

CHILDREN'S SERVICES COUNCIL OF BROWARD COUNTY

6600 W. Commercial Blvd.
Lauderhill, FL 33319

Minutes

November 15, 2018

9:30 A.M.

Members in Attendance: School Board Member Robin Bartleman; Governor Appointee Emilio Benitez; Governor Appointee Cathy Donnelly; Broward County Mayor Beam Furr; Judge Kenneth L. Gillespie; DCF Regional Managing Director Vern Melvin; Governor Appointee Tom Powers; Governor Appointee Ana Valladares

Counsel Present: Garry Johnson, Esq.

Council Members Absent: School Superintendent Robert W. Runcie; Governor Appointee Maria Schneider; Health Department Director Paula Thaqi, M.D.

Staff in Attendance: Cindy Arenberg Seltzer, President/CEO; Monti Larsen; Sue Gallagher; Maria Juarez Stouffer; Marlando Christie; Andrew Leone; Akil Edwards; Amy Jacques; Andria Dewson; Angie Buchter; Arnold "JB" Jean-Baptiste; Brooke Sherman; Camila Romero Gil; Carl Dasse; Deborah Forshaw; Erin Byrne; Gloria Putiak; Jill Denis-Lay; John Jeyasingh; Kathleen Campbell; Keisha Grey; Keyonia Lawson; Liza Khan; Maddy Jones; Melissa Soza; Michelle Hagues; Mina Razavi; Nancy Cohn; Nelson Giraldo; Parry Silcox; Piper Weber; Robby Holroyd; Seanteé Campbell; Silke Angulo; Trisha Dowell

Guests in Attendance: Attached

Agenda:

I. Call to Order:

Chair Beam Furr called the meeting to order at 9:34 A.M.

II. Roll Call:

The roll was called and a quorum was established with the presence of Ms. Bartleman, Ms. Donnelly, Mayor Furr, Judge Gillespie, Mr. Melvin, Mr. Powers, and Ms. Valladares.

III. Chair's Comments:

a) Council Meeting Minutes:

ACTION: Ms. Donnelly made a motion to approve the October 18, 2018, Council meeting minutes as presented, with two minor typos that had been previously corrected. The motion was seconded by Mr. Melvin and passed with no opposing votes.

b) Gubernatorial Appointees' Process Update:

Mayor Furr announced that the current five gubernatorial appointees' terms were soon to end on January 31, 2019, and that the Broward County Commission, per statute, has implemented a process to forward nominees to the Governor for his appointments. He noted that the application was currently available and was due on December 7th.

c) Reminder of Cancellation of December Meeting:

Mayor Furr reminded Members that there would not be a meeting in December. The next meeting would be January 17th and would be the Annual Meeting to elect officers. He noted that while it was unlikely that the Governor would have made his appointments by then, the CSC Bylaws require the election of officers at the January meeting.

IV. Executive Committee Report:

a) Budget Carry Forward for FY 18/19:

ACTION: Ms. Donnelly made a motion to approve the Budget Carry Forward for FY Ended September 30, 2018, in the General Fund, as presented. The motion was seconded by Ms. Valladares and passed with no opposing votes.

b) President/CEO Salary Adjustment, Performance Pay, and Contract Term Revisions for FY 18/19:

ACTION: Ms. Donnelly made a motion to approve the salary adjustment, performance pay, and Contract term revisions for the President/CEO for FY 18/19, as presented. The motion was seconded by Ms. Valladares and passed with no opposing votes.

V. President's Report:

a) Good of the Order:

Ms. Arenberg Seltzer highlighted the upcoming National Adoption Day on Saturday, noting that she will be there to give some opening remarks.

Ms. Arenberg Seltzer noted that the recent Lights on Afterschool event was a success. Members viewed a video from the event. Ms. Arenberg Seltzer thanked the Broward County Parks system for their partnership in the event.

Ms. Arenberg Seltzer highlighted her recent participation in "An Evening David Lawrence, Jr.," where she moderated a conversation with Mr. Lawrence about his new book, [A Dedicated Life: Journalism, Justice and a Chance for Every Child](#).

Ms. Arenberg Seltzer touched upon her recent participation, as one of 50 Miami Herald Influencers, in the Florida Priorities Summit, noting that she was the Chair of the Education Group, which forwarded suggestions to the new Governor.

Mr. Benitez arrived.

Ms. Arenberg Seltzer announced that the CSC Comprehensive Annual Financial Report (CAFR) was again awarded the Certificate of Achievement for Excellence in Financial Reporting. She noted that CSC has received this recognition every year since its inception.

Ms. Arenberg Seltzer announced the newest addition to the CSC family in the State of Florida...Alachua County. She pointed out that Dr. Gallagher had recently been there to present on Broward's racial equity work.

Ms. Arenberg Seltzer also highlighted another presentation by Dr. Gallagher to about 50 members of the local Human Resource Association, where she discussed Understanding Racism and Implicit Bias on Company Outcomes.

Ms. Arenberg Seltzer announced the release of the Positive Behavioral Interventions and Supports (PBIS) Request for Proposals (RFP) on November 5th, with the deadline for submission scheduled for December 17th. She reminded Members of the cone of silence surrounding the PBIS RFP up and until the Council approves the awards at its March 2019 meeting. She also foreshadowed the release of the Legal Supports RFP in December, with a submission deadline of February 11, 2019, and Council approval of those awards in May 2019.

Ms. Arenberg Seltzer shared information on the Parkland Hearts Project, which is managed by HandsOn Broward and works with those who lost family members at MSD on February 14, 2018, on projects to honor their loved ones. She noted that donations toward those service projects were being accepted at www.parklandhearts.org

b) Florida Children's Council (FCC) Public Policy Agenda:

ACTION: Ms. Bartleman made a motion to approve the 2019 FCC Public Policy Agenda, as presented. The motion was seconded by Ms. Valladares and passed with no opposing votes.

c) CSC December Office Schedule:

Ms. Arenberg Seltzer announced that the CSC Office will be closed from December 25th – January 1st, with staff utilizing their leave time for that period. This will allow staff to recharge and for the building to be thoroughly cleaned.

VI. Chief Programs Officer (CPO) Report:

Ms. Juarez briefly outlined the Family Support programming and invited Members to become raters or assign a designee.

a) Family Support Request for Proposal (RFP) Raters:

ACTION: Ms. Donnelly made a motion to approve source experts for the Family Support Procurement Rating Committees, as presented. The motion was seconded by Ms. Valladares and passed with no opposing votes.

- b) Smith Community Mental Health's (Smith CMH) Maximizing Out-of-School Time (MOST) Special Needs and Youth Force Programs.

Ms. Donnelly inquired as to whether there was precedent for this action, or if approval would create a slippery slope in the future. Ms. Juarez outlined the circumstances related to Smith's professional liability insurance and explained that CSC would cover only the increase in professional liability insurance for the two CSC-funded programs at Smith CMH. She noted that Ms. Donna Lavalley from Smith CMH was present to address any questions or concerns.

Ms. Donna Lavalley, Smith CMH, addressed questions related to the extent and scope of their insurance policy search, noting that their insurance broker assessed numerous insurance carriers and ways to proceed.

Ms. Arenberg Seltzer acknowledged precedent in that CSC has worked with agencies in the past when out-of-the ordinary issues have arisen after budget negotiations, and that staff did check with the other CSC-funded agencies working with the same population to see if an adjustment was required systemically.

Mayor Furr suggested to add the insurance issue to the legislative agenda.

ACTION: Mr. Powers made a motion to add the insurance issue to the legislative agenda. The motion was seconded by Ms. Bartleman and passed with no opposing votes.

ACTION: Ms. Bartleman made a motion to approve an allocation increase for Smith Community Mental Health's MOST Special Needs and Youth Force programs, as presented. The motion was seconded by Mr. Powers and passed with no opposing votes.

- c) MSD Community Recovery:

Ms. Arenberg Seltzer updated the Council on the continuing partnership with the United Way and the School District on the Antiterrorism and Emergency Assistance Program (AEAP) for Crime Victim Compensation and Assistance Noncompetitive Grant, which is expected to be submitted in January. She explained that they are looking at space next to Tunie's, which is a natural grocery & vitamin market, as a possible location for the long-term recovery and community wellness center, and that conversations have begun with the Jewish Adoption and Foster Care Options (JAFCO) to possibly expand their current CSC contract to include the operation of the center and the navigator/case management piece. She further explained that the federal grant and CSC's procurement exemption policy would allow for a sole source provider. She also discussed the possible need for Executive Committee action, in light of the fact that the December Council meeting had previously been cancelled and the urgency in moving forward to establish the center and provide navigator/case management services.

ACTION: Ms. Bartleman made a motion to authorize the Executive Committee to meet and take action in December on matters related to moving forward with the establishment of a long-term recovery and community wellness center and related navigation/case management services. The motion was seconded by Mr. Melvin and passed with no opposing votes.

VII. Chief Innovation Officer (CIO) Report:

- a) Florida Institute for Child Welfare (FICW) Research Grant Application:

ACTION: Ms. Bartleman made a motion to approve the FICW Grant application as presented. The motion was seconded by Ms. Valladares and passed with no opposing votes.

- b) Community Participatory Action Research (CPAR) Report:

Dr. Sue Gallagher introduced Miss Erline Henriquez, a youth who participated in the CSC-funded CPAR Pilot, along with Ms. Orlane Cameron and Ms. April Brownlee from the PACE Center for Girls, who both assisted with the Pilot.

Miss Enriquez explained that she was the youth leader of the Second Chance Project and outlined the goals of the Project as maximizing the expert knowledge and youth experience of justice-involved youth to reduce the number of pick-up orders for failure to appear in delinquency court, and creating an environment for justice-involved youth to share their experiences in the juvenile system. She described the data that was collected and analyzed, as well as educational pamphlets that were produced for both youth and parents that explained the process and importance of making court dates, as well as a video, which she promised to share with the Council when it was completed.

- c) 21st Century Community Learning Centers (21st CCLC) Summative Evaluation Report:

Members were referred to information in their meeting packet.

VIII. Chief Communications Officer (CCO) Report:

Mr. Andrew Leone, CSC's Director of Communications & Community Engagement, briefed Members on the items under the CCO Report.

- a) Debate Tournament Sponsorship:

ACTION: Ms. Bartleman made a motion to approve sponsorship of a debate tournament as presented. The motion was seconded by Ms. Donnelly and passed with no opposing votes.

- b) Broward Reads for the Record 2018 Final Report:

Mr. Melvin departed the meeting.

IX. Chief Operating Officer (COO) Report:

Ms. Larsen highlighted the items under her report.

- a) Voice & Data Provider:

- b) Preliminary Financial Statements for Fiscal Year End (FYE) 17/18:

- c) Invoices, P.O.s & Contracts:

Ms. Bartleman recounted a recent tour of the Juvenile Assessment Center (JAC) and expressed concerns that the discontinued CSC funding has created a gap in the screening for human trafficking. She requested that the Council reconsider funding a case manager/social worker to screen for human trafficking. Ms. Arenberg Seltzer explained that the CSC funds for the JAC had been used to pay for guards and the JAC supervisor, which led the Council to direct those funds to other areas of the budget that directly link to the Council mission and goals. She indicated staff would follow up with the Broward Sheriff's Office, and Mayor Furr indicated he would visit the JAC.

ACTION: Ms. Donnelly made a motion to approve Century Link to provide Voice & Data Services; approve preliminary financial statements for FYE September 30, 2018; and approve the CSC monthly/annual purchases, all as presented. The motion was seconded by Mr. Powers and passed with no opposing votes. The record reflects that Ms. Bartleman was out of the room during the vote.

X. Public Comment:

There was none.

XI. Council Members' Roundtable:

CSC staff presented on the Family Support program area and the upcoming RFP, which includes Family Strengthening, Mothers Overcoming Maternal Stress (MOMS), and Safe Sleep.

Ms. Trisha Dowell, Senior Programs Manager, highlighted the family support programming and funding history, as well as focus group and client feedback. She explained the programs are intended to strengthen families, prevent and reduce the incidence of child abuse and neglect, and prevent out-of-home placement.

Ms. Dowell highlighted the MOMS programming, which provides treatment and support for mothers with maternal depression to promote positive development for infants and children. She explained the programs are designed to address risk factors associated with maternal emotional distress, enhance bonding and attachment between mother and child, and improve overall family functioning utilizing best practice clinical and parenting modalities delivered in-home and in group settings.

Ms. Dowell highlighted the Safe Sleep programming history and components, which include funding for cribs to be distributed to low-income families and safe sleep education provided to the families.

Ms. Maddy Jones, Assistant Director of Programs Services, outlined the Family Support Service components, which include in-home intervention, case management, groups, family building events, flex funds, and value added funds. She then outlined the Family Support screenings/assessments, which include ages and stages questionnaires, as well as assessments for safe sleep, water safety, substance abuse assessment, and a trauma assessment.

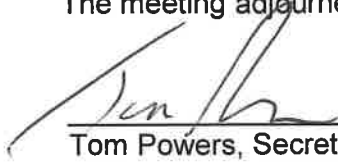
Dr. Laura Ganci, Director of Research and Evaluation, gave a look ahead at the RFP and outlined an enhanced evaluation and outcomes process. Ms. Jones added that attention

on trauma will be strengthened, and that there will be an increased focus on self-sufficiency and additional training requirements to respond to community needs.

Ms. Gloria Putiak, Sr. Planning & Research Manager, highlighted research in the area of family support, and talked about approach and framework.

XII. Adjournment:

The meeting adjourned at 11:40 A.M.



Tom Powers, Secretary

MEETING ATTENDEES***denotes speaker**

Name	Organization
Grace Ramos	The M Network
Lisa Farland	YMCA
Alison B. Rodriguez	YMCA
Alice-Lydia Bird	YMCA
Donna Lavalley*	Smith Community Mental Health
Orlane Cameron*	PACE Center for Girls, Broward
April Brownlee*	PACE Center for Girls, Broward
Mark A. Russell	YMCA