



**CHILDREN'S
SERVICES COUNCIL MEMBERS:**

*Cathy Donnelly, Chair
Governor Appointee*

*Tom Powers, Vice Chair
Governor Appointee*

*Hon. Kenneth L. Gillespie, Secretary
Judicial Member*

*Beam Furr, Immediate Past Chair
Broward County Commission*

*Robin Bartleman
Board Member
Broward County Public Schools*

*Emilio Benitez
Governor Appointee*

*Dennis Miles
Southeast Regional Managing Director
Department of Children & Families*

*Robert W. Runcie
Superintendent
Broward County Public Schools*

*Maria M. Schneider
Governor Appointee*

*Dr. Paula Thaqi
Director
Broward County Health Department*

*Ana M. Valladares
Governor Appointee*

STAFF

*Cindy J. Arenberg Seltzer
President/CEO*

LEGAL COUNSEL

John Milledge

Garry Johnson

DATE: August 9, 2019
TO: Council Members
FROM: Cindy Arenberg Seltzer, President/CEO
SUBJECT: Information for August 15th Council Meeting

Enclosed is the information packet for the August 15th Council meeting, at 9:30am, at the CSC Office.

As you will see, we have a very full and substantive agenda for this meeting. The Council Members' Roundtable this month will feature the upcoming Healthy Youth Transitions (HYT) Request for Proposals (RFP). This will be your opportunity to not only ask questions, but engage in important dialogue that will help shape CSC programs.

If you have any questions or need further explanation on any items in this packet, please feel free to email (cseltzer@cscbroward.org) or call me (954-377-1674 or 954-649-8420) if you have any questions.

Broward County Children's Services Council Monthly Meeting

6600 W. Commercial Blvd.

Lauderhill, FL 33319

August 15, 2019

9:30 a.m.

MEETING AGENDA

ONLY THE AGENDA WILL BE AVAILABLE FOR GUESTS AT THE MEETING; YOU MAY VISIT WWW.CSCBROWARD.ORG
FOR THE COMPLETE MEETING INFORMATION PACKET

- | | | |
|--|----------------|--|
| I. Call to Order | | Cathy Donnelly, Chair |
| II. Roll Call | | Amy Jacques, Special Assistant |
| III. Chair's Comments | | Cathy Donnelly, Chair |
| a. Approve June 20, 2019, Council Minutes | (Tab A) | |
| b. FYI – September Meeting/TRIM Hearings | (Tab B) | |
| IV. President's Report | | Cindy Arenberg Seltzer, President/CEO |
| a. Good of the Order | (Tab C) | |
| b. Approve Statement Regarding Gun Safety | (Tab D) | |
| c. FYI – Budget Update | | |
| d. FYI – FCC Update | | |
| e. Third Sector Presentation – <i>Via Skype</i> | | Heather Kay Howard, Director,
Third Sector Capital Partners, Inc. |
| | | Miranda Beggin, Senior Associate,
Third Sector Capital Partners, Inc. |
| V. Office Space Committee Report | (Tab E) | Beam Furr, Committee Chair |
| VI. Chief Programs Officer (CPO) Report | | Maria Juarez, CPO |
| a. Approve Urban League New DAY Renewal | (Tab F) | |
| b. Approve Reallocation of Funding from the
Financially Assisted Childcare Contract to the
Vulnerable Populations Childcare Contract | (Tab G) | |
| c. Approve Fiscal Sponsor Fees | (Tab H) | |
| d. Approve Return of YMCA Good Neighbor
Store (GNS) Funds to Unallocated | (Tab I) | |
| VII. Chief Innovation Officer (CIO) Report | | Dr. Sue Gallagher, CIO |
| a. Approve Racial Equity Institute (REI) Workshop
Expenditures and Schedule for FY 19/20 | (Tab J) | |
| b. Approve DJJ Data-Sharing Agreement | (Tab K) | |
| c. Approve BBHC/Carisk Data-Sharing Agreement | (Tab L) | |
| d. Approve Applying for Administration of Children
& Families Interoperability Innovations Grant | (Tab M) | |
| e. FYI - Community Participatory Action
Research (CPAR) Update | (Tab N) | |

- VIII. Chief Communications Officer (CCO) Report** Sandra Bernard-Bastien, CCO
- a. Approve M Network as Communication and Outreach Consultant **(Tab O)**
 - b. Approve Acceptance of Revenue and Reconciliation of 2019 Back-To-School Extravaganza **(Tab P)**
 - c. Approve Additional Allocation for 2019 Broward Read for the Record **(Tab Q)**
 - d. Approve Taoti to Optimize CSC Website to Current ADA Compliance **(Tab R)**
 - e. FYI – REI Youth Sessions Report **(Tab S)**
 - f. FYI – Capacity Building Boot Camp Report **(Tab T)**
- IX. Chief Operating Officer (COO) Report** Monti Larsen, COO
- a. Approve Raters for Facilities RFQ **(Tab U)**
 - b. Approve Interim Financial Statements and Budget Amendemnts for July 2019 **(Tab V)**
 - c. Approve Invoices, P.O.s & Contracts **(Tab W)**
- X. Special Needs Coalition Report** **(Tab X)** Robin Bartleman, Coalition Chair
- XI. Broward Reads Coalition Report** Beam Furr, Coalition Co-Chair
- XII. Public Comment** Cathy Donnelly, Chair
- XIII. Council Members’ Roundtable** Cathy Donnelly, Chair
Healthy Youth Transitions (HYT) RFP
Dion Smith, CSC Assistant Director of Program Services
Jennifer Wennberg, CSC Programs Manager
Gloria Putiak, CSC Senior Planning & Research Manager
Marissa Greif-Hackett, CSC Senior Research & Evaluation Manager
- XIV. For Your Information** **(Tab Y)**
- a. Funders’ Forum Minutes
 - b. CSB Minutes
 - c. CSC In The News
 - d. Correspondence
 - e. Attendance Report

If you require any auxiliary aids for communication or other special accommodations, please contact Marissa Aquino at (954) 377-1667 or maquino@cscbroward.org at least one week in advance so that proper arrangements can be made.

CHILDREN'S SERVICES COUNCIL OF BROWARD COUNTY

6600 W. Commercial Blvd.

Lauderhill, FL 33319

Minutes

June 20, 2019

8:30 A.M.

Members in Attendance: School Board Member Robin Bartleman; Governor Appointee Emilio Benitez; Governor Appointee Cathy Donnelly; Broward County Commissioner Beam Furr; Governor Appointee Tom Powers; School Superintendent Robert W. Runcie; Governor Appointee Maria Schneider; Health Department Director Paula Thaqi, M.D.; Governor Appointee Ana Valladares

Counsel Present: Garry Johnson, Esq.

Council Members Absent: Judge Kenneth L. Gillespie; DCF Regional Managing Director Dennis Miles

Staff in Attendance: Cindy Arenberg Seltzer, President/CEO; Monti Larsen; Sandra Bernard-Bastien; Sue Gallagher; Maria Juarez Stouffer; Marlando Christie; Andrew Leone; Akil Edwards; Angie Buchter; Camila Romero Gil; Carl Dasse; Cynthia Reynoso; Deborah Forshaw; Erin Byrne; Fern Phillip; Jennifer Wennberg; John Jeyasingh; Keisha Grey; Keyonia Lawson; Maddy Jones; Marissa Aquino; Marissa Greif-Hackett; Megan Turetsky; Melissa Soza; Michelle Hagues; Nancy Cohn; Odeth O'Meally; Parry Silcox; Piper Weber; Pooja Kothari; Silke Angulo; Tabitha Bush; Tameeka Grant; Trisha Dowell

Guests in Attendance: Attached

Agenda:

I. Call to Order:

Ms. Donnelly called the meeting to order at 9:35A.M.

II. Roll Call:

The roll was called and a quorum was established with the presence of Ms. Bartleman, Ms. Donnelly, Commissioner Furr, Mr. Powers, Dr. Thaqi, and Ms. Valladares.

III. Chair's Comments:

a) Council Meeting Minutes:

ACTION: Commissioner Furr made a motion to approve the May 16, 2019, Council meeting minutes as presented. The motion was seconded by Mr. Powers and passed with no opposing votes.

b) July Council Meeting:

Ms. Donnelly noted that if the cancellation of the July meeting is approved, the next meeting of the full Council would be August 15, 2019.

ACTION: Mr. Powers made a motion to approve the cancellation of the July 2019 meeting. The motion was seconded by Ms. Valladares and passed with no opposing votes.

IV. President's Report:

Ms. Arenberg Seltzer called for a moment of silence in recognition of the passing of Ms. Mary Macomber, a passionate community advocate who fought for solutions related to homelessness and hunger. She was instrumental in bringing CSC into partnership with the South Florida Hunger Coalition and its predecessor the Million Meals Committee.

a) City of Parkland Presentation:

Representatives from the City of Parkland, including Mayor Christine Hunschofsky, Commissioners Bob Mayersohn and Richard Walker, Interim City Manager Nancy Morando, and Chief Administrative Officer Carole Morris, thanked the Council for its continued support in the aftermath of the tragedy at Marjory Stoneman Douglas High School, especially in the recovery process with trauma services throughout the County. She commended the Council for its lasting impact not only in the City of Parkland, but on everyone impacted by the tragic events on February 14, 2018.

Ms. Arenberg Seltzer thanked the City of Parkland officials for their leadership, commitment and compassion, noting that it was an honor to work with them.

b) Good of the Order:

Ms. Arenberg Seltzer highlighted the recent Center for Mind Body Medicine training in Broward, sponsored by CSC and the Broward County Public Schools (BCPS), that trained participants to be future group leaders in the County. She noted that four CSC staff are progressing through the training to be certified as trainers, including Ms. Maria Juarez (Chief Programs Officer), Ms. Cynthia Reynoso (Senior Programs Manager), Ms. Roxanne Smith (Senior Training Manager), and Ms. Melissa Soza (Programs Manager).

Ms. Arenberg Seltzer noted that Eagles' Haven is also doing well.

Mr. Benitez arrived.

Ms. Arenberg Seltzer highlighted recent recognition of CSC and staff, including her being recognized as HANDY's Champion of Children at HANDY's Annual Scholars Breakfast; she and Ms. Bernard-Bastien being honored by HOMES, Inc., at their recent Spring Luncheon; Ms. Bernard-Bastien being honored by the City of Tamarac; CSC receiving the Breastfeeding Friendly Employer Award; and CSC receiving a Certificate of Appreciation from the Healing Arts Institute of South Florida for participation in the Children's Mental Health Awareness Fair.

Superintendent Runcie arrived.

Ms. Arenberg Seltzer highlighted the success of the recent CSC Kinship Conference and noted the legacy of former CSC Member Carole Andrews in establishing this program area to meet community needs.

Ms. Arenberg Seltzer highlighted the successful Transition to Independent Living (TIL) graduation ceremony, celebrating foster care youth becoming high school graduates, college graduates, and Master-level graduates.

Ms. Arenberg Seltzer announced that NBC 6 has invited CSC to become a member of their Making A Difference Community Action Board.

Dr. Sue Gallagher, CSC's Chief Innovation Officer, was a panelist on "The Role of Donors and Community Investors in Supporting and Growing Opportunity in South Florida" panel at the South Florida Economic Inclusion and Racial Equity Convening in Fort Lauderdale.

Mr. Andrew Leone, CSC's Director of Communications & Community Engagement, will co-present on the Broward AWARE! Campaign and participate in a panel discussion on child maltreatment prevention and the media at the 2019 Prevent Child Abuse America National Conference in Milwaukee in September.

Ms. Arenberg Seltzer drew Members' attention to the remaining items contained in their meeting information packet.

Members watched brief video clips supporting the Forever Family program for the NBC 6 70th Anniversary.

Mr. Benitez praised the work that had been done in the area of Kinship Care, but highlighted the need for advocacy in the upcoming session to support Kinship Care providers and increase the rate for foster parents. He also stated that while he was proud of the advancements in the area of TIL, he felt more could be done to ensure TIL youth are represented in the decision-making process, as well as increasing efforts in the arena of recruitment and retention of foster parents.

c) Land Acquisition Update:

Ms. Arenberg Seltzer updated Members on the possible acquisition of land adjacent to the CSC Office, noting that updated appraisal reports have been commissioned and are due back soon. She reiterated that CSC cannot purchase land above the appraisal estimates.

Mr. Powers expressed concern with the cost of a new building, fearing hidden costs that would drive the total cost higher than expected, as well as the agency growing too large. Multiple Members expressed being comfortable and proud of the agency's proven record in the areas of finance, accountability, and transparency.

Consensus was gained to convene the Office Space Committee next week and move forward with the process.

d) Florida Children's Council (FCC) Update:

Ms. Arenberg Seltzer noted that there was not much to update this month.

e) Legislative Report:

Mr. Robby Holroyd, TSE Consulting, and Ms. Megan Turetsky, CSC's Government Affairs Manager, gave the legislative report, highlighting the results of the last session and foreshadowing the upcoming session.

Ms. Arenberg Seltzer pointed out that Mr. Holroyd's written report was included in the meeting information packet. She thanked Mr. Holroyd for his consulting services during the past legislation session and introduced Ms. Turetsky as CSC's new Government Affairs Manager who will handle CSC's legislative priorities moving forward. Ms. Turetsky noted that she will bring the legislative platform to the Council at its August meeting.

Ms. Schneider arrived.

V. Finance Committee Report:

Dr. Thaqi highlighted the June 6th meeting of the Finance Committee and referred Members to the meeting minutes in their information packet.

a) Revenue Update:

Dr. Thaqi pointed out that the preliminary net increase in property values was estimated to provide an additional \$5.1 million in tax revenue in FY 19/20, which would allow for the funding of all items on the Wish List, including additional legal supports for children in Dependency.

b) Program Budget Wish List:

Dr. Thaqi stated that the Finance Committee recommended approval of the Program Budget Wish List.

Mr. Powers objected to funding legal representation for unaccompanied minors due to the legality of the issue and limited funds that he felt would not be used to benefit taxpayers in Broward County. He also expressed concern that it would exacerbate or continue the problems with the immigration system. Ms. Schneider explained that these children are in Broward County and are in the custody of American citizens/Broward County taxpayers.

ACTION: Ms. Bartleman made a motion to approve the Program Budget Wish List, as presented. The motion was seconded by Ms. Schneider and passed with one opposing vote from Mr. Powers.

c) Draft FY 19/20 Budget & Tentative Millage Rate:

ACTION: Commissioner Furr made a motion to approve the Draft Tentative FY 19/20 Budget, as presented; approve the Tentative Millage Rate; and authorize staff to adjust the Budget based on the Property Appraiser's final report and submit the necessary forms to the appropriate officials. The motion was seconded by Ms. Bartleman and passed with no opposing votes.

VI. Chief Programs Officer (CPO) Report:

a) DCF Title IV-E Extension:

b) TIL Housing Memorandum of Understanding (MOU):

ACTION: Commissioner Furr made a motion to approve the DCF Interagency Agreement Extension and the renewal of the MOU for TIL Housing Services for FY 19/20, both as presented. The motion was seconded by Mr. Powers and passed with no opposing votes.

c) Provider Administrative Rate:

ACTION: Commissioner Furr made a motion to approve the increase of the Provider Administrative Rate and the Financial Viability Threshold as presented, minus the Urban League, United Way and Department of Health. The motion was seconded by Ms. Bartleman and passed with no opposing votes.

ACTION: Commissioner Furr made a motion to approve the increase of the Provider Administrative Rate and the Financial Viability Threshold for the Urban League and United Way, as presented. The motion was seconded by Mr. Powers and passed with no opposing votes and an abstention from Superintendent Runcie, who submitted the attached voting conflict form.

ACTION: Commissioner Furr made a motion to approve the increase of the Provider Administrative Rate and the Financial Viability Threshold for the Department of Health, as presented. The motion was seconded by Ms. Schneider and passed with no opposing votes and an abstention from Dr. Thaqi, who submitted the attached voting conflict form.

d) Fiscal Sponsor Fees:

ACTION: Commissioner Furr made a motion to approve the increase of Fiscal Sponsor fees to various agencies, as presented. The motion was seconded by Ms. Bartleman and passed with no opposing votes.

VII. Chief Innovation Officer (CIO) Report:

a) TIL Data Sharing Agreement Renewal:

b) Data Sharing Agreement with Broward County Public Schools (BCPS):

ACTION: Ms. Bartleman made a motion to approve the TIL System of Care Data Sharing Agreement Renewal as presented, as well as to delegate authority to the CSC CEO to execute Data Sharing Agreements with BCPS, as presented and subject to legal approval. The motion was seconded by Commissioner Furr and passed with no opposing votes.

c) Federal Grant Application to Improve Broward Child Welfare Outcomes:

Dr. Gallagher stated this was just an F.Y.I. on a grant opportunity in which CSC is partnering.

VIII. Chief Communications Officer (CCO) Report:

- a) Capacity Building Mini-Grant Raters:
- b) Communications and Outreach Services RFQ Raters:
- c) 2019 Read for the Record:

ACTION: Commissioner Furr made a motion to approve source experts for the FY 19/20 Capacity Building Mini-Grant RFA, approve raters for the Communication and Outreach Consulting Services RFQ, and accept anticipated revenue and approve related expenditures for 2019 Broward: Read for the Record, all as presented. The motion was seconded by Ms. Bartleman and passed with no opposing votes.

- d) Earned Income Tax Credit (EITC)/Volunteer Income Tax Assistance (VITA) Report:

Ms. Bernard-Bastien noted that the EITC/VITA work was outlined during the budget discussions and is still ongoing through September.

- e) 2019 Back-to-School Extravaganza:

Ms. Bernard-Bastien highlighted the fun things in store for this year's Back-to-School events. Ms. Donnelly commended Ms. Bernard-Bastien for her extraordinary efforts. Ms. Arenberg Seltzer encouraged Members to attend one of the four events.

IX. Chief Operating Officer (COO) Report:

- a) Insurance Brokers Awards:

ACTION: Commissioner Furr made a motion to approve the Rating Committee selection of Brown and Brown, and Marsh McLennan to provide insurance broker/agent services, as presented. The motion was seconded by Ms. Schneider and passed with no opposing votes.

- b) Interim Financial Statements and Budget Amendments for May 2019:

ACTION: Dr. Thaqi made a motion to approve Budget Amendments and Interim Financial Statements for period ending May 31, 2019, as presented. The motion was seconded by Ms. Bartleman and passed with no opposing votes.

- c) Invoices, P.O.s & Contracts:

ACTION: Commissioner Furr made a motion to approve CSC monthly/annual purchases, as presented. The motion was seconded by Ms. Bartleman and passed with no opposing votes.

X. Agency Capacity Building Committee Report:

Ms. Valladares highlighted the May 22nd Committee meeting, where the topic was building successful relationships. She noted it was very well attended.

XI. Broward Reads Coalition Report:

Commissioner Furr highlighted the recent Coalition meeting, noting that the room was packed with attendees. He noted that Mr. Gohl reported on the successful scores from the Third Grade reading tests. He applauded the community on its successful collaboration of summer reading programs.

XII. Public Comment:

Walter Honaman, Legal Aid Service of Broward County, thanked the Council for supporting the TIL Graduation event, where they had eight graduates who had previously been assisted by Legal Aid. He highlighted the success of the recent CSC-sponsored Kinship Conference. He concluded by thanking the Council for its support of legal representation, noting they will continue to use taxpayer funds for taxpayer families, with fidelity to best practice models.

XIII. Council Members' Roundtable

CSC staff highlighted the background, outcomes, and research related to the CSC-funded Positive Youth Development (PYD) program area in preparation for the release of the new PYD Request for Proposals (RFP). This RFP will include Literacy, Enrichment & Academic Pursuits (LEAP) High; Youth Friends, Opportunities, Resources, Counseling & Education (FORCE); Supported Training & Employment Program (STEP); and Positive Enrichment and Community Empowerment (PEACE) Programs. Council Members had an opportunity to ask questions and provide input.

XIV. Adjournment:

The meeting adjourned at 11:43 A.M.

Kenneth L. Gillespie, Secretary

MEETING ATTENDEES

*denotes speaker

Name	Organization
Jiwon Tilghman	Jack & Jill Children's Center
Grace Ramos	The M Network
Walter Honaman*	Legal Aid Service of Broward County
Lauren Jackson	TSE Consulting, LLC
Rich Walker	City of Parkland
Shawn Preston	Arc Broward
Renee Weintraub	Brown & Brown
Laura Askowitz	KidSafe Foundation
Olivia Angeli	Center for Hearing and Communication
Maria Meyer	Jack and Jill Children's Center
Nancy Morando	City of Parkland
Bob Mayersohn	City of Parkland
Lisa Gosine	McKinley Financial Services
Beth Garcia	Brown & Brown
Jasmine Lewis-Fontus	Boys & Girls Club of Broward County
Robby Holroyd*	TSE Consulting
A. Therese Sullivan	Pembroke Pines Police Dept.
Courtnee Biscardi	Urban League of Broward County
Cherie Benjoseph	KidSafe Foundation
Christine Hunschofsky*	City of Parkland
Carole Morris	City of Parkland

APPOINTED OFFICERS (continued)

- A copy of the form must be provided immediately to the other members of the agency.
- The form must be read publicly at the next meeting after the form is filed.

IF YOU MAKE NO ATTEMPT TO INFLUENCE THE DECISION EXCEPT BY DISCUSSION AT THE MEETING:

- You must disclose orally the nature of your conflict in the measure before participating.
- You must complete the form and file it within 15 days after the vote occurs with the person responsible for recording the minutes of the meeting, who must incorporate the form in the minutes. A copy of the form must be provided immediately to the other members of the agency, and the form must be read publicly at the next meeting after the form is filed.

DISCLOSURE OF LOCAL OFFICER'S INTEREST

I, Robert Runcie, hereby disclose that on June 20, 20 19:

(a) A measure came or will come before my agency which (check one)

- inured to my special private gain or loss;
- inured to the special gain or loss of my business associate, _____;
- inured to the special gain or loss of my relative, _____;
- inured to the special gain or loss of _____, by whom I am retained; or
- inured to the special gain or loss of _____, which is the parent organization or subsidiary of a principal which has retained me.

(b) The measure before my agency and the nature of my conflicting interest in the measure is as follows:

I abstained from voting on the Administrative Rate increase for Urban League and United Way (V.I.C), as I sit on their Boards.

June 20, 2019
Date Filed

Robert Runcie
Signature

NOTICE: UNDER PROVISIONS OF FLORIDA STATUTES §112.317, A FAILURE TO MAKE ANY REQUIRED DISCLOSURE CONSTITUTES GROUNDS FOR AND MAY BE PUNISHED BY ONE OR MORE OF THE FOLLOWING: IMPEACHMENT, REMOVAL OR SUSPENSION FROM OFFICE OR EMPLOYMENT, DEMOTION, REDUCTION IN SALARY, REPRIMAND, OR A CIVIL PENALTY NOT TO EXCEED \$10,000.

FORM 8B MEMORANDUM OF VOTING CONFLICT FOR COUNTY, MUNICIPAL, AND OTHER LOCAL PUBLIC OFFICERS

LAST NAME—FIRST NAME—MIDDLE NAME Thagi, Paula	NAME OF BOARD, COUNCIL, COMMISSION, AUTHORITY, OR COMMITTEE Children's Services Council of Broward County
MAILING ADDRESS 780 SW 24th St.	THE BOARD, COUNCIL, COMMISSION, AUTHORITY OR COMMITTEE ON WHICH I SERVE IS A UNIT OF: <input type="checkbox"/> CITY <input type="checkbox"/> COUNTY <input checked="" type="checkbox"/> OTHER LOCAL AGENCY
CITY COUNTY Fort Lauderdale Broward	NAME OF POLITICAL SUBDIVISION:
DATE ON WHICH VOTE OCCURRED June 20, 2019	MY POSITION IS: <input type="checkbox"/> ELECTIVE <input checked="" type="checkbox"/> APPOINTIVE

WHO MUST FILE FORM 8B

This form is for use by any person serving at the county, city, or other local level of government on an appointed or elected board, council, commission, authority, or committee. It applies equally to members of advisory and non-advisory bodies who are presented with a voting conflict of interest under Section 112.3143, Florida Statutes.

Your responsibilities under the law when faced with voting on a measure in which you have a conflict of interest will vary greatly depending on whether you hold an elective or appointive position. For this reason, please pay close attention to the instructions on this form before completing the reverse side and filing the form.

INSTRUCTIONS FOR COMPLIANCE WITH SECTION 112.3143, FLORIDA STATUTES

A person holding elective or appointive county, municipal, or other local public office **MUST ABSTAIN** from voting on a measure which inures to his or her special private gain or loss. Each elected or appointed local officer also is prohibited from knowingly voting on a measure which inures to the special gain or loss of a principal (other than a government agency) by whom he or she is retained (including the parent organization or subsidiary of a corporate principal by which he or she is retained); to the special private gain or loss of a relative; or to the special private gain or loss of a business associate. Commissioners of community redevelopment agencies under Sec. 163.356 or 163.357, F.S., and officers of independent special tax districts elected on a one-acre, one-vote basis are not prohibited from voting in that capacity.

For purposes of this law, a "relative" includes only the officer's father, mother, son, daughter, husband, wife, brother, sister, father-in-law, mother-in-law, son-in-law, and daughter-in-law. A "business associate" means any person or entity engaged in or carrying on a business enterprise with the officer as a partner, joint venturer, coowner of property, or corporate shareholder (where the shares of the corporation are not listed on any national or regional stock exchange).

* * * * *

ELECTED OFFICERS:

In addition to abstaining from voting in the situations described above, you must disclose the conflict:

PRIOR TO THE VOTE BEING TAKEN by publicly stating to the assembly the nature of your interest in the measure on which you are abstaining from voting; *and*

WITHIN 15 DAYS AFTER THE VOTE OCCURS by completing and filing this form with the person responsible for recording the minutes of the meeting, who should incorporate the form in the minutes.

* * * * *

APPOINTED OFFICERS:

Although you must abstain from voting in the situations described above, you otherwise may participate in these matters. However, you must disclose the nature of the conflict before making any attempt to influence the decision, whether orally or in writing and whether made by you or at your direction.

IF YOU INTEND TO MAKE ANY ATTEMPT TO INFLUENCE THE DECISION PRIOR TO THE MEETING AT WHICH THE VOTE WILL BE TAKEN:

- You must complete and file this form (before making any attempt to influence the decision) with the person responsible for recording the minutes of the meeting, who will incorporate the form in the minutes. (Continued on other side)

APPOINTED OFFICERS (continued)

- A copy of the form must be provided immediately to the other members of the agency.
- The form must be read publicly at the next meeting after the form is filed.

IF YOU MAKE NO ATTEMPT TO INFLUENCE THE DECISION EXCEPT BY DISCUSSION AT THE MEETING:

- You must disclose orally the nature of your conflict in the measure before participating.
- You must complete the form and file it within 15 days after the vote occurs with the person responsible for recording the minutes of the meeting, who must incorporate the form in the minutes. A copy of the form must be provided immediately to the other members of the agency, and the form must be read publicly at the next meeting after the form is filed.

DISCLOSURE OF LOCAL OFFICER'S INTEREST

I, Paula Thagi, hereby disclose that on June 20, 20 19:

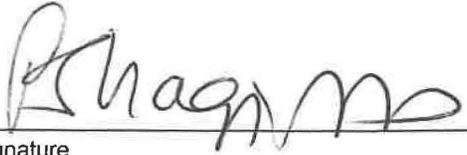
(a) A measure came or will come before my agency which (check one)

- inured to my special private gain or loss;
- inured to the special gain or loss of my business associate, _____;
- inured to the special gain or loss of my relative, _____;
- inured to the special gain or loss of _____, by whom I am retained; or
- inured to the special gain or loss of _____, which is the parent organization or subsidiary of a principal which has retained me.

(b) The measure before my agency and the nature of my conflicting interest in the measure is as follows:

I abstained from voting on the Administrative Rate increase for the Florida Dept. of Health in Broward County for the water safety programs, as I am the Director of the Florida Dept. of Health in Broward County.

June 20, 2019
Date Filed


Signature

NOTICE: UNDER PROVISIONS OF FLORIDA STATUTES §112.317, A FAILURE TO MAKE ANY REQUIRED DISCLOSURE CONSTITUTES GROUNDS FOR AND MAY BE PUNISHED BY ONE OR MORE OF THE FOLLOWING: IMPEACHMENT, REMOVAL OR SUSPENSION FROM OFFICE OR EMPLOYMENT, DEMOTION, REDUCTION IN SALARY, REPRIMAND, OR A CIVIL PENALTY NOT TO EXCEED \$10,000.

TAB B

Issue: Attendance at 2019 CSC T.R.I.M. (Truth In Millage) Hearings

Action: None.

Budget Impact: None.

Background: CSC is statutorily required to hold two annual T.R.I.M. Public Hearings where residents can hear and comment on the proposed budget and millage rate before Council members cast their final votes on these two items. The T.R.I.M. Hearing and process are prescribed and scripted, including the dates and times during which the Hearings must be held. CSC is prohibited from holding its TRIM hearings on the same day as the County or School Board.

According to State law, the proposed FY 19/20 millage rate of 0.4882 mills requires a two-thirds vote of the governing body. In our case, **seven Members** would constitute a two-thirds majority, not including the Judge, who is statutorily prohibited from voting on the millage rate; therefore, attendance at these hearings is vital. Pursuant to CSC By-Laws, Council Members may vote by phone, but Members attending by phone do not count toward a required quorum of 6 to conduct business.

Current Status: CSC's T.R.I.M. Hearings for this year are scheduled for:

Monday, September 9, 2019, at 5:01 P.M., at the CSC Office

Thursday, September 19, 2019, at 5:01 P.M., at the CSC Office (*with the monthly meeting starting at 4:00 P.M.*)

Please check your calendars for both dates and let us know if there are any conflicts, as we need to ensure a quorum for these very important Hearings. We also ask that you be present in the room at 5:01 P.M. to establish a quorum, as votes cannot happen until a quorum has been established.

Recommended Action: None.

TAB C

Subject: FW: Success story!

Good afternoon,

Attached is a photo of Kemar who completed diversion services with CJP back in 2009 with counselors Nicole Dadic and Annique Jeanty. Like many of our kids, Pastor Bob made sure that Kemar completed his community service hours and stayed on track to successfully complete the program. Kemar remained involved with Pastor Bob's church all these years, and invited him this week to attend the closing of his first home!

My heart is full!

Jacqui Lashbrook
Youth Services Supervisor
Broward Sheriff's Office
Community Justice Program



TAB D

Issue:	Gun Violence that Contributes to Child/Family Trauma and Adverse Childhood Experiences (ACE).
Action:	Approve Statement Regarding Gun Safety
Budget Impact:	None.

Background: Since inception CSC has provided leadership on issues relating to the well-being of children, as called for in its Mission Statement. While the very first goals focused on ameliorating trauma through advocating for improvements to the Foster Care and Juvenile Justice systems and the funding of services to prevent children from entering those systems, in recent years there has been an even greater focus on the impact of trauma on children. Since the tragedy at MSD the issue of trauma from gun violence inflicted by mass shootings, gangs, near daily shootings in some communities and suicides have been an area of focus with each new incident retraumatizing already traumatized children and youth.

Current Status: Following the recent mass shootings in Gilroy, CA.; El Paso, TX; and Dayton, OH, the Jewish Federation of Broward County implored community leaders to join in one voice around gun safety and the expansion of mental health services. In collaboration with the Jewish Federation, United Way and others in our community, we are asking the Council to approve the following statement and authorize the CEO and staff to speak out on these issues.

As child advocates, we have a responsibility to speak out against the irreparable trauma inflicted upon our children by gun violence and a lack of funding for behavioral health resources. In an effort to minimize this trauma, the CSC supports Federal and State action to:

- *Provide adequate funding for behavioral health services;*
- *Improve access for prevention and early intervention services for children and families;*
- *Expand background checks for gun purchases at any location;*
- *Improve the National Instant Criminal Background Check System across all states;*
- *Raise the federal age requirement to purchase firearms to age 21;*
- *Prohibit the purchase of military-style firearms; and*
- *Reform Florida's Baker Act to close loopholes which allow persons with documented histories of mental health issues the right to purchase guns.*

Recommended Action: Approve Statement Regarding Gun Safety

TAB E

CHILDREN'S SERVICES COUNCIL OF BROWARD COUNTY

Office Space Committee Minutes (Draft)
6600 W. Commercial Blvd
Lauderhill, FL 33319

June 27, 2019 @ 1:00 p.m.

CSC Members in Attendance: County Commissioner Beam Furr.; Committee Chair; Governor Appointee Cathy Donnelly (via phone); Governor Appointee Tom Powers; Governor Appointee Ana Valladares.

Staff in Attendance: Cindy Arenberg Seltzer, President/CEO; Monti Larsen, COO.

Guests in Attendance: Legal Counsel Garry Johnson; Consultant Manny Synalovski.

Agenda:

I. **Call to Order:** Commissioner Furr called the meeting to order at 1:05 p.m.

II. Unassigned Fund Balance Estimate:

Ms. Seltzer outlined the status of Fund Balance and noted that there were sufficient resources to purchase the vacant land if a deal could be reached and approved.

ACTION: No Action Needed.

III. Discuss Updated Land Appraisals

Staff presented the updated appraisals from the two companies that had previously prepared reports last August 2018. The updated appraisals reflected new values between \$2.2 and 2.8 million for the entire 3+acre lot. Mr. Johnson updated the Committee of his conversation with the two appraisers, as well as conversations with the broker and seller concerning the vegetation mitigation and associated costs. Mr. Synalovski updated the Committee regarding the most likely increased costs of clearing the land and preparing it for development and outlined other possible options to keep these costs down.

Ana Valladares made a motion to authorize Legal Counsel to offer a maximum of \$1.9 million net of mitigation costs (\$2.8M less \$900k). The motion failed for lack of a second as Cathy Donnelly was not on the phone at that time. The Committee and staff continued to discuss the need for increased space and the role of CSC in the community, whether CSC should continue to grow and timing for those budget discussions. After 15 minutes, Cathy Donnelly returned to the meeting via the phone.

ACTION: Ana Valladares made a new motion to recommend to the full Council approval to authorize Legal Counsel to negotiate up to \$1.9 million for the purchase of the adjacent vacant land. The motion was seconded by Cathy Donnelly and passed with three votes with one opposing vote from Tom Powers.

IV. General & Members' Comments:

There were none.

The meeting adjourned at 2:30pm.

TAB F

Service Goal:	3.2 Reduce the recidivism rate of low risk juvenile offenders and prevent the escalation of crime.
Objective:	3.2.1 Increase youth participation in effective diversion programs to reduce juvenile recidivism.
Issue:	Renewal of Deferred Urban League New DAY Program Contract
Action:	Approve Urban League New Day Contract Renewal
Budget Impact:	\$305,388 of \$305,388 Available in Goal 3.2.1 For FY 19/20.

Background: Since inception, New DAY programs have been providing diversion and civil citation services for youth with less serious law violations to address further incursion into the juvenile justice system. Primary referral sources for these programs are the State Attorney's Office (SAO) and Office of Justice Services. The Urban League of Broward County (ULBC) had been funded under New DAY since 2003, and received a program expansion under the 2018 New DAY RFP because of the high need for these services in the 33311 area and surrounding communities.

The ULBC experienced challenges filling the positions for the expanded program in FY 18/19, which resulted in significant underutilization. At the May 2019 budget retreat, the renewal recommendation for the ULBC was deferred to allow the provider more time to address the utilization issue, given the current trends and the provider's historical utilization challenges.

Current Status: Since the positions have been filled, ULBC's staffing has been stable. Additionally, for the last quarter, the provider has consistently met and/or exceeded utilization expectations, and is on track to substantially utilize their contract. Due to the Provider's steady and consistent progress in this area, contract renewal of the New DAY program at current funding levels (including the 2% administrative increase) is recommended for FY 19/20.

Recommended Action: Approve Urban League New Day Contract Renewal

TAB G

Service Goal:	5.1 Improve the educational success for young children.
Objective:	5.1.1 Increase the availability and quality of financially assisted childcare for families of working poor to improve school readiness and promote educational success for children.
Issue:	Overutilization of the Early Learning Coalition's (ELC) Vulnerable Population Childcare Contract
Action:	Approve Reallocation of Funding from the ELC Financially Assisted Childcare Contract to the ELC Vulnerable Populations Childcare Contract
Budget Impact:	\$150,000 from Assisted Childcare to Vulnerable Population within Goal 5.1.1 For FY 18/19.

Background: In FY 18/19, the Council provided funding for subsidized child care slots under two separate contracts with the Early Learning Coalition of Broward (ELC). The CSC Financially Assisted Child Care Contract (FACC) provides \$5.5 million to fund 958 slots for children birth through five years of age from income eligible families to supplement and match funding provided by the Florida Office of Early Learning (OEL) under the School Readiness Program, for a total of 10,000 slots. The CSC Vulnerable Populations contract (VP) provides approximately \$3 million to fund 460 slots for children birth through five years of age who are exceptionally vulnerable and high risk, such as children of youth who are transitioning out of the child welfare system, children of kinship caregivers, domestic violence survivors, and children of parents in substance abuse rehabilitation programs and/or mental health treatment.

In August 2018, the ELC received an unexpectedly large allocation of \$5.6 million in slot dollars from OEL and prioritized the utilization of the OEL dollars over the CSC Financially Assisted Child Care (FACC) Contract dollars before the allocation expired on June 30, 2019. Therefore, this resulted in underutilization of the FACC contract.

Current Status: Due to the high demand within the Vulnerable Population Contract, the ELC overenrolled approximately 122 children. Therefore, to ensure continuity of services for the vulnerable children already enrolled in child care, a reallocation \$150,000 from the FACC Contract to the VP Contract is requested. CSC already increased that contract for FY 19/20 so those children will be able to stay in care next Fiscal Year if they remain eligible.

Recommended Action: Approve Reallocation of Funding from the ELC Financially Assisted Childcare Contract to the ELC Vulnerable Populations Childcare Contract

TAB H



For Council Meeting

August 15, 2019

Service Goal: 1.1 Support provider agency efforts to enhance their infrastructure and service delivery effectiveness.

Objective: 1.1.3 Promote collaboration between funders & stakeholders to improve the delivery of children's services across local systems.

Issue: Allocate Fiscal Sponsor Fees

Action: Approve Fiscal Sponsor Fees to Various Agencies

Budget Impact: \$20,650 of \$ 83,370 Available in Goal 1.1.3 For FY 19/20.

Background: In Fiscal Year 14/15 the Council approved a policy revision to allow CSC to offset administrative fees for those agencies that must use a Fiscal Agent (aka Fiscal Sponsor). When an agency must have a Fiscal Sponsor it used to require most of their administrative allowance to pay for the service. Supporting a separate Fiscal Sponsor Administrative Fee allows those agencies that need this service to fully utilize their own 12% administrative allowance to build capacity and the necessary financial stability to one day operate on their own. Additionally, the new procedures require the Fiscal Sponsor Agency to truly mentor the requesting agency in order to be eligible for the fees. The fees are up to 7% of the base contract with a maximum of \$25,000 annually per service provider as payment for these services. The required Fiscal Sponsor services will be included in a tri-party contract.

Current Status: The chart below provides the necessary details for three contracts with two Providers and their Fiscal Sponsor Agencies that are eligible for these fees for FY 19/20:

Service Provider	Fiscal Sponsor Agency	Program	Contract Allocation	Fiscal Sponsor Fee
South Florida Hunger Coalition	Meals On Wheels South Florida	Summer Breakspot	\$121,917	\$ 8,534
South Florida Hunger Coalition	Meals On Wheels South Florida	Mobile Food Pantry	\$ 71,273	\$ 4,989
H.O.M.E.S. Inc	Kids In Distress Inc.	HYT	\$101,818	\$ 7,127
Total FY 19-20 Fiscal Sponsor Fees				\$20,650

Recommended Action: Approve Fiscal Sponsor Fees to Various Agencies

TAB I



For Council Meeting

August 15, 2019

Service Goal:	3.1 Reduce risk factors associated with delinquency, teen pregnancy and other risky behaviors.
Objective:	3.1.6 Support youth leadership, voice and advocacy on local, state and national issues
Issue:	YMCA Ending Good Neighborhood Stores (GNS) Youth Leadership Development Program.
Action:	Approve Returning \$11,346 for YMCA GNS program into Unallocated for Goal 3.1.6.
Budget Impact:	Return \$11,346 for YMCA GNS program into Unallocated for Goal 3.1.6.

Background: In September of 2017, the Council approved the Good Neighbor Store (GNS) component to operate in CSC-funded afterschool programs at six LEAP high school sites: Boyd Anderson, Blanche Ely, Dillard, Hallandale, McArthur and Piper High Schools. This program provided nutrition education, and connected youth in after-school programs to their local corner stores and communities. The GNS program helped to combat stereotypes related to poverty, obesity, and malnutrition, and encouraged local collaborative efforts focused on improving community and individual health and wellbeing. In May 2019, CSC approved renewing the contract for FY 19/20.

Current Status: The YMCA had previously secured \$6,000 per year leverage from the Health Foundation of South Florida (HFSF) to sustain the technical assistance for the GNS component at the 6 LEAP high school sites. Due to competing priorities within the YMCA, the provider has decided not to accept either the HSFS or the CSC funding to continue the initiative for the third year, FY 19/20.

Recommended Action: Approve Returning \$11,346 for YMCA GNS program into Unallocated for Goal 3.1.6

TAB J

System Goal: SYS 1.2 Research and Evaluate Systems of Care.

Objective: SYS 1.2.1 Provide leadership and resources for community strategic planning to promote a coordinated system of care.

Issue: Racial Equity Training

Action: Approve Expenditures and Schedule for Racial Equity Institute workshops for FY 19- 20.

Budget Impact: \$ 80,897 of \$ 133,000 Available in SYS 1.2.1 For FY 19/20.

Background: Since August 2016, CSC and the Broward County Human Services Department (BCHSD) with some funding from the City of Fort Lauderdale Police Department have completed 48 trainings for over 1,950 partners and youth with either the People's Institute for Survival and Beyond or the Racial Equity Institute (REI) who began offering the workshops in October 2017. The People of Color and White Caucuses have been established to guide, energize and align the post-workshop efforts. The Florida Department of Health in Broward (DOH) has also funded workshops for all of their staff.

Current Status: Below are the CSC portion expenditures for the Racial Equity Institute workshops, Groundwater Presentations and related racial equity initiatives for the FY 19-20 workshops. CSC funding is sufficient to support workshops every other month throughout the FY. Broward County Human Services Department's budget will be taken to the County Commission in September of 2019. If the BCHSD funding is approved, additional training sessions will be added to the calendar and trainings will then occur monthly. Acceptance of the revenue and related expenditures will be brought back to the Council. Approval now will allow us to move forward with the CSC portion.

Vendor	Utilization	Cost
Racial Equity Institute	Consultants for trainings	\$61,793.00
Red Chair Catering	Food and Beverage for Participants	\$10,680.00
Various / TBD	Youth & Community Support / Engagement Initiatives <small>* Will be brought to Council as events are identified</small>	\$3,000.00
REI Groundwater Presentation Event Location and Miscellaneous Expenses - TBD	4 Hour Racial Equity Presentation	\$5,424.00
Total		\$80,897.00

Recommended Action: Approve Expenditures and Schedule for Racial Equity Institute workshops for FY 19- 20.

System Goal:	SYS 1.2 Research and Evaluate Systems of Care.
Objective:	SYS 1.2.3 Collaborate with community partnerships to promote child and family research initiatives.
Issue:	Renew Data Sharing Agreement with the Florida Department of Juvenile Justice (DJJ).
Action:	Approve Data Sharing Agreement with DJJ pending final legal approval.
Budget Impact:	None.

Background: In March 2017, the Council approved the inaugural data sharing agreement between the Florida Department of Juvenile Justice and CSC. The purpose of the data sharing is to improve service coordination, program quality and better outcome measurement for New DAY, BOSS, HYT, Youth Force and other CSC programs. Since the 2017 Data Sharing Agreement, DJJ has provided CSC with recidivism data for relevant CSC program participants.

Current Status: There are no changes to the 2019 data sharing renewal. DJJ data has been connected to the Broward Data Collaborative integrated data system but has not been released for use pending final legal approval of the Data Use License.

Recommended Action: Approve Data Sharing Agreement with DJJ pending final legal approval.

TAB L

System Goal:	SYS 1.2 Research and Evaluate Systems of Care.
Objective:	SYS 1.2.3 Collaborate with community partnerships to promote child and family research initiatives.
Issue:	BBHC/ Carisk Data Sharing Agreement Renewal
Action:	Approve Renewal of Data Sharing Agreement with BBHC and Carisk pending final legal approval.
Budget Impact:	None.

Background: In March 2017, the Council approved the inaugural data sharing agreement between the Broward Behavioral Health Coalition (BBCH), Concordia and CSC. The purpose of the data sharing is to improve service coordination, program quality and better outcome measurement for BOSS, HYT, Youth Force and other CSC programs. The data sharing agreement was renewed in 2018 with Carisk replacing Concordia as the signatory.

Current Status: There are no changes to the 2019 data sharing renewal. BBHC/Carisk Data has been connected to the Broward Data Collaborative integrated data system but has not been released for use pending final legal approval of the Data Use License.

Recommended Action: Approve Renewal of Data Sharing Agreement with BBHC and Carisk pending final legal approval.

DRAFT

AGREEMENT

THIS AGREEMENT is made and entered into as of this _____ day of August
2019,
by and between

THE CHILDREN’S SERVICES COUNCIL OF BROWARD COUNTY

(hereinafter referred to as “CSC”),
a special district created by Chap 2000-461, Laws of Florida, whose principal place of business is
6600 West Commercial Boulevard, Lauderhill, Florida 33319

and

Broward Behavioral Health Coalition

(hereinafter referred to as “BBHC”),
An agency serving youth with mental health and substance use needs,
whose principal place of business is
1715 SE 4th Avenue Ft. Lauderdale, FL 33316.

and

Carisk Behavioral Health

(hereinafter referred to as “Carisk”),
An agency providing benefit administration and coordination of mental health and substance
abuse services,
whose principal place of business is
10685 North Kendall Drive, Miami, FL 33176.

WHEREAS, the CSC, BBHC, and Carisk wish to improve academic, post-secondary, employment and life outcomes for youth in Broward County, and

WHEREAS, this data is not ascertained from any other source and is not available on a statewide basis and

WHEREAS, this data collection shall provide statistics for the Performance Partnership Pilot (P3) and One Community Partnership 2 (OCP2) as well as for other systems and community reports and

WHEREAS, the CSC/BBHC/Carisk are willing to provide third party evaluation of individual data to assist the community in its achievement of such goals and

WHEREAS, Florida Statute Section 163.63 provides that each party shall sign this agreement, before sharing confidential information, which specifies: what information each agency will share with the collaborative client information system, how the information will be shared, how clients will be notified that an agency participates in the collaborative, who in each agency will have access to the information, the purpose to be served by sharing the information, assurances from each agency that it will maintain the confidentiality and exempt status of the information as required by law, including Florida Statutes, Section 125.901(11), and other information decided upon by members of the information cooperative: and

WHEREAS, the achievement of those goals will greatly benefit the community of Broward County, Florida;

NOW, THEREFORE, in consideration of the premises and of the mutual covenants contained herein and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the parties hereby agree as follows:

2.01 **Term of Agreement.** Unless terminated earlier pursuant to Section 3.05 of this Agreement, the term of this Agreement shall commence upon execution by all parties and conclude on September 30, 2019. For those parties other than CSC, this agreement will be renewed for successive one year terms unless 30 days written notice not to renew is received from any party for any reason including the lack of appropriate funding. This agreement may be renewed by CSC/BBHC/Carisk for successive one year terms upon 30 days written notice to the other parties.

2.02 **Purpose and Scope of Data Sharing.** The CSC, BBHC, and Carisk agree that the Integrated Data System, will include individual level data to:

- a) Ensure that programs are supporting educational, employment, behavioral health and independent living gains;
- b) Customize programs and service arrays to meet the needs of youth such as increasing graduation rates and post-secondary enrollment and completion, increasing employment, ensuring stable housing, promoting financial literacy, preventing arrests and promoting positive health outcomes;
- c) Support and validate success of initiatives spearheaded by the Performance Partnership Pilot (P3), One Community Partnership 2 (OCP2); and CSC prevention programs;
- d) Enhance the quality and effectiveness of programs;
- e) Provide data assessing the impact of program interventions.

2.03 **Delivery of Data.** The parties enter into this Agreement for the purpose of community system and program evaluation and to identify any necessary mid-course program corrections that will enhance and increase gains for youth. As such, CSC/BBHC/Carisk will utilize a web based portal to provide individual level data. This shared information will include first and last names, dates of birth and the following:

DEMOGRAPHIC DATA:

- a) First and last name
- b) Date of birth
- c) The youth's demographic characteristics including race, ethnicity, gender, disability, home language, cultural influence, country of origin, eligibility for free and reduced lunch;
- d) Youth's city, zip code
- e) Number of children and number of children in licensed child care, pregnancy status, children adjudicated dependent
- f) Last 4 SSN
- g) Student ID

- h) Current grade

SERVICE DATA

- a) Service provider
- b) Open Date
- c) Close Date
- d) Dosage and Types of Services Received

PERFORMANCE MEASURE / OUTCOMES

- a) Continuous employment for last 6 months
- b) Housing stability

2.04 **Produced Studies.** The CSC/BBHC/Carisk will utilize the youth data to produce studies and a report to be delivered to the P3 partners, OCP2 and other community entities for measuring improvements in youth outcomes as a result of programs and services.

2.05 **Frequency of Data Exchange.** The input of youth data will occur on an ongoing fashion using the procedures described in this Agreement.

2.06 **Confidentiality of Shared Records.** Florida Statute Section 163.64 allows agencies participation in the creation or administration of a collaborative client information system to share client information, notwithstanding any law to the contrary, including confidential client information, with other parties of the collaborative system so long as the restrictions governing the confidential information are observed by any other agency granted access to the confidential information. For purposes of this agreement, the terms ‘record or records’ shall be understood to include the HIPAA definition of the “designated record set (DRS)” as defined in the HIPAA Privacy Rule at 45 CFR § 164.501. Pursuant to Florida Statutes, Section 125.901(11)(a), all personal identifying information of any child or child’s parent or guardian which becomes a part of the collaborative client information system shall be exempt from the provisions of Florida Statutes, Section 119.07(1), and s.24(a), Article I, State Constitution. CSC/BBHC/Carisk shall comply with applicable state and federal law and administrative rules regarding the confidentiality of youth records. This language contains two required references: a) to the “minimum necessary” that FERPA and HIPAA both include, and b) that no unauthorized re-disclosure shall occur by any party to this agreement.

Pursuant to Sections 1002.22 and 1002.221, Fla. Stat., and FERPA and its implementing regulations, 34 CFR Part 99, the information provided by CSC/BBHC/Carisk shall be limited to that which is necessary to effectively serve the youth. CSC/BBHC/Carisk hereby certifies, by signing this Agreement that the information provided will not be re-disclosed to any other party except with the written consent of the youth or youth guardian, as defined in FERPA and HIPAA, and as provided by law. Each party agrees to safeguard the records through administrative, physical and technological security standards to ensure adequate controls are in place to protect these records in accordance with FERPA’s privacy requirements and to continually monitor its operations and take all actions necessary to assure that the student information and records are safeguarded in accordance with the terms of this Agreement. A breach of the confidentiality requirements shall constitute grounds for immediate termination of this Agreement with no further responsibilities or duties to perform under this Agreement. The confidentiality requirements of this Agreement shall survive the termination of all performance obligations under this Agreement and shall be fully binding until such time as the youth data are destroyed.

2.07 **Nondisclosure and Ownership.** Parties, respectively, will have sole ownership and access of the client data entered or client data that is entered on their behalf. CSC/BBHC/Carisk shall be prohibited from the sharing or disclosure of individual client data with any other person or entity. Likewise, the individual parties shall not have access to other parties' client data. CSC/BBHC/Carisk shall not use individual data in any analysis or report without first obtaining written permission from individual parties. Enrollment documents (or at some other appropriate stage documents) should contain language to this effect to obtain individual authorization for this use as early as possible to simplify analysis and reporting processes, and to ensure compliance with Privacy requirements of HIPAA, FERPA and Florida statutes. CSC/BBHC/Carisk shall grant each party access at all times to the individual parties' own database in its entirety who may connect to, export, replicate and or duplicate its own client data entered in the web system. CSC/BBHC/Carisk will have access to the data for the purpose of evaluation.

Unless otherwise permitted by applicable law, the CSC/BBHC/Carisk shall not release identifiable youth data to any third party without prior approval of the guardian of an affected minor or the consent of an affected adult. Additionally, the CSC/BBHC/Carisk shall not release to any party any aggregate data compiled for groups containing fewer than ten (10) youth. Each party retains ownership of its own-created data used under this Agreement. The CSC/BBHC/Carisk will only provide de-identified, aggregate data to community partners.

2.08 **Description of Security Measures.** CSC/BBHC/Carisk agrees that it will only permit its personnel having legitimate interests in any personally identifiable youth data to have access to such data. CSC/BBHC/Carisk will implement security precautions and protections to ensure that persons not authorized to review personally identifiable youth data do not gain access to such information. All studies by the CSC/BBHC/Carisk shall be performed in a manner that does not permit the personal identification of youth and their guardians by persons other than representatives of CSC/BBHC/Carisk. CSC/BBHC/Carisk shall implement security procedures and protections to assure that the identities of individuals associated with specific records in the data are not revealed without authority or prior consent. When conducting studies involving small areas or numbers, the CSC/BBHC/Carisk will limit the release of analyses to those involving aggregate data of ten (10) students or more.

2.09 **Access Limitations to Data.** CSC/BBHC/Carisk will restrict access to personally identifiable youth data to only those CSC/BBHC/Carisk project staff members or such third party contractors CSC/BBHC/Carisk that may use to conduct the studies required under this Agreement. Other individuals and agencies will have access to maps and analyses that contain aggregated data, but will not have access to personally identifiable student records unless authorized by law or with the express written consent of the subject of the records or reports.

2.10 **Studies Conducted for System of Care.** Under the terms of this Agreement, the CSC/BBHC/Carisk will be conducting studies for, or on behalf of community partners, to: (a) improve service provision; (b) improve the system of care; or (c) improve youth outcomes. The purposes and scope of the study/studies are as described in Section 2.02 of this Agreement. The CSC/BBHC/Carisk agrees that the study shall be conducted in a manner that does not permit personal identification of parents and students by individuals other than the representatives of

the CSC/BBHC/Carisk that have legitimate interests in the information. The study shall commence upon execution of this Agreement by all parties and conclude on June 30, 2017 subject to annual renewals. The CSC/BBHC/Carisk acknowledges and agrees that it may use personally identifiable information from data system only to meet the purpose or purposes of the study as stated in this Agreement.

2.11 **Return/Destruction of Information.** The CSC/BBHC/Carisk agrees that all personally identifiable youth data received under this Agreement shall be destroyed by the CSC/BBHC/Carisk or returned to the originating party when it is no longer needed for the purposes of the data sharing.

2.12 **Training Requirements.** Each party agrees to provide training to its officers, employees, agents, representatives, contractors or subcontractors (collectively referred to in this section as “Personnel”) assigned to perform duties required under this Agreement to ensure they perform such duties in compliance with the applicable laws and the requirements of this Agreement. Each party agrees to require said Personnel to complete the FERPA and HIPAA (as applicable) training. FERPA videos are available at the website of the United States Department of Education – Privacy Technical Assistance Center.

2.13 **Liability - Youth Records:** Each such party, except CSC which has sovereign immunity as a government entity, agrees, for itself, its officers, employees, agents, representatives, contractors or subcontractors, to fully indemnify and hold harmless the other parties and their officers and employees for any violation of the provisions of this Agreement concerning personally identifiable youth data, including, without limitation, defending its officers and employees against any complaint, administrative or judicial proceeding, payment of any penalty imposed upon a party, or payment of any and all costs, damages, judgments or losses incurred by or imposed upon a party arising out of a breach of this covenant by the party, or an officer, employee, agent, representative, contractor, or subcontractor of the party to the extent that the party or an officer, employee, agent, representative, contractor, or sub-contractor of the party shall either intentionally or negligently violate such provisions. This section shall survive the termination of all performance or obligations under this Agreement and shall be fully binding until such time as any proceeding brought on account of this Agreement is barred by any applicable statute of limitations.

2.14 **Annual Appropriation.** To be determined (TBD) based on completion of building the Integrated Data System. CSC/BBHC/Carisk (each, a “Funding Party”, collectively the “Funding Parties”) shall provide an annual appropriation of TBD per year each to maintain the data system. If a Funding Party does not allocate funds for the payment of services or products to be provided under this Agreement, this Agreement may be terminated by the other Funding parties at the end of the period for which funds have been allocated. Funding parties shall notify the other parties at the earliest possible time before such termination. No penalty shall accrue against any party in the event this provision is exercised, and no party shall be obligated or liable for any future payments due or any damages as a result of termination under this section.

2.15 **Contact Persons.** When any of the parties desire to give notice to the other, such notice

must be in writing, sent by U.S. Mail, postage prepaid, addressed to the party for whom it is intended at the place last specified; the place for giving notice shall remain such until it is changed by written notice in compliance with the provisions of this paragraph. For the present, the parties designate the following as the respective places for giving notice:

FOR CSC: Sue Gallagher, Chief Innovation Officer
Children's Services Council of Broward County
6600 W. Commercial Boulevard Lauderhill, Florida 33319
sgallagher@cscbroward.org Telephone: 954 377-1671

FOR BBHC: Silvia Quintana, CEO, Broward
Behavioral Health Coalition
1715 SE 4th Avenue Ft. Lauderdale, FL 33316.
squintana@bbhcflorida.org. Telephone: (954) 622-8121

FOR Carisk: Magin E. Perez, President/CEO Carisk
Behavioral Health
10685 North Kendall Drive, Miami, FL 33176.
magin.perez@Cariskbh.com Telephone: (305) 514-5203

2.15 **Notice.** When any of the parties desire to give notice to the other, such notice must be in writing, sent by U.S. Mail postage prepaid, addressed to the party for whom it is intended at the place last specified; the place for giving notice shall remain such until it is changed by written notice in compliance with the provisions of this paragraph. For the present, the parties designate the following as the respective places for giving notice:

FOR CSC: Cindy Arenberg-Seltzer, President/CEO
Children's Services Council of Broward County
6600 W. Commercial Boulevard Lauderhill, Florida 33319
sgallagher@cscbroward.org Telephone: 954 377-1671

FOR BBHC: Silvia Quintana, CEO
Broward Behavioral Health Coalition
1715 SE 4th Avenue Ft. Lauderdale, FL 33316.
squintana@bbhcflorida.org. Telephone: (954) 622-8121

FOR Carisk: Magin E. Perez, President/CEO
Carisk Behavioral Health
10685 North Kendall Drive, Miami, FL 33176.
magin.perez@Cariskbh.com Telephone: (305) 514-5203

2.16 **Indemnification**

Each party, except CSC which has sovereign immunity as a government entity, will fully indemnify and hold harmless other parties and their officer, employees, agents, representatives, contactors or subcontractors, for any violation of the Confidentiality of Shared Records provision by the indemnifying party, including, without limitation, defending each party and its officers and employees against any complaint, administrative or judicial proceeding, payment of any penalty, costs, attorney's fees, damages, judgments or losses incurred by or imposed upon each party arising out of a breach of this Agreement.

ARTICLE 3 – GENERAL CONDITIONS

3.01 **No Waiver of Sovereign Immunity.** Nothing herein is intended to serve as a waiver of sovereign immunity by any agency or political subdivision to which sovereign immunity may be applicable or of any rights or limits to liability existing under Section 768.28, Florida Statutes. This section shall survive the termination of all performance or obligations under this Agreement and shall be fully binding until such time as any proceeding brought on account of this Agreement is barred by any applicable statute of limitations.

3.02 **No Third Party Beneficiaries.** The parties expressly acknowledge that it is not their intent to create or confer any rights or obligations in or upon any third person or entity under this Agreement. None of the parties intend to directly or substantially benefit a third party by this Agreement. The parties agree that there are no third party beneficiaries to this Agreement and that no third party shall be entitled to assert a claim against any of the parties based upon this Agreement. Nothing herein shall be construed as consent by an agency or political subdivision of the State of Florida to be sued by third parties in any matter arising out of any contract.

3.03 **Independent Contractor.** The parties to this Agreement shall at all times be acting in the capacity of independent contractors and not as an officer, employee or agent of one another. Neither party or its respective agents, employees, subcontractors or assignees shall represent to others that it has the authority to bind the other party unless specifically authorized in writing to do so.

3.04 **Equal Opportunity Provision.** The parties agree that no person shall be subjected to discrimination because of age, race, color, disability, gender identity, gender expression marital status, national origin, religion, sex or sexual orientation, as provided by applicable federal, state, and local law, in the performance of the parties' respective duties, responsibilities and obligations under this Agreement.

3.05 **Termination.** This Agreement may be canceled with or without cause by a Funding party during the term hereof upon thirty (30) days written notice to the other party of its desire to terminate this Agreement. A party to this agreement, which is not a Funding Party, may terminate its rights and obligations under this agreement upon 30 days written notice to the Funding Parties, and this termination does not affect the rights and obligation of the other parties to this agreement.

3.06 **Default.** The parties agree that, in the event that any party is in default of its obligations under this Agreement, the non-defaulting parties shall provide to the defaulting party (30) days written notice to cure the default. However, in the event said default cannot be cured within said thirty (30) day period and the defaulting party is diligently attempting in good faith to cure same,

the time period shall be reasonably extended to allow the defaulting party additional cure time. Upon the occurrence of a default that is not cured during the applicable cure period, this Agreement may be terminated by the non-defaulting party upon thirty (30) days written notice. The termination does not affect the rights and obligation of the other parties to this agreement. This remedy is not intended to be exclusive of any other remedy, and each and every such remedy shall be cumulative and shall be in addition to every other remedy now or hereafter existing at law or in equity or by statute or otherwise. No single or partial exercise by any party of any right, power, or remedy hereunder shall preclude any other or future exercise thereof. Nothing in this section shall be construed to preclude termination for convenience pursuant to Section 3.05.

3.07 **Public Records.** Pursuant to Section 119.0701, Florida Statutes, any party contracting with CSC/BBHC/Carisk is required to (a) keep and maintain available for public inspection any records that pertain to services rendered under this Agreement; (b) provide the public with access to public records on the same terms and conditions that CSC/BBHC/Carisk would provide such records and at a cost that does not exceed the cost provided in Chapter 119, Florida Statutes or as otherwise provided by law; (c) ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law; and (d) meet all requirements for retaining public records and transfer, at no cost, to CSC/BBHC/Carisk all public records in that party's possession upon termination of its contract with CSC or BBHC and destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. All of such party's records pertaining to this Agreement stored electronically must be provided to CSC/BBHC/Carisk in a format that is compatible with CSC/BBHC/Carisk's information technology systems, or otherwise provided with the necessary software or ability to access such records or data. Each party shall maintain its own respective records and documents associated with this Agreement in accordance with the records retention requirements applicable to public records. Each party shall be responsible for compliance with any public documents request served upon it pursuant to Section 119.07, Florida Statutes, and any resultant award of attorney's fees for non-compliance with that law. Each party acknowledges that this Agreement and all attachments thereto are public records and do not constitute trade secrets.

3.08 **Compliance with Laws.** Each party shall comply with all applicable federal and state laws, codes, rules and regulations in performing its duties, responsibilities and obligations pursuant to this Agreement.

3.09 **Place of Performance.** All obligations of party under the terms of this Agreement are reasonably susceptible of being performed in Broward County, Florida and shall be payable and performable in Broward County, Florida.

3.10 **Governing Law and Venue.** This Agreement shall be interpreted and construed in accordance with and governed by the laws of the State of Florida. Any controversies or legal problems arising out of this Agreement and any action involving the enforcement or interpretation of any rights hereunder shall be submitted to the jurisdiction of the courts located in Broward County, Florida.

3.11 **Entirety of Agreement.** This document incorporates and includes all prior negotiations, correspondence, conversations, agreements and understandings applicable to the matters contained herein and the parties agree that there are no commitments, agreements or understandings

concerning the subject matter of this Agreement that are not contained in this document. Accordingly, the parties agree that no deviation from the terms hereof shall be predicated upon any prior representations or agreements, whether oral or written.

3.12 **Binding Effect.** This Agreement shall be binding upon and inure to the benefit of the parties hereto and their respective successors and assigns.

3.13 **Assignment.** Neither this Agreement nor any interest herein may be assigned, transferred or encumbered by any party without the prior written consent of the other party. There shall be no partial assignments of this Agreement including, without limitation.

3.14 **Incorporation by Reference.** Any exhibits attached hereto and referenced herein shall be deemed to be incorporated into this Agreement by reference.

3.15 **Captions.** The captions, section designations, section numbers, article numbers, titles and headings appearing in this Agreement are inserted only as a matter of convenience, have no substantive meaning, and in no way define, limit, construe or describe the scope or intent of such articles or sections of this Agreement, nor in any way effect this Agreement and shall not be construed to create a conflict with the provisions of this Agreement.

3.16 **Severability** In the event that any one or more of the sections, paragraphs, sentences, clauses or provisions contained in this Agreement is held by a court of competent jurisdiction to be invalid, illegal, unlawful, unenforceable or void in any respect, such shall not affect the remaining portions of this Agreement and the same shall remain in full force and effect as if such invalid, illegal, unlawful, unenforceable or void sections, paragraphs, sentences, clauses or provisions had never been included herein.

3.17 **Preparation of Agreement.** The parties acknowledge that they have sought and obtained whatever competent advice and counsel as was necessary for them to form a full and complete understanding of all rights and obligations herein and that the preparation of this Agreement has been their joint effort. The language agreed to herein expresses their mutual intent and the resulting document shall not, solely as a matter of judicial construction, be construed more severely against one of the parties than the other.

3.18 **Amendments.** No modification, amendment, or alteration in the terms or conditions contained herein shall be effective unless contained in a written document prepared with the same or similar formality as this Agreement and executed by each party hereto.

3.19 **Waiver.** The parties agree that each requirement, duty and obligation set forth herein is substantial and important to the formation of this Agreement and, therefore, is a material term hereof. Any party's failure to enforce any provision of this Agreement shall not be deemed a waiver of such provision or modification of this Agreement unless the waiver is in writing and signed by the party waiving such provision. A written waiver shall only be effective as to the specific instance for which it is obtained and shall not be deemed a continuing or future waiver.

3.20 **Force Majeure** Neither party should be obligated to perform any duty, requirement or obligation under this Agreement if such performance is prevented by fire, hurricane, earthquake, explosion, wars, sabotage, accident, flood, acts of God, strikes, or other labor disputes, riot or civil commotions, or by reason of any other matter or condition beyond the control of either party, and

which cannot be overcome by reasonable diligence and without unusual expense (“Force Majeure”). In no event shall a lack of funds on the part of either party be deemed Force Majeure.

3.21 **Survival** All representations and warranties, indemnification obligations, obligations to reimburse CSC/FLITE/CN, obligations to maintain and allow inspection and audit of records and property, obligations to maintain the confidentiality of records, reporting requirements, and obligations to return public funds provided herein shall survive the termination of this Agreement.

3.22 **Authority** Each person signing this Agreement on behalf of either party individually warrants that he or she has full legal power to execute this Agreement on behalf of the party for whom he or she is signing, and to bind and obligate such party with respect to all provisions contained in this Agreement.

IN WITNESS WHEREOF, the parties hereto have made and executed this Agreement on the date first above written.

FOR CSC

(Corporate Seal)

CHILDREN SERVICES COUNCIL OF
BROWARD COUNTY

ATTEST

By _____
Cindy Arenberg- Seltzer, President/CEO

FOR BBHC

(Corporate Seal)

BROWARD BEHAVIORAL HEALTH
COALITION

ATTEST

By _____
Silvia Quintana, Chief Executive Officer

FOR Carisk

(Corporate Seal)

CARISK BEHAVIORAL HEALTH

ATTEST

By _____
Magin E. Perez, President/CEO

TAB M

System Goal:	SYS 1.2 Research and Evaluate Systems of Care.
Objective:	SYS 1.2.3 Collaborate with community partnerships to promote child and family research initiatives.
Issue:	Administration of Children and Families (ACF) Interoperability Innovations Grant
Action:	Approve applying for ACF Interoperability Innovations Grant
Budget Impact:	None.

Background: In June 2019, the United States Department of Health and Human Services and the Administration for Children and Families (ACF) released the Human Services Interoperability Innovations grant. The grant will fund three demonstration projects between \$400k and \$600k for one year beginning in December 2019. The demonstration program is intended to expand data sharing efforts by state, local, and tribal governments to improve human services program delivery, and to identify novel data sharing approaches that can be replicated in other jurisdictions. Grants will focus on addressing longstanding barriers to interoperability, including technology, business, legal, organizational, and process-oriented factors. Results will be disseminated to inform future efforts and facilitate replication of promising practices.

Current Status: CSC submitted an application for the ACF Interoperability Grant on behalf of the Broward Data Collaborative for the Building Power and Equity Together (BPET) project. The grant will infuse the current Broward Data Collaborative integrated data system with racial equity best practices to address structural racism, specifically racialized hierarchy, segregation of system professionals and participants, and divisive and deficit based narratives. The racial equity best practices include community participatory action research, community organizing, racial equity training, and the creation of inclusive legal documents and processes using a critical race theory lens. The application has received letters of support from Annie E. Casey Foundation, UPENN's Actionable Intelligence for Social Policy, Florida Institute for Child Welfare and Childnet. CSC will oversee consultants to provide these services and provide stipends for community system participants. The requested amount for BPET is \$450,411 from the ACF \$4,600 from CSC for the 1% match for a total amount of \$455,011. The grant must start in December 2019 and if awarded, staff will bring the Council the request for receiving the funding and related expenditures.

Recommended Action: Approve applying for ACF Interoperability Innovations Grant

TAB N

System Goal:	SYS 1.2 Research and Evaluate Systems of Care.
Objective:	SYS 1.2.4 Provide leadership and resources to implement a collaborative, community-wide integrated data system to improve reporting.
Issue:	Florida Institute for Child Welfare (FICW) Research Grant Update
Action:	For your information only.
Budget Impact:	None.

Background: In November, 2018, the Council approved CSC's application for a Florida Institute for Child Welfare Research Grant from Florida State University to use Community Participatory Action Research (CPAR) to improve the Broward Child Welfare System. In collaboration with the Urban League of Broward County task force, 10 parents/caregivers/youth who have been through the child welfare system and 10 system partners will identify, design and implement CPAR project(s) to improve policies, conditions, and outcomes of the Broward child welfare system. CSC was awarded the FICW grant in March 2019 for \$50,000. The Council approved an additional \$12,000 from CSC to: 1) allow the two consultants to provide training for CSC staff to lead CPAR projects in the future and 2) provide breakfast and lunch for the five days of CPAR workshops (\$4,000 for Red Chair Catering).

Current Status: On July 17, 18, and 19, eight Broward child welfare system participants including parents who lost their children and were then reunited and youth aging out of the foster care system, joined seven system professionals including ChildNet, KID Homebuilders, CSC and Broward Sheriff's Office Child Protection Investigation Section staff to complete the first CPAR workshop with facilitators from the Public Science Project. The three days resulted in the development of powerful relationships between the system professionals and participants and two questions that will be investigated with two CPAR subgroups. The first group will work on gathering information about how to better connect families to resources before they lose their children. The second group will work on how youth and leaders in the child welfare system can partner together to improve policies and quality related to Broward's child welfare system. The research projects are anticipated to be completed by May 2020.

Recommended Action: For your information only.

TAB O

August 15, 2019

System Goal:	SYS 2.1 Educate the public about the availability of community resources and advocacy efforts on behalf of children and families.
Objective:	SYS 2.1.2 Educate Broward's taxpayers about issues, resources and services available for Broward's children and families using the full spectrum of media and community outreach tools to improve community's awareness of available resources.
Issue:	Communication and Outreach Consulting Services Request for Qualifications (RFQ) Vendor Selection
Action:	Approve the M Network to Provide Communication and Outreach Consulting Services
Budget Impact:	\$85,000 of \$85,000 available in System Goal 2.1 for FY 2018/2019

Background: From the onset, CSC staff has endeavored to cost-effectively educate the community about the resources available through CSC funding and the work and worth of the CSC using the full spectrum of print, broadcast and media. To provide support for major events and more effectively communicate information about the work and worth of the CSC to the general public, the CSC has contracted with M Network since October 1, 2016, for three-years which ends on Sept 30th, 2019. In June 2019, Council members approved the RFQ process and raters for Communications & Consulting Services to begin on October 1st, 2019..

Current Status: The CSC received three (3) responses to its RFQ. Copies and rating tools were distributed to the approved raters who also had the opportunity to interview the top two applicants in person. As a result of the rating and interview process, The M Network is being recommended for approval for a new three-year contract, with a start date of October 1, 2019, extendable for a period of two additional Fiscal Years.

Recommended Action: Approve the M Network to Provide Communication and Outreach Consulting Services.

TAB P



For Council Meeting

August 15, 2019

Service Goal:	7.1 Improve the availability and quality of out-of-school time programs to promote school success of economically disadvantaged children.
Objective:	7.1.2 Provide quality out of school programs to support school success for economically disadvantaged children.
Issue:	Back to School Extravaganza 2019 Report
Action:	Approve Acceptance of Revenue & Reconciliation of 2019 Back-to-School Extravaganza
Budget Impact:	\$ 65,000 of \$65,000 Available in Goal 7.1.2 For FY 18/19. <u>\$ 90,790</u> Confirmed Donations to CSC as of August 5, 2019 \$155,790 Total CSC Cost of filled backpacks and uniforms <u>\$254,519</u> In-Kind Donations of Goods and services (Non-Cash) \$410,309 Total Back to School Extravaganza Project

Background: This is the ninth year that the Council provided a challenge grant to fund Back to School supplies for 8,000 Broward County students, identified by School Board's social workers and community partners as being economically disadvantaged.

Current Status: New and old partners committed total dollars in the following amounts - The Jim Moran Foundation \$25,000, YMCA \$12,500, Crockett Foundation \$7,500, Memorial \$7,500, Cigna \$5,000, Publix \$5,000, BB&T Bank \$2,500, HANDY \$2,000, PNC Bank \$2,500, Comcast \$2,500, Community Cares \$2,500, Apseloff Foundation \$1,000, Harvest Drive \$1,000, The Chrysalis Center \$1,000, United Healthcare \$1,000, A Plus Foundation \$500 and BCSSA \$500. Individual donations are still coming in and N4N is still accepting credit card donations. Organizations also donated the following items: Converse - 3,555 pairs of sneakers, In Jacob's Shoes - 1,199 pairs of new and refurbished sneakers, Soles 4 Soles - 200 pairs of shoes, Running with Sole - 185 pairs of sneakers, and thousands of books were donated by Houghton Muffin and WPLG.

Four distribution events took place over two weekends: on July 27th at Dillard High School and Hallandale High School and on August 3rd at Blanche Ely High School and The Charles F. Dodge City Center (original site changed because of probable parking problems and at the behest of the Pembroke Pines Police Department). HandsOn Broward coordinated dozens of volunteers who helped with set-up at all locations and helped fit each recipient for new shoes. Students received age appropriate filled backpacks, shoes and in some cases, uniforms, at distribution events. Backpacks were also delivered directly to organizations working in niche communities and by social workers at school sites. Accompanying parents made good use of the dozens of vendors and resources. BSO and City Police Departments assisted with security and logistic support. Memorial Hospital District and Holy Cross provided immunizations and other health services representatives offered FREE health and dental advice. KidCare signed up new families for health insurance.

Recommended Action: Approve Acceptance of Revenue & Reconciliation of 2019 Back-to-School Extravaganza

TAB Q



For Council Meeting

August 15, 2019

Service Goal:	5.1 Improve the educational success for young children.
Objective:	5.1.3 Provide leadership and support for the Community-wide Grade Level Reading Campaign including literacy and early education support (PreK through 3rd grade) and other resources for children, parents, teachers.
Issue:	Broward: Read for the Record 2019
Action:	Approve Additional Allocation for 2019 Broward: Read for the Record
Budget Impact:	Up To \$22,200 of \$43,492 Available in Goal 5.1.3 For FY 18/19.

Background: 2019 is the sixth year that the Council will provide a challenge grant to fund books for "Broward: Read for the Record". Since the beginning of the CSC's involvement, over 200,000 books have been distributed, free of charge, to children attending all Pre-K's and Kindergartens in Broward County participating in the Jumpstart sponsored Read for the Record Campaign. Many area VIP's, as well as thousands more of caring volunteers, have participated over the years in the culminating event, a day when the same book is read across the nation to millions of children.

Current Status: This year, "Broward: Read for the Record" will be held on November 7. With the CSC as the main sponsor, all four and five-year-olds in Broward will receive a copy of the book "Thank you Omu!" to take home, with a note in each, encouraging parents to read to their children. On that day, hundreds of volunteers will read to over 40,000 students from dozens of voluntary pre-Kindergarten centers, over 100 schools and 1,500 classrooms. In June, the Council approved \$137,800 for the purchase of books and miscellaneous costs, with \$70,000 coming from CSC and \$67,800 anticipated from community partners. To date, we have received commitments from the following organizations in support of our efforts: - The Jim Moran Foundation - \$43,000, PNC Bank - \$7,500, United Way - \$900, Georgia Robinson - \$500 and The Castle Group - \$250. Jumpstart has also confirmed that the cost of the 35,000 books ordered will, in fact be \$127,815. Fundraising is ongoing, but we anticipate a shortfall.

Recently, the Broward County Library secured the presence of this year's Read for the Record author, Oge Mora, for their Annual Conference on Children's Literature & 17th Annual Ashley Bryan Art Series on September 27th. This allows a wonderful opportunity to include her in our advertising & marketing material for the "Broward: Read for the Record" event. Underwriting the cost of her three day stay at The Riverside Hotel would allow us that opportunity at an anticipated total cost of \$1,500. Additionally, as in years past, staff recommends including the cost of a number of related billboards from Outfront Media for a total of \$15,000 to promote the Broward Read event and help recruit volunteers.

Recommended Action: Approve Additional Allocation for 2019 Broward: Read for the Record

TAB R



For Council Meeting

August 15, 2019

System Goal:	SYS 2.1 Educate the public about the availability of community resources and advocacy efforts on behalf of children and families.
Objective:	SYS 2.1.2 Educate Broward's taxpayers about issues, resources and services available for Broward's children and families using the full spectrum of media and community outreach tools to improve community's awareness of available resources.
Issue:	Ensure ADA Compliance of the CSC's Website
Action:	Approve Taoti Expenditures Related to Updating the CSC Website to Current ADA Standards.
Budget Impact:	\$20,000 of \$1,099,857 Available in Unallocated for FY 2018/19

Background: The CSC has always endeavored to educate the community about resources available for children and families through CSC funding and efforts, using the full spectrum of media. One of the major communications tools used by the CSC is its website. In FY 2017-18, the Council approved funds to redesign and launch an updated website. Taoti Creative, selected as the vendor, created a site that includes tools to ensure compliance with ADA requirements for all organically created content, according to the standards required at that time. Those tools did not apply to content that was created and posted by CSC staff outside those parameters.

Current Status: As part of ongoing efforts to ensure full public access to all of cscbroward.org content in accordance with ADA requirements, earlier this year staff requested that Taoti conduct a full site audit. Because of evolving standards and guidelines to the current Web Content Accessibility Guidelines (WCAG 2.1), it was determined that based on the type and volume of content posted, additional code remediation and staff training is required to bring the site into full compliance. Accordingly, they have submitted a proposal which includes a substantial number of discounted and pro-bono hours. CSC staff is also in discussions with Lighthouse of Broward to review and remedy archived materials, as well as documents statutorily required to be posted moving forward. A proposal from Lighthouse of Broward and will be submitted for Council approval in the coming months.

Recommended Action: Approve Taoti Expenditures Related to Updating the CSC Website to Current ADA Standards.

TAB S

Service Goal:	1.1 Support provider agency efforts to enhance their infrastructure and service delivery effectiveness.
Objective:	1.1.1 Provide training, coaching and technical assistance to improve organizational effectiveness.
Issue:	Youth Focused Racial Equity Sessions and Debrief Session Update
Action:	For Your Information Only
Budget Impact:	None

Background: For the past three years, CSC has partnered with Broward County Human Services Department to provide monthly Racial Equity Workshop sessions. To-date the sessions have engaged over 1,950 individuals from various segments of our local community and beyond. In the summer of 2018, CSC partnered with the Department of Education (DOE) and local youth program providers to create additional youth engagement opportunities related to racial equity. The CSC contracted with the Racial Equity Institute (REI) to conduct a series of age-appropriate, sessions geared to high-school age students. The sessions provided youth with an opportunity to explore the complex dynamics of race and racism, share their lived experiences within that context, discussed challenges faced within their communities that have high correlations with race, as well as engage in solution focused dialogue and action planning.

Current Status: In June and July of 2019, CSC partnered with the School Board of Broward County, Broward Cultural Division and the Old Dillard Museum to conduct three Youth Focused Racial Equity workshop sessions and a one-day debrief. The Old Dillard Museum was selected as the location for the sessions because of its historic, as well as current impact on the education of students in the County. Founded in 1907 the Old Dillard Museum, formerly named "Colored School No. 11" served as the first school for African-Americans in the city of Fort Lauderdale. Today, the museum provides tours and educational experiences for hundreds of students, as well as the general public each year.

The Youth Focused REI sessions engaged 83 students in the tenth to twelfth grade, representing 16 high schools and 7 youth-serving summer programs. The first day of each session included a guided tour of the Old Dillard Museum, which added greater local historical context and meaning to the topics presented in the session. Youth were guided through an examination of how implicit bias as well as systemic and institutional racism have influenced and created disparate outcomes in: education, health, wealth, social status, and the criminal justice system. Unique to these youth sessions was a focus on the role young people have played in organizing and championing social-justice movements and policy reforms. Examples were drawn from historically significant social-justice movements created in response to; Civil Rights injustices, infringement on Indigenous Water Rights and War-Time Draft Policies in the U.S.

Youth gained a shared analysis, common language, strategies and frameworks that they can continue to use when examining social conditions, problem solving and creating actionable solutions. As a part of the session, attendees and staff from groups including: The Urban League's National Achievers program, Boyd Anderson High School's Student Government Association (SGA) and PACE Center - Girls Coordinating Council committed to learning more about how to use a racial equity lens when planning and executing future initiatives. Students who completed the 2-day workshop and submitted an essay about their workshop experience were issued a stipend provided by the School Board of Broward County. Select essays will be used for a future project spearhead by the Broward Cultural Division.

Recommended Action: For Your Information

TAB T

Service Goal:	1.1 Support provider agency efforts to enhance their infrastructure and service delivery effectiveness.
Objective:	1.1.2 Provide funding to support organizational and program quality improvement initiatives.
Issue:	Second Annual Capacity Building Boot Camp
Action:	For Your Information Only
Budget Impact:	None

Background: Through its Agency Capacity Building (ACB) efforts, CSC is connected to over 400 unique nonprofit organizations serving Broward County. ACB efforts include in-person training opportunities, one-on-one capacity building strategy sessions, weekly resource e-blasts, monthly ACB newsletters, quarterly ACB Committee meetings, as well as annual Capacity Building Mini Grant funding and coaching opportunities. Continual feedback and input is solicited from ACB members ensuring that program and service offerings are relevant to the times and needs of the child and family serving nonprofits we support. In response to the expressed training needs of ACB members, CSC held the first Capacity Building Boot Camp during the summer of 2018. The sold-out Boot Camp event engaged over 100 local non-profits and 95% of the attendees surveyed agreed that "The information and ideas provided translate into useable skills and tools to further my work".

Current Status: Survey data gathered from the 2018 Boot Camp helped determine the focus areas and topics selected for the 2019 Boot Camp, the theme placed special emphasis on resiliency, self-care and strategies to help NPOs gain "The Power to Stay in the Game". The event's opening address was presented by Marla Burger, a masters-level Mental Health Counselor and Art Therapist with the local equine assisted therapy group, Tomorrow's Rainbow, who shared strategies on how to cope with both personal and work related stress. She recommended the book "Trauma Stewardship" which addresses the unique needs of trauma workers and social service professionals who oftentimes experience vicarious trauma. Keynote speaker Dr. Rosalind Osgood shared tips from her latest book, "Influential Woman Leader, Lead Self First" which emphasizes the necessity of prioritizing self-care, and reducing burn-out. Dr. Osgood shared her personal story of how she suffered both emotionally and physically during a period in her life when she did not prioritize self-care.

The Boot Camp featured sessions facilitated by industry experts from: The Small Business Development Center, Network for Good, Score Broward, 5 Four Digital, To B Consulting and the Total Intelligence Group. Attendees took part in sessions on topics including: Strategic Thinking for Leaders, Fundraising Donor Cultivation, How to Run Your Nonprofit like a Business and Strategic Communication, strengthening your Online Presence and Collaborative Thinking to Grow Your Nonprofit. A networking role play activity was conducted by Rachel Ramjattan from Nonprofit Plus, in partnership with George Gadson of the SBDC. The event closed out with a panel discussion comprised of session facilitators which allowed attendees to ask questions and gain insight on some of the topics from sessions they were not able to attend.

Preliminary survey data reflect that over 90% of attendees expressed satisfaction with the Boot Camp. Suggested areas of focus for next year's Boot Camp Event include: Sucecession planning, networking and budgeting.

Recommended Action: For Your Information Only

Issue: Evaluation Committee for Facilities Management Services Request for Qualifications (RFQ).

Action: Approve Evaluation Committee for the Facilities Management Services RFQ.

Budget Impact: None

Background: The Council's current Facility Management vendor, Ciminelli Real Estate Corporation ("Ciminelli"), has been providing comprehensive facility services for the past ten years. Ciminelli has offered excellent services over these past ten years. They were instrumental in the beginning to help work out the many "little" things throughout the building and grounds, as well as continuing their oversight and high-quality management of maintaining the building as we have aged.

Since it has been five years since the last procurement which specified a 5-year contract, an RFQ for Facilities Management Services will be released in the upcoming month. Since there are no mandatory rotation requirements for facility management companies, the current vendor is not precluded from applying.

In accordance with Council policy, Council members may serve as raters, appoint designee raters to serve on their behalf and approve source experts to serve on evaluation committees. The evaluation committee will review and score proposals and recommendations are anticipated to be presented to the Council at the October Council meeting. As always, the Council has full and final authority on all contracts recommended for services.

Current Status: In addition to any Council members who wish to serve on the Evaluation Committee, it is recommended that the following individuals be approved as Evaluation Committee for Facility Management Services.

Proposed Raters	
Maggie Hulsey	Director of Facilities, Kids in Distress
Michael Modica	Head of Facilities, CSC Palm Beach
Monti Larsen	Chief Operating Officer, CSC

Recommended Action: Approve Evaluation Committee for the Facilities Management Services RFQ.

TAB V

Issue: Budget Amendments and Interim Financial Statements for Period Ending July 31, 2019

Action: Approve Budget Amendments and Interim Financial Statements for Period Ending July 31, 2019

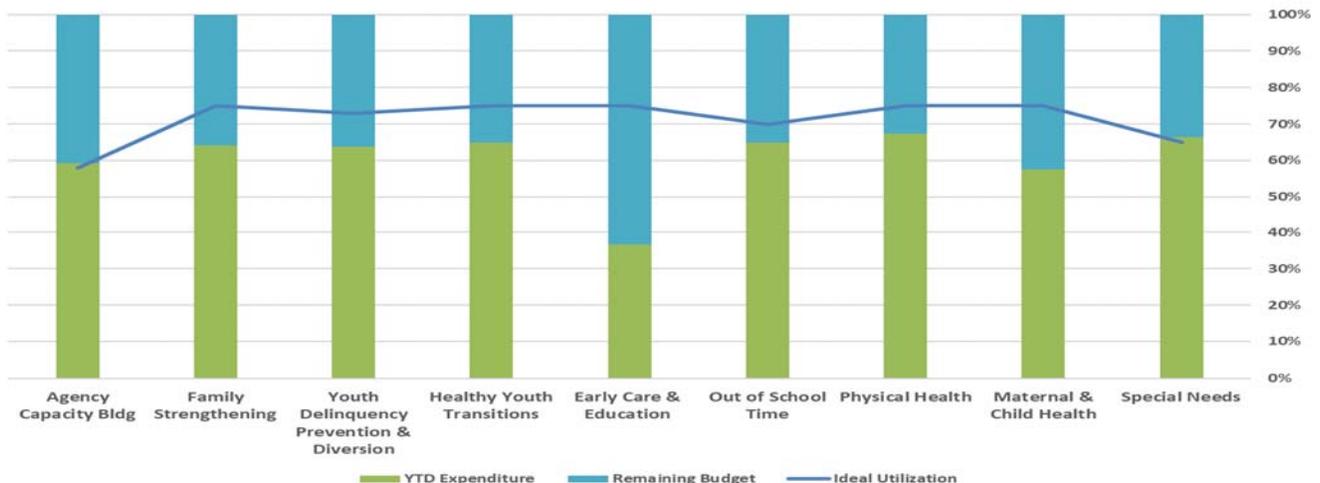
Budget Impact: None

Background: The Budget Amendments and Interim Financial Statements through July 31, 2019 are attached for your review and approval. While the statements are through the end of July, they only include expenditures for program services provided through June 2019 since programmatic billing runs a month behind. However, the administrative costs are presented through the end of July.

Current Status: A summary of the major financial highlights of the period includes:

- ◆ As of July 31, 2019, CSC has collected \$88.02M in tax revenue receipts, which is approximately 99.78% of the \$88.2M annual tax revenue budget and at a rate that is similar to this time last fiscal year.
- ◆ Our investment with the Florida Palm (Formerly Florida Education Investment Trust -FEITF) continues to do well, and accounts for 64% or \$820,562 of the \$1,273,822 year to date earnings on investment.
- ◆ The Program Goals report, (starting on page 6) shows that utilization for most CSC-funded programs are marginally underutilized due to various issues. We have revised the ideal utilization percentages for certain school based programs such as; MOST, Youth Force, Youth Development and STEP, to more accurately reflect utilization by unit type and the time of the year. Additionally, many school-based programs have most of their activities occurring within the summer months and that too is noted. Staff is working with individual providers and anticipate that most agencies will fully utilize by the end of the fiscal year. Any technical assistance or corrective action that may be required is indicated in the comments column.
- ◆ ELC is significantly underutilized at this time due to a large influx of federal money and problems with the rollout of the new technology for managing payments. ELC is working diligently to move children off the waiting list, but will likely end the year underutilized.

**Program Services Expenditures
at 06.30.2019**



Recommended Action: Approve Budget Amendments and Financial Statements for Period Ending July 31, 2019.



**INTERIM FINANCIAL STATEMENTS
For The Ten Month Period Ended
July 31, 2019**

Submitted to Council Meeting August 15, 2019



**BUDGET AMENDMENTS
For The Ten Month Period Ended
July 31, 2019**

Submitted to Council Meeting August 15, 2019



Children's Services Council of Broward County
Budget Amendments
For October 2018 through July 2019

	Beginning Budget Annualized	Total Amendments	Ending Budget Annualized	Comments
Budget Amendments reflected in the financial statements:				
Revenues & Appropriations				
Comm Collaboration- Racial Equity	\$ 55,616.00	\$ 16,774.00	\$ 72,390.00	Revenue commitment for REI from Florida Department of Health (FDOH)and Broward County 6/18/2019
Comm Collaboration- Racial Equity	72,390.00	31,176.00	103,566.00	Revenue commitment for REI from School Board of Broward County (SBBC) and Broward County 7/23/2019
Leadership/Resources/Comm. Strategic Plan - System Goal: 1-2-1	219,216.00	47,950.00	267,166.00	Revenue commitment from FDOH, SBBC and Broward County.
Budget Amendments to be approved in August 2019				
Public- Awareness- Travel - System Goal: 2-1-3	3,597.00	5,000.00	8,597.00	Travel and related expenditures for Government Affairs Manager
Unallocated	30,000.00	(5,000.00)	25,000.00	Allocation for travel and related expenses in System Goal: 2-1-3 to be approved by Council on 8/15



Children's Services Council of Broward County
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Children's Services Council of Broward County
Balance Sheet
July 31, 2019

	General Fund July 31, 2019	Prior Year General Fund July 31, 2018
ASSETS		
Current Assets:		
Cash	\$ 5,459,700.25	\$ 4,058,810.98
Investments (Note 3)	46,294,661.74	39,914,774.39
Accounts & Interest Receivable	96,519.85	17,981.87
Salaries & Wages Receivable	-	169,274.99
Due from Other Governments	6,372.35	6,243.82
Due from Other Funds	-	300,000.00
Prepaid Expenses	121,568.58	152,760.17
Total Current Assets	\$ 51,978,822.77	\$ 44,619,846.22
LIABILITIES and FUND EQUITY		
Liabilities:		
Accounts Payable	2,649,566.71	3,002,629.28
Salaries & Wages Payable	335,077.13	299,037.50
Due to Other Funds	-	113,913.89
Total Liabilities	2,984,643.84	3,415,580.67
Fund Equity:		
Assigned for contracts/expenditures effective FY 19 (Note #4)	2,209,013.35	1,352,242.58
Assigned for Administration FY 19 (Note #5)	1,634,708.80	1,671,574.24
Assigned for Encumbrances FY 19	30,964,149.42	25,797,511.91
Unassigned Fund Balance: Minimum Fund Balance	8,942,060.90	8,383,946.70
Unassigned Fund Balance (Note #9)	5,244,246.46	3,998,990.12
Total Fund Equity	48,994,178.93	41,204,265.55
Total Liabilities and Fund Equity	\$ 51,978,822.77	\$ 44,619,846.22

Notes to the Financial Statements are an integral part of this statement



**Children's Services Council of Broward
Statement of Revenues, Expenditure:
Changes In Fund Balance
For October 2018 through July 2019**

	General Fund FY 2019 YTD Actual	General Fund FY 2018 Prior YTD Actual
	<hr/>	<hr/>
Revenues:		
Local Sources:		
Ad Valorem Taxes	\$ 88,023,984.01	\$ 82,382,203.34
Interest on Investments	1,273,821.75	665,027.75
Federal through State	95,436.57	117,724.92
Local Foundation(s)/Grant	968,239.76	885,678.46
Local Collab. Events & Resources	255,133.13	160,068.35
Training	18,460.00	17,130.00
Total Revenue	<hr/> 90,635,075.22	<hr/> 84,227,832.82
 Expenditures:		
Total Program Services/Support (Note #8)	54,481,389.63	53,723,039.20
Total General Administration	2,502,298.49	2,344,445.85
Total Non-Operating	2,875,491.75	3,015,748.98
Total Capital Outlay	212,138.13	131,807.80
Total Expenditures	<hr/> 60,071,318.00	<hr/> 59,215,041.83
 Excess of Revenues over Expenditures	30,563,757.22	25,012,790.99
Beginning Fund Balance	18,430,421.71	16,191,474.56
Ending Fund Balance	<hr/> \$ 48,994,178.93	<hr/> \$ 41,204,265.55

Notes to the Financial Statements are an integral part of this statement



**Children's Services Council of Broward County
Budget to Actual (Budgetary Basis)
Annualized - Fiscal Year Ending September 30, 2019**

	FY 2019 Annual Budget	FY 2019 YTD Actual	FY 2019 Encumbrances	Annualized Encumbrances & Actual Exp.	Budget to Actual Variance	% of Actual Exp. of Budget
Revenues:						
Local Sources:						
Ad Valorem Taxes	\$ 88,221,437.00	\$ 88,023,984.01	\$ -	\$ 88,023,984.01	\$ (197,452.99)	99.78%
Interest on Investments	150,000.00	1,273,821.75		1,273,821.75	1,123,821.75	849.21%
Federal Through State	156,000.00	95,436.57		95,436.57	(60,563.43)	61.18%
Local Foundation(s)/Grant(s)	1,043,172.00	968,239.76		968,239.76	(74,932.24)	92.82%
Local Collab. Events & Resources	162,967.00	255,133.13		255,133.13	92,166.13	156.56%
Training	10,000.00	18,460.00		18,460.00	8,460.00	184.60%
Fund Balance	6,815,653.00	-		-	-	0.00%
Total Revenue	96,559,229.00	90,635,075.22	-	90,635,075.22	891,499.22	
Expenditures:						
Program Services:						
Direct Programs	82,504,805.00	49,663,483.60	30,632,308.05	80,295,791.65	2,209,013.35	97.32%
Monitoring	68,000.00	59,042.25	1,625.00	60,667.25	7,332.75	89.22%
Outcome Materials	29,000.00	10,742.99	-	10,742.99	18,257.01	37.04%
Total Program Services	82,601,805.00	49,733,268.84	30,633,933.05	80,367,201.89	2,234,603.11	97.29%
Program Support:						
Employee Salaries (Note #10)	4,247,653.00	3,441,745.60	-	3,441,745.60	805,907.40	81.03%
Employee Benefits (Note #10)	1,768,804.00	1,204,219.03	-	1,204,219.03	564,584.97	68.08%
Consulting	9,581.00	750.00	4,001.00	4,751.00	4,830.00	49.59%
Travel (Note #10)	54,589.00	27,233.28	-	27,233.28	27,355.72	49.89%
Software Maintenance	79,192.00	27,490.62	9,411.00	36,901.62	42,290.38	46.60%
Telephone	25,112.00	10,431.73	2,548.27	12,980.00	12,132.00	51.69%
Postage	3,000.00	2,221.36	598.57	2,819.93	180.07	94.00%
Advertising/Printing/Other	30,594.00	22,048.30	7,171.04	29,219.34	1,374.66	95.51%
Material and Supplies	7,277.00	1,430.80	457.71	1,888.51	5,388.49	25.95%
Dues and Fees	34,180.00	10,550.07	-	10,550.07	23,629.93	30.87%
Total Program Support	6,259,982.00	4,748,120.79	24,187.59	4,772,308.38	1,487,673.62	76.24%
Total Program Services/Support	88,861,787.00	54,481,389.63	30,658,120.64	85,139,510.27	3,722,276.73	95.81%

	FY 2019 Annual Budget	FY 2019 YTD Actual	FY 2019 Encumbrances	Annualized Encumbrances & Actual Exp.	Budget to Actual Variance	% of Actual Exp. of Budget
General Administration:						
Employee Salaries	1,798,145.00	1,443,836.06	-	1,443,836.06	354,308.94	80.30%
Employee Benefits	728,586.00	537,772.34	-	537,772.34	190,813.66	73.81%
Legal Fees	34,722.00	16,409.50	18,312.50	34,722.00	-	100.00%
Auditors	35,000.00	33,600.00	-	33,600.00	1,400.00	96.00%
Other Consultants	86,684.86	16,300.00	30,795.00	47,095.00	39,589.86	54.33%
Insurance	56,047.00	47,573.42	-	47,573.42	8,473.58	84.88%
Telecommunications	43,740.00	14,175.54	3,371.03	17,546.57	26,193.43	40.12%
Internet	19,275.00	16,151.02	2,274.13	18,425.15	849.85	95.59%
Rental - Equipment	43,474.00	15,472.32	3,223.68	18,696.00	24,778.00	43.01%
Building Operations (Note # 7)						
Facilities Management	340,379.00	106,695.48	62,815.37	169,510.85	170,868.15	49.80%
Utilities	73,800.00	45,521.06	28,278.94	73,800.00	-	100.00%
Other	11,065.00	7,008.28	3,548.92	10,557.20	507.80	95.41%
Software/Repair Maint	134,649.00	63,856.76	19,495.00	83,351.76	51,297.24	61.90%
Equipment Repairs & Maintenance	60,451.00	17,434.82	3,045.46	20,480.28	39,970.72	33.88%
Travel	30,745.00	8,609.01	-	8,609.01	22,135.99	28.00%
Postage	8,000.00	3,902.85	1,977.22	5,880.07	2,119.93	73.50%
Advertising	10,670.00	-	7,500.00	7,500.00	3,170.00	70.29%
Printing	12,000.00	7,531.73	2,575.60	10,107.33	1,892.67	84.23%
Other Purchased Svc	113,495.00	65,170.80	41,565.96	106,736.76	6,758.24	94.05%
Materials and Supplies	55,298.14	23,109.79	32,108.45	55,218.24	79.90	99.86%
Dues and Fees	36,731.00	12,167.71	1,950.00	14,117.71	22,613.29	38.44%
Total General Administration	3,732,957.00	2,502,298.49	262,837.26	2,765,135.75	967,821.25	74.07%
Non-Operating						
Comm. Redevelop Agency (Note # 11)	2,982,360.00	2,296,451.64	-	2,296,451.64	685,908.36	77.00%
Property Appraiser Fees	579,041.00	579,040.11	-	579,040.11	0.89	100.00%
Total Non-Operating	3,561,401.00	2,875,491.75	-	2,875,491.75	685,909.25	80.74%
Capital Outlay:						
Computer Equip/Software	231,647.00	104,278.88	0.01	104,278.89	127,368.11	45.02%
Furniture/ Equipment	42,351.00	32,225.89	9,728.21	41,954.10	396.90	99.06%
Improvements other than Bldgs	66,864.00	51,234.67	5,603.30	56,837.97	10,026.03	85.01%
Remodeling & Renovations	62,222.00	24,398.69	27,860.00	52,258.69	9,963.31	83.99%
Total Capital Outlay	403,084.00	212,138.13	43,191.52	255,329.65	147,754.35	63.34%
Total Expenditures	\$ 96,559,229.00	\$ 60,071,318.00	\$ 30,964,149.42	\$ 91,035,467.42	\$ 5,523,761.58	94.28%



**Children's Services Council of Broward County
 Program Expenditure By Goals
 Budget to Actual (Budgetary Basis)
 For the Nine Month Period Ended July 31, 2019**

	Program Invoice - Prior Month		Fiscal Year 2018-2019			% of Budget	Ideal @ Jun	Comments
	June Budget	June Actual	Annualized Budget	YTD Actual Expenditures	Remaining Budget			
Services Goals:								
1.1-1 Training/Tech Assistance								
Trainers	4,900.00	5,900.00	107,446.00	77,173.70	30,272.30	71.83%		
Total Training/Tech Assist	4,900.00	5,900.00	107,446.00	77,173.70	30,272.30	71.83%		
1.1-2 Support Organization/Program Quality								
Capacity Building	3,650.00	3,650.00	190,000.00	124,714.50	65,285.50	65.64%		
Leadership Initiatives	8,209.00	-	60,000.00	22,390.79	37,609.21	37.32%		
Total Support/Prog. Quality	11,859.00	3,650.00	250,000.00	147,105.29	102,894.71	58.84%		
1.1-3 Fiscal Support Fees								
Comm Based Connection FS Alex Rebb-Fam St	939.00	733.16	11,264.00	8,036.78	3,227.22	71.35%	75.00%	
Comm Based Connection FS Alex Rebb-LT	1,145.00	1,144.66	13,736.00	10,301.94	3,434.06	75.00%	75.00%	
Ctr for Hearing FS KIDS-Fam St	367.00	367.58	4,411.00	3,308.22	1,102.78	75.00%	75.00%	
Ctr for Hearing FS KIDS-Yth Force	565.00	565.33	6,784.00	5,087.97	1,696.03	75.00%	75.00%	
Ctr for Hearing FS KIDS-MOST SN	562.00	561.92	6,743.00	5,057.28	1,685.72	75.00%	75.00%	
Ctr for Hearing FS KIDS-STEP	589.00	588.50	7,062.00	5,296.50	1,765.50	75.00%	75.00%	
Men2Boys FS FLITE -Learning Together	1,502.00	-	18,025.00	12,016.65	6,008.35	66.67%	75.00%	Invoice pending
New Mirawood FS KIDS- MOST	1,581.00	1,580.92	18,971.00	14,228.28	4,742.72	75.00%	75.00%	
Unallocated			100,000.00	-	100,000.00	0.00%		To be used as needed
Total Fiscal Support Fees	7,250.00	5,542.07	186,996.00	63,333.62	123,662.38	33.87%		
1.1-4 Volunteers								
Volunteer Broward	20,158.00	16,724.65	241,899.00	178,577.51	63,321.49	73.82%	75.00%	
Total Volunteers	20,158.00	16,724.65	241,899.00	178,577.51	63,321.49	73.82%		
1 Total Agency Capacity Bldg.	44,167.00	31,816.72	786,341.00	466,190.12	320,150.88	59.29%		
2.1-1 Reduce Abuse & Neglect/Family Strengthening								
ARC, INC - PAT	52,262.00	50,766.28	627,157.00	465,527.67	161,629.33	74.23%	75.00%	
Boys & Girls Club	20,771.00	12,137.74	249,260.00	213,029.41	36,230.59	85.46%	83.33%	
Broward Behavioral Health Coalition (BYRC)	-	-	40,000.00	-	40,000.00	0.00%		Program began in May, 2019.
Broward Children's Center	9,931.00	6,332.90	119,181.00	75,764.41	43,416.59	63.57%	75.00%	TA ongoing to address utilization.
Camelot Community Care -FFT	19,959.00	13,817.56	239,525.00	84,934.86	154,590.14	35.46%	75.00%	Extd staff vacancies. Sunsets 9/30/19.
Center for Hear/FS KIDS	13,390.00	12,444.49	160,680.00	98,168.45	62,511.55	61.10%	75.00%	Trending up.
Children's Harbor	38,422.00	39,638.98	461,062.00	315,725.46	145,336.54	68.48%	75.00%	
Children's Home Society	68,666.00	42,965.70	824,000.00	381,059.97	442,940.03	46.25%	75.00%	Extd staff vacancies. Sunsets 9/30/19.
Comm Based Connections/ FS Alex Rebb	17,594.00	22,284.19	211,150.00	171,117.51	40,032.49	81.04%	75.00%	
Family Central - Nurturing	32,939.00	24,273.28	395,267.00	271,780.74	123,486.26	68.76%	75.00%	
Father Flanagan's Boys Town	37,277.00	29,574.92	447,217.00	218,867.26	228,349.74	48.94%	75.00%	Recent staff vacancy resolved.
Juliana Gerana / Gate	22,621.00	22,006.79	271,457.00	196,461.93	74,995.07	72.37%	75.00%	
Gulf Coast CC	46,460.00	46,961.20	557,513.00	414,642.05	142,870.95	74.37%	75.00%	
Healthy Mothers/Babies	39,697.00	33,282.45	476,375.00	300,018.53	176,356.47	62.98%	75.00%	Low reffs; staff vacancy. Sunset 9/30/19.
Healthy Mothers/Babies-Mentoring	23,999.00	22,627.20	287,976.00	147,529.02	140,446.98	51.23%	75.00%	Low reffs; staff vacancy. Sunset 9/30/19.
Henderson - HOMEBUILDERS	34,612.00	25,341.82	515,346.00	295,297.10	220,048.90	57.30%	75.00%	New staff in training until Aug. 2019
Henderson - MST	39,418.00	-	673,034.00	433,327.17	239,706.83	64.38%	75.00%	Staff out on FMLA
Hispanic Unity	19,703.00	16,400.95	236,450.00	175,229.23	61,220.77	74.11%	75.00%	
JAFCO - MST	42,761.00	48,729.46	513,146.00	371,403.58	141,742.42	72.38%	75.00%	
KIDS in Distress, HOMEBUILDERS	42,038.00	25,516.51	504,461.00	344,734.76	159,726.24	68.34%	75.00%	

	June Budget	June Actual	Annualized Budget	YTD Actual Expenditures	Remaining Budget	% of Budget	Ideal @ Jun	Comments
KIDS - KID FIRST & SAFE	100,481.00	75,389.90	1,205,774.00	831,051.15	374,722.85	68.92%	75.00%	
Memorial Healthcare Sys - SFBT	59,589.00	55,557.19	715,086.00	590,773.95	124,312.05	82.62%	75.00%	
Smith Community MH - CBT Training	35,307.00	30,251.94	423,706.00	290,942.42	132,763.58	68.67%	75.00%	
	-	-	43,500.00	-	43,500.00	0.00%		Training to be provided later in the year.
Total Reduce Abuse & Neglect	817,897.00	656,301.45	10,198,323.00	6,687,386.63	3,510,936.37	65.57%		
2.1-2 Kinship/Non-Relative Care								
Kids in Distress	46,811.00	50,163.49	561,739.00	451,812.82	109,926.18	80.43%	75.00%	
Harmony	12,775.00	9,508.04	153,316.00	86,057.10	67,258.90	56.13%	75.00%	Vacancy recently resolved. TA ongoing.
Legal Aid of Broward County, Inc	26,449.00	24,739.88	332,402.00	237,273.71	95,128.29	71.38%	75.00%	
Mental Health Assoc	11,793.00	10,851.06	141,522.00	96,800.62	44,721.38	68.40%	75.00%	
Total Kinship/Non-Relative Care	97,828.00	95,262.47	1,188,979.00	871,944.25	317,034.75	73.34%		
2.1-3 Trauma Care								
Broward Behavioral Health	29,166.00	-	500,000.00	73,491.85	426,508.15	14.70%	75.00%	Invoices pending. TA provided for billing.
Create Global Healing	-	-	56,500.00	55,000.00	1,500.00	97.35%		AEAP anticipated to reimburse.
JAFCO - AEAP	62,305.00	-	641,217.00	69,463.22	571,753.78	10.83%	66.67%	Services began in Jan. Invoices pending.
JAFCO - CSC	6,666.00	-	60,000.00	19,118.49	40,881.51	31.86%	66.67%	Invoices pending. TA provided for billing.
Furniture & Equipment	-	-	43,230.00	42,460.45	769.55	98.22%	100.00%	
Center for Mind Body - CSC	-	110,000.00	110,000.00	110,000.00	-	100.00%	100.00%	
Center for Mind Body - JMoran	-	110,000.00	110,000.00	110,000.00	-	100.00%	100.00%	
Total Kinship/Non-Relative Care	98,137.00	220,000.00	1,520,947.00	479,534.01	1,041,412.99	31.53%		
					-			
2.1 Total Service Goal 2.1	1,013,862.00	971,563.92	12,908,249.00	8,038,864.89	4,869,384.11	62.28%		
2.2-1 Prosperity								
EITC								
Hispanic Unity	26,250.00	13,071.22	315,000.00	276,078.13	38,921.87	87.64%	88.89%	
CCB	-	-	10,000.00	10,000.00	-	100.00%	100.00%	
Hunger								
Brow County FA for BWBC	-	-	20,000.00	-	20,000.00	0.00%		Paid as clients reach goals
Florida Impact	5,000.00	4,255.85	60,000.00	36,470.10	23,529.90	60.78%	75.00%	Robust summer
Harvest Drive	-	-	20,000.00	20,000.00	-	100.00%	100.00%	
LifeNet4Families - Hunger	8,497.00	23,222.68	33,990.00	23,222.68	10,767.32	68.32%	50.00%	Summer only program.
So FL Hunger: Breakspot	9,962.00	11,595.67	59,740.00	22,932.72	36,807.28	38.39%	50.00%	Summer only program.
So FL Hunger: Mobile Food Pantry	5,833.00	6,276.60	70,000.00	64,247.70	5,752.30	91.78%	75.00%	Robust summer
Unallocated	-	-	1,174.00	-	1,174.00	0.00%		
Total Prosperity EITC/Hunger	55,542.00	58,422.02	589,904.00	452,951.33	136,952.67	76.78%		
					-			
2 Total Family Strengthening	1,069,404.00	1,029,985.94	13,498,153.00	8,491,816.22	5,006,336.78	62.91%		
3.1-1 Youth Force								
ASP, Inc	54,139.00	69,910.85	579,093.00	377,374.26	201,718.74	65.17%	73.00%	
Ctr for Hearing FS KIDS	36,721.00	45,134.36	252,924.00	167,355.06	85,568.94	66.17%	73.00%	
Community Access Center, Inc	15,014.00	23,864.90	144,092.00	110,753.52	33,338.48	76.86%	73.00%	
Community Reconstruction Housing- North	15,934.00	13,892.50	150,000.00	101,540.47	48,459.53	67.69%	73.00%	
Community Reconstruction Housing- South	23,138.00	15,767.65	199,898.00	121,869.04	78,028.96	60.97%	73.00%	Sch. yr. on track; Robust summer.
Crockett Foundation, Inc	25,082.00	20,839.12	246,000.00	151,782.51	94,217.49	61.70%	73.00%	Staff turnover impacted utilization.
HANDY	32,239.00	27,760.01	419,981.00	313,958.67	106,022.33	74.76%	73.00%	
Hanley Ctr Foundation	2,500.00	2,500.01	30,000.00	22,500.09	7,499.91	75.00%	73.00%	
Harmony Development Center, Inc.	43,871.00	51,514.52	428,240.00	313,633.85	114,606.15	73.24%	73.00%	
Hispanic Unity	91,711.00	114,309.50	1,086,955.00	768,950.29	318,004.71	70.74%	73.00%	
Memorial Healthcare System	44,692.00	53,337.03	553,031.00	370,752.40	182,278.60	67.04%	73.00%	
Opportunities Ind Ctr (OIC)	22,522.00	24,045.35	291,261.00	237,852.98	53,408.02	81.66%	73.00%	

	June Budget	June Actual	Annualized Budget	YTD Actual Expenditures	Remaining Budget	% of Budget	Ideal @ Jun	Comments
Smith Community MH Foundation	44,157.00	40,566.05	493,564.00	355,013.70	138,550.30	71.93%	73.00%	
Urban League of Broward County, Inc.	19,395.00	29,663.32	185,862.00	141,297.44	44,564.56	76.02%	73.00%	
West Park, City of	26,063.00	-	206,000.00	103,304.50	102,695.50	50.15%	73.00%	Sch. yr. on track; Invoice pending
Wyman TOP Training	7,000.00	7,000.00	9,000.00	7,000.00	2,000.00	77.78%		
YMCA of S FL.	71,372.00	84,758.75	762,252.00	557,418.72	204,833.28	73.13%	73.00%	
Total Youth Force	575,550.00	624,863.92	6,038,153.00	4,222,357.50	1,815,795.50	69.93%		
3.1-3 LEAP High (Sustained High Schools)								
Hispanic Unity	71,765.00	-	484,649.00	238,157.17	246,491.83	49.14%	73.00%	Amendment executed 7/2019; pending June's invoice.
Hispanic Unity-COMPASS LEVERAGE	10,237.00	14,513.31	122,845.00	91,667.93	31,177.07	74.62%	73.00%	
Motivational Edge	-	-	50,000.00	13,064.40	36,935.60	26.13%	50.00%	Recruitment issues. Program ended 5/19.
YMCA	240,081.00	323,987.43	2,115,105.00	1,496,710.50	618,394.50	70.76%	73.00%	
Unallocated	-	-	83,194.00	-	83,194.00	0.00%		
Grand total LEAP	322,083.00	338,500.74	2,855,793.00	1,839,600.00	1,016,193.00	64.42%		
3.1-4 Summer Youth Employment								
CareerSource	461,497.00	534,023.17	1,835,153.00	685,016.59	1,150,136.41	37.33%		Summer Program
Total Summer Yth Employment	461,497.00	534,023.17	1,835,153.00	685,016.59	1,150,136.41	37.33%		
3.1-5 Learning Together								
Crockett Foundation, Inc	21,457.00	23,109.57	257,500.00	179,545.14	77,954.86	69.73%	75.00%	
Community Based Connection FS Alex Rebb	21,458.00	19,647.43	257,500.00	188,351.72	69,148.28	73.15%	75.00%	
Men2Boys FS FLITE	21,457.00	-	257,500.00	161,049.57	96,450.43	62.54%	75.00%	Invoice pending. TA provided.
Total Learning Together	64,372.00	42,757.00	772,500.00	528,946.43	243,553.57	68.47%		
3.1-6 Youth Leadership Development								
Broward Youth Shine	400.00	400.00	6,700.00	5,240.00	1,460.00	78.21%	75.00%	
YMCA of SFL (GNS)	1,114.00	-	11,143.00	11,143.00	-	100.00%		Sunsets 9/30/19.
Youth Equity Training	-	-	13,000.00	11,579.40	1,420.60	89.07%		Youth training in July
Unallocated	-	-	25,857.00	-	25,857.00	0.00%		
Total Youth Leadership Development	1,514.00	400.00	56,700.00	27,962.40	28,737.60	49.32%		
3.1 Total Service Goal 3.1	1,425,016.00	1,540,544.83	11,558,299.00	7,303,882.92	4,254,416.08	63.19%		
3.2-1 Diversion Programs								
New Day								
Broward Sheriff's Office	65,251.00	63,625.50	783,000.00	514,839.75	268,160.25	65.75%	75.00%	
Camelot CC	14,045.00	30,180.73	340,543.00	221,691.53	118,851.47	65.10%	75.00%	
Harmony Development Ctr	18,658.00	-	223,893.00	160,966.00	62,927.00	71.89%	75.00%	Invoice pending.
Henderson BH	30,035.00	-	367,433.00	209,714.91	157,718.09	57.08%	75.00%	Invoice pending.
Julianna Gerena & Assoc	30,301.00	30,244.96	371,282.00	308,310.19	62,971.81	83.04%	75.00%	
Memorial Healthcare Sys	48,739.00	48,779.99	584,875.00	393,291.88	191,583.12	67.24%	75.00%	
PACE Center for Girls	17,607.00	17,479.30	212,141.00	142,785.75	69,355.25	67.31%	75.00%	
Smith Mental Health Assoc	14,797.00	-	208,862.00	102,503.38	106,358.62	49.08%	75.00%	Invoices pending.
Urban League of Broward	24,994.00	-	299,935.00	154,206.31	145,728.69	51.41%	75.00%	Invoice pending.
Training	-	-	25,000.00	6,283.33	18,716.67	25.13%		Trainings scheduled for Aug 2019.
Total Diversion Programs	264,427.00	190,310.48	3,416,964.00	2,214,593.03	1,202,370.97	64.81%		
3.2-2 Juvenile Assessment Center								
Broward Sheriff's Office-JAC	-	-	89,500.00	89,500.00	-	100.00%	100.00%	
Total JAC	-	-	89,500.00	89,500.00	-	100.00%		
3.2 Total Service Goal 3.2	264,427.00	190,310.48	3,506,464.00	2,304,093.03	1,202,370.97	65.71%		
3 Total Delinquency Prev & Div.	1,689,443.00	1,730,855.31	15,064,763.00	9,607,975.95	5,456,787.05	63.78%		

	June Budget	June Actual	Annualized Budget	YTD Actual Expenditures	Remaining Budget	% of Budget	Ideal @ Jun	Comments
4.1-1 Healthy Youth Transitions (HYT)								
Camelot CC	33,022.00	24,218.59	396,277.00	257,845.03	138,431.97	65.07%	75.00%	
FLITE	14,763.00	13,523.03	177,160.00	126,857.89	50,302.11	71.61%	75.00%	
Gulf Coast	37,875.00	25,301.08	454,518.00	289,595.62	164,922.38	63.71%	75.00%	Staff vacancy. TA provided.
HANDY	57,342.00	48,985.75	713,954.00	443,513.74	270,440.26	62.12%	75.00%	TA provided to improve utilization.
Henderson BH-Wilson Gardens	19,061.00	11,597.93	228,740.00	123,840.17	104,899.83	54.14%	75.00%	Staff vacancy resolved. TA provided.
Housing Opp Mort Assist (HOMES)	8,333.00	10,701.30	100,000.00	65,120.39	34,879.61	65.12%	75.00%	
Memorial Healthcare	53,531.00	-	642,380.00	433,534.64	208,845.36	67.49%	75.00%	Invoice pending.
Museum of Discovery & Science	8,510.00	8,232.53	97,534.00	64,724.72	32,809.28	66.36%	75.00%	
PACE Ctr for Girls	21,721.00	16,805.99	260,673.00	195,934.44	64,738.56	75.16%	75.00%	
SunServe	29,445.00	27,695.32	353,362.00	234,653.51	118,708.49	66.41%	75.00%	
Urban League of Broward County	24,349.00	22,623.57	292,190.00	175,654.39	116,535.61	60.12%	75.00%	Staff vacancy resolved. Trending up.
Total Healthy Youth Transitions (HYT)	307,952.00	209,685.09	3,716,788.00	2,411,274.54	1,305,513.46	64.88%		
4 Total Healthy Youth Transitions	307,952.00	209,685.09	3,716,788.00	2,411,274.54	1,305,513.46	64.88%		
5.1-1 Subsidized Childcare								
Early Learning Coalition-FACCS	466,070.00	-	5,592,850.00	684,779.73	4,908,070.27	12.24%	75.00%	State funds used first. Invoice pending.
Early Learning Coalition-Vol Pop	269,287.00	352,196.77	3,195,850.00	2,144,667.52	1,051,182.48	67.11%	75.00%	
Total Subsidized Childcare	735,357.00	352,196.77	8,788,700.00	2,829,447.25	5,959,252.75	32.19%		
5.1-2 Preschool Training								
Family Central (PBS)	73,731.00	65,024.53	884,770.00	693,069.77	191,700.23	78.33%	75.00%	
Training	-	-	10,000.00	3,984.75	6,015.25	39.85%		Additional training scheduled for Sept.
Total Preschool Training	73,731.00	65,024.53	894,770.00	697,054.52	197,715.48	77.90%		
5.1-3 Grade Level Reading Campaign								
KidVision/WPBT and Word A Day	-	-	76,000.00	76,000.00	-	100.00%		
Broward Reads	-	-	82,779.00	32,405.39	50,373.61	39.15%		
Countdown to Kindergarten	-	-	9,537.00	9,393.78	143.22	98.50%		
Broward Reads for the Record	-	-	85,000.00	-	85,000.00	0.00%		
Reading & Math	17,583.00	17,718.84	211,000.00	152,467.37	58,532.63	72.26%	75.00%	
Volunteer Broward	7,102.00	8,942.92	85,226.00	58,821.97	26,404.03	69.02%	75.00%	
Total Grade Level Reading Campaign	24,685.00	26,661.76	549,542.00	329,088.51	220,453.49	59.88%		
5.1-4 Child Care Accreditation								
Unallocated	-	-	276,296.00	-	276,296.00	0.00%		
Total Child Care Accreditation	-	-	276,296.00	-	276,296.00	0.00%		
5 Total Early Care & Education	833,773.00	443,883.06	10,509,308.00	3,855,590.28	6,653,717.72	36.69%		
6.1-1 Adoption Campaign/Foster Parent Recruitment								
Gialogic -Forever Families	14,753.00	14,752.58	177,031.00	132,773.22	44,257.78	75.00%	75.00%	
Heart Gallery	3,004.00	2,916.00	36,050.00	26,244.00	9,806.00	72.80%	75.00%	
Total Adoption Campaign/Foster Parent Recruitment	17,757.00	17,668.58	213,081.00	159,017.22	54,063.78	74.63%		
6.1-2 Legal Assistance/ Child Welfare / Recruitment								
Legal Aid - Dependency System	61,370.00	61,736.50	736,450.00	579,686.98	156,763.02	78.71%	75.00%	
Legal Aid - DJJ/Crossover	27,411.00	25,476.03	328,929.00	239,289.64	89,639.36	72.75%	75.00%	
Legal Aid of Broward County - LAW LINE	7,038.00	9,495.25	84,460.00	62,158.34	22,301.66	73.60%	75.00%	
Total Legal Assistance/Child Welfare/ Recruitment	95,819.00	96,707.78	1,149,839.00	881,134.96	268,704.04	76.63%		
6.1-3 Early Child Court								
Henderson BH	4,998.00	5,591.98	60,000.00	43,265.98	16,734.02	72.11%	75.00%	
Total Child Court	4,998.00	5,591.98	60,000.00	43,265.98	16,734.02	72.11%		
6 Total Child Welfare System Support	118,574.00	119,968.34	1,422,920.00	1,083,418.16	339,501.84	76.14%	75.00%	

	June Budget	June Actual	Annualized Budget	YTD Actual Expenditures	Remaining Budget	% of Budget	Ideal @ Jun	Comments
7.1-1 Leadership/Quality for Out-of-School Programs								
FLCSC/Mott-Lev	-	-	15,000.00	15,000.00	-	100.00%		
Total Leadership/Quality MOST	-	-	15,000.00	15,000.00	-	100.00%		
7.1-2 Maximizing Out of School Time: Elementary (MOST)								
Advocacy Network for Disabilities	8,583.00	7,680.48	103,000.00	62,636.54	40,363.46	60.81%	70.00%	
After School Programs	386,847.00	290,892.23	4,316,911.00	2,875,778.63	1,441,132.37	66.62%	70.00%	
Boys & Girls Clubs	251,518.00	209,116.83	1,239,938.00	596,321.60	643,616.40	48.09%	70.00%	Robust summer.
City of Hallandale Beach	26,746.00	24,396.96	160,451.00	113,059.85	47,391.15	70.46%	70.00%	
City of Hollywood	126,908.00	92,151.38	572,567.00	239,146.23	333,420.77	41.77%	70.00%	Robust summer.
Community After School	63,865.00	64,087.63	395,086.00	246,279.23	148,806.77	62.34%	70.00%	
Community After School w/Margate CRA	58,132.00	59,717.79	363,326.00	236,835.94	126,490.06	65.19%	70.00%	
Hallandale - CRA	-	-	501,451.00	500,282.00	1,169.00	99.77%	100.00%	
Hollywood Beach - CRA	-	-	228,665.00	228,665.00	-	100.00%	100.00%	
Kids in Distress	24,359.00	-	192,610.00	97,623.27	94,986.73	50.68%	70.00%	Invoice pending.
City of Miramar	22,827.00	-	154,216.00	51,882.44	102,333.56	33.64%	50.00%	Invoice pending.
New Mirawood Academy w/ KIDS as FS	32,179.00	42,734.88	271,013.00	178,433.65	92,579.35	65.84%	70.00%	
Russell Life Skills	16,772.00	18,364.80	144,922.00	106,216.15	38,705.85	73.29%	70.00%	
Soref JCC	33,962.00	37,225.99	337,497.00	238,175.73	99,321.27	70.57%	70.00%	
Sunshine After School	178,142.00	145,595.65	1,503,071.00	951,696.03	551,374.97	63.32%	70.00%	
YMCA of S FL.	298,541.00	266,847.46	3,409,500.00	2,324,210.35	1,085,289.65	68.17%	70.00%	
YMCA of S FL.-with Deerfield CRA	29,032.00	31,205.76	281,041.00	198,328.00	82,713.00	70.57%	70.00%	
YMCA of S FL. -SPARK Fidelity	3,519.00	1,796.00	42,228.00	31,671.00	10,557.00	75.00%	83.33%	
Back to School - Supplies	8,710.00	32,230.00	65,000.00	88,520.00	(23,520.00)	136.18%		Event held in Aug
Training	12,400.00	12,400.00	66,200.00	39,950.00	26,250.00	60.35%	66.67%	
Lights on Afterschool	-	-	10,000.00	9,096.89	903.11	90.97%		
Sub-Total MOST: Elementary	1,583,042.00	1,336,443.84	14,358,693.00	9,414,808.53	4,943,884.47	65.57%		
7.1-3 Summer Only Programs: Elementary (MOST)								
Lauderdale Lakes	39,802.00	43,539.24	103,487.00	43,539.24	59,947.76	42.07%	40.00%	Summer only program.
West Park	20,464.00	24,916.12	60,026.00	24,916.12	35,109.88	41.51%	40.00%	Summer only program.
New Hope World Outreach	35,527.00	30,441.62	92,368.00	30,441.62	61,926.38	32.96%	40.00%	Summer only program.
Urban League of Broward County	42,932.00	40,462.55	111,625.00	41,342.82	70,282.18	37.04%	40.00%	Summer only program.
Total Summer Only Programs: Elementary (MOST)	138,725.00	139,359.53	367,506.00	140,239.80	227,266.20	38.16%		
7 Total Out of School Time	1,721,767.00	1,475,803.37	14,741,199.00	9,570,048.33	5,171,150.67	64.92%		
8.1-1 School Based Health Care								
Sierra w / Coral Springs CRA	9,638.00	1,710.00	106,020.00	87,780.00	18,240.00	82.80%	90.00%	
Sierra Lifecare, Inc.	144,573.00	21,375.00	1,590,300.00	1,312,425.00	277,875.00	82.53%	90.00%	
Total School Based Health Care	154,211.00	23,085.00	1,696,320.00	1,400,205.00	296,115.00	82.54%		
8.1-2 Water Safety								
Swim Central/Broward County	58,580.00	-	702,960.00	184,516.80	518,443.20	26.25%	75.00%	March - June invoices pending.
Brow Health-Prevent Drowning	23,686.00	52,304.31	276,740.00	207,091.98	69,648.02	74.83%	75.00%	
MNetwork Water Watchers	-	-	7,500.00	7,500.00	-	100.00%		
Total Water Safety	82,266.00	52,304.31	987,200.00	399,108.78	588,091.22	40.43%		
8.1-3 Kid Care Insurance Outreach								
Kid Care Outreach/BC Health Dept.	36,479.00	38,729.70	437,750.00	305,044.60	132,705.40	69.68%	75.00%	
Total Kid Care Insurance	36,479.00	38,729.70	437,750.00	305,044.60	132,705.40	69.68%		
8 Total Physical Health	272,956.00	114,119.01	3,121,270.00	2,104,358.38	1,016,911.62	67.42%		
9.1-1 Home Visiting								
BRHPC-Healthy Families	171,628.00	-	2,059,557.00	1,112,500.16	947,056.84	54.02%	75.00%	June invoice pending approval.
Total Home Visiting	171,628.00	-	2,059,557.00	1,112,500.16	947,056.84	54.02%		

	June Budget	June Actual	Annualized Budget	YTD Actual Expenditures	Remaining Budget	% of Budget	Ideal @ Jun	Comments
9.1-2 Support Maternal Child Health								
Healthy Mothers/HB	38,732.00	34,125.81	464,784.00	312,857.98	151,926.02	67.31%	75.00%	
Memorial Healthcare System	34,614.00	32,462.74	415,388.00	324,569.07	90,818.93	78.14%	75.00%	
Zero to Three Sponsorship	-	-	12,000.00	12,000.00	-	100.00%		
Unallocated	-	-	138,000.00	-	138,000.00	0.00%		Reserved for potential waitlist.
Total Maternal Child Health	73,346.00	66,588.55	1,030,172.00	649,427.05	380,744.95	63.04%		
9.1-3 Explore Fetal/Infant Mortality Factors								
Healthy Mothers/Healthy Babies SAFE SLEEP	12,479.00	8,169.53	149,750.00	103,727.03	46,022.97	69.27%	75.00%	
Total Infant Mortality Factors	12,479.00	8,169.53	149,750.00	103,727.03	46,022.97	69.27%		
9 Total Maternal & Child Health	257,453.00	74,758.08	3,239,479.00	1,865,654.24	1,373,824.76	57.59%	75.00%	
10.1-1 Physical Development- MOST SN After School								
After School Programs/Quest	68,152.00	62,477.03	595,310.00	358,674.70	236,635.30	60.25%	69.00%	
Ann Storck Center	30,457.00	25,209.25	283,062.00	180,971.14	102,090.86	63.93%	69.00%	
ARC	224,885.00	178,418.09	1,602,753.00	1,053,041.39	549,711.61	65.70%	69.00%	
Broward Children's Center	101,908.00	135,301.23	635,732.00	411,357.33	224,374.67	64.71%	69.00%	
Ctr for Hearing/FS KIDS	56,215.00	56,002.35	274,982.00	144,507.92	130,474.08	52.55%	69.00%	Robust summer.
Smith Community MH (BH)	114,867.00	122,026.82	897,091.00	586,838.13	310,252.87	65.42%	69.00%	
United Cerebral Palsy	85,425.00	83,793.04	716,656.00	421,193.31	295,462.69	58.77%	69.00%	
YMCA of S FL	504,979.00	520,509.43	4,618,262.00	3,214,180.52	1,404,081.48	69.60%	69.00%	
Total SN After School Programs	1,186,888.00	1,183,737.24	9,623,848.00	6,370,764.44	3,253,083.56	66.20%		
10.1-1 Summer Only Programs SN - MOST RFP								
JAFCO	126,840.00	154,288.69	329,783.00	156,307.61	173,475.39	47.40%	33.33%	Summer only program.
City of Pembroke Pines (Summer Only)	40,417.00	40,376.86	102,389.00	40,918.86	61,470.14	39.96%	33.33%	Summer only program.
Total SN Summer Programs	167,257.00	194,665.55	432,172.00	197,226.47	234,945.53	45.64%		
Total SN MOST Programs	1,354,145.00	1,378,402.79	10,056,020.00	6,567,990.91	3,488,029.09	65.31%		
10.1-2 STEP SN								
Abilities	7,682.00	8,063.75	92,185.00	65,889.06	26,295.94	71.47%	67.00%	
ARC	48,825.00	48,821.42	397,362.00	294,314.52	103,047.48	74.07%	67.00%	
Ctr for Hearing/FS KIDS	39,026.00	23,267.67	258,130.00	177,605.69	80,524.31	68.80%	67.00%	Higher than anticipated attendance
Junior Achievement- LEVERAGE	1,166.00	-	7,000.00	-	7,000.00	0.00%		New leverage
Smith Community Mental Health	34,171.00	29,912.94	284,429.00	161,466.27	122,962.73	56.77%	67.00%	SY attendance challenges. Robust summer.
United Cerebral Palsy	69,025.00	54,191.34	491,565.00	324,865.09	166,699.91	66.09%	67.00%	
YMCA of S FL	82,305.00	116,957.76	582,872.00	437,509.54	145,362.46	75.06%	67.00%	
Sub-Total STEP SN	282,200.00	281,214.88	2,113,543.00	1,461,650.17	651,892.83	69.16%		
10.1-3 Information/Referral Network SN								
First Call for Help - SN	67,528.00	75,269.86	810,347.00	601,290.57	209,056.43	74.20%	75.00%	
Unallocated	-	-	26,446.00	-	26,446.00	0.00%		
Total Inform/Referral Network SN	67,528.00	75,269.86	836,793.00	601,290.57	235,502.43	71.86%		
10.1-4 Respite Services- BREAK								
Memorial Healthcare System(BH)	7,005.00	7,234.34	84,058.00	63,345.12	20,712.88	75.36%	75.00%	
Smith Community MH (BH)	7,202.00	7,117.42	86,433.00	59,798.28	26,634.72	69.18%	75.00%	
Total Respite Services-BREAK	14,207.00	14,351.76	170,491.00	123,143.40	47,347.60	72.23%		
10.1-5 SN Parent Training								
SN Parent Training	-	-	5,000.00	493.00	4,507.00	9.86%		To be used as needed
SN Parent Interpreters	2,835.00	2,835.00	19,000.00	9,752.50	9,247.50	51.33%		To be used as needed
Unallocated	-	-	9,700.00	-	9,700.00	0.00%		
Total SN Parent Training	2,835.00	2,835.00	33,700.00	10,245.50	23,454.50	30.40%		
10.1 Total Service Goal 10.1	1,720,915.00	1,752,074.29	13,210,547.00	8,764,320.55	4,446,226.45	66.34%		

	June Budget	June Actual	Annualized Budget	YTD Actual Expenditures	Remaining Budget	% of Budget	Ideal @ Jun	Comments
11.1-1 Safety/Anti-Bullying					-			
United Way- Choose Peace	3,664.00	2,655.59	43,975.00	35,488.98	8,486.02	80.70%	88.89%	
Total Safety/Anti-Bullying	3,664.00	2,655.59	43,975.00	35,488.98	8,486.02	80.70%		
11 Total Child Safety	3,664.00	2,655.59	43,975.00	35,488.98	8,486.02	80.70%		
Grand Total Service Goals	8,040,068.00	6,985,604.80	79,354,743.00	48,256,135.75	31,098,607.25	60.81%		
Systems Goals:								
1.1-2 Single Point of Entry					-			
First Call for Help	31,279.00	37,763.32	375,345.00	272,324.58	103,020.42	72.55%	75.00%	
Total Single Point of Entry	31,279.00	37,763.32	375,345.00	272,324.58	103,020.42	72.55%		
1.1 Total System Goal 1.1	31,279.00	37,763.32	375,345.00	272,324.58	103,020.42			
1.2-1 Leadership/Resources/Community Strategic Plan								
Consultants -Undoing Racism, FSN,etc.	10,299.00	-	162,488.00	155,213.80	7,274.20	95.52%		
SN Assessment	-	-	60,600.00	60,600.00	-	100.00%		
Consultants - OPS	4,696.00	4,695.09	33,957.00	25,035.07	8,921.93	73.73%		
Unallocated	-	-	10,121.00	-	10,121.00	0.00%		
Total Leadership/Resources/Community Strategic	14,995.00	4,695.09	267,166.00	240,848.87	26,317.13	90.15%		
1.2-2 Improve Provider Reporting								
SAMIS Maintenance/Enhancement	-	-	84,291.00	80,145.00	4,146.00	95.08%		
TBD	-	-	85,000.00	-	85,000.00	0.00%		
Unallocated	-	-	42,400.00	-	42,400.00	0.00%		
Total Improve Provider Reporting	-	-	211,691.00	80,145.00	131,546.00	37.86%		
1.2-4 Integrated Data Collaboration								
Consultant	3,000.00	3,000.00	60,000.00	30,099.95	29,900.05	50.17%		
FSU FICW - Grant	-	-	50,000.00	13,894.90	36,105.10	27.79%		
FSU FICW - CSC	-	-	12,000.00	9,500.00	2,500.00	79.17%		
Webauthor	762.00	761.25	80,000.00	5,183.75	74,816.25	6.48%		
Unallocated	-	-	68,000.00	-	68,000.00	0.00%		
Total Integrated Data Collaboration	3,762.00	3,761.25	270,000.00	58,678.60	211,321.40	21.73%		
1.2 Total System Goal 1.2	18,757.00	8,456.34	748,857.00	379,672.47	369,184.53	50.70%		
101 Total Seamless System of Care	50,036.00	46,219.66	1,124,202.00	651,997.05	472,204.95	58.00%		
2.1-1 Public Awareness - Sponsorships								
Sponsorships	-	-	35,000.00	34,785.00	215.00	99.39%		
High Traffic Sponsorships	-	-	20,000.00	19,855.00	145.00	99.28%		
Nova SE University - Day for Children	-	-	7,500.00	3,750.00	3,750.00	50.00%		
Total Sponsorships	-	-	62,500.00	58,390.00	4,110.00	93.42%		
2.1-2 Public Awareness - Educate Taxpayers								
Marketing	29,854.00	29,853.78	408,800.00	345,281.39	63,518.61	84.46%		
Outreach Materials	-	-	43,700.00	42,890.00	810.00	98.15%		
Printing	-	-	5,800.00	3,000.00	2,800.00	51.72%		
Sponsorship-Resource Guides	28,140.00	28,140.00	143,800.00	140,700.00	3,100.00	97.84%		
BECON - Future First	6,990.00	6,990.00	31,600.00	17,510.00	14,090.00	55.41%		
M Network- Website Consulting	2,963.00	2,962.50	70,000.00	28,885.75	41,114.25	41.27%		
Taoti Creative-Website Hosting	3,088.00	3,087.50	27,080.00	15,351.25	11,728.75	56.69%		
Total Educate Taxpayers	71,035.00	71,033.78	730,780.00	593,618.39	137,161.61	81.23%		

	June Budget	June Actual	Annualized Budget	YTD Actual Expenditures	Remaining Budget	% of Budget	Ideal @ Jun	Comments
2.1-3 Public Awareness - Outreach								
Business Plan-FLCSC	-	-	84,126.00	84,126.00	-	100.00%		
Consultant	-	-	15,000.00	15,000.00	-	100.00%		
Travel	-	136.94	3,597.00	4,131.41	(534.41)	114.86%		Budget amendment pending Aug. approval
Dues & Fees	-	85.00	-	85.00	(85.00)	0.00%		Budget amendment pending Aug. approval
Total Outreach	-	221.94	102,723.00	103,342.41	(619.41)	100.60%		
201 Total Public Awareness & Advocacy	71,035.00	71,255.72	896,003.00	755,350.80	140,652.20	84.30%		
3.1-1 Leveraging Resources								
Unallocated	-	-	30,000.00	-	30,000.00	0.00%		To be used as needed
Total Leveraging Resources	-	-	30,000.00	-	30,000.00	0.00%		
301 Total Leveraging Resources	-	-	30,000.00	-	30,000.00	0.00%		
Grand Total System Goals	121,071.00	117,475.38	2,050,205.00	1,407,347.85	642,857.15	68.64%		
Unallocated	-	-	1,099,857.00	-	1,099,857.00			
Program Goals Grand Total	\$ 8,161,139.00	\$ 7,103,080.18	\$ 82,504,805.00	\$ 49,663,483.60	\$ 32,841,321.40	60.19%		



Children's Services Council of Broward County
Notes to the Financial Statements
July 31, 2019

- (1) The Children's Services Council of Broward County ("CSC") budgets, as revenue, 95% of the property taxes levied, as allowed by state statute.
- (2) The modified accrual basis of accounting is utilized by CSC. Under the modified accrual basis, revenues are recognized in the accounting period in which they become available and measurable. Expenditures are recognized in the accounting period in which the liability is incurred, if measurable.
- (3) Funds invested in the SBA, Wells Fargo Advantage Funds, and Florida Education Investment Trust Fund accommodate pool participants with readily available cash. The pool follows GASB Statement No. 31 which outlines two options for accounting and reporting for money market investment pools as either "2a-7 like fund" or fluctuation of the net asset value ("NAV"). CSC accounts for investments funds using the first method.
- (4) Includes various pending contracts not yet encumbered such as new initiatives, Summer 2019, new RFP's occurring mid year, and other pending initiatives and items that do not lend themselves to be encumbered.
- (5) The reserved for administrative costs include projected expenditure for salary, fringe, travel, supplies, etc. for FY 2018/19
- (6) The Budget to Actual Expenditures report reflects the annual budget, year-to-date expenditures and annual encumbrances. The report calculates the annual variance and the percentage of actual to the budget. This report provides an annual perspective of how the CSC is expected to perform throughout the year.
- (7) The accumulating balance in the Building Operations Budget to Actual is aggregating a reserve for capital improvements to be used as necessary.
- (8) The expenditures for Program Services run a month behind. Amounts reflected in the YTD column are for services provided up to the prior month. This timing delay is due to the invoice due date on the 10th of the month following service delivery. Therefore, the Statement of Revenues, Expenditures and Changes in Fund Balance and the Programs Goal Report reflect expenditures for services through the month of June 2019.
- (9) Unassigned fund balance changes as revenue is received and actual expenditures are incurred.
- (10) Salary, Fringe and Travel budget and expenditures are included for the SAMIS Director Position for when CSC serves as the Salary Agent. The revenue and related expenditures are considered Pass Through Funds and do not have an impact on CSC Broward's financial statements.
- (11) The City of Hollywood rebated \$677,442 as a refund of Tax Increment payment for FY 18/19.

TAB W



For Council Meeting

August 15, 2019

Issue:	CSC Monthly Purchases for Administrative Operations
Action:	<ol style="list-style-type: none">1. Approve CSC Monthly/Annual Purchases for August 20192. Approve CSC Monthly/Annual Purchases for FY 2019/2020
Budget Impact:	See attached Report

Background: The State Statute creating and governing the CSC, Chapter 2000-461, as amended, states:

Section 6: No funds of the council shall be expended except by check as aforesaid, except the expenditure of petty cash or the issuance of checks made payable for sums no greater than \$5,000, shall be expended without prior approval of the council, in addition to the budgeting thereof.

The Council's procurement policies and procedures stipulate that expenditures are approved by the Council prior to being expended. As such, the financial system requires a Council Approval (CA) date at multiple points throughout the system including all processed payments. Internal controls for tracking expenditures in accordance with the statute are validated by auditors every year and there have been no significant deviations since the inception of the Council.

Since 2004 at the Council's direction, staff was instructed to only provide back-up material for purchases when the item is over \$10,000. As always, back-up for purchases below \$10,000 are available upon request.

Current Status: In accordance with policy, please find attached the Invoices, Travel, Purchase Orders, Sponsorships, etc. for the month of August, 2019. To facilitate reviewing the various purchases, staff has segregated the items into various categories. All purchases listed are with the budget approved by the Council at TRIM as amended from time to time. Please note that items over \$10,000 have a specific Issue Paper or copy of the related back-up attached to further explain the expenditure. Additional information for any expenditure is available upon request.

Additionally, due to contractual timing issues for items beginning Oct 1st, this packet includes a partial list of proposed Trainers, Administrative and Programmatic purchases for the upcoming fiscal year 2019/20. Since most of these are annual amounts which get paid monthly or are blanket POs which are issued but only expended as needed, we have only included back-up for those items exceeding \$75,000.

A comprehensive list of FY 19/20 purchases will be presented in September.

Recommended Action: Approve CSC Monthly/Annual Purchases

Budget Impact: See attached Report



**List of Invoices, Travel, Purchase Orders, Sponsorships, etc.
Submitted to the Children's Services Council
August 15, 2019**

For Fiscal Year 2018-2019

Vendor(s): Subject to change within Purchasing Guidelines

Amount

Comment

Back-up documentation is available upon request.

Purchase Orders (greater than \$10,000); Back-up documentaion is attached:

A	Dr Works & Red Chair catering	Racial Equity Workshop 9/10--9/11/19	\$ 12,073.89	
B	E-Bizsoft	Microsoft Great Plain upgrade	\$ 10,340.00	
C	JC White	Furniture for 5 new offices	\$ 30,000.00	
D	Willow Landscaping	Installation of valves for irrigation system; Installation of sod and rock for barrier for washout	\$ 11,951.00	See multiple quotes

Purchase Orders (less than \$10,000):

	American Bankers Insurance Co of FL	Flood insurance	\$ 3,750.00	
	CDWG	Microsoft surface pro w/ pro type cover -keyboard (5ea \$ 1,024.08ea) & Printer replacement (1ea @\$1471.08)	\$ 6,591.48	
	Pitney Bowes Credit	Postage Machine - additional fees	\$ 50.00	
	Verizon Wireless	Air Cards fees	\$ 1,000.00	Blanket PO

Program Related Purchases:

	Amazon	Stress Squares (2 sets @\$65 ea); Crayons (27 sets @10.01ea); Instruction Cards (65sets @\$12ea) for Mind Body Skills Groups	\$ 1,181.00	Service Goal 1.1.2
	Amazon / Office depot	Supplies for July CPAR meeting	\$ 200.00	FICW grant
	ClearGrafx Printing	Cobranded cards for promoting gun locks	\$ 718.00	System Goal 2.1.2
	Constant Contact	Bulk e-mail for CSC Departments & Training Subscription	\$ 90.00	
	Corporate Grafiti	Collaterals	\$ 3,002.00	System Goal 2.1.2
	Dax Printing	Printing 500 copies of Girls report	\$ 2,000.00	System Goal 1.2.1
	Israeli Trauma Coalition	Trauma training for 5 Skype sessions for 17 therapists	\$ 3,507.00	Service Goal 2.1.3 - Spans multiple Fiscal Years
	Soles4Soul	Shipping and delivery for shoes for Back to School	\$ 290.00	Service Goal 7.1.2
	Taoti Enterprises	Broward Reads web page redesign	\$ 1,755.00	Service Goal 5.1.3

Facilities Operations:

	Trutech Wildlife Service LLC	Wildlife removal	\$ 200.00	
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Employee Travel and Training:

	Ileana Blanco	Accounting seminar; FAU; 1/12/19-4/28/19; 4/29; 5/18-6/15/19; Proj Mgmt 6/16-7/21/19; Boca Raton	\$ 600.00	
	Kathleen Campbell	Webinar: Government-wide Financial Statements and Conversions/Consolidations 6/26/19	\$ 85.00	
	Megan Turetsky	Federal Advocacy; 7/17-7/19/19; Washington	\$ 971.00	
	Sue Gallagher	AISP Panel; IDS Equity and Engagement; 7/10/19; Baltimore	\$ 253.00	3rd party reimbursement



**List of Invoices, Travel, Purchase Orders, Sponsorships, etc.
Submitted to the Children's Services Council
August 15, 2019**

For Fiscal Year 2018-2019

Vendor(s): Subject to change within Purchasing Guidelines		Amount	Comment
			Back-up documentation is available upon request.
Cindy Arenberg Seltzer; Andrew Leone, Sandra Bernard Bastien, Sue Gallagher; Megan Turetsky; Monti Larsen; Maria Juarez; Laura Ganci	FL Children's Council Retreat; 7/29-7/31/19; Daytona Beach	\$ 3,249.00	
Adamma DuCille	Southern Policy and Practice; 8/21-8/23/19; Atlanta	\$ 629.00	3rd party reimbursement
Madeline Jones	2019 Child Protection Summit; 9/4-9/6/19; Orlando	\$ 833.00	
Sue Gallagher	Implicit Bias - Train the Trainer; 9/5-9/6/19; Ft Myers	\$ 129.00	3rd party reimbursement
Megan Turetsky	FL Association of Professional Lobbyists Annual Conference; 9/11-9/13/19; Orlando	\$ 966.00	
Megan Turetsky	FL Legislative session; 9/16-9/19/19; Tallahassee	\$ 1,114.00	
Sue Gallagher	Leon County Sheriff Presentation; 9/23/19; Tallahassee	\$ 296.00	3rd party reimbursement
Sue Gallagher	SW FL Leadership Presentation; 9/26/19; Ft Myers	\$ 46.00	3rd party reimbursement
<u>Trainers/Materials (Service Goal 1.1.X) (Provider names and courses may be subject to change):</u>			
Joel Smith	Behavior Management for FLITE staff	\$ 650.00	
To B Consulting	Team Training for Program Services	\$ 650.00	Paid from Prog Admin
<u>Memberships:</u>			
Coral Springs Chamber	2019 Annual Membership	\$ 315.00	August 2019 - August 2020
Amazon Prime	2019 Annual Membership	\$ 60.00	
FL Association of Professional Lobbyists	2019 Annual Membership	\$ 199.00	

Service Goal: 1.1 Support provider agency efforts to enhance their infrastructure and service delivery effectiveness.

Objective: 1.1.1 Provide training, coaching and technical assistance to improve organizational effectiveness.
1.1.2 Provide funding to support organizational and program quality improvement initiatives

Issue: Additional Racial Equity Training Opportunities

Action: Approve Funding Racial Equity Institute and Related Expenditures for FY 18/19

Budget Impact: \$10,299 of \$10,681 Available in SYS Goal 1.1.1 FY 18/19
\$ 1,775 of \$22,550 Available in SYS Goal 1.1.2 FY 18/19
\$12,073 Total

Background: For the past three years, CSC has partnered with Broward County Human Services Department to provide monthly Racial Equity Workshop sessions. As of July of 2018, 48 sessions have been held with over 1,950 participants taking part, including but not limited to; child and family service providers, administrators, governmental officials, law enforcement officers, educators and community members across the county and state. Interest and participation in the workshop sessions have steadily increased over the years, and referrals and requests for seats in the sessions are received on a daily basis.

Current Status: Demand and interest for training opportunities are high and there is a current wait list of 90 local individuals seeking an opportunity to attend an upcoming session. In response to the high demand for seats in the workshop and because there is available funding within the training budget, staff is requesting allocating it to an additional workshop in September 2019.

Item	Utilization	Cost
Racial Equity Institute	Workshop Facilitation & Consulting	\$10,298.80
Red Chair Catering	Food and Beverages	\$1,775.09
Total Cost		\$12,073.89

Recommended Action: Approve Funding Racial Equity Institute and Related Expenditures for FY 18/19

Issue: Financial Systems Upgrade

Action: Approve e-BizSoft, Inc. to upgrade the Great Plains Financial System

Budget Impact: \$ 10,340 of \$147,754 Available in Capital Line Item for FY 18/19.

Background: The Council uses Microsoft Great Plains Financial System to account for all of its financial transactions. Microsoft typically releases an upgrade for the system every two years; however, staff usually implements this upgrade on the off year to ensure all “bugs” have been worked out. The last upgrade to the financial system was implemented in 2017. The best time of year to conduct this process is at year-end to reduce data conversion and begin the new fiscal year on the updated platform.

Current Status: E-BizSoft is the Partner of Record with Microsoft and has been the Council’s financial system consultant for several years. They have provided a comprehensive quote to bring the system up to date which is available upon request. A copy of the fee schedule is attached for reference.

Recommended Action: Approve e-BizSoft, Inc. to upgrade the Great Plains Financial System

10 FEE SCHEDULE**Pricing Model Basis:** Fixed Price, with time & materials

No.	Task	Estimate (HRs)	Rate (\$)	Extended Price (\$)
1	Dynamics GP and SQL Server upgrades	-	Fixed Fee	\$8,000.00
3	Analysis Cubes upgrade		Fixed Fee	\$700.00
4	Training includes preparation	4	\$175.00/HR	\$700.00
			Subtotal	\$9,400.00
5	Margin 10% of the total fees			\$940.00
			Total	\$10,340.00

Any deviations (scope, approach, deliverables, and estimated hours) from this agreed upon Statement of Work shall require and be made and authorized only pursuant to a written Change Order executed by both Client and Consultant setting forth such deviation, and an equitable adjustment to the schedule, work activities and/or price.

TRAVEL EXPENSES – The rates above include travel and expenses to and from the Consultant's Headquarters in Fort Lauderdale, FL for the agreed upon schedule. If there is an event causing unforeseen out-of-pocket expenses over what is reasonable and customary or additional travel is deemed necessary by both parties, Consultant will at all times seek written approval from the Client prior to the expense being incurred.



For Council Meeting

August 15, 2019

Issue:	Furniture for additional offices
Action:	Approve purchases for office furniture from JC White.
Budget Impact:	Not to Exceed \$30,000 of \$137,414 Available in Capital for FY 18/19.

Background: Between the first and second floors, there are a few remaining spaces that were designed as open spaces or conference rooms that need to be converted into offices. Ciminelli, CSC's facilities management company, obtained multiple quotes and Roy Construction won the bid to do the build-out the additional offices. This build-out was approved by the Council at the June meeting; however, the estimate for furniture, to be purchased from JC White pursuant to the State Bid, was not included.

Current Status: The plans call for office furniture for 5 work spaces and some additional chairs and tables for other spaces throughout the building. It is anticipated that the construction and furniture will be completed with the beginning of the fiscal year. The estimate for the necessary furniture is \$30,000.

Recommended Action: Approve purchases for office furniture from JC White.



Willow
Landscape Management

2581 Jupiter Park Dr
Suite F-18
Jupiter FL, 33458

Office (561) 746-7288
Fax (561) 746-7289

D-1

Estimate

Date	Estimate #
6/26/2019	1525

Name / Address
CSC c/o Ciminelli Real Est 2901 W. Cypress Creek Road., Suite 104 Ft. Lauderdale, Florida 33309

Ship To
6600 W Commercial Blvd (51.36 mi) Lauderhill, Florida 33319

			Project
Description	Qty	Rate	Total
Install medium sized egg rock to area for barrier for washout along back- per our discussion	11	353.00	3,883.00
Install metal edging to separate sod and rock-	16	78.00	1,248.00
Install additional sod to area for berm per our discussion	4	525.00	2,100.00
Install weed barrier under rock	6	115.00	690.00
Signaturex _____			
Total			\$7,921.00



2581 Jupiter Park Dr
Suite F-18
Jupiter FL, 33458

Office (561) 746-7288
Fax (561) 746-7289

D-2

Estimate

Date	Estimate #
7/3/2019	1532

Name / Address
CSC c/o Ciminelli Real Est 2901 W. Cypress Creek Road., Suite 104 Ft. Lauderdale, Florida 33309

Ship To
6600 W Commercial Blvd (51.36 mi) Lauderhill, Florida 33319

Project

Description	Qty	Rate	Total
This proposal is for both sides of the building. 300 ft of wire-\$ 1.75= \$ 525.00 [2] 2" valves @ \$ 250.00 per=\$ 500.00 and Labor 8 hours \$ 1080.00=\$ 2105.00		2,105.00	2,105.00
Total			\$2,105.00

Signature _____



2581 Jupiter Park Dr
Suite F-18
Jupiter FL, 33458

Office (561) 746-7268
Fax (561) 746-7269

D-3

Estimate

Date	Estimate #
6/18/2019	1520

Name / Address
CSC c/o Ciminelli Real Est 2901 W. Cypress Creek Road., Suite 104 Ft. Lauderdale, Florida 33309

Ship To
6600 W Commercial Blvd (51.36 mi) Lauderhill, Florida 33319

			Project
Description	Qty	Rate	Total
Rear Area-To Install [1] 2" Valve and install all piping to area that was removed and connect -\$ 1925.00 it won't be able to be done until next week, we would have to call no cuts and our availability is.		1,925.00	1,925.00
This is in addition to already approved estimate .		0.00	0.00
Signaturex _____			
		Total	\$1,925.00



**List of Invoices, Travel, Purchase Orders, Sponsorships, etc.
Submitted to the Children's Services Council
August 15, 2019**

For Fiscal Year 2019-2020

Vendor(s): Subject to change within Purchasing Guidelines		Total Amount	Comment
Back-up documentation is available upon request.			
<u>Administrative Purchase Orders (less than \$75,000)</u>			
E	TBD	Property, Computer, Crime, Gen & Professional Liability Insurance Renewal (10/1/19-9/30/20)	\$ 57,298.00 As budgeted. Year 1 of 5
E	TBD	Worker's Compensation Insurance	\$ 22,560.00 As budgeted. Year 1 of 6
F	Century Link & Crown Castle	Communications vendor for Voice and Data	\$ 38,400.00 Annual renewal
	CDWG	Symantec anti-virus software lic	\$ 5,424.00 Annual renewal
	IBM	SPSS Advanced Statistics - 4 Users	\$ 5,472.00 Annual renewal
	Qualtrix Survey Tool	Survey Subscription & On-Line Subscription 2019-2020	\$ 11,943.75 Annual renewal
	Single Wire Software	Warranty for phone's paging system	\$ 1,449.00 Annual renewal
	Tableau	License renewal	\$ 4,440.00 Annual renewal
<u>Trainers/Materials (Service Goal 1.1.X) (Provider names and courses may be subject to change):</u>			
	Charlene Grecsek	Suicide Assessment and Intervention	\$ 2,250.00 ILT (Instructor Led Training)
	Charlene Grecsek	Youth Mental Health First Aid	\$ 3,000.00 ILT
	Charlene Grecsek	Youth Mental Health First Aid books	\$ 568.50 ILT
	Charlene Grecsek	Child Abuse Prevention	\$ 3,000.00 ILT
	Charlene Grecsek	Safety First - Home safety	\$ 1,500.00 ILT
	Charlene Grecsek	Trauma	\$ 750.00 ILT
	David Duresky	Introduction to Motivational Interviewing	\$ 2,600.00 ILT
	David Duresky	Refresher Motivational Interviewing	\$ 1,300.00 ILT
	Doyle Patton	Introducton to Cognitive Behavioral Therapy	\$ 3,000.00 ILT
	Doyle Patton	Depression and Anxiety in Youth	\$ 1,500.00 ILT
	Dr. Meridith Gould	Understanding Teen Dating Violence	\$ 750.00 ILT
	Dr. Meridith Gould	Safe Spaces:Combating Bullying behavior	\$ 750.00 ILT
	Dr. Meridith Gould	Gender Equity: Gender based Violence and Norms	\$ 1,500.00 ILT
	Emily Cohen	LGBTQ Proficiency and workplace bias training	\$ 1,950.00 ILT
	Exellence in Performance	Grant Writing Series	\$ 5,200.00 ACB (Agency Capacity Building)
	Exellence in Performance	Trainings that Inspire Your Audience	\$ 650.00 ACB
	Exellence in Performance	Conflict Resolution for Leaders	\$ 650.00 ACB
	Exellence in Performance	Creating Memorable PowerPoint Presentations	\$ 650.00 ACB
	Exellence in Performance	Coaching for Performance	\$ 650.00 ACB
	Exellence in Performance	Mastering Group Communication	\$ 650.00 ACB
	Gary Sullivan	Ethics and Boundary Issues	\$ 1,300.00 ILT
	Joel Kaufman	Why Do Youth Use Drugs and Alcohol	\$ 1,500.00 ILT
	Joel Smith	Classroom Management Strategies	\$ 650.00 ILT
	Joel Smith	ACE, Trauma & Human Development	\$ 650.00 ILT
	Linda Sobel	Motivational Interviewing: A different Way of Talking with People to Increase Their Motivation	\$ 3,000.00 ILT
	Maria Angelica Mejia	LGBTQ clinical	\$ 1,500.00 ILT
	READYSETMORE, Inc	Succeed with Self Leadership	\$ 1,100.00 ACB
	READYSETMORE, Inc	Speak in Public Like a Pro	\$ 1,100.00 ACB
	READYSETMORE, Inc	Creating a Level 10 Mindset for Success and Growth	\$ 550.00 ACB
	READYSETMORE, Inc	Public Speaking from the Heart	\$ 1,100.00 ACB
	Whole Hearted Parenting	Power Struggles: Stepping Into our Own Authority	\$ 650.00 ACB
	Whole Hearted Parenting	Creative Tools to Confidently Lead Groups	\$ 1,300.00 ILT



List of Invoices, Travel, Purchase Orders, Sponsorships, etc.
 Submitted to the Children's Services Council
 August 15, 2019

For Fiscal Year 2019-2020

Vendor(s): Subject to change within Purchasing Guidelines		Total Amount	Comment
Whole Hearted Parenting	Powerful Communication for Sensitive Talks	\$ 650.00	ILT
Ron Osborne Williams	Domestic Violence 101	\$ 1,300.00	ILT
Shari Thomas	Case Management	\$ 2,600.00	ILT
Sonia F. Kay	Generational Diversity	\$ 750.00	ILT
Sonia F. Kay	Sensory processing and behavior	\$ 750.00	ILT
South florida Healthcare Institute	Heartsavers CPR/AED	\$ 4,000.00	ILT
The Journey Institute	The Body Remembers: Adverse childhood experiences across the life span	\$ 750.00	ILT
Tomorrow's Rainbow	Art and Play Therapy Techniques for hard to reach children and teens	\$ 1,300.00	ILT
Tomorrow's Rainbow	Self care, compassion fatigue and vicarious trauma in the workplace	\$ 650.00	ILT
	Total Trainers	\$ 60,018.50	



For Council Meeting

August 15, 2019

Issue: Business Insurance Renewals for FY 19/20

Action: Approve President/CEO to bind Insurance Policy Renewals.

Budget Impact: Not to Exceed \$79,858 of \$79,858 Available in Insurance for FY 19/20.

Background: At the June Council meeting, Marsh & McLennan Agency was awarded the bid to become the new Brokers of Record for the risk management insurance policies. The representatives from Marsh & McLennan, along with Staff, have been working diligently to notify all current insurers of the change and to move everything over to Marsh. All of the Council's insurance policies carry an October 1st renewal date to align with the fiscal year.

Current Status: Staff is working to provide all of the applications to the Brokers wherein they will "shop" the applications to the various insurance companies over this next month. Once it is determined the best policy for the best price, CSC will need to bind that policy quickly to lock in the rate and to have it set up so it can be effective for October 1st. At this time it is not known what agencies will be providing insurance; thus, we are asking for the President/CEO to have the authority to bind the policies best suited for CSC. It is anticipated that we should know all of the details of which insurer is providing insurance for the particular area for the September meeting and will bring back the list to the September 19th meeting.

Recommended Action: Approve President/CEO to bind Insurance Policy Renewals.



For Council Meeting

August 15, 2019

Issue:	Contract Award for Voice & Data Communication Services
Action:	Approve CenturyLink & Crown Castle Communications to provide Voice & Data Services.
Budget Impact:	\$7,200 of \$63,000 available in Telecommunications for CenturyLink for Voice for FY 19/20. <u>\$31,200</u> of \$55,800 available in Telecommunications for Crown Castle for Data for FY 19/20. \$38,400 Total

Background: Six years ago the Council entered into a contract with Comcast for Voice & Data services which technically expired last August, and CSC is currently operating on a month to month agreement. After a Telecommunication procurement in June of FY 17/18, the Council approved Hotwire & Comcast to provide voice and data services. Based on the language in the Master Service Agreement (MSA), we were advised by counsel (Garry W. Johnson), not to sign unless Hotwire & Comcast were willing to modify the MSA so that CSC was not penalized for early termination. They were not willing to change or eliminate the language from the MSA; as a result, negotiations fell apart. Staff explored options with various companies which did not prove fruitful. Ultimately, a consultant, Gregg Goldstein from GMG Communications, was brought in to source and negotiate service and prices from multiple agencies based on the requirements of the CSC.

Current Status: The consultant solicited multiple bids for voice & data communication services from (ATT, Crown Castle, CenturyLink, Comcast, and others). Base on quality of service, contract terms, cost, and built-in diverse redundant paths, CSC recommends the Council enter into a 3-year contract with multiple vendors. Crown Castle will provide Data and CenturyLink will provide Voice at both headquarters and the co-location facility, which will significantly improve the communicaiton infrastructure, as well as provide the redundancy and increase the bandwidth that the organization so badly needs. Build-out for the voice and data, and installation of the fiber to the building will take approximately 90 days to complete. Services are estimated to begin November or December 2019.

Recommended Action: Approve Crown Castle and CenturyLink to provide Voice & Data Services.

TAB X



Pending Approval

Special Needs Advisory Coalition (SNAC) Meeting Meeting Minutes August 5, 2019 9:30 a.m.

Meeting Held at the
Tamarac Community Center
8601 W Commercial Blvd.
Lauderhill, FL 33319

Participants In Attendance: 2-1-1 Broward (Billie Morgan, Jessica Abou); Ann Storck Center (Karen Flowers); Arc Broward (Shalean LaBerge, Travis Sullivan); Children's Medical Services (Dr. Sofia Thomas, Mary Joyce); CareerSource Broward (Melanie Magill); Chrysalis Health (Monica Hertzbach); Advocates (Larry Friedman); Autism Society Florida (Stacey Hoaglund); Early Learning Coalition (Allison Metsch, Debbie Kay); Equine-Assisted Therapies (David Plath); Family Network on Disabilities Parent Education Network (Alicia Walford; Jazmin Clements, Leigh Townsley); GAPS Legal (Michelle Kenny, Esq); Harmony (Rashia Gordon); Henderson Behavioral Health (Luciangeli Flores); JAFCO Children's Abilities Center (Melanie Wolfson); Jewish Federation (Barbara Levin); Max Scholar (Charles Frishman); School Board Member (Robin Bartleman); South Florida Wellness Network (Lisa Math); Sun-Sentinel (Brittany Wallman); The Journey Institute Inc (Dr. Harleen Hutchinson); YMCA South Florida (Alison Bregman-Rodriguez).

Guest Presenter: Gonzalo Cadima (United Way of Broward County)

CSC Staff in Attendance: Marissa Aquino – Special Needs Programs Manager, Piper Weber – Programs Manager, Odeth O'Meally – Research Manager, Easton Harrison – Community Support Assistant, Megan Turetsky – Government Affairs Manager, Liza Khan – Programs Manager.

- I. **Welcome and Self-Introductions** Melanie Magill welcomed the committee members at 9:33am and introductions were made, as Robin Bartleman was running late, and Sonja Clay was absent.
- II. **Approval of Minutes**

Motion to approve minutes was made by David Plath, seconded by Luciangeli Flores and passed unanimously.
- III. **Success Stories:**

Melanie announced the general SNAC meeting will have a Success Story agenda item. This will give an opportunity to hear from partners about the successes in the programs for the children and young adults. For any member who wishes to speak about a success, please contact Marissa.
- IV. **Presentations:**

Gonzalo Cadima from United Way Broward presented on the Commission on Behavioral Health and Drug Prevention. There are several action teams: Youth Action Team, Community Response Team, Mental Health Promotion Action Team and Behavioral Health Advocacy Action Team. The goal of the Commission is to improve behavioral health among youth and adults in Broward County. It was suggested by the SNAC to add an agenda item special needs. Gonzalo agreed and encouraged SNAC members who are interested in behavioral health to reach out to him directly.

Odeth O'Meally, CSC Research Manager, presented on Policy, Systems and Environmental (PSE) change for SNAC. She reviewed the characteristics of an event/program versus a PSE change. The PSE approach is to focus on the communities and not the individuals. Essentials elements of a strong PSE are to be data driven, financially practical, and to address disparities and inequities, as one piece of a larger puzzle. PowerPoint will be available on CSC's Community Builders website. For further information on PSE, please contact Marissa and a mini training will be scheduled for the SNAC members.

Robin announced the PSE approach will be used for SNAC.

V. Introductions of Committee Chairs: All SNAC members are encouraged to reach out to the chairs if they are interested in being an active member in the subcommittees. A handout of the goals, objectives and strategies were distributed to the SNAC members. Robin asked the members to review the handout and provide any feedback at the subcommittee meetings.

- a. **Policy & Systems:** Melanie Magill (CareerSource Broward) and Marissa Aquino (CSC) are Chairs of the committee and the system partners work group will meet on Friday, September 6, 2019 at 9:30. This committee will consist of special needs system partners.
- b. **Program & Parent Support:** Alison Bregman-Rodriguez (YMCA) and Luciangeli Flores (Henderson Behavioral Health) will chair the committee. First meeting is scheduled for Monday August 26th at 9:30am at the Children's Services Council.
- c. **Education & Awareness:** Michelle Kenney (GAPS Legal) and Brian Johnson (Center for Independent Living) are chairs of Education and Awareness committee. First meeting will be held on Wednesday, August 7, 2019 at CSC at 9:30am.

VI. Community Announcements

Piper Weber (CSC) announced the Positive Youth Development RFP will be released and invited SNAC members to be raters. If interested, call Marissa.

Sofia Thomas (Children's Medical Services) announced she will be leaving and introduced her replacement Patty Joyce who will be the regional consultant for Children's Medical Services.

Melanie Wolfson (JAFCO) announced her agency recently had a SibShop training, with partial funding from the CSC, and the staff is fully trained. The first SibShop for siblings is scheduled for Sunday, August 25, 2019 from 10am-1pm at JAFCO.

Ally Walford announced she collaborated with Transition Supervisor Stacy Wolfe from Broward County Public Schools to create a video to provide an overview of BCPS Transition Services and Deferment Options. The video is posted on Facebook and is approximately an hour.

VII. Next Meeting Date:

- a. Next SNAC meeting is set for Monday, December 2, 2019. Meetings will be held at 9:30 a.m. at the Children's Services Council of Broward unless otherwise announced.

VIII. Adjourn Meeting

- a. Meeting adjourned at 11:15 a.m.

TAB Y

Funder's Forum - Meeting Summary June 7, 2019

<p>Members Present: Aquila Lovell, Department of Juvenile Justice (DJJ); Darrell Cunningham, Broward County Community Partnership Division; Dawn Liberta, Florida Department of Children and Families (DCF); Keyonia Lawson, Children's Services Council (CSC); Latora Steel, (CSC); Maria Juarez Stouffer, CSC; Melanie Burgess, The Jim Moran Foundation (by phone); Monica King, Broward Healthy Start Coalition (BHSC); Pablo Calvo, Early Learning Coalition (ELC); Renee Podolsky, (DCF); Silvia Quintana, Broward Behavioral Health Coalition (BBHC); Stephanie Scott, United Way; Susan Eby, ChildNet</p>	
Topic	Discussion
Welcome and Introductions	Maria J. welcomed members and guests, and introductions were made.
Approval of Minutes	Maria J. asked the committee to review the April 5, 2019 meeting minutes. Motion was made by Monica K. to approve the April 5, 2019 meeting minutes as presented. The motion was seconded by Dawn L. with no opposing votes.
Follow-up from April 5, 2019 Meeting	<p><u>Funder & Provider Group Conversations Re: Understanding the Challenges of Unit Contracts</u></p> <p>Maria J. provided an update to members of her efforts to bring funders and providers together to have a discussion to get a further understanding of what the challenges are regarding units of service contracts. CSC are proposing to add new units for training and self-care. A meeting with providers from both CSC funded programs New DAY (New Diversion Alternative Youth) and Family Supports has been scheduled on June 21st at CSC from 9:00 am to 12:00 p.m. Maria J. welcomed members to attend the discussion. Darrell C. suggested asking providers what their care plan is for their staff. An update will be provided during the August meeting.</p> <p>Members spoke about retention issues and not being able to draw down units when staff is out sick or on leave and can't increase utilization.</p> <p>Pablo C. spoke about the change in times and how millennials are all about work life balance and not necessarily about the money. The other challenge is that the baby boomers are retiring which can be a problem for non-profits. Darrell C. suggested having a millennial conversation and asked that we include the topic on the August meeting agenda.</p> <p><u>Center for Mind-Body Medicine's (CMBM) Comprehensive Wellness Program</u></p> <p>Maria J. announced that the CMBM training that is being funded by Broward County Public Schools and CSC will begin on Monday, June 10th for 4 days and will resume on June 24th for the remaining 4 days. Currently there are 150 people that will attend. Participants will continue to receive ongoing training from CMBM. Maria J. will provide an update to members during the August meeting.</p>

CSC's Administrative Costs Update

Maria J. announced that the Council approved an administrative rate increase from 10% to 12% during the April Council Meeting. It is based on the program costs and not the overall contract budget. A handout that further explains CSC's administrative costs policy was distributed to members. Maria J. asked members to share the policy so that funding agencies can be on the same page.

Develop Community-Wide Suicide Prevention Plan

Silvia Q. announced that a PSA Subcommittee Meeting will take place on June 17, 2019 and extended the invitation to members. On July 1, 2019, the PSA committee members are going out into schools to ask youth to participate in a contest to develop a PSA message regarding suicide that will roll out for the year.

Silvia Q. explained that United Way is going to provide funding for American Association of Suicidology (AAS) to come to Broward and provide technical assistance to work with the planning group to help build capacity and outreach and see what can be offered to the community.

The group that went to Denver to attend the AAS Conference came together to develop a plan for Broward County. The group will meet once a month for a year. Silvia Q. is in hopes that by July 2020 more people will want to be a part of this effort. Her idea is to have a plan in addition to training and consultation to be included within the Children's Strategic Plan as there are several committees that focus on behavioral health. The next Children's Strategic Plan Chair's Meeting is scheduled on June 12, 2019 at 9:30 a.m. to discuss how to restructure the committees to work together to improve plans and where to direct funding.

Members discussed how trauma effects the entire community. They also discussed the increase in children being Baker Acted. Silvia Q. explained that the plan will be an all-inclusive plan that involves everyone. Silvia Q. would also like to push for funding to create a mobile response team.

Stephanie S. suggested offering the free crisis training that is funded by United Way. The trainings are typically meant for veterans and first responders but she explained that anyone can take the training. Silvia Q. mentioned that BBHC has also applied for the OCP Grant to transform the school system and assist child welfare with providing foster parents with first aid and mental health training. Stephanie suggested that United Way can come to ChildNet and provide crisis training to foster parents. This topic will be added to the August follow-up agenda.

Silvia Q., Maria J. and Maria H. will present the vision of the Suicide Prevention Plan to the Children's Services Board on June 14, 2019 at 9:00 a.m.

<p>Update on Current Projects (i.e., Recently Awarded Procurements)</p>	<p><u>CSC</u> Maria J. announced that the awards for Family Supports, Safe Sleep and Mothers Overcoming Maternal Stress (MOM's) RFP were announced during the May 19, 2019 Council Budget Retreat. A spreadsheet of the agencies that were and were not recommended for funding was provided to members. Agencies that were recommended for Tier 2 funding will be brought to the Council during the June 20, 2019 meeting.</p> <p><u>United Way</u> Stephanie S. announced the organizations that received funding for United Way's Education RFA, Financial Stability RFA and the Dignity in Aging RFP.</p> <p>The Education RFA's research was conducted to find out where the gaps are and which areas had the most problems with STEAM (Science, Technology, Engineering, Arts and Mathematics) to include strategies to enhance the social and emotional development and resiliency of youth. Broward County rates 4th in the state of Florida for its STEAM programs.</p> <p>The Financial Stability RFA targets job development and training, needs assistance, coaching, placement services, financial services, tax assistance, legal assistance and family strengthening development. Organizations that were awarded will provide emergency basic needs services for the ALICE population, families, youth that are aging out of foster care as well as youth with special needs. Services are due to begin on July 1, 2019 for 3 years.</p> <p>The Dignity in Aging RFP is a collaboration with the Community Foundation, Jewish Federation and United Way to demonstrate an effective way to counter social isolation and its effects among the aging population over 65 years. The awardees are now in contract negotiations.</p>
<p>Critical Issues</p>	<p><u>Health Mothers Healthy Babies (HMHB) & Camelot</u> Maria J. announced that CSC's contracts with HMHB for Safe Sleep, Family Strengthening, Teen and Fatherhood Programs would all sunset on September 30, 2019. HMHB are funded by other agencies but the loss of these contracts has caused a large staff turnover. Maria J. mentioned that they do great work and have strengths and she would like to take those strengths and coordinate with them on other projects. Monica K. plans to meet with HMHB regarding the Safe Sleep Project that was awarded to Broward Healthy Start Coalition.</p> <p>Members discussed the great loss of the Fatherhood program and are in hopes that another organization will take over the program so that the fathers don't lose momentum. There is not another program like it in the county.</p> <p>Dawn L. is in hopes members will reach out to the community to help those that will need a job at the end of the term to keep them employed within the child welfare system.</p> <p>Maria J. also mentioned that Camelot was not recommended for funding. She has concerns about the organizations unusual pay structure and low base pay and how their staff must produce production to gain an increase in salary.</p>

	<p><u>Intensive Outpatient Programs for Adolescents</u> After a suicide attempt in Parkland it was brought to CSC’s attention to find out what gaps and system challenges that the family had experienced. It was found that intensive outpatient programs did not specialize in PTSD. Families were having to travel to east Fort Lauderdale to attend the program and did not continue to attend because of the distance. CSC reached out to Broward Health in Coral Springs and they are interested in providing this service. A meeting is being scheduled to meet with them and to see if there are other providers in the community that will provide this service.</p>
<p>Upcoming Procurements/ Partnerships/ Leverage Opportunities/ Common Funding Initiatives</p>	<p><u>Children’s Services Council</u></p> <p>Positive Youth Development (PYD) RFP Maria J. announced that CSC is working on the PYD RFP scheduled to be released in November 2020. This RFP will serve at-promise middle and high school youth during out of school time.</p> <p>The Supported Training and Employment Program (STEP) will also be a component within the PYD RFP which serves youth with an identified disability, to include a Kinship component to help foster parents that want to adopt, navigate the legal system.</p> <p>Healthy Youth Transitions (HYT) CSC plans to release the HYT procurement next year. CSC is working with youth that are transitioning out of the child welfare system and LGBTQ youth. The program provides life coaching, counseling services and trauma therapy.</p>
<p>Legislative Updates</p>	<p>Silvia Q. asked members to support the MIR (Mothers in Recovery) bill that has been sent to the Governor’s office but fears it could get vetoed. They are asking for \$1 million for opioid treatment to expand the hospitals.</p> <p>Pablo C. announced that rapid rehousing for homelessness funding may get cut by \$22 million state wide.</p>
<p>Training Needs and News</p>	<p>Renee P. announced that there were new non-profit organizations trying to find HIV/AIDS trainings to serve adults. Maria J. will speak with Adamma DuCille, CSC’s Assistant Director for Training & Capacity Building.</p> <p>Stephanie S. is holding a training at FAU for grant writing for small non-profits.</p>
<p>Other Updates</p>	<p>Stephanie S. is working with other United Way’s to find areas to tackle for Broward.</p> <p>Silvia Q. asked for the results for the Special Needs Assessment. Maria J. notified her that Sue Gallagher, CSC’s Chief Innovation Officer will present the results to the Children’s Services Board on June 12th Maria will provide copies to her and members upon request.</p>

<p>Next Steps, Tasks & Follow-up</p>	<ul style="list-style-type: none"> ✓ The following handouts were provided to members during the meeting; <ul style="list-style-type: none"> — CSC’s Family Supports RFP Recommendations — CSC’s New Administrative Cost Policy ✓ Next Steps & Follow-up; <ul style="list-style-type: none"> — Millennial Conversation — Funder & Provider Group Conversations Re: Understanding the Challenges of Unit Contracts — Center for Mind Body Medicine Training — Provide Crisis Training to Foster Parents at ChildNet — Intensive Outpatient Programs for Adolescents — Suicide Prevention Plan — Maria J. to ask Adamma about HIV/AIDS trainings.
<p>Adjourn</p>	<p>The meeting adjourned at 4:05 P.M.</p>
	<p>Next Meeting: <u>August 2, 2019</u> @ 2:00 P.M. @ United Way of Broward County, Ansin Bldg., 1300 South Andrews Ave., Fort Lauderdale, FL 33316</p>



Broward County Logo

Approved

Broward County Board of County Commissioners
Children's Services Board
Regular Board Meeting Minutes April 26, 2019
Governmental Center Annex, Room A337
Fort Lauderdale, FL 33301

1. **Call to Order**

Ms. Swartzbaugh, Chair, called the meeting to order at 9:02 a.m.

Ms. Swartzbaugh introduced the newest Board Members; Kim Gorsuch, Commissioner Fisher Appointee and Paula Smith, Broward Sheriff's Office Representative who each gave a short bio.

2. **Special Farewell Presentation**

Ms. Swartzbaugh, Chair and Darrell Cunningham, Director of Community Partnerships Division, presented Certificates of Appreciation to recently departing Board Members, Captain Elsie Judon and Lidia Wallace, for their service on the Children's Services Board and dedication of their time and service to the children of Broward County. Captain Judon and Ms. Wallace thanked the members for allowing them to participate on the Board and encouraged their continued diligence in making positive changes in the lives of the families living in Broward County.

3. **Roll Call**

Ms. Evans, Vice Chair, called roll call. A quorum was established with Lori Alhadeff, Sandra Einhorn, Cassandra Evans, Kim Gorsuch, Robert Mayersohn, Julia Musella, Pastor Andrew-Craig Nugent, Paige Patterson-Hughes, Daniel Schevis and Paula Smith. Vice-Mayor Dale Holness participated VIA phone. Members absent: Dr. Andrea Keener, Monica King, Robert Runcie, Joel Smith and Allicia Walford.

Staff Members in attendance: Darrell Cunningham, Community Partnerships Division Director, Deborah Meidinger Hosey, Children's Services Administration (CSA), Tamika McBride, CSA, Deborah Scott, CSA and Anna Gibbs, CSA.

Guests in attendance: Captain Elsie Judon, Broward Sheriff's Office (BSO), Lidia Wallace, BSO, Dr. Antoine Hickman, Broward County School Board, Myriam Goldman, formerly of Harmony Development Center, Cynthia Moreno, Harmony Development Center and Shawn Preston, ARC Broward.

4. **Nomination for Secretary**

Ms. Swartzbaugh, Chair, informed the Board that a vacancy in the Office of Secretary was created with Ms. Wallace's departure and asked Board Members to review the job description of duties provided by staff before opening the floor for nominations. Ms. Swartzbaugh confirmed that this is an allowable procedure in the By-Laws.

Ms. Evans nominated Pastor Nugent for Secretary and he accepted the nomination.

Mr. Mayersohn moved, and Ms. Einhorn seconded to accept the nomination to elect Pastor Nugent to the Office of Secretary for the Children's Services Board. **MOTION PASSED**

5. **Approval of the March 15, 2019 Minutes**

Mr. Mayersohn moved, and Mr. Schevis seconded to approve the amended March 15, 2019 minutes presented to Board Members this morning and posted to the web page. **MOTION PASSED**

6. **Chair Report**

Ms. Swartzbaugh, Chair, reminded Board Members, that with the adoption of the new CSB By-Laws, an Executive Committee was created which includes the Chair, Vice-Chair, Immediate Past Chair and the Secretary. The purpose of the Executive Committee is to provide input and to approve the CSB meeting agendas. Ms. Swartzbaugh added that Committee members may participate by phone.

9:43 a.m. Vice Mayor Holness phoned in.

9:43 a.m. Kim Gorsuch arrived.

7. **Section Report**

Ms. Hosey presented the FY 2019 CSA Second Quarter Utilization Report in a spreadsheet which included Provider names, contract numbers, program names, contract amounts, utilization and outcomes met/unmet. The report was color coded with yellow rows indicating a decrease in funding recommendation and green rows indicating an increase in funding recommendations. The report also included information from staff about the Providers as warranted. Ms. Hosey indicated that the Utilization Chart was a draft in progress and that the current utilization column needed to be updated to include Q1 re-allocations. Each Provider's information was reviewed allowing for Board Members to ask questions regarding utilization of funds. Ms. Hosey explained that Providers were notified of the proposed changes in funding. Board Members requested that staff bring additional data to the Needs Assessment Committee Meeting on the contracts that are being impacted by the recommended reallocations of funding and provide trends from the last eighteen-

months period. Based upon that request to staff and other discussions, the following motions were made:

Pastor Nugent moved, and Ms. Evans seconded to authorize the Needs Assessment Committee to approve any additional modifications in the allocations and provide the final recommendations for informational purposes to the May Board Meeting. **MOTION PASSED.**

Page 1: Mr. Schevis moved, and Mr. Mayersohn seconded to support the reallocation of funding recommendations presented by staff. **MOTION PASSED**
Ms. Einhorn abstained from voting.

Page 2: Mr. Mayersohn moved, and Ms. Alhadeff seconded to support the reallocation of funding recommendations presented by staff. **MOTION PASSED**
Ms. Einhorn and Ms. Evans abstained from voting.

Page 3: Mr. Mayersohn moved, and Pastor Nugent seconded to support the reallocation of funding recommendations presented by staff. **MOTION PASSED**
Ms. Einhorn abstained from voting.

Page 4: Ms. Evans moved, and Pastor Nugent seconded to support the reallocation of funding recommendations presented by staff. **MOTION PASSED**
Ms. Einhorn and Ms. Alhadeff abstained from voting.

Page 5: Mr. Mayersohn moved, and Ms. Evans seconded to support the reallocation of funding recommendations presented by staff. **MOTION PASSED**
Ms. Einhorn abstained from voting.

8. Committee Liaisons/Chair's Report

a) Advocacy: Ms. Einhorn implored Board Members to share the information discussed at the Board Meetings and in the committees with their County Commissioners on a regular basis, even if it's via email. Ms. Einhorn also shared one of the legislative changes that passed in the Senate and still in the House, is that School teachers are permitted to legally carry firearms, however, it is not required and still up to individual school district to approve. Also discussed was the number of days that DCF has to complete a mental health assessment increasing from one day to five days. Ms. Einhorn further discussed the increase in minimum age to purchase vaping items. Ms. Paula Smith confirmed that if cannabis oils are discovered, those cases are second degree felonies and are not eligible for the Civil Citation Program. Additional legislative updates will be provided after the Legislative Session is over.

Board Members also discussed the number of assessment tools that the various agencies are using in Broward County to determine if a child/youth are a potential threat and how to share the results of those assessments.

- b) Behavioral Health/SEDNET:** No update was given.
- c) Integrated System:** Ms. Evans, Vice-Chair, shared that the committee has created an inner agency agreement for members to take back to their respective agencies for review. The next meeting date is scheduled for April 29, 2019 at the Children's Service Council where they will review feedback on the form.
- d) Juvenile Justice Circuit 17:** Ms. Evans, Vice-Chair, shared that the monies being requested from the County were not approved and are still pursuing the State for funding. Broward Youth Re-entry Coalition is working on implementing a program addressing the challenges of youth after being released from extended residential commitment centers and how they can strengthen the support system for re-entry into society in order not to have youth return to the negative habits that caused their initial incarceration. Also, DJJ is working on a new tool to assess what risk level the children are at reentry and will send a web link if Board Members are interested in the tools. The last item discussed is that DJJ is working with the School Board to create a diversion plan to keep youth from being assigned to DJJ, rather seek assistance at the school.
- e) Needs Assessment:** Mr. Mayersohn shared that no meeting occurred since the last CSB Meeting. Board Members requested that the Federal Poverty Level (FPL) along with the four-hundred percent threshold that Children's Services Administration (CSA) currently follow, be discussed in an upcoming meeting. The next meeting is scheduled for next Wednesday, May 1, 2019 at 9:00 a.m. in the Broward County Traffic and Engineering Building.
- f) SNAC:** Mr. Mayersohn shared that the results of the Q&Q Needs Assessment will be coming in June. Mr. Mayersohn also advised that SNAC will have a new structure and be more involved with systems, programs and information sharing and will keep the Board updated.
- g) Transitional Independent Living:** No update was given.
- h) Funders Forum:** Mr. Cunningham shared his notes with Ms. Hosey who stated that one of the items that arose in the last meeting was a request for additional funding from CPD to support the Suicide Prevention Efforts. Ms. Hosey explained that Broward County awards funding through the Request For Proposal (RFP) process and gave a brief overview of that process to attendees.

10:45 a.m. Ms. Einhorn left.

9. Community Resiliency Meeting Update

Ms. Hosey shared that immediately after the recent suicides of two youth who attended Margaret Stoneman Douglas, MSD, Highschool, Children's Services Council (CSC) has taken the lead in bringing community stakeholders to the table to discuss more suicide prevention services. Discussed at these meetings are the various locations where services are provided to support students and their families. Additional services were provided to students upon their return from spring break. One of the community programs is "Eagles Haven" located at 5655 Coral Ridge Drive, Coral Springs, FL 33076, another one is at Pine Trail Park, 10555 Trails End, Parkland, FL 33076 along with the Wellness Center located on the campus of MSD. Ms. Hosey stated that CSC agreed to give a presentation on suicide prevention services to the CSB Board.

Board members also discussed the newest "texting" service that Broward 2-1-1 has implemented by texting "8-9-8" and your "Zip code" and you will receive a response. One of the best things pointed out about this service was that person who text the number, not only receive an immediate response, but also a follow-up text approximately three days later.

10. Old Business

Ms. Swartzbaugh, Chair, reviewed the current scheduled presentations with Board Members and opened the floor for discussion. Board Members discussed and agreed that with the school year ending soon, the suicide prevention presentation from CSC should be made a priority and requested it to added to the May 17, 2019 meeting agenda.

11. Public Comments

Shawn Preston, ARC Broward, spoke about services being offered. Myriam Goldman, formerly of Harmony Development Center, and Cynthia Moreno, Harmony Development Center, introduced themselves.

12. Good of the Order

No comments were made.

13. Adjournment

Ms. Evans moved, and Ms. Gorsuch seconded to adjourn the meeting at 11:00 a.m.

MOTION PASSED

The next Children's Services Board Meeting will be Friday, May 17, 2019.

These minutes were approved at the Children's Services Board Meeting dated May 17, 2019, as certified by:

Pastor Andrew-Craig Nugent _____
Children's Services Board Secretary

Council Members Attendance

October 2018 - September 2019

A = Absent; **X** = Present

Council Member	2018			2019								T.R.I.M. I	Sep.	T.R.I.M. II
	Oct.	Nov.	Dec.	Jan.	Feb.	Mar.	Apr.	May	Jun.	Jul.	Aug.			
Robin Bartleman	A	P	N/A	P	P	P	P	P	P	P	N/A			
Emilio Benitez	P	P	N/A	P	P	P	P	P	P	P	N/A			
Cathy Donnelly	A	P	N/A	P	A	P	P	P	P	P	N/A			
Beam Furr	P	P	N/A	P	P	A	P	P	P	P	N/A			
Kenneth L. Gillespie	P	P	N/A	P	<i>Via Phone</i>	P	A	P	A	N/A				
Vern Melvin	P	P	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A				
Dennis Miles	N/A	N/A	N/A	A*	A	P	P	A	A	N/A				
Tom Powers	A	P	N/A	P	P	P	A	P	P	N/A				
Robert W. Runcie	A	A	N/A	A	P	P	A	A	P	N/A				
Maria M. Schneider	P	A	N/A	A	P	A	P	A	P	N/A				
Paula Thaqi, M.D.	P	A	N/A	A	P	P	A	P	P	N/A				
Ana Valladares	P	P	N/A	P	<i>Via Phone</i>	P	<i>Via Phone</i>	P	P	N/A				
* Appointed a couple of weeks prior.														