next Suicide Prevention Committee meeting scheduled on October 29th from 10 A.M. to 12 P.M. at United Way.</li> <li>— Lori C. will present an overview of the school districts strategic plan to the next meeting.</li> <li>— Maria J. and Suzette F. will work together to invite Sunshine Health, Community Care Plan, Beacon Health, Well Care (Simply Health), Humana and Florida Community Care to attend Funders Forum meetings as needed and add the topic as a future agenda item.</li> <li>— Sue G. will make the changes to the Broward Wellness and Resiliency Efforts chart and send an updated copy to members.</li> </ul> </li> </ul>
<p><b>Adjourn</b></p>	<p>The meeting adjourned at 4:09 P.M.</p>
<p><b>Next Meeting: <u>December 6, 2019</u> @ 2:00 P.M. @ United Way of Broward County, Mission United Building, 1300 South Andrews Ave., Fort Lauderdale, FL 33316</b></p>	



Broward County Logo

# DRAFT

Broward County Board of County Commissioners  
Children's Services Board  
Regular Board Meeting Minutes October 18, 2019  
Governmental Center Annex, Room A337  
Fort Lauderdale, FL 33301

1. **Call to Order**

Ms. Swartzbaugh, Chair, called the meeting to order at 9:02 a.m.

2. **Roll Call**

Ms. Swartzbaugh, Chair, asked Pastor Nugent, Secretary, to call roll. A quorum was established with, Sandra Einhorn, Cassandra Evans, Kim Gorsuch, Dr. Andrea Keener, Monica King, Commissioner Robert Mayersohn, Pastor Andrew-Craig Nugent, Paige Patterson-Hughes, Joel Smith, Paula Smith and Karen Swartzbaugh. Lori Alhadeff, Jarvis Brunson, Vice-Mayor Holness, Julia Musella, and Daniel Schevis participated via phone. Members absent: Dr. Antoine Hickman and Alicia Walford.

Staff Members in attendance: Darrell Cunningham, Community Partnerships (CPD) Director, Silvia Beebe, CPD Assistant Division Director, Maya Moore, County Attorney Office, Deborah Meidinger Hosey, Children's Services Administration (CSA), Tamika McBride, CSA, Deborah Scott, CSA, and Anna Gibbs, CSA.

Guests in attendance: Shawn Preston, ARC Broward, Silvia Quintana, Broward Behavioral Health Coalition (BBHC), Elida Segrera, BBHC, Tiffany Lawrence, BBHC, and Gonzalo Cadima, United Way of Broward County.

3. **Approval of the September 20, 2019 Minutes**

**Motion:** To approve the September 20, 2019 minutes as presented by staff.

**First:** Sandra Einhorn

**Second:** Robert Mayersohn

**Declaration of Conflict:** None

**Discussion:** None

**Result:** Passed

9:32 a.m. Kim Gorsuch arrived.

**4. Chair Report**

Ms. Swartzbaugh had no items to report.

**5. Behavioral Health and Drug Prevention Presentation**

Mr. Cadima presented the Board an overview of the 2019-2022 Comprehensive Community Prevention Action Plan for United Way of Broward County.

The plan has two major goals:

- Improve behavioral health among youth and adults in Broward County
- Build community capacity to promote behavioral health wellness

These goals will be met by focusing more on preventative measures and increasing the number of educational trainings on behavioral health in the community.

**6. One Community Partnerships 2 (OCP2) Wrap Up Presentation**

Tiffany Lawrence presented an overview of the One Community Partnerships 2 (OCP2) Grant that ended September 29, 2019. OCP2 was a four-year grant that provided evidence-based services to youth. OCP2 focused on the Transition to Independence Process (TIP) model which taught youth new skills to live independently, an Individual Placement and Support (IPS) program which assisted with job placement, and the Supportive Housing/Housing First model that assisted with finding stable and affordable housing.

**7. Section Report**

Ms. Hosey provided the Board with an update on the SAMIS project. She shared the pilot program, with three CSA providers, ran from July to the end of September. To date, the County has provided approximately 10-12 Provider trainings with over 150 participants. The Board discussed SAMIS data fields and how the additional information being collected will assist them with setting funding priorities.

Ms. Hosey also shared the CPD "Count On Us" brochure that reports out all data relating to CPD sections, funding and services being offered in the community.

**8. Committee Chair's Reports**

- a) **Ad hoc:** Mr. Schevis stated that he would not be able to Chair this committee. Ms. Swartzbaugh appointed Mr. Smith to be the Chair and added Ms. Evans to the committee. Mr. Smith announced the meeting will follow the CSB today and will share future meeting dates as they are set.

- b) **Advocacy:** Ms. Einhorn stated that there were not many attendees at the October 8, 2019 meeting due to a Broward Delegation Public Hearing scheduled at the same time. Ms. Einhorn shared a few of the 2019 accomplishments for the Committee. One of which was submitting advocacy items to the Board of County Commission (BOCC) that were approved as well as, increasing lines of communication between child advocates in Broward County. Ms. Einhorn also stated that the 2020 Advocacy Committee meeting will remain on the 2<sup>nd</sup> Tuesday, of scheduled months, at 9:00 a.m.
- c) **Needs Assessment:** Commissioner Mayersohn shared that the Committee is continuing to work with staff on developing a utilization tool or dashboard that will provide data on CSA's program categories, services, types of contracts and funding amounts.
- d) **Nominating:** Mr. Schevis informed the Board that the committee met and all nominations for Board Officers were reviewed. The Committee's recommendation is to keep the current officers, Karen Swartzbaugh, Chair, Cassandra Evans, Vice-Chair and Pastor Andrew Nugent, Secretary, for the next two-year term.

**MOTION:** To keep the current officers; Karen Swartzbaugh, Chair, Cassandra Evans, Vice-Chair and Pastor Andrew Nugent, Secretary.

**First:** Sandra Einhorn

**Second:** Monica King

**Declaration of Conflict:** None

**Discussion:** None

**Result:** Passed

## 9. Liaisons Reports

- a) **Behavioral Health/SEDNET:** Mr. Smith shared that a Statewide SEDNET representative attended the last meeting. At this meeting, Sue Gallagher, Children's Services Council (CSC) gave a presentation on how schools are sometimes the first entry point for a child to have access to services. The next SEDNET meeting is scheduled for October 24, 2019.
- b) **Broward Suicide Prevention Coalition:** Mr. Smith shared that they are breaking into smaller sub-committees and provided statistics on age/gender groups that commit Suicide. The next meeting is scheduled for October 29, 2019.
- c) **Integrated System:** Ms. Evans shared that they are continuing to update the Interagency Agreement between the Department of Children and Families, Broward County Public Schools, Broward County and Department of Juvenile Justice. Several barriers have arisen that were not anticipated; however, the team is working through them.
- d) **Juvenile Justice Circuit 17:** Ms. Evans shared that a statewide report stated that the DJJ's juvenile justice delinquency rate is the lowest it's been on over 44 years. Also, a statewide

“No Joke” campaign has been initiated to educate youth that one of the consequences of making threats is a second-degree felony charge.

e) **SNAC:** Commissioner Mayersohn shared full SNAC will meet in December 2, 2019 and subcommittees are working on their strategic plans.

f) **Transitional Independent Living:** No report was given.

## 10. **Old Business**

Ms. Swartzbaugh, Chair, shared that the Wraparound and Census presentations are still being finalized.

**MOTION:** To extend the meeting 10 minutes.

**First:** Commissioner Robert Mayersohn

**Second:** Kim Gorsuch

**Declaration of Conflict:** None

**Discussion:** None

**Result:** Passed

## 11. **Public Comments**

No comments from the public.

## 12. **Good of the Order**

Commissioner Mayersohn shared that he participated in the Tomorrow’s Rainbow Pony Jail ‘n Bail event that raised money for free grief counseling for children. Mr. Smith shared that over 400 people were at the event and that Commissioner Mayersohn was the leading fundraiser. Both Board members thanked everyone who participated. Another event shared is the upcoming Boost your Brain event at Broward College.

**MOTION:** To extend the meeting 20 minutes.

**First:** Commissioner Robert Mayersohn

**Second:** Cassandra Evans

**Declaration of Conflict:** None

**Discussion:** None

**Result:** Passed

Board members discussed alternative ways to join the CSB meetings, ADA accessible documents, RFP outcomes and possibly inviting other community partners to CSB meetings. Also, the Board discussed waitlists, statutes providing monies from Court fees being used for juvenile alternative programs and the Baker Act process.

**13. Adjournment**

**MOTION:** To adjourn the meeting at 11:15 a.m.

**First:** Commissioner Robert Mayersohn

**Second:** Cassandra Evans

**Declaration of Conflict:** None

**Discussion:** None

**Result:** Passed

The next Children's Services Board Meeting will be Friday, November 15, 2019.

These minutes were approved at the Children's Services Board Meeting dated November 15, 2019, as certified by:

Pastor Andrew-Craig Nugent \_\_\_\_\_  
Children's Services Board Secretary

# CSC In The News

## South Florida 100: Trump's campaign rally in Broward; the House impeachment inquiry; preparing for Thanksgiving

SOUTH FLORIDA SUN SENTINEL | NOV 22, 2019 | 4:58 PM



### **Cindy Arenberg Seltzer, president, Children's Services Council of Broward County**

**Last week:** This week Governor DeSantis released a budget which he said will provide for a “bolder, brighter, better future for our children” and I must agree. His budget provides for significant, much-needed increases in funding for services that can truly benefit children, such as affordable housing, increased teachers’ salaries, prevention services, early learning programs and the child welfare system. If the legislature truly intends to make this the “year of the child” as they have proclaimed, they should follow the Governor’s lead and pass a budget that reflects these priorities.

**Source:** <https://www.sun-sentinel.com/opinion/south-florida-100/fl-op-sf100-online-version-trump-rally-broward-house-impeachment-20191122-tjxf3w334baxpfpwspxlseczqu-story.html>



## South Florida 100: TIME magazine's Person of the Year; Trump impeachment train rolls on; Fort Lauderdale's nasty sewage spill

SOUTH FLORIDA SUN SENTINEL | DEC 13, 2019 | 6:24 PM

Our panel of 100 influential leaders discusses the most important issues affecting you.



### Cindy Arenberg Seltzer, president, Children's Services Council of Broward County

**Last week:** By choosing 16-year-old global climate activist Greta Thunberg as its “2019 Person of the Year”, Time magazine made a statement as much about the self-inflicted crisis humanity faces as the importance of youth voices laying claim to their future. The evidence is clear that World leaders aren’t doing enough to ensure a viable planet for generations to come. Greta’s slight frame and powerful voice have been making the rounds, pleading, haranguing, chastising, and ultimately tugging at the conscience of those who can make a difference, before it’s too late for her and her peers.

**Source:** <https://www.sun-sentinel.com/opinion/south-florida-100/fl-op-sf100-online-version-december-fifteenth-20191213-e4ezhfs1bna7npb7ykevoos2km-story.html>

## South Florida 100's top stories of 2019: Trump impeachment, climate change, mass shootings, booming U.S. economy

SOUTH FLORIDA SUN SENTINEL | DEC 20, 2019 | 5:45 PM



**Cindy Arenberg Seltzer, president, Children's Services Council of Broward County**

**2019:** It was a year of trauma both natural and man-made. Mass shootings, violence on our streets, fires, tornadoes, political drama... "Mental Health" has taken a prominent place in public discourse like we have never seen before. I am encouraged by the focus on mindfulness and other tools for self-regulation, coping and conflict resolution. Even as these skills are now being shared in schools and in after school programs, it is important that adults learn them as well and model them. Perhaps then violence will be more of a last resort.

**Source:** <https://www.sun-sentinel.com/opinion/south-florida-100/fl-op-sf100-trump-impeachment-climate-change-mass-shootings-economy-20191220-b7rt2lah6nh47jhg5ptnmstway-story.html>

# Florida Grade-Level Reading Campaign

## December 2019 Newsletter

With the Broward Children's Services Council as the main sponsor, all four and five year olds in Broward County received a copy of the book "Thank you Omu!" to take home. On that day, 1370 volunteers went out and read to 199 Public Schools, 335 Community Early Childhood Providers and Private Schools, 1 Wildlife Sanctuary (Flamingo Gardens), 2 Hospitals and their Supporting Clinics, and 25 Public Libraries. It was Broward's biggest turn out in the 6 years they have been participating!

**Source:** [www.floridaglr.net](http://www.floridaglr.net)

## Leading the Way - Six Pillars Newsletter



December 2019

Dear Six Pillars leaders, volunteers and friends,

Following are recent examples of accomplishments, activities and calendar items occurring in Broward County and South Florida that impact tactics in the Six Pillars Broward strategic plan. If you have items you would like to submit for inclusion in this newsletter, please email [rdrew@gfalliance.org](mailto:rdrew@gfalliance.org).

- **BCPS Honored as Jumpstart's Read for the Record District of the Year.** Broward County Public Schools (BCPS) is honored to be recognized by Jumpstart as its Read for the Record District of the Year. This is the first year Jumpstart has presented the national award, which represents the highest level of recognition from Jumpstart among eight award categories. BCPS has participated in Jumpstart's Read for the Record since its inception 14 years ago and ranks first in the country for the number of students, volunteers and community members participating in the annual event. Through a partnership between BCPS, the Children's Services Council of Broward County and multiple Broward County early childhood stakeholders, a free copy of this year's Read for the Record book, "Thank You, Omu," was provided to 40,000 pre-kindergarten and kindergarten children in Broward County on November 7, 2019 in celebration of the big day. To find out more, please [click here](#). To view Broward's 2019 Read for the Record video, please [click here](#). (Talent Supply & Education)

The Greater Fort Lauderdale Alliance  
110 E. Broward Blvd., Suite 1990  
Fort Lauderdale, FL 33301  
954-524-3113 or 800-741-1420



# Good Press

*Celebrating South Florida's Philanthropic Community*

## By the Numbers

NOVEMBER 2019

The following statistics speak to the work being done—and the challenges facing—nonprofits across South Florida

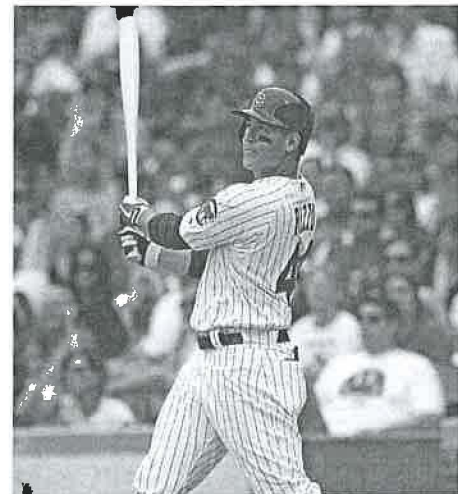


### 950,000

Each year, this many people around the world will be diagnosed with stomach cancer. Before she died of it in December 2017, local resident Debbie Zelman spent nearly a decade advocating for research and funding to combat stomach cancer through her foundation, Debbie's Dream—which continues to raise awareness in her name.

### \$ 25

A donation of that amount can feed a family of four this Thanksgiving as part of the Children's Diagnostic & Treatment Center's annual turkey day Basket Brigade. Visit [childrensdiagnostic.com/basket-brigade](http://childrensdiagnostic.com/basket-brigade) for details.



### 1,500

Expect at least this many people to join the Chicago Cubs' Anthony Rizzo at Pine Trails Park in Parkland on Nov. 24 for the eighth annual 5K Walk-Off for Cancer, which benefits Joe DiMaggio Children's Hospital, the University of Miami's Sylvester Comprehensive Cancer Center and families battling cancer. Visit [rizzo44.com](http://rizzo44.com) for details.

### \* 1,200

Last year, this many volunteer readers participated in Broward Reads for the Record. On Nov. 7, Children's Services Council of Broward and Broward County Public Schools hope to break this mark as volunteers read the same story to more than 40,000 combined students between 8 a.m. and noon as part of this literacy initiative.



### 5.8 million

This is the number of Americans currently living with Alzheimer's disease. The annual Broward Walk to End Alzheimer's, presented by Belmont Village Senior Living, is set for Nov. 9 at Nova Southeastern University. Register at [alz.org](http://alz.org).

### 4,400

In Broward County, this many Jewish people report an income below federal poverty levels, the impetus behind The Cupboard, the kosher food pantry started by Goodman JFS.

## **Broward Read for the Record**

Staff Report— [November 21, 2019](#)

FORT LAUDERDALE, Fla. – More than 1,000 volunteers will fan out across Broward County today to celebrate the joy of reading among its youngest residents when they all read the same book at the same time as part of "Broward: Read for the Record," from 8 a.m. – noon.

More than 40,000 children will take their spot on the rug to hear the story of "Thank You, Omu!", an inspiring tale by Oge Mora about building community, sharing and caring for your neighbors, from volunteer readers, including U.S. Congressman Ted Deutch, Broward County Commissioner Michael Udine, Parkland Mayor Christine Hunschofsky, Children's Services Council Chair Cathy Donnelly, Broward Schools Superintendent Robert Runcie and members of the Dolphins Cheerleader squad.

A free copy of "Thank You, Omu" will be provided to each pre-kindergarten and kindergarten child in the county. Organizers from the Children's Services Council of Broward County, HandsOn Broward, the School Board of Broward County, and other partners have recruited the more than 1,000 volunteers to read in 500 VPK centers, 225 schools and 15,000 classrooms, joining a national effort to increase literacy.

"This is a day where everyone remembers why they love a good book," said Cindy Arenberg Seltzer, president/CEO of Children's Services Council of Broward County. "The readers add their own personal touches to the story-telling and get instant feedback from the children. For children, the benefits of being read to cannot be over-emphasized. In addition to the cognitive and behavioral benefits, they develop an appreciation for stories; they are introduced to new people and cultures through the book selection; and they are able to share a special time with their classmates and friends."

According to PBS.org for Parents, reading aloud to children has clear cognitive benefits. For example, brain scans show that hearing stories strengthens the part of the brain associated with visual imagery, story comprehension and word meaning. One study found that kindergarten children who were read to at least three times a week had a "significantly greater phonemic awareness than did children who were read to less often."

And the landmark, Becoming a Nation of Readers report from 1985 concluded that "the single most important activity for building knowledge for their eventual success is reading aloud to children."

The community can follow the district's Read for the Record activities via social media on Twitter @browardschools, on Facebook at facebook.com/browardschools, and share photos using #BrowardReads and #ReadForTheRecord.

**Source:** <http://www.sfltimes.com>



## 2019 RWJF Collection

### A Space to Talk About Racism – and Advance Equity



**Sue Gallagher, chief innovation officer at Children's Services Council of Broward County, leads a workshop on the local history of racism.**

**Children's Services Council**—one of the anchor agencies behind the Dismantling Racism effort, along with the Florida Department of Health-Broward, Broward County Public Schools, and Broward County—conducts regular talks in the community on the local history of racism and encourages people to participate in the two-day workshop. Some public offices use a racial equity lens to improve outcomes in such areas as health, economic well-being, and mental health—and apply it to policy decisions. County commissioners, for example, approved a 10-year land use plan that included a policy to consider the environmental impact of projects on different race and ethnic groups.

Efforts to reduce racial disparities in the child welfare system have resulted in a decrease in the removal of black children from families into out-of-home care—from 749 in 2016 to 595 in 2018. Campell says children of color stay in care twice as long as their white counterparts.

**Source:** <https://www.rwjf.org/en/library/features/culture-of-health-prize/2019-winner-broward-county-florida.html>



## Children's Services Council of Broward will fund 3.8 million for Healthy Youth Transitions in 2020

LAUDERHILL — The CSC and The Jim Moran Foundation are expecting to budget approximately \$3.8 million in FY 20/21 for the **Healthy Youth Transitions 2020 Request for Proposals (RFP)**. The intent of this RFP is to expand the availability of Transition to Independence Process (TIP) Model<sup>®</sup>-focused independent living programs addressing the developmental and transitioning needs of dependent, delinquent, crossover, LGBTQ, and disconnected youth, with a special focus on youth in foster care and/or non-traditional living arrangements.

The procurement is available through CSC's web-based **Contract, Administration, and Procurement System (CAPS)** and responses to this procurement must be submitted through CAPS. Interested parties must access the RFP from the CSC website <http://www.cscbroward.org/>. Training on the use of CAPS will take place during the Pre-Bid Conference.

A Pre-Bid Conference will be held on **January 15, 2020, at 1:30 p.m. at Children's Services Council of Broward, 6000 W. Commercial Blvd., Lauderhill, FL 33319**. It is the **only** opportunity to receive verbal instructions regarding the services to be procured, the client populations to be served, contractual expectations, and other critical service delivery requirements. You are encouraged to attend the Pre-Bid Conference to learn more about our way of doing business! **HARD COPIES OF THE RFP WILL NOT BE PROVIDED.**

**IMPORTANT NOTE:** Application submission through CAPS requires that the "Agency Financial Viability" section of CAPS be submitted **PRIOR** to the RFP application submission. This section must be submitted by the deadline in order to have the ability to submit an RFP application. The deadline for the submission of the "Agency Financial Viability" section is **January 31, 2020, by 4:00 p.m.**

Completed applications must be submitted through CAPS by **4:00 pm on February 18, 2020. LATE SUBMISSIONS WILL NOT BE CONSIDERED.**

The Children's Services Council of Broward County is an independent taxing authority established by a public referendum on September 5, 2000, and reauthorized on November 4, 2014, which, through Public Act, Chapter 2000-461 of the laws of Florida, authorizes the Council to levy up to 0.5 mills of property taxes. The role of the Council is to provide the leadership, advocacy, and resources necessary to enhance children's lives and empower them to become responsible, productive adults through collaborative planning and funding of a continuum of quality care.

Follow us on Twitter at [@CSCBroward](https://twitter.com/CSCBroward) and on Facebook. For more information about the Children's Services Council of Broward County, please visit [www.cscbroward.org](http://www.cscbroward.org).

**Source:** <https://www.lafamiliadebroward.com/childrens-services-council-of-broward-will-fund-3-8-million-for-healthy-youth-transitions-in-2020/>





## 'My floor was a massacre:' Linger trauma almost 2 years after Parkland school shooting

by Luli Ortiz

Monday, November 25th 2019

PARKLAND, Fla. (CBS12) — New documents obtained by CBS12 News show the challenges students face in the months after one of the deadliest school shootings in U.S. history.

A rise in depression, drugs and discipline problems.

"We're still struggling, trying to fill out those gaps," said Kim Krawczyk, math teacher at Marjory Stoneman Douglas High School.

Krawczyk was teaching honors geometry when a former student stormed in and opened fire.

"I heard the first three pop, pop, pop," she said.

Krawczyk heard the confessed killer reload his rifle right outside her classroom door.

The gunfire and the screams eventually stopped.

"None of us were prepared for what we saw," she said. "My floor was a massacre."

Krawczyk and her students saw Scott Beigel, a beloved geography teacher and cross-country coach, dead in his classroom doorway. She also lost two of her students, Alex Schachter and Alaina Petty.

Both students were only 14 years old.

Thirteen others died that day and multiple people were injured.

Since the shooting, Krawczyk has seen the signs of extreme stress in students, some acting out, others internalizing the trauma.

“One of the things we’ve struggled with was how to teach a traumatized brain? Because they learn differently,” she said.

Last year, the U.S. Department of Education granted Broward County Public Schools \$1 million in grants to hire counselors, social workers and behavioral specialists.

The district is fighting for additional resources to help.

This summer, the district asked for more money in grants, citing students falling behind on their coursework and an increase in incidents of self-harm.

In the application, the school district said state research shows drug abuse, fighting and threats have all increased in Parkland and all across the district.

The letter said from 2017 to 2018, compared to 2016 to 2017, the occurrence of the following incidents have grown: drug use/possession (637 from 511 incidents), other major offenses (367 from 317 incidents), physical attacks (128 from 34 incidents), threats/intimidation (368 from 337 incidents) and tobacco (439 from 127 incidents).

Those numbers came from the School Environmental Safety Incident Reports (SESIR), provided to the Florida Department of Education, according to the school district.

The grant application also shows Stoneman Douglas has made it into the top 10 high schools in the district battling substance abuse.

Stoneman Douglas was not even on the list before the shooting.

“You’re going to see the incidents of stress-related things go up. You’re going to see more absences, more drop outs, more substance abuse,” said Dr. Patricia Thomas Shutt, a clinical psychologist with The Therapeutic Oasis of the Palm Beaches.

Dr. Thomas Shutt specializes in trauma.

Many of her clients are Stoneman Douglas shooting survivors.

"It's one of our most basic needs, is to feel safe. Many of those kids lost that experience of being safe in school," Thomas Shutt said.

She said the first line of treatment is what's known as EMDR, or Eye Movement Desensitization and Reprocessing Therapy.

It's been used to treat PTSD in the military and it targets specific traumatic memories.

"It restores a sense of connection with other people, because when trauma happens, not only do they disassociate the actual traumatic event, but it can actually create a separation and disconnection with people and their feelings," Thomas Shutt explained.

**Eagles' Haven** in Coral Springs, located minutes away from Stoneman Douglas, uses a different approach.

"We don't do therapy here. We help people get connected to the other parts of their wellness," said Melissa Rosen, Team Leader at Eagles' Haven.

The sanctuary of hope opened after Sydney Aiello and Calvin Desir, two survivors of the Parkland shooting, took their own lives last spring.

"A lot of people in the community felt really isolated following the tragedy," Rosen said. "This is a place for them to come together and meet new people."

At Eagles' Haven, survivors can try everything from power yoga and kickboxing to art as an outlet to manage their grief, guilt and frustration.

"We're making sure that other people know that there's hope there, and wellness is a huge part of that healing process," Rosen said.

For Krawczyk, a tattoo and a special gift from the 25 students she protected in her classroom that day has helped her heal.

She still checks in regularly on the students from room 1257.

"They still have the opportunity to be the person that they were born to be, but it just might be a different road to get there than maybe what they had planned on originally. And that's OK," Krawczyk said.

CBS12 News reached out to the Department of Education to find out if they are reviewing the application from the school district, but are still waiting to hear back.

According to **Children's Services Council of Broward County**, there are even more programs available like **Parkland Cares**, **Professionals United for Parkland** and **Tomorrow's Rainbow** in Coconut Creek.

**Source:** <https://cbs12.com/news/local/my-floor-was-a-massacre-lingering-trauma-almost-2-years-after-parkland-school-shooting>



## **CNW MALE NEWSMAKER OF 2019: Mayor Dale V.C. Holness**

January 3, 2020

BROWARD COUNTY – Broward County Mayor Dale V.C. Holness, the first Caribbean American to serve as the mayor of a US county is The Caribbean National Weekly's Male Newsmaker of 2019.

Mayor Dale V.C. Holness was born in Hanover, Jamaica, W.I. on April 2, 1957, and migrated to the United States at age 17. He graduated from Plantation High School, then attended Broward College, where he served on the student government as a freshman senator. He became a general manager at McDonald's at age 20, and bought his first house at age 22. He became a Realtor in 1983, and started his own real estate company, All Broward Realty, in 1988. The company is currently led by his daughter Richelle Dahlia Holness, one of his six surviving children.

His political record is well documented as a Broward County Commissioner representing District 9 from November 2010 to present and during his six years of public service as a Lauderhill City Commissioner and Vice Mayor (2007, 2010).

Commissioner Holness' District represents a population of over 200,000 people located in parts of or all of Fort Lauderdale, Plantation, Sunrise, Lauderhill, Tamarac, Oakland Park, North Lauderdale, Lauderdale Lakes and the unincorporated communities of Roosevelt Gardens, Washington Park, Boulevard Gardens and Franklin Park.

In November of 2019, he was unanimously appointed by the Broward Commission to serve as the Mayor of Broward County for a one-year term through to November 2020.

He will also be defending his seat in the Broward Commission in primary elections to be held in August 2020.

Mayor Holness has often been described as one of the hardest working Broward County Commissioners.

He's chair of the Broward Black Elected Officials. Under his leadership, he has devised the Broward Black Action Plan that focuses on Broward County's black communities and includes economic development/black business growth, employment, criminal justice, education, housing, transportation and health.

He is a visionary and architect for the annual Florida International Trade & Cultural Expo (FITCE), held at the Greater Fort Lauderdale-Broward Convention Center, which attracts international businesses, local businesses, multicultural global trade representatives from over 50 countries, federal, state and local trade agencies, and government leaders from around the world. FITCE was born out of Holness' belief that Broward County—and Florida generally—has strong potential as an international trade hub selling more goods to the world. According to Holness, "We should be more competitive, especially to countries where we have strong immigrant populations living in the USA."

Holness has also led the effort for a \$20 million economic development package and community improvement programs for Central Broward District 9. He significantly increased County Business Enterprise (CBE) participation from 10 to some 40 percent. This was achieved through methods including: the creation of a mentor/protégé program, breaking large contracts into small components, active recruitment of small, minority and women-owned businesses, and removing restrictions that limit the participation of small, minority and women-owned businesses in contracting opportunities. Mayor Holness' colleagues on the Commission have credited him for his leadership in this regard.

Additionally, Holness was Instrumental in passing the Broward County Surtax, a 30-year, one-cent surtax for transportation.

The mayor is one of the leaders and organizers behind the Lauderhill Mall Citizenship Drives, with nearly 5,000 citizenship applications processed to date. He plans to step up the citizenship drive significantly this year with general elections due in November.

Concerned about the rehabilitation of people with a criminal record he also sponsored the “Ban the Box” ordinance, a law that refrains individuals from being questioned about prior criminal records or authorization for a background check until they are among a pool of potential finalists for particular jobs within Broward County’s government.

His other achievements as Broward Commissioner include: Sponsoring the resolution for the expansion of Broward County’s current Living Wage Ordinance; leading efforts to build 120 new single-family homes in the Broward Municipality Services District, and sponsoring an additional Homestead Exemption (from \$25,000 to \$50,000) for persons 65 and older, allowing for low-income senior property owners to qualify for the extra property tax reduction.

He signed \$2.6 billion expansion for the Ft. Lauderdale International Airport, \$3.2 billion Port Everglades Seaport expansion and \$1,750,000 million for the Convention Center and Hotel expansion.

Mayor Holness supports capitalizing on Broward County’s geographic uniqueness as the Gateway to the Americas and maximizing its assets in Port Everglades and the Fort Lauderdale-Hollywood International Airport.

During his tenure as a Lauderhill Commissioner, Holness started the Lauderhill Chamber of Commerce, which currently has over 300 members. He also established The Lauderhill Business Incubator.

He is also co-chair of the United Negro College Fund annual fundraising luncheon.

The mayor said that as a representative of the residents of Florida his focus will always remain on improving the economy, getting people back to work, increasing opportunities for home ownership and helping those, especially people of color, who are experiencing hard times.

He has been relentless, aggressive and strategic in his plan that economic prosperity must include all the people of Broward County. His mission statement and goal as Mayor is to: "Make Broward County a better place for all who live here by empowering our community, strengthening our households and businesses, creating policies that afford access to opportunities and by unifying everyone across racial, ethnic and socio-economic backgrounds. We monitor and hold our government accountable."

His 2050 Plan focuses on the theme: Broward 2050: One Community Moving Forward Together with Prosperity for All, with focus on economy/employment, housing and homelessness, education, criminal justice, health, environment and transportation.

He is active in many local and international civic organizations including Broward County Children's Services Board; Haitian American Leadership Organization; HIV Planning Council; Broward League of Cities; Lauderhill Regional Chamber; Broward Metropolitan Planning Organization; Caribbean Democratic Club; Broward Housing Council, Member; Broward Democratic Black Caucus; and is an NAACP Life Member.

He is the recipient of numerous awards including: South Florida Chapter of the American Society for Public Administration 2017 Elected Official of the Year; Small Business Advocate of the Year Award from the U.S. Department of Commerce – Minority Business Development Agency; Global Trade Chamber of Commerce's Global Trade Ambassador of the Year; and the Housing Opportunities Project for Excellence (HOPE), Inc., "Answering the Call Award."

Mayor Holness is divorced, and the father of seven children, including a son who died in 2017. For recreation, he loves dancing to all genres of music and he enjoys playing a game of dominoes.

**Source:** <https://www.caribbeannationalweekly.com/news/local-news/cnw-male-newsmaker-of-2019-mayor-dale-v-c-holness/>



# CSC Correspondence



The **KidSafe** mission is to teach personal safety to children and their grown-ups to build strong, resilient families and safer communities.

#### Board of Directors

Peter Oldbury, CFP  
**Chairman of the Board**  
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#### Advisory Board

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Gregory Schiller, ESQ.

*Our vision is a world  
where all kids are safe  
from sexual abuse and  
childhood trauma.*

November 15, 2019

Children's Services Council of Broward County  
6600 West Commercial Boulevard  
Lauderhill, Florida 33319

Dear Ms. Cindy Arenberg Seltzer,

You made our day! Thank you for the first installment of our KidSafe Reach Out to Broward grant. We can't tell you how much we appreciate your support for our lifesaving work with children, parents, teachers and child serving professionals in our community and we look forward to the amazing impact of this marketing grant.

Here at KidSafe Foundation our goal is to make sure that no child has to suffer from abuse of any kind. While we educated over 55,000 children through "KidSafe for Kids" 8 lesson in school program and trained 30,000 adults in sexual abuse prevention education, the sad fact is that 1 in 4 girls and 1 in 6 boys will be sexually exploited before their 18th birthday. As staggering as those statistics are they are not accurate as most children never tell. This is why it has become so crucial that we provide our education programs to every child and adult. Education is the key to prevention.

Your generous grant of \$10,000 will help us so we can continue to strengthen families in Broward County. You have made a real difference in the lives of the children, parents, educators and professionals we serve. Once again that you for your support.

Working Together to Keep KidSafe!

Laura Askowitz  
Chief Executive Officer  
Laura@kids safefoundation.org | 305-753-9647

**Date Received:** 11/15/2019  
**Total Contribution Received: \$6,000 (first installment)**

(Please keep this receipt for tax purposes)

20283 State Road 7 Suite 102 | Boca Raton, FL 33498 || 5944 Coral Ridge Drive #241 | Coral Springs, FL 33076  
www.kids safefoundation.org | (855) 844-SAFE

KidSafe Foundation is a 501(c) (3) charitable corporation under Florida law.  
A copy of the official registration and financial information of KidSafe foundation #27-1067698 may be obtained from the division of consumer services by calling toll free 1-800-435-7352 within the state of Florida. Registration does not imply endorsement, approval or recommendation by the state. Number CH34912

Rec'd - CSC - Broward County 11/15/19

**CHILDREN'S  
SERVICES COUNCIL MEMBERS:**

*Cathy Donnelly, Chair  
Governor Appointee*

*Tom Powers, Vice Chair  
Governor Appointee*

*Hon. Kenneth L. Gillespie, Secretary  
Judicial Member*

*Beam Furr, Immediate Past Chair  
Broward County Commission*

*Robin Bartleman  
Board Member  
Broward County Public Schools*

*Emilio Benitez  
Governor Appointee*

*Dawn Liberta  
Community Development Administrator,  
Circuit 17  
Department of Children & Families*

*Robert W. Runcie  
Superintendent  
Broward County Public Schools*

*Maria M. Schneider  
Governor Appointee*

*Dr. Paula Thaqi  
Director  
Broward County Health Department*

*Ana M. Valladares  
Governor Appointee*

**STAFF**

*Cindy J. Arenberg Seltzer  
President/CEO*

**LEGAL COUNSEL**

*John Milledge*

*Garry Johnson*

November 27, 2019

**Re:** Letter of Support for American Association of University Women  
Community Action Grant for Pace Center for Girls Broward

To Whom it May Concern:

The Children's Services Council of Broward County (CSC) is pleased to express our support of Pace Center for Girls Broward's (Pace) grant application to the American Association of University Women for the Community Action Grant. Pace Center for Girls Broward has a long-standing commitment to improve the lives of girls in Broward County.

Pace and CSC have been collaborating for many years to provide program services tailored to meet the developmental needs of girls. Pace is committed to improving the system of care for girls in our community and has demonstrated this through their leadership of the Girls Coordinating Council of Broward County (GCC). GCC is one of the 40 committees in the Broward Children's Strategic Plan, a collective impact initiative in Broward for which CSC provides leadership and backbone support. GCC promotes holistic, gender responsive, trauma-informed and strength-based approaches for supporting girls, encouraging collaboration within the system of care to align initiatives, endorsing best practices for working with girls, and enhancing opportunities for girls to succeed. More specifically, under Pace's leadership, the GCC has sought to implement new opportunities and support services for girls in detainment and upon their release.

We commend Pace Center for Girls for their efforts to improve the lives of our girls and families in our community. We encourage the American Association of University Women to see the merit in awarding this Community Action Grant to Pace Center for Girls.

Sincerely,



Cindy Arenberg Seltzer, M.P.A., J.D.  
President/CEO

December 3, 2019

**CHILDREN'S  
SERVICES COUNCIL MEMBERS:**

*Cathy Donnelly, Chair  
Governor Appointee*

*Tom Powers, Vice Chair  
Governor Appointee*

*Hon. Kenneth L. Gillespie, Secretary  
Judicial Member*

*Beam Furr, Immediate Past Chair  
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Community Development Administrator,  
Circuit 17  
Department of Children & Families*

*Robert W. Runcie  
Superintendent  
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*Maria M. Schneider  
Governor Appointee*

*Dr. Paula Thaqi  
Director  
Broward County Health Department*

*Ana M. Valladares  
Governor Appointee*

**STAFF**

*Cindy J. Arenberg Seltzer  
President/CEO*

**LEGAL COUNSEL**

*John Milledge*

*Garry Johnson*

Mr. Sean Boyle  
Executive Director  
Children's Services Council of St. Lucie County  
546 NW University Blvd, #201  
Port St. Lucie, FL 34986

Dear Mr. Boyle:

I am pleased to provide this letter of support for Henderson Behavioral Health's application to Children's Services Council of St. Lucie County to provide MultiSystemic Therapy (MST) in response to its FY2020-2021 Keeping Kids in School Priority Funding Proposal.

Henderson has successfully provided MST services for 18 years in Broward County to address a particularly challenging population: adolescents who are at risk of placement outside of the home environment. MST addresses many various concerns, including attachment disruptions between parent and child, persistent family conflict and violence, high levels of family stress, poor family management skills, involvement with juvenile justice and the court system, caregiver's lack of knowledge regarding developmental norms and unrealistic behavioral expectations, insufficient financial resources, and lack of natural community support.

The success of MST is displayed by the fact that 94% of the families participated in all program requirements in 2018-2019, which resulted in **80% maintaining or improving school attendance** and 85% receiving no new arrests. Furthermore, 12 month after program completion, 97% had no incidents of verified abuse.

Broward County's MST program has also received *national* recognition since Henderson consistently scores in the top 10% nationally for its adherence scores, as reported by the Multisystemic Therapy Institute. In fact, Henderson received the Team Adherence Award in 2013 and 2015. In addition, two of Henderson's team members were recognized nationally with the Sustained Excellence Award, one of whom has received the award **three (3) times** in the last five (5) years.

I am confident MST would be a good choice to help improve the quality of life for youth in St. Lucie County. Should you have any questions, please do not hesitate to contact me at (954) 377-1000.

Sincerely,

  
Cindy Arenberg Seltzer, M.P.A., J.D.  
President/CEO

DEBBIE WASSERMAN SCHULTZ  
23RD DISTRICT, FLORIDA

CHIEF DEPUTY WHIP

COMMITTEE ON APPROPRIATIONS

CHAIRWOMAN

MILITARY CONSTRUCTION,  
VETERANS AFFAIRS, AND RELATED AGENCIES

SUBCOMMITTEES:

ENERGY AND WATER DEVELOPMENT,  
AND RELATED AGENCIES  
HOMELAND SECURITY



COMMITTEE ON OVERSIGHT AND REFORM

SUBCOMMITTEES:  
CIVIL RIGHTS AND CIVIL LIBERTIES  
NATIONAL SECURITY

STEERING AND POLICY COMMITTEE

Congress of the United States  
House of Representatives  
Washington, DC 20515

December 5, 2019

Ms. Cindy Arenberg Seltzer  
Children's Services Council of Broward County  
6600 W. Commercial Blvd.  
Lauderhill, FL 33319

Dear Ms. Seltzer,

Thank you for contacting me regarding your application for the Antiterrorism and Emergency Assistance Program. I regret that you have not yet received a response. My office has opened an inquiry with the Congressional Liaison at the Department of Justice to request information from the Office for Victims of Crime regarding the status of your application.

Please be sure that I will be back in touch with you as soon as I receive a reply to my inquiry.

In the interim, if I or my staff may be of further assistance in this or any other matter, please do not hesitate to contact my District Office at: (954) 845-1179.

With kindest regards,

Sincerely,

A handwritten signature in black ink that reads "Debbie Wasserman Schultz".

Debbie Wasserman Schultz  
Member of Congress

DWS/ad

WASHINGTON OFFICE:  
1114 LONGWORTH HOUSE OFFICE BUILDING  
WASHINGTON, D.C. 20515-0923  
(202) 225-7931  
(202) 226-2052 (Fax)

DISTRICT OFFICE:  
777 SAWGRASS CORPORATE PARKWAY  
SUNRISE, FL 33325  
(954) 845-1179  
(954) 932-9664 (Fax)

AVENTURA OFFICE:  
19200 WEST COUNTRY CLUB DRIVE  
AVENTURA, FL 33180  
(305) 936-5724  
(305) 932-9664 (Fax)





**We Care**  
Est. 1961

December 11, 2019

Sandra Bernard-Bastien  
Chief Communications Officer  
Children's Services Council  
6600 West Commercial Blvd.  
Lauderhill, FL 33319-5506

Dear Ms. Bernard-Bastien:

The City of Lauderdale Lakes is humbled and pleased to receive the sponsorship of \$1000.00 from The Children's Services Council of Broward County to ensure that four youths can attend a Youth Empowerment Conference, Florida Children's Week in Tallahassee, FL scheduled for January 26-28, 2020.

We wish to thank you very much as your generosity is proof that we can all do something for the youth in our community together to make a difference.

Sincerest Regards and Happy Holidays to you and yours,

Treasa Brown Stubbs  
Assistant City Manager/  
Parks and Human Services Director

Nov-09-2019 10:11:21 AM

**Lauderdale Lakes**

4300 Northwest 36th Street, Lauderdale Lakes, FL 33319 • 954.535.2700 • [www.lauderdalelakes.org](http://www.lauderdalelakes.org)

# Council Members Attendance

**October 2019 - September 2020**

**A** = Absent; **P** = Present

Council Member	2019			2020										
	Oct.	Nov.	Dec.	Jan.	Feb.	Mar.	Apr.	May	Jun.	Jul.	Aug.	T.R.I.M. I	Sep.	T.R.I.M. II
Robin Bartleman	<b>A</b>	<b>P</b>	<b>N/A</b>											
Emilio Benitez	<b>P</b>	<b>A</b>	<b>N/A</b>											
Cathy Donnelly	<b>P</b>	<b>P</b>	<b>N/A</b>											
Beam Furr	<b>P</b>	<b>P</b>	<b>N/A</b>											
Kenneth L. Gillespie	<b>P</b>	<b>P</b>	<b>N/A</b>											
Dawn Liberta	<b>P</b>	<b>P</b>	<b>N/A</b>											
Tom Powers	<b>P</b>	<b>P</b>	<b>N/A</b>											
Robert W. Runcie	<b>A</b>	<b>P</b>	<b>N/A</b>											
Maria M. Schneider	<b>P</b>	<b>P</b>	<b>N/A</b>											
Paula Thaqi, M.D.	<i>(via phone)</i>	<b>P</b>	<b>N/A</b>											
Ana Valladares	<b>P</b>	<b>P</b>	<b>N/A</b>											